



Minutes of the  
MEETING OF THE FACULTY SENATE  
May 15, 2017

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Jenny Fererro, Joel Glassman, Erin Hiro, Susan Johnson, Greg Larson, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Susan Miller, Benjamin Mudgett, Lillian Payn, Tara Roach, Travis Ritt, Candace Rose, Seth San Juan, Craig Thompson, Fari Towfiq, Lori Waite, Ellen Weller

ABSENT: Patrick O'Brien, Angelica Yanez

GUESTS: Anastasia Zavodny

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Johnson, Laughlin: Faculty Senate approval of the minutes of May 8, 2017, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: There were no announcements.

Makerspace Grant: Kelly Falcone and Richard Albistegui-Dubois shared information on a Makerspace Grant opportunity. A makerspace is a collaborative work space for making, learning, exploring and sharing that uses high tech to no-tech tools.

This particular grant, which the district expressed interest in approximately a year ago, is being funded through the Chancellor's Office. Palomar has been one of the 39 schools selected as a potential recipient of funding. Falcone shared information on the timeline and potential funds available. It was noted that those involved in the application process have talked about the eventual institutionalization and potential staffing needs.

Lengthy discussion followed, and Senators expressed the need for campus-wide dialogue to assure a successful implementation. Several Senate members also expressed some concern with the district's limited resources being utilized to continue funding of the space, particularly when funding cuts have resulted in the downsizing and potential elimination of several small programs.

This item will be brought back for further discussion and/or Action at next week's meeting. Senators requested that copies of the grant as well as a breakdown of the anticipated costs be made available prior to that meeting.

Brewing and  
Fermentation  
Sciences:

Jenny Fererro opened discussion on the potential of Palomar offering a Brewing and Fermentation Sciences program. She noted the success of local breweries and wineries in North County, as well as programs being offered at other colleges and universities in the area. She, along with Ben Mudgett and Dillon Emerick, have compiled information and there is labor market data supporting demand for such a program. After a meeting with VPI Kahn, Dean Fritch, & Dean Miyamoto, there was a meeting with faculty who would be involved with offering or collaborating on the curriculum for these courses. Fererro added that faculty members who were met with from in the Chemistry, Biology, and Business disciplines were generally supportive of the program potential. In addition to the opportunities for brewing, viticulture, and distillation under such a program, there are various tracks including science, business, career prep, and lifelong learning. Local industry could provide a source for internships, sponsorships, equipment, and other collaboration.

Senate members briefly talked about the program offerings and how it could provide opportunities to students in several areas, including transfer. One Senator expressed concern with the district supporting the alcohol industry.

Future discussions and work will be shared with the Senate.

Policies &  
Procedures:

Travis Ritt stated that at the Governing Board meeting on May 9, members of the board were presented with BP 3430 (Prohibition of Harassment) and BP 7000 (Civility) before those policies went through the standard procedure which involves two readings, revisions based on constituent group feedback, and approval by members of Policies & Procedures, then to the Strategic Planning Council for two readings, before going to the Governing Board for discussion or approval.

Senators discussed the importance of following current procedure, which allows for widespread dialogue and input. These policies impact working conditions, evaluations, and other areas subject to negotiations that affect faculty and staff every day. When the college President and Governing Board do not follow the processes agreed upon its disrespectful to the college community. Ritt indicated that he would be expressing his concern at the Strategic Planning Council meeting on May 16.

Jenny Fererro added that it is not unusual for policies and procedures to be discussed over several meetings while information is shared with departments and areas potentially impacted by their implementation, and that nothing is acted on during First Reading. The next meeting of Policies and Procedures will be held on Friday, May 19.

Committee  
Appointments:

Motion 2

MSC Towfiq, Laughlin: Faculty Senate approval of the results of the ballot for the following committee appointments:

Basic Skills Committee

(17-20) Counseling  
Jose Fernandez (FT)/Counseling

(17-19) At-large

Katy Farrell (FT)/Reading  
Tracy Fung (FT)/ESL

Food Services Subcommittee (17-19)

Veronica Aguilera (FT)/EOP&S

Learning Outcomes Council (17-19)

Anastasia Zavodny (PT)/Economics, History, & Political Science

Workforce and Community Development Advisory Group (16-18)

Molly Faulkner (FT)/Performing Arts

The motion carried.

Motion 3

MSC Laughlin, Towfiq: Faculty Senate approval of the following committee appointments:

Committee on Service Learning

*(17-19) Languages and Literature*

Melissa Smith (FT)/Speech Communication/ Forensics/ASL

*(17-19) Social and Behavioral Sciences*

Anastasia Zavodny (PT)/Economics, History, and Political Science

Distance Education and Academic Technology Committee

*(17-19) Social and Behavioral Sciences*

Michael Arguello (FT)/Economics, History, and Political Science

Jim Eighmey (FT)/Behavioral Sciences

Evaluations Appeal Committee (EAC)

*(17-18)*

Pamela McDonough (FT)/English

Maryellen Ross (FT)/Nursing Education

Human Resource Services Planning Council

(16-18) Veronica Aguilera (FT)/EOP&S

Instructional Planning Council

*(16-18) member of the subcommittee*

Seth San Juan (FT)/American Indian Studies/American Studies

International Education Advisory Committee

*(17-19) one faculty member from Counseling or Matriculation*

Sharet Garcia (PT)/ Counseling

Student Success and Equity Council

*(17-19) English*

Blaine Mogil (PT)/English

Student Program Eligibility Appeals Committee  
(17-19) Kimberly Christensen (FT)/Math

The motion carried.

