THE FACULTY SENATE
PALOMAR COLLEGE

Minutes of the
MEETING OF THE FACULTY SENATE
February 12, 2018

APPROVED

PRESENT: Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Jenny Fererro, Joel Glassman, Erin Hiro, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Susan Miller, Ben Mudgett, Wendy Nelson, Lillian Payn, Travis Ritt, Tara Roach, Candace Rose, Seth San Juan, Craig Thompson, Fari Towfiq, Lori Waite, Ellen Weller, Anastasia Zavodny

ABSENT:

GUESTS: Dung Pham (ASG)

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1   MSC Zavodny, Miller: Faculty Senate approval of the minutes of February 5, 2018, as presented. The motion carried. Abstention: Carrillo

Public Comments: There were no public comments.

Announcements: Travis Ritt reminded Senate members of discussion several months ago regarding the submission of part-time faculty Senator names for a potential lottery scholarship to attend the spring plenary of the Statewide Academic Senate. Though part-time Senators William Dalrymple and Tara Roach are unable to participate, Anastasia Zavodny has expressed interest and her name has been submitted as a candidate.

Travis Ritt announced that after much consideration, he will be bringing his name forward for a second term as Faculty Senate President.

Guided Pathways
Plan Draft: At last week's meeting, Senate members were provided with copies of the Palomar College Guided Pathways Plan draft. The Guided Pathways framework creates a highly structured approach to student success. The framework provides students with a set of clear course-taking patterns and wrap-around student services. According to the plan, it also promotes better enrollment decisions and prepares students for success by integrating institutional plans and institutional efforts in ways that make it easier for students to get the help they need during every step of their community college experience.

Senators were encouraged to submit feedback and recommendations for change at https://docs.google.com/document/d/1NelIlRd-02Q5VEMFQlh4AEvsNsLByULTO8OZRbyQC0I/edit#heading=h.gjdgxs.

At today's meeting, Travis Ritt shared the proposed changes on the overhead, which were proposed mainly to provide language clarification in several areas. He noted some of the specific fiscal amendments and how those determinations were made. Senators were encouraged to continue their review of the plan and submit their recommendations no later than Friday, February 23. (I.B.4) This item will be brought back for further discussion and/or Action at the February 26 meeting.

Redesigning America's Community Colleges:

Senate members talked about Chapter 1 (Redesigning College Programs) of *Redesigning America's Community Colleges*. Lengthy discussion occurred in several areas, including:
- Default courses, or paths, how they are chosen and how much flexibility will be allowed during that process.
- The need for faculty advisement during every step of creation and implementation.
- The need to provide support for part-time faculty.
- Potential concerns of program structure.
- Tying the plan with enrollment and fiscal health.
- The expected elimination of courses due to default scheduling.

Kelly Falcone added that several groups on campus are sharing input on these topics. All faculty members are encouraged to participate in the discussions and to provide feedback as part of the Spring 2018 Professional Development Book Club. Faculty who would like a copy of the book or register for one of the workshops can visit the 3PD Portal at: https://www2.palomar.edu/pages/pd/.

Travis Ritt informed Senators that discussion will focus on Chapter 2, Guiding Students, at the February 26 meeting.

Senate Goals #2 Committee on Committee Guidelines – Service Points:

Discussion occurred on service points and how they are reported and utilized. At previous meetings, Senate members debated whether there was a need to continue with the current process of collecting and utilizing service points and whether there were more efficient ways to report service. Currently they are only used to verify load bank eligibility, which is technically a separate issue from the collection of service points and is part of a faculty member's contractual obligation. (I.B.7)

Senate members talked about the need to acknowledge the amount of uncompensated and unreported work of faculty, including part-time faculty evaluations, PRP reports, and other duties. Faculty are encouraged to document how many hours they spend in excess of their contractual obligation, and to also include that information on their self-evaluations.

There was overall support for the removal of service points as a tool for tracking load bank.

Proposed On-line Community College:

Travis Ritt reported that the Legislature's consideration to create a new online community college within the state's system in addition to the existing 114 two-year institutions continues to move forward. According to the Chancellor's Office, the Governor's proposal will create a fully online community college that is accessible to working adults who seek flexible, short-term credentials. The online institution will initially offer certificates and

badges but no degrees. Students will proceed through course work in a competency-based format that emphasizes learning modules targeted to improve specific skills.

