



Minutes of the
MEETING OF THE FACULTY SENATE
May 16, 2016

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, William Dalrymple, Jenny Fererro, Joel Glassman, Greg Larson, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Ben Mudgett, Lillian Payn, Travis Ritt, Seth San Juan, Craig Thompson, Fari Towfiq, Ellen Weller

ABSENT: Shannon Lienhart, Susan Miller, Patrick O'Brien, Candace Rose, Michelle Vogel-Trautt, Lori Waite

GUESTS: Barbara Blanchard, Terie Canon, Hope Farquharson, Kathleen Grove, Jack Kahn, Kathy Kailikole, Wendy Metzger, Jay Wiestling

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Albistegui-Dubois, Cunningham: Faculty Senate approval of the minutes of May 2, 2016, as presented. The motion carried.

Public Comment: There were no public comments.

Announcements: Jenny Fererro reminded Senators of the Presidential Forums scheduled for Wednesday, May 18 in the Howard Brubeck Theatre.

Committee
Appointments:

Motion 2 MSC Towfiq, Larson: Faculty Senate acceptance of the results of the ballot for the following committee appointments:

Team Life

Candace Rose (FT) Media Studies (16-18)

Disability Resource Center Advisory Committee

Katie Morris (FT) Counseling (16-18)

Bookstore Subcommittee

Hope Farquharson (FT) Nursing (16-18)

Curriculum Committee

Adam Meehan (FT) English (16-19)

Monica Rodriguez (PT) English (16-19)
Carla Thompson (FT) Reading Services (16-19)

Perkins Planning and Advisory Committee

Dennis Lutz (FT) Trade & Industry (15-17)
Wade Rollins (FT) Graphic Communications (16-18)
Anita Talone (FT) Trade & Industry (16-18)

The motion carried.

Motion 3

MSC Laughlin, Larson: Faculty Senate approval of the following committee appointments:

Academic Technology Committee

(16-18) Marlene Forney (FT) Library

Basic Skills Committee

(16-19) Lee Chen (FT) ESL
(16-19) Benhui Zou (FT) Library

Campus Police Committee

(16-18) Wayne Hooper (FT) Fire Technology
(16-18) Lorene Craw (FT) Early Childhood Education Lab School

Committee on Service Learning

(15-17) Kathy MacLeod (FT) Sociology

Curriculum Committee

(16-19) Candace Rose (FT) Media Studies
(16-19) James Eighmey (FT) Anthropology
(16-19) Kevin Powers (PT) Welding
(16-19) Marlene Forney (FT) Library
(15-18) Beatrice Manneh (FT) German
(16-19) David Wright (FT) Auto Body Tech

Distinguished Faculty Award Committee

(16-18) Michael Hernandez (FT) Art
(16-18) Roger Morrisette (FT) Psychology
(16-18) Kristen Marjanovic (FT) History
(16-18) Lorena Lomeli-Hixon (FT) Counseling

District Policy and Procedures

(16-18) Jenny Ferrero (FT) Child Development
(16-18) April Cunningham (FT) Library

Election Committee

(16-18) Mark Clark (FT) Math
(16-18) Kimberly Christensen (FT) Math

Equal Employment Opportunity Advisory Committee

(16-18) Fari Towfiq (FT) Math

Equivalency Committee

(16-18) Grace Fowler (FT) Graphic Communications

(16-18) Sergio Hernandez (FT) Diesel Tech

Evaluation Appeals Committee

(16-17) Tracy Johnston (FT) Math

(16-17) PJ DeMaris (FT) Counseling

(16-17) Karan Huskey (FT) Counseling

Finance and Administrative Services Planning Council

(16-18) Rosie Antonecchia (FT) Counseling

Instructional Planning Council

(16-18) Mark Bealo (FT) Graphic Communications

(16-18) Marlene Forney (FT) Library

Learning Outcomes Council

(16-18) Sue Zolliker (FT) English

(16-18) Katy Farrell (FT) Reading Services

NCHEA (North County Higher Education Alliance)

(16-18) Benjamin Mudgett (FT) Articulation

Oversight Committee/Grant Funded Projects

(16-18) Wade Rollins (FT) Graphic Communications

Personnel Standards and Practices Committee

(16-18) Jim Gilardi (FT) Life Sciences

(16-18) Richard Stegman (FT) Computer Science

Professional Development Advisory Board

(16-18) Martin Japtok (FT) English

(16-18) Kalyna Lesyna (FT) Sociology

(16-18) Michael Hernandez (FT) Art

Professional Procedures Committee

(16-18) Anita Talone (FT) Trade and Industry

(16-18) Jon Panish (FT) English

(16-18) Erin Feld (FT) Reading Services

Registration Committee

(16-18) Yan Tian (FT) Math

Sabbatical Leave Committee

(16-19) Mark Clark (FT) Math

Scholarship Committee

(16-18) Shelbi Mayo (FT) Math

(16-18) Veronica Aguilera (FT) EOPS

(16-18) Chuong Nguyen (FT) Math

Strategic Planning Council

(16-18) Teresa Laughlin (FT)

