



Minutes of the
MEETING OF THE FACULTY SENATE
November 14, 2016

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, William Dalrymple, Jenny Ferrero, Joel Glassman, Greg Larson, Teresa Laughlin, Shannon Lienhart, Sierra Lovelace, Jackie Martin, Susan Miller, Ben Mudgett, Patrick O'Brien, Lillian Payn, Tara Roach, Travis Ritt, Seth San Juan, Craig Thompson, Fari Towfiq, Lori Waite

ABSENT: Susan Johnson, Candace Rose, Ellen Weller

GUESTS: Amber Bancroft (ASG), David Guerra, Kelly Falcone, Hope Farquharson, Jack Kahn

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Towfiq, Waite: Faculty Senate approval of the minutes of November 7, 2016, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: Travis Ritt announced that the Task Force on Campus Explorations would be meeting at the conclusion of today's meeting.

Ally Mode for Student Misconduct:

Jack Kahn shared an experience of a student which occurred this semester. There were a few instances of disruptive, inappropriate behavior by the student which led to the students' removal from the classroom. Dean Kahn met with the student and later learned that she had heard something offensive in the class and reacted. He stated that he felt the issue could have been resolved in a more effective manner if the student had, or was aware of a resource on campus where she could bring those concerns and be heard. Kahn stated that he is bringing the issue to the Senate in hopes of creating such a resource for students. Though the Office of Student Affairs exists as a resource for students, often once the issue has reached that level it is for disciplinary reasons rather than a place for students to share their personal feelings or experiences. Kahn indicated that there are some models on other campuses where there is a faculty member in an ombudsman or mediator-type role that is available to students who are in conflict before an issue in the classroom ultimately results in the student being removed from the class. He asked for Senate input on having such a position, or positions, on campus where one or more faculty could be trained in an advocacy role.

Discussion followed on services currently offered by the Counseling department, Department of Student Affairs, and the Campus Police. It was noted that there needs to be an awareness of those involved if there are underlying issues that need to be addressed to ensure that the appropriate steps are safely taken to assist the student and have a productive, effective process.

Travis Ritt stated that he would send out an email soon asking for those Senate members who may be interested in participating in further discussion with Dean Kahn on this issue.

Dean Kahn also informed Senators of a new grant opportunity for “Zero Cost Degrees.” This grant offers two parts: funding for research, and implementation. It would be beneficial as progression continues on dual enrollment projects with the high schools. Focusing on Open Education Resources (OER), faculty, notably Librarians, would be selected to identify resources for these programs. More information on this will be forthcoming soon.

Policies & Procedures: Travis Ritt stated that review and discussion will begin soon on AP 3280, Grants. As the Senate has promoted the need for a faculty voice in the process, particularly those with eventual institutional costs, he will ask that wording be added to the AP to reflect that.

Campus Explorations: Travis Ritt again reminded Senators that the Task Force for Campus Explorations would be meeting at the conclusion of today’s Senate meeting.

Committee Appointments: There were no committee appointments.

Curriculum:

Motion 2 MSC Fererro, Larson: Faculty Senate ratification of the Palomar College Curriculum Committee Actions dated November 2, 2016. The motion carried.

Pilot Program for CTE TOP Codes: The Academic Senate, working with the Chancellor’s Office and CTE Data Unlocked, will be launching a pilot project to support the review of codes that have been assigned to courses and awards. This pilot period will run from October 2016 to February 2017. The pilot will test a proposed faculty-led process for examining the reporting codes (TOP, CIP, SOC) that have been assigned to CTE courses and program awards, to ensure that they appropriately match the content of the curriculum.

Palomar College applied, and was approved to be part of this pilot, which provides financial support to cover the resources for a visiting team to assist in the process. It also provides funding for stipends to those faculty to participate in and complete any work associated with the project.

This item will be brought for Action at the November 28, 2016 meeting.

Senate President Report: Travis Ritt reported that he continues to meet with President Blake and Vice President Sourbeer each week. At his recent meeting with Vice President Sourbeer, he learned that the Palomar College Foundation received an endowment of approximately \$100,000

from a retired Life Sciences faculty member for the creation of a new faculty award. More information will be available soon.

Ritt also stated that he has been meeting with Margie Fritch to discuss the creation of the Enrollment Management Committee. The proposed composition of the committee will be brought to the Strategic Planning Council soon.

Strategic Planning
Council:

The Strategic Planning Council (SPC) will meet on November 15, 2016.

Instructional Planning
Council:

Travis Ritt reported that members of the Instructional Planning Council (IPC) discussed the annual update of the Program Review & Planning document at their recent meeting.

Ritt noted that a Senator is needed to serve on the Instructional Planning Council.

Palomar Faculty
Federation:

Shannon Lienhart stated that the three Governing Board candidates supported by the Palomar Faculty Federation (PFF) were elected on November 8.