Jenny Fererro added that there are discipline specific groups that are crafting research and evidence-based position statements opposing this proposal. Community colleges were not approached and asked to provide input on what online services are currently being offered and whether online students' needs are already being met; and there is concern that the creation of a new online college will negatively impact existing CCC programs.

Committee Appointments: Ballots were distributed to fill a vacancy on the Student Success and Equity Committee. There was some discussion on filling the vacancy and whether it was to represent a specific department or was an at-large position. Because there may have been some confusion, it was agreed that the call would be distributed again and the appointment would be postponed until the February 25 meeting.

Motion 2 MSC Fererro, Rose: To postpone any appointments to the Student Success and Equity Committee until the February 26, 2018, Senate meeting. The motion carried.

Motion 3 MSC Laughlin, Towfiq: Faculty Senate approval of the following committee appointment for Spring 2018 Evaluations:

Daniel Finkenthal – Physics/Engineering
Committee Chair: Beth Pearson
Committee Member: Martha Martinez

The motion carried.

Curriculum: Senators received electronic copies of the following Curriculum Committee items:

Palomar College Curriculum Committee Actions
Wednesday, February 7, 2018

I. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. **Credit Course/Program Package**
Package Title: WWT and WTE Fall 2016 Course Changes *(CTEE)*
Discipline: Wastewater Technology Education (WWT)
Description: Various changes to update courses.
Anthony Fedon

1. **Wastewater Credit Course Changes**

a. Course Number and Title: WTE 50 / WWT 50 Calculations in Water/Wastewater Technology
Short Title: Calculations in W/WW Tech.
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
      i. Water Technology Education, A.S. Degree/Cert. Achieve.
      ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added distance ed.
Anthony Fedon

b. Course Number and Title: WTE 52 Water Distribution Systems *(CTEE)*
Discipline: Water Technology Education (WTE)

Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
>i. Water Technology Education, A.S. Degree/Cert. Achieve.

Distance Learning Offering(s): Computer Assisted, Online
Changed title, updated textbooks, required reading, suggested reading, critical thinking, required writing, added distance ed.
Anthony Fedon

c. Course Number and Title: WTE 54 Basic Plant Operations: Water Treatment *(CTEE)*
Short Title: Basic Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
>i. Water Technology Education, A.S. Degree/Cert. Achieve.

Distance Learning Offering(s): Computer Assisted, Online
Changed title, added distance ed and repeatability (coop ed).
Anthony Fedon

d. Course Number and Title: WTE 58 / WWT 58 Backflow Tester Training (CTEE)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
>i. Water Technology Education, A.S. Degree/Cert. Achieve.
>ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.

Repeatability: May be taken 2 times.
Updated title, description, added repeatability (coop ed).
Anthony Fedon

e. Course Number and Title: WTE 62 / WWT 62 Cross Connection Specialist *(CTEE)*
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
>i. Water Technology Education, A.S. Degree/Cert. Achieve.
>ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.

Repeatability: May be taken 2 times.
Removed WTE/WWT 58 recommended prep, updated textbooks and suggested reading, added repeatability (coop ed).
Anthony Fedon

f. Course Number and Title: WTE 64 Laboratory Analysis for Water/Wastewater *(CTEE)*
Short Title: Lab Analysis for W/WW
Discipline: Water Technology Education (WTE)
Course Included in the following programs:
>i. Water Technology Education, A.S. Degree/Cert. Achieve.

Recommended Prep: WTE 50 / WWT 50
Changed title, updated objectives, outline and textbook, removed distance ed (online).
Anthony Fedon

g. Course Number and Title: WTE 66 / WWT 66 Motors, Pumps, and Hydraulics *(CTEE)*
Discipline: Water Technology Education (WTE) / Wastewater Technology Educatio n (WWT)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
>i. Water Technology Education, A.S. Degree/Cert. Achieve.
>ii. Wastewater Technology Education, A.S. Degree/Cert. Achieve.

Distance Learning Offering(s): Computer Assisted, Online
Updated title, added WTE/WWT 50 prerequisite, removed WTE/WWT 50 recommended prep, updated objectives and required writing, added distance ed.
Anthony Fedon

h. Course Number and Title: WTE 72 Advanced Plant Operations: Water Treatment and Reclamation *(CTEE)*
Short Title: Adv Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 52
Course Included in the following programs:
>i. Water Technology Education, A.S. Degree/Cert. Achieve.

