



Minutes of the  
MEETING OF THE FACULTY SENATE  
September 18, 2017

APPROVED

PRESENT: William Dalrymple, Kelly Falcone, Jenny Fererro, Joel Glassman, Erin Hiro, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Susan Miller, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Tara Roach, Candace Rose, Seth San Juan, Craig Thompson, Fari Towfiq, Lori Waite

ABSENT: Melinda Carrillo, April Cunningham, Susan Johnson, Travis Ritt, Ellen Weller

GUESTS: Dung Pham (ASG), Anastasia Zavodny

CALL TO ORDER: The meeting was called to order by the Vice President, Candace Rose, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Laughlin, Thompson: Faculty Senate approval of the minutes of September 11, 2017, as amended. The motion carried.

Public Comments: There were no public comments.

Announcements: Teresa Laughlin announced that Political Economy Days will be held on Wednesday, October 25, and Thursday, October 26.

Teresa Laughlin also announced that the Palomar Faculty Federation (PFF) is holding focus groups for faculty to provide feedback to the PFF about how the PFF can work for all faculty. Faculty are invited to attend the focus groups being held at the following times: Tuesday, October 3 and Wednesday, October 4 at 7:00am, 10:00am, 3:00pm, 4:00pm, 5:00pm, and 6:00pm. All focus groups will be held on campus, with food and door prizes, and will be led by non-faculty union representatives. RSVP to [palomarfacfed@gmail.com](mailto:palomarfacfed@gmail.com)

Seth San Juan invited all to attend the 44<sup>th</sup> Annual California Indian Day celebration on Thursday, September 21, at 2:30 p.m. at the Brubeck Theatre.

Proposed Changes  
To Article 17:

Jenny Fererro stated that Article 17 is being brought forward for negotiations this week. Part of the process will include updating some old or outdated language, as well as updating the overall document. Some proposed updates will include:

- Adding language to clarify the process for part-time faculty evaluations.
- Because evaluations are a mandatory subject of bargaining, and not under Faculty Senate purview, and because TERB goes to PFF for assistance or help with evaluations issues, the appointment of TERB members will be adjusted, with more members being

appointed by PFF than Senate. This will include the TERB Coordinator, who would no longer receive release time from the Faculty Senate allotment.

- Changes will also be made to clarify the role of the TERB Coordinator and highlighting and clarifying that faculty are the primary reviewers of teaching and curriculum.
- Review of Improvement Plans for probationary faculty.

Discussion followed on the proposed changes, and Jenny Fererro and Teresa Laughlin provided additional clarification. Fererro noted that these proposed changes were initiated by TERB as they work to strengthen and improve their processes.

#### Implementation Grant ZTC:

Kelly Falcone provided an update on the Zero-Textbook-Cost (ZTC) Implementation Grant, a “Z-degree” or “zero-textbook-cost degree” grant. ZTC degrees are designed so that students can complete a degree with zero costs for textbooks and/or course materials. Falcone noted that several meetings are being held this week to work through revisions to the textbook adoption form and draft a procedure for getting information from faculty who are teaching zero textbook cost (ZTC) sections. She noted that for this grant, a CTE Certificate or degree pathway must be identified to note the transition to a Z-degree or CTE pathway.

It is hoped that the final draft will be completed by Friday, September 22 and then a decision will be made if it will be submitted for consideration. A brief question and answer period followed.

#### General Policies & Procedures:

Jenny Fererro informed Senate members that faculty were made aware that some hiring practices are not being followed as outlined in the district’s policies and procedures. Historically, first-level committee interviews for faculty positions are limited to faculty membership only. Recently, one department on campus included a dean on that first-level committee, which could set an unwanted precedent that does not follow the current policy.

Past practice for the first-level process is that faculty, who are discipline experts in their area, make the decision on selecting second-level candidates. Once second-level interviews begin, those candidates are interviewed by the second-level committee as well as the Superintendent/President, who then meet and form a consensus before the process concludes. Recently, the Superintendent/President made the final decision on a faculty candidate after the second-level interview without reaching consensus with the second-level committee during their meeting or informing the committee of her decision.

Teresa Laughlin noted Board Policy on this issue which states that a group consensus should be reached before a final hiring decision is made. Discussion followed on the importance of a collegial, shared governance process which provides an opportunity for open dialogue and collective decisions. Senators agreed that it would be beneficial for the Faculty Senate President to bring forward a Resolution affirming faculty primacy over faculty hiring at next week’s meeting.

#### CSU Executive Order 1100:

Ben Mudgett informed Senate members that as part of Executive Order 1100 relating to California State University General Education Breadth (CSU GE Breadth) requirements, Intermediate Algebra has been removed as a prerequisite graduation requirement in Quantitative Reasoning. The Chancellor indicates that the changes simplify the

characterization of learning expected in Area D Social Sciences, and provide greater consistency with the published Standards for the Intersegmental General Education Transfer Curriculum and with minimum grade requirements set in other CSU policies. Mudgett noted that this will be implemented beginning in Fall of 2018 and only affects students who do not need STEM-based mathematics to continue on with a baccalaureate degree. The reasoning is that this will provide the opportunity to develop new, creative courses that remove the barriers for many to receiving an associates or baccalaureate degree.