Teresa Laughlin added that the Negotiations Advisory Council is currently discussing the Seniority List.

Senators also discussed the recent election and how the Faculty Senate and the district can be proactive as we attempt to prepare for an uncertain future. She asked that a standing item be placed on the Senate Agenda to provide an opportunity for discussion each week.

Student Services
Planning Council:

Patrick O'Brien reported that members of the Student Services Planning Council discussed the recent implementation of a student payment plan, effective November 1, 2016. More information can be obtained on the Financial Aid website: <https://www2.palomar.edu/pages/fa/>.

Strong Workforce:

Jackie Martin stated that CTE applicants for Strong Workforce funding are being tasked with completing the required documentation for funding consideration. The group has also been asked to include labor market data. The group will meet again in late November.

Academic Technology
Committee:

Lillian Payn provided the following report of the Academic Technology Committee:

1. Online Education Initiative: At the November 10, 2016 meeting, the ATC members voted to recommend that Palomar College joins the OEI. The members considered that the opportunities for students to complete 2-year degrees in 2-years, the choices for both faculty and students to participate or not, to participate in the larger statewide system and not be on the fringe, to gain access to licensing consortiums, and increase the rigor of our instruction were the most compelling reasons to join, which outweighed any downsides.

2. The members recommend that the name of our committee be changed to Distance Education/Academic Technology Committee or similar.

- a. DE: This addresses that we do not only serve technology in face-to-face delivery, but also online delivery. The members explicitly do not recommend dropping

“Academic Technology” since certainly face-to-face delivery will continue to be the major delivery environment on campus.

b. DE Roles assigned by the Faculty Senate: We have already been fulfilling the needs of Distance Education issues to date, as part of Roles 3, 4, 5, and 7 out of 7 roles.

c. POET training: ATC has developed, published, and updated POET and is doing the oversight for its training and certification of instructors for 5 years.

d. Recent Recommendations: Adopt Canvas, Join OEI, conduct a self-study as a basis for updating DE Policy and developing a DE Strategic Plan (as requested by Dr. Blake). Previous 5 years have been mostly DE issues, such as Accessibility in our DE classes and Annual Best of the Best Showcase.

e. This change would bring DE as more of an explicit focus for our committee (i.e. name change), rather than creating a new DE committee. ATC already addresses/discusses DE issues.

f. SDICCCA-DE Role: Lillian Payn, as ATC Chair and ATRC Faculty Coordinator, is co-founding member of SDICCCA-DE and has been attending and presenting at monthly meetings, reporting on regional and State DE matters, attending OEI Retreats and workshops, etc.

Basic Skills
Committee:

Lori Waite stated that members of the Basic Skills Committee will meet on November 17 and will be adopting their long-term goals.

Waite also reported that the Statewide Academic Senate’s Basic Skills Committee will hold their Southern Regional Meeting at the Palomar campus on Saturday, December 3, from 9:00 a.m. – 3:00 p.m. in the Student Union. More information is available on the Academic Senate’s website: <http://asccc.org/calendar/list/regional-meetings>.

Learning Outcomes
Council:

Hope Farquharson indicated that members of the Learning Outcomes Council adopted their 2016-17 Goals:

1. Create a process to evaluate the effectiveness of follow-up actions that have been taken as a result of GE assessments.
2. Create a SLOAC model for interdisciplinary programs that offer degrees and certificates, e.g. Women’s Studies.
3. Evaluate the College’s GE/ILOs and our current assessment methods.
4. Facilitate improvement of the quality of SLOs and ensure that they clearly state the expected knowledge, skills, attitudes and competencies that students are expected to acquire at our institution.

The group is meeting on Friday, November 18 and will discuss GE/ILOs.

Professional
Development (PD):

Kelly Falcone reported that the Spring Plenary will be held on January 26, 2017.

NCHEA is hosting a Senior Leadership Retreat on January 12, 2017. The goal this year is to focus on successful transfer between Mira Costa and Cal State San Marcos to Palomar College. NCHEA is also extending an invitation to all of the Department Chairs from Mira Costa, Cal State San Marcos, and Palomar on February 3, 2016 to share and discuss issues relating to successful transfers.

Falcone also shared that Mesa College has or is filling positions for a PD Coordinator and a full-time Instructional Designer. They also have a position for a Faculty Online Mentor position, which rotates every two years. The position also offers overload time for being an online faculty mentor. This may be something for Palomar to consider which would offer assistance to faculty offering online courses. Brief discussion occurred on Mesa’s support for instructional success.

Other: In the time remaining Senators discussed the move toward online teaching and the need for a public square for students, as well as the role of faculty members in a potentially new era of teaching.

ADJOURNMENT: The meeting was adjourned at 3:48 p.m.

Respectfully submitted,

Jenny Fererro, Secretary