Distance Learning Offering(s): Computer Assisted, Online
Changed title, updated description, methods of instruction, outline, textbooks, suggested reading, and methods of assessment, added distance ed.

Anthony Fedon

i. Course Number and Title: WTE 74 Advanced Plant Operations: Water Treatment and Reclamation *(CTEE)*
Short Title: Adv Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 54
Course Included in the following programs:
      i. Water Technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Online
Changed title, updated description, objectives, outline, textbooks, suggested reading, required writing and methods of assessment, added distance ed.
Anthony Fedon

j. Course Number and Title: WWT 52 Basic Plant Operations: Wastewater Treatment *(CTEE)*
Short Title: Basic Plant Operations: WWT
Discipline: Wastewater Technology Education (WWT)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
      i. Water Technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites and distance ed.
Anthony Fedon

k. Course Number and Title: WWT 54 Wastewater Collection Systems *(CTEE)*
Discipline: Wastewater Technology Education (WWT)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
      i. Water Technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites updated methods of instruction, outside assignments, critical thinking, required writing and methods of assessment, added distance ed.
Anthony Fedon

l. Course Number and Title:WWT 56/WTE 56 Intro to Electrical and Instrumentation Processes*(CTEE)*
Short Title: Intro to Elec/Instrumentation
Discipline: Wastewater Technology Education (WWT) / Water Technology Education (WTE)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
      i. Water Technology Education, A.S. Degree/Cert. Achieve.
      ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites, added distance ed.
Anthony Fedon

m. Course Number and Title: WWT 60 / WTE 60 / PWM 60 Public Works Management *(CTEE)*
Discipline: Wastewater Technology Education (WWT)/Water Technology Education (WTE)/Public Works Management (PWM)
Course Included in the following programs:
      i. Water Technology Education, A.S. Degree/Cert. Achieve.
      ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Updated title, description, objectives, outline, outside assignments and methods of assessment, added computer assisted distance ed.
Anthony Fedon

n. Course Number and Title: WWT 64 Advanced Plant Operations: Wastewater Treatment *(CTEE)*
Short Title: Adv Plant Oper: WW Treatment
Discipline: Wastewater Technology Education (WWT)
Course Included in the following programs:
      i. Water Technology Education, A.S. Degree/Cert. Achieve.
      ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Updated title, removed WWT/WTE 110 as recommended prep, added distance ed.
Anthony Fedon

B. **New Credit Programs**

1. Program Title: Technical Theatre: Stage Lighting & Sound Technician *(ABMA)*
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement
Total Units: 19.50 - 20.00
Justification: This certificate would qualify students to be aides in the professional production environment.
Chris Sinnott

2. Program Title: Technical Theatre: Stage Management *(ABMA)*
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement
Total Units: 22.00
Justification: This certificate would qualify students to be aides in the professional production environment.
Chris Sinnott

C. **New Noncredit Programs**

1. Program Title: Pre-Apprenticeship
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Award Type: Certificate of Competency (Hours only; no units)
Total Units: 0
Justification: The Pre-apprenticeship program will prepare students to enter an Apprenticeship program.
Wendy Nelson

D. **Credit Program Changes**

1. Program Title: Basic Music Skills *(ABMA)*
Discipline: Music (MUS)
Award Type: Certificate of Proficiency
Total Units: 15.50
Added MUS 169 to elective category.
Ellen Weller

2. Program Title: Music *(ABMA)*
Discipline: Music (MUS)
Award Type: A.A. Degree Major
Total Units: 32.50 - 34.50
Added MUS 169 to General Must Emphasis.
Ellen Weller

3. Program Title: Web Development *(MNHCS)*
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Award Type: Certificate of Achievement
Total Units: 18
Replaced CSWB 210 ASP course with new CSWB 180 Python Programming course.
Stephen R. Perry

4. Program Title: Welding Technology *(CTEE)*
Discipline: Welding (WELD)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 30
Removed WELD 105, updated total units.
Dennis C. Lutz