Committee  
Appointments:

Motion 2 MSC Falcone, Laughlin: Faculty Senate approval of the following committee appointments:

Evaluations Appeal Committee (*Faculty at-large, Alternate*)  
Tracy Johnston (FT), MNHS

Equivalency Committee (*Social and Behavioral Sciences*) (*At-large*) (17-19)  
Angelica Yanez (FT), SBS

Social & Behavioral Sciences Dean Search Committee (*Full time faculty*)  
R. Dillon Emerick (FT) Behavioral Sciences

Arts, Media, & Business Administration Dean Search Committee (*Full time faculty*)  
Molly Faulkner (FT), Performing Arts

The motion carried.

Motion 3 MSC Falcone, Laughlin: Faculty Senate acceptance of the election results for the following committee appointments:

Arts, Media, & Business Administration Dean Search Committee (*Full time faculty*)  
Grace Fowler (FT) Graphic Communications and Music  
Candace Rose (FT), Media Studies  
Jay Schultz (FT), Art

The motion carried.

Motion 4 MSC Falcone, Laughlin: Faculty Senate ratification of the following 2017 Department Chair Evaluation Committees:

Patti Dixon – American Indian Studies  
Committee Chair: Bill Jahnel  
Committee Member: Seth San Juan

Terrie Canon – Computer Science & Information Technology  
Committee Chair: Ron Burgher  
Committee Member: Rand Green

Ken Dodson – Graphic Communications  
Committee Chair: Grace Fowler  
Committee Member: Wade Rollins

Marlene Forney – Library  
Committee Chair: Linda Morrow  
Committee Member: April Cunningham

Jason Jarvinen – Cooperative Education Coordinator  
Committee Chair: Tamara Weintraub  
Committee Member: Patrick O'Brien

Pete Ordille – Emergency Medical Education  
Committee Chair: Sara De Simone  
Committee Member: Michael Finton

David Wright – Trade & Industry  
Committee Chair: Anthony Fedon  
Committee Member: Sergio Hernandez

The motion carried.

Curriculum: Senate members were provided with the Curriculum Committee Action items last week.

Motion 5 MSC Nelson, Laughlin: Faculty Senate ratification of the Palomar College Curriculum Committee Actions dated September 6, 2017. The motion carried.

Faculty Senate Goals: Over the past several weeks, Senate members have been reviewing the Faculty Senate Goals. Copies of some suggestions received were provided and discussed.

Motion 6 MSC Laughlin, Towfiq: That the Faculty Senate discuss and share ideas for the Faculty Senate Goals for 2017/18. The motion carried.

Senate members agreed that it would be beneficial to receive a revised copy of the document with the recommended changes. There was agreement that the Faculty Council could discuss this at their next meeting and bring a revised, updated document for Action at the October 2 meeting. All Senate members were invited to attend the meeting, and/or to visit the Professional Development website portal to provide input and suggestions.

Faculty Senate  
President Report: Candace Rose indicated that she and Travis Ritt will be meeting with President Blake on Tuesday, September 19 for their bi-monthly meeting.

Strategic Planning  
Council: The next meeting of the Strategic Planning Council will be held on Tuesday, September 19.

Instructional  
Planning Council: Seth San Juan reported that members of the Instructional Planning Council discussed the Program Review and Planning (PRP) forms at their recent meeting. Because the process was not completed last year for several departments, they will be submitting documents for both last year and this year.

Palomar Faculty  
Federation (PFF):

Teresa Laughlin stated that she and Colleen Bixler met with President Blake last week. Discussions focused on the need to begin hiring faculty for 2018/19 this fall; as well as enrollment and the way efficiency models are being utilized.

Members of the PFF EBoard will meet on Thursday, September 21. She noted that there is one vacancy on the EBoard. Meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays from 4:00 – 6:00 p.m. at the off-campus PFF office.

Budget Committee:

Teresa Laughlin provided the following report of the Budget Committee:

- The 50% law states that 50% of all money received by community colleges should go towards instruction. Palomar is currently at 50.28%; which highlights inefficiencies in the district's budget.
- There is an approximately \$3 million dollar deficit in the general fund's ending balance.

ASG:

Dung Pham reported that members of the ASG recently attended a retreat in Rancho Bernardo. They have also set their goals for the 2017/18 school year.

Pham also provided an update on his report from last week regarding the installation of cameras in and around the Student Union. He stated that in a survey of students, 60% support the installation of cameras outside the building only.

ADJOURNMENT:

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Jenny Fererro, Secretary