Emeritus:

Motion 4 MSC Larson, Towfiq: The Faculty Senate grants Emeritus Status to Dan Sourbeer, who has served as a faculty member, dean, and Interim Vice President of Instruction. He has served Palomar College for 24 years from August 21, 1992 to June 30, 2017. The motion carried.

Motion 5 MSC Laughlin, Fererro: The Faculty Senate grants Emeritus Status to Patrick Hahn, who has served as a full-time faculty member for 16 years, and as a Palomar College employee for almost 19 years. The motion carried.

Curriculum: Senators received copies of the Curriculum Committee Action Items last week.

Motion 6 MSC Fererro, Laughlin: Faculty Senate ratification of the Curriculum Committee Action items dated May 3, 2017. The motion carried.

Jenny Fererro reminded Senators that the last meeting of the semester for the Curriculum Committee will be on Wednesday, May 17. She asked Senate members to review the items prior to Monday's May 22 meeting as they will be brought for Faculty Senate Action.

IEPI Plan: At last week's meeting, Senators were provided with copies of the Institutional Effective Partnership Initiative (IEPI). Senators reviewed detailed information on the request from the district for IEPI resources to support the Institutional Innovation and Effectiveness Plan.

Motion 7 MSC Laughlin, Towfiq: Faculty Senate support of the Institutional Effective Partnership Initiative (IEPI). The motion carried.

Faculty Senate Awards:

Travis Ritt shared the following information on recipients of this year's Faculty Senate awards:

Faculty Senate Award for Scholarly and Professional Achievement  
Lesley Blankenship-Williams & Lawrence Lawson

Faculty Service Award  
Diane Studinka

Gift of Time Award  
Cynthia Anfinson

All recipients will be acknowledged at the Faculty Achievement Celebration on Wednesday, May 17, and at the Faculty Plenary in August.

Senate President Report:

Travis Ritt reported that as discussed last week, language will be added to sections of the Workforce and Community Development Not-for-Credit Co-Enrollment in a Credit Class draft that refer to compensation to state that all will be subject to negotiations.

Ritt stated that he continues his weekly discussions with Vice President Kahn. Ritt is currently participating in a workgroup for planning the North (NEC) and South (SEC) centers. Earlier in the day, the workgroup met and agreed with the recommendation that starting with the summer 18 semester, the focus will be on General Education courses. After approval by the Vice President and Deans, the goal is to reach 750 FTES at the SEC and 500 FTES at the NEC for the 2018/19 school year. The North Center has access to 10 classrooms, so the offerings will be focused on traditional offerings and assisting with potential overload from Camp Pendleton.

The SEC is a larger area so there is a potential to add additional classes as needed. The recommendation is to look at Escondido as a model and provide similar offerings at the SEC.

Instructional Planning  
Council:

Erin Hiro reported that members of the Instructional Planning Council (IPC) met last week and reviewed the Faculty Hiring Prioritization list and PRP (Program Review & Planning) forms. Small groups were formed to carefully review and provide feedback on comprehensive PRPs for each area. The forms will now be forwarded to Vice President Kahn, who will review them over the summer months. Hiro noted that the process to determine resource allocation includes the deans and faculty in each division ranking their divisional request priorities before sharing them with IPC.

Palomar Faculty  
Federation (PFF):

Teresa Laughlin stated that the PFF recognized Shannon Lienhart's years of dedicated service and new executive board members were seated at the last meeting. Members of the PFF eBoard continue to discuss the recent data breach and how faculty can be compensated for any necessary time off needed to take care of issues that arose as a result of that breach. Classified staff are being offered 8 hours but faculty are still awaiting direction by the district.

Budget Committee:

Joel Glassman provided the following report of the Budget Committee:  
Entering into the 2016/17 year there was an approximate \$32 million fund balance. The projected loss for the current year is \$6 million. This will provide a projected fund balance for 2017/18 of \$26 million.

2016/17 FTEs are projected to be 18,111  
2017/18 FTEs being budgeted are 19,200.

The objective in two years is to exceed 20,000, which would bring the district back to the large college status.

Student Success and  
Equity Council:

Travis Ritt reported that members of the Student Success and Equity Council met on Friday, May 12. The group heard a presentation by ESL faculty member Larry Lawson, who attended a conference on Native American Pacific Islanders. Though that community is seen more in the Mira Costa area, more growth is occurring in Palomar's district as well.

The group also heard presentations regarding the M2C3 (Minority Males at California Community Colleges) surveys, and Disproportionately Impacted Groups on Campus.

**Strong Workforce:** Jackie Martin stated that Palomar College submitted a Strong Workforce Program Regional Collaborative Innovation Project Proposal in the Logistics area. It will be ranked this week by the SW Consortium.

**Academic Technology:** Lillian Payn provided the following Academic Technology report:  
There are 10 new POET certificates this academic year – with 140 total since January of 2012. The Committee is reviewing a draft of the Strategic Plan for Distance Education. The Committee voted in support of providing an online orientation pilot over the summer, which was recommended by the Accreditation team.

A one-day Canvas boot camp will be offered for faculty on June 8. There has been discussion of changing the format beginning in the Fall for shorter boot camp courses rather than the day-long course offered previously.

Payn attended the regional SDICCCA meeting for online education. There was discussion on the pressure by the state to provide additional online courses. There was also discussion on potential new Accreditation requirements, particularly relating to privacy and student data. Specifically, classes that use publisher-provided websites and LMS' may not be following FERPA guidelines, as student data (including grades) collected and stored in those external sites is not secure. Colleges that have requested that publishers sign FERPA agreements have been met with refusals.

**Articulation:** Ben Mudgett reported that he will be attending a regional meeting sponsored by the Statewide Academic Senate on Monday, May 22, 2017.

**ADJOURNMENT:** The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Jenny Fererro, Secretary