E. **New Credit Courses**

1. Course Number and Title: CSIT 165 R Programming *(MNHCS)*
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
      i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
Distance Learning Offering(s): Online
Transfer Acceptability: CSU
Justification: Enhance the Computer Information Systems degree with new technology.
Terrie Lynn Canon

2. Course Number and Title: CSIT 225 Computational Intelligence and Data Analytics *(MNHCS)*
Short Title: Data Analytics

Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
  i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
  ii. Management Information Systems, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Enhance the Computer Information Systems Degree by offering current technology and application to assist in Analytics.
Terrie Lynn Canon

3. Course Number and Title: CSIT 226 Dashboards and Data Visualization *(MNHCS)*
Short Title: Dashboards and Visualization
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
  i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
  ii. Management Information Systems, A.S. Degree Major/Cert. Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Enhance Computer Information Systems degree by providing current technologies in dashboards and data visualization.
Terrie Lynn Canon

4. Course Number and Title: CSIT 230 Data Modeling & Programming for MS Office *(MNHCS)*
Short Title: Data Modeling for MS Office
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Prep: CSIT 125
Course Included in the following programs:
  i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
  ii. Management Information Systems, A.S. Degree Major/Cert. Achievement
Distance Learning Offering(s): Online
Transfer Acceptability: CSU
Justification: Enhance the Computer Information Systems degree with current technologies.
Terrie Lynn Canon

5. Course Number and Title: DNCE 174 / TA 174 / MUS 174 Musical Theatre Scenes II *(AMBA)*
Discipline: Dance (DNCE) / Theatre Arts (TA) / Music (MUS)
Prerequisites: DNCE 173 / MUS 173 / TA 173
Transfer Acceptability: CSU
Justification: In order to keep up with changes in theatre/music/dance and keep current with market values, we need to deepen our training in Musical Theatre.
Margaret M. Faulkner

6. Course Number and Title: PSYC 211 Introduction to Cognitive Psychology *(SBS)*
Short Title: Cognitive Psychology
Discipline: Psychology (PSYC)
Recommended Prep: PSYC 100
Associate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D9: Psychology
IGETC Area 4: Social and Behavioral Sciences - 4I: Psychology
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: The course is created to comply with articulation agreement with SDSU. SDSU is replacing their "Learning" course with an "Introduction to Cognitive Psychology" course.
Matthew O'Brien

F. **New Noncredit Courses**

1. Course Number and Title: N AP PRE 901 Introduction to the Construction Trades Industry *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

2. Course Number and Title: N AP PRE 902 OSHA 10 Certification *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Online
Justification: This course is required for the Pre-apprenticeship program.

Wendy Nelson

3. Course Number and Title: N AP PRE 903 Red Cross Adult First Aid/CPR/AED *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Distance Learning Offering(s): Computer Assisted, Video One Way, Online
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

4. Course Number and Title: N AP PRE 906 Essential Skills *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

5. Course Number and Title: N AP PRE 908 Construction Math *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

6. Course Number and Title: N AP PRE 909 Construction Print Reading *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

7. Course Number and Title: N AP PRE 910 Tools *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

8. Course Number and Title: N AP PRE 920 Carpentry - Hands On Skills *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

9. Course Number and Title: N AP PRE 930 Electrician - Hands On Skills *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

10. Course Number and Title: N AP PRE 940 Sheet Metal - Hands On Skills *(CTEE)*
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

11. Course Number and Title: N BASC 206 Supervised Tutoring for Access Technology *(COUN)*
Discipline: Basic Education (N BASC)
Justification: Gives students the opportunity for expanded use of Access Technology that is not offered through any other service on campus.
Sherry Goldsmith

12. Course Number and Title: N DSAB 43 Access Technology for Vision Loss *(COUN)*
Discipline: Disability Education (N DSAB)
Justification: To provide additional support for students with vision loss where they can update skills as changes occur with software/hardware.
Sherry Goldsmith

G. **Credit Course Changes**

1. Course Number and Title: BUS 136 / FCS 136 Money Management and Planning for the Future
Short Title: MONEY MGMT/PLANNING FOR FUTURE
Discipline: Business Education (BUS) (BUS) / Family and Consumer Sciences (FCS)(FCS)
Associate Degree General Education - E: Lifelong Learning and Self-Development
CSU GE Area E: Lifelong Learning and Self-Development - E: Lifelong Learning and Self-Development
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Changed title (title cannot included "finance") to retain CSU GE approval.
Joel Glassman

2. Course Number and Title: BUS 204 Quantitative Business Analysis
Discipline: Business Education (BUS)
Prerequisites: MATH 56 or MATH 60 or eligibility determined through the math placement process
Recommended Prep: BUS 175 or equivalent
Course Included in the following programs:
   i. Business Administration, AS-T Transfer Major (18 units or more)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Increased unit value from 3 to 4, increased lecture hours from 3 to 4, added prerequisite options:
MATH 56 or MATH 60 or eligibility through Math placement process, added BUS 175 or equivalent
recommended prep, removed MATH 60 and MATH 120 as recommended preparation, updated description,
objectives, content, textbooks, outside assignments and methods of assessment, added required reading,
suggested reading, critical thinking, required writing, removed SDSU and STAT 119
CSUSM transfer course status, added GE transfer pattern CSU (B.4), IGETC (2.A) and A.A. (A.2).
Jackie Martin

3. Course Number and Title: CSIT 145 Introduction to Programming Concepts and Methodologies *(MNHCS)*
Short Title: Intro to Programming Concepts
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
   ii. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
   iii. Management Information Systems, A.S. Degree Major/Cert. Achieve.
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Changed title, removed CSIT 105 and 125 recommended prep., updated description, methods of instruction,
outline and textbooks.
Terrie Lynn Canon

4. Course Number and Title: ESL 101 Written Communication I *(LL)*
Discipline: English as a Second Language (ESL)
Prerequisites: Eligibility determined through the English as a Second Language placement process, or
ESL 55
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Removed ESL 36 as prerequisite option, updated textbook.
Gary Sosa

5. Course Number and Title: ESL 106 Accelerated Written Communication II *(LL)*
Short Title: Accelerated Written Comm II
Discipline: English as a Second Language (ESL)
Prerequisites: ESL 105, or ESL 101, or eligibility determined through the English as a Second Language
placement process
Transfer Acceptability: UC, CSU
Added ESL 101 prerequisite, updated objectives, outline, textbooks, outside assignments and methods of
assessment.
Carol A. Lowther

6. Course Number and Title: FCS 110 / BIOL 108 Microbiology and Foods *(CTEE)*
Discipline: Family and Consumer Sciences (FCS) / Biology (BIOL)
Transfer Acceptability: CSU
Changed cross-listing from MICR 110 to BIOL 108, updated textbook.
Solange Wasef

7. Course Number and Title: JOUR 105 Multimedia News Writing and Production *(AMBA)*
Short Title: Multimedia News Writing/Prod
Discipline: Journalism (JOUR)
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video One Way, Telecourse, Online
Updated methods/assess., added distance ed. (online, tv, one-way video and computer assisted).
Erin Hiro

8. Course Number and Title: JOUR 205 Intermediate Multimedia News Writing and Production *(AMBA)*
Short Title: Int. Multimedia News Wrt/Prod.
Discipline: Journalism (JOUR)

Transfer Acceptability: CSU
Changed title, decreased lecture hours (from 3 to 1.5), added 4.5 hours lab, removed JOUR 105 prerequisite, removed JOUR 110L corequisite, changed description, updated objectives, methods of instruction, outline, textbook, suggested reading, required writing and methods of assessment.
Erin Hiro

9. Course Number and Title: TA 192A Technical Theatre Practicum I *(AMBA)*
Discipline: Theatre Arts (TA)
Course Included in the following programs:
       i. Entertainment Technology, Cert. of Achievement
       ii. Technical Theatre, A.A. Degree Major/Cert. of Achieve.
       iii. Technical Theatre: Stage Lighting & Sound Technician, Certificate of Achievement
       iv. Technical Theatre: Stage Management, Certificate of Achievement
       v. Theatre Arts, A.A. Degree Major/Cert. of Achieve.; AA-T Transfer Major
Transfer Acceptability: UC, CSU
Added 2 unit variable option, added 6 hour lab option, removed TA/ENTT 105 recommended prep, updated textbook.
Chris Sinnott

H. **Noncredit Course Changes**

1. Course Number and Title: N BASC 204 Supervised Tutoring for Math *(MNHCS)*
Discipline: Basic Education (N BASC)
Distance Learning Offering(s): Online
Updated lab hours to 64-96, added online.
Wendy R. Metzger

2. Course Number and Title: N ESL 361 Beginning Level Listening and Speaking I *(LL)*
Short Title: Listening and Speaking I
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, methods of instruction, textbooks and methods of assessment.
Gary Sosa

3. Course Number and Title: N ESL 362 Beginning Level Listening and Speaking II *(LL)*
Short Title: Listening and Speaking II
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated textbooks and methods of assessment.
Gary Sosa

4. Course Number and Title: N ESL 363 Beginning Level Listening and Speaking III *(LL)*
Short Title: Listening and Speaking III
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, methods of instruction, textbooks and methods of assessment.
Gary Sosa

5. Course Number and Title: N ESL 364 Intermediate Level Listening and Speaking *(LL)*
Short Title: Listening and Speaking IV
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, textbooks and methods of assessment.
Gary Sosa

I. **Credit Course Reactivations**

1. Course Number and Title: CSWB 180 Python Programming *(MNHCS)*
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Course Included in the following programs:
       i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
       ii. Information Technology, A.S. Degree Major/Cert. Achievement 18 units/more
       iii. Web Development, Certificate of Achievement
Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online
Justification: Python Programming has become one of the five most popular programming languages in the industry. It is also extensively used with the GIS system taught at Palomar College.
Stephen R. Perry

J. Credit Course Deactivations

1. Course Number and Title: ESL 130 Academic Reading for ESL I *(LL)*
Discipline: English as a Second Language (ESL)
Transfer Acceptability: CSU
Justification: This course has not been offered for three years and currently the department has no plans to offer it in the near future.
Gary Sosa

K. Requisites and Advisories
The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

Catalog Number	Type	Description	Proposal Type
CSIT 145	Recomm. Prep.	~~CSIT 105 and CSIT 125~~	Change
CSIT 230	Recomm. Prep.	CSIT 125	New
DNCE/TA/MUS 174	Prerequisite	DNCE/MUS/TA 173	New
ESL 101	Prerequisite	Eligibility determined through the English as a Second Language placement process, or ESL 55 ~~ESL 36~~	Change
ESL 106	Prerequisite	ESL 105, or ESL 101, or eligibility determined through the English as a Second Language placement process	Change
JOUR 205	Prerequisite	~~JOUR 105~~	Change
	Corequisite	~~JOUR 110L~~	
PSYC 211	Recomm. Prep.	PSYC 100	New
TA 192A	Recomm. Prep.	~~TA/ENTT 105~~	Change
WTE 52	Prerequisite	WTE/WWT 50	Change
WTE 54	Prerequisite	WTE/WWT 50	Change
WTE/WWT 62	Recomm. Prep.	~~WTE/WWT 58~~	Change
WTE 64	Recomm. Prep.	WTE/WWT 50	Change
WTE/WWT 66	Prerequisite	WTE/WWT 50	
	Recomm. Prep.	~~WTE/WWT 50~~	Change
WTE 72	Prerequisite	WTE 52	Change
WTE 74	Prerequisite	WTE 54	Change
WWT 52	Prerequisite	WWT/WTE 50	Change
WWT 54	Prerequisite	WWT/WTE 50	Change
WWT/WTE 56	Prerequisite	WWT/WTE 50	Change
WWT 64	Recomm. Prep.	~~WWT/WTE 110~~	Change

L. Distance Learning
The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

Catalog/Subject Number	Learning Offerings
CSIT 145	Online
CSIT 165	Online
CSIT 225	Online
CSIT 226	Online
CSIT 230	Online
CSWB 180	Online
ESL 101	Online
JOUR 105	Computer Assisted, Video One Way, Telecourse, Online
PSYC 211	Online
N AP PRE 902	Computer Assisted, Video Two Way, Video One Way, Online
N AP PRE 903	Computer Assisted, Video Two Way, Video One Way, Online
N BASC 204	Online
WTE/WWT 50	Computer Assisted, Online
WTE 54	Computer Assisted, Online
WTE 64	~~Online~~
WTE 66	Computer Assisted, Online
WTE 72	Computer Assisted, Online

WTE 74	Online
WWT 52	Computer Assisted, Online
WWT 54	Computer Assisted, Online
WWT/WTE 56	Computer Assisted, Online
WWT/WTE 60	Computer Assisted, Online
WWT 64	Computer Assisted, Online

II. **ACTION** – To accept Fire (FIRE 151) and Police Academy as satisfaction of the District Fitness requirement.

III. **ACTION** – Departmental Recommendations for Awarding Credit for Advanced Placement Exams

IV. **INFORMATION**

A. **Articulation Agreement Renewals**
1. UCSD Paralegal Extension
2. Marshall B. Ketchum University Articulation
3. Savannah College of Art and Design

B. **Course Outline Reviews**
The following courses have completed the course outline review process between December 2, 2017 and February 2, 2018 and are effective Fall 2018.

GCIP	190	Copyright for Graphic Designers and Web Developers
GCMW	100	History of Multimedia

C. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	6	17
New Noncredit Courses	12	29
Credit Course Changes	23	80
Noncredit Course Changes	5	5
Credit Course Reactivations	0	11
Noncredit Reactivations	0	0
Credit Course Deactivations	1	47
Noncredit Deactivations	0	2
Course Reviews 12/2/2017 – 2/2/2018)	0	15
Course Reviews/Added DE	0	10
New Credit Programs	8	26
New Noncredit Programs	1	3
Credit Program Changes	4	17
Program Deactivations	0	3
Noncredit Course Deactivations	0	2
Total Activity	**60**	**267**

These items will be brought back for Faculty Senate ratification on February 19, 2018.

Distance Education & Academic Technology:

Lillian Payn submitted the following report from the Distance Education & Academic Technology Committee:

Distance Education & Academic Technology Committee

I was tasked to announce the new procedures for Canvas Single Sign-On for Students, Faculty, & Staff, which I did on Feb. 12. Then I am to announce to Faculty weekly until the system transitions from the Canvas Legacy Login to the New Canvas SSO. The emails are below (FYI):

FACULTY AND STAFF:
Palomar College is rolling out Single Sign-On authentication for all services. Single Sign-On (SSO) allows a person to authenticate once at their home domain to obtain a "token", which is stored in the browser(cookie) or mobile device and can be presented to websites as evidence of

authentication. Canvas Single Sign-On (SSO) will be available starting 8:00 AM, February 13 beside the Canvas Legacy Login (the current login). The Canvas Legacy Login will no longer be available for use after 6:00 PM on April 2, 2018. (screenshot of the log in page with links was included)

We recommend using the Canvas Login (Single Sign-On) which uses your Palomar email address username@palomar.edu (or your username only) and your email's password. If you have any difficulties during this transition time Log in now using the Legacy Canvas Login.

For assistance, please call the Palomar College Information Services Help Desk at 760-744-1150 ext. 2140 or helpdesk@palomar.edu.

STUDENTS:
Palomar College is rolling out Single Sign-On authentication for all services. Single Sign-On (SSO) allows a person to authenticate once at their home domain to obtain a "token", which is stored in the browser (cookie) or mobile device and can be presented to websites as evidence of authentication. Canvas Single Sign-On (SSO) will be available starting 8:00 AM, February 13 beside the Canvas Legacy Login (the current login). The Canvas Legacy Login will no longer be available for use after 6:00 PM on April 2, 2018.

We recommend using the Canvas Login (Single Sign-On) <https://palomar.instructure.com/login/saml/>, which uses your Palomar email address username@student.palomar.edu <mailto:username@student.palomar.edu> and the email's password (the same password that students use to access MyPalomar (eServices)). If you have any difficulties during this transition time Log in now using the Legacy Canvas Login <https://www2.palomar.edu/auth/cas/>.

For students, the first time you use the Canvas Login (Single Sign-On) <https://palomar.instructure.com/login/saml/> option you will be prompted to create a CCCID (California Community Colleges Systemwide ID). The CCCID process only needs to be completed once and takes just a few minutes.

For assistance, please call the Palomar College Information Services Help Desk at 760-744-1150 ext. 2140 or helpdesk@palomar.edu.

(Please note that the difference is the addition of obtaining a System's Centralized CCCID.)

ADJOURNMENT: The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Jenny Fererro, Secretary