(16-18) Lisa Carmichael (FT) Media Studies

Student Services Planning Council

(16-18) Lisa Cecere (FT) Cinema

Student Success and Equity Council

(16-18) Gary Sosa (FT) English

(16-18) Martha Martinez (FT) Math

(16-18) Annette Squires (FT) Math

(16-18) Patrick O'Brien (FT) Counseling

(16-18) Glyn Bongolan (FT) Counseling

(16-18) Benjamin Mudgett (FT) Articulation/Student Services at-large

TERB (Tenure & Evaluations Review Board)

(16-18) Melinda Carrillo (FT) Reading Services

(16-18) Russ McDonald (FT) Counseling

The motion carried.

Faculty Senate
Officer Elections:

Nominations were accepted for Faculty Senate Vice President and Secretary.

Fari Towfiq was nominated for the position of Faculty Senate Vice President and accepted the nomination.

Jenny Fererro was nominated for the position of Faculty Senate Secretary and accepted the nomination.

Motion 4

MSC Laughlin, Martin: Faculty Senate confirmation of Fari Towfiq to the position of Faculty Senate Vice President, and Jenny Fererro to the position of Faculty Senate Secretary through May, 2017. The motion carried.

Service Learning
Coordinator:

Senators reviewed information submitted in consideration of the Service Learning Coordinator position.

Motion 5

MSC Fererro, Laughlin: Faculty Senate support of the appointment of Laurel Anderson to the position of Service Learning Coordinator beginning Fall, 2016, through Spring, 2018. The motion carried.

Motion 6

MSC Laughlin, Towfiq: Faculty Senate approval of the following committee appointment:

Committee on Committees Chair

Patrick O'Brien (FT), Counseling

The motion carried.

Travis Ritt reminded all that faculty are still needed to serve as Faculty Tri-Chairs of the Learning Outcomes Council, and in the position of Accreditation Co-Chair.

Other:

Faculty are being sought to serve on the hiring committee for the Dean of Arts, Media, Business, and Computer Science. That appointment, as well as a faculty member to serve on the CAST Employee of the Year committee, and Curriculum items from the May 18,

meeting, will be brought for approval at a brief Special Meeting of the Faculty Senate on Monday, May 23.

Curriculum: Copies of the following Curriculum items were provided to Senators electronically:

Palomar College Curriculum Committee Actions
Wednesday May 4, 2016

I. ACTION - SECOND READING

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2016**:

A. Credit Course Change

1. Course Number and Title: SPAN 211 Spanish for Heritage Speakers I
Short Title: Spanish/Heritage Speakers I
Discipline: Spanish (SPAN)
Prerequisites: SPAN 102 or SPAN 102B; or three years of high school Spanish
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Added SPAN 102, SPAN 102B or three years of high school Spanish as prerequisites, updated textbooks and online distance education.
Kathleen Sheahan

B. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2016.

Catalog/Subject Number SPAN 211	Learning Offerings Computer Assisted, Telecourse, <u>Online</u>
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C. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2016.

Catalog Number	Type	Description	Proposal Type
SPAN 211	Prerequisite	<u>SPAN 102 or SPAN 102B or three years of high school Spanish</u>	Change

II. ACTION - TECHNICAL CORRECTIONS

A. Seventeen new Apprenticeship courses have been returned by the Chancellor's Office with a mandate that the prerequisite, "*Student is a registered State indentured apprentice,*" be added. This prerequisite is specific to Apprenticeship courses and required. The course outline of record for each course needs to be updated be approved. The courses to be updated are below.

Course Number	Course Title
AP C 783/AP PL 783	Crew Lead Training
AP C 774/AP AC 774/AP DL 774/AP PL 774	Tool & Equipment Applications
AP C 739/AP DL 739	Door and Door Hardware
AP DL 732	Light Gage Welding AWS (B)
AP DL 731	Drywall Repair and Finishing
AP C 783/AP PL 783	Crew Lead Training
AP C 782	Bridge Falsework
AP C 781	Industrial Scaffolding
AP C 780	Fitting Rooms/Partitions
AP C 779	Exit & Electrical Security Devices
AP C 778	Solid & Stone Surfaces
AP C 777	Welding Fabrication
AP C 776	Total Station I
AP C 775	Store Front Installations
AP DL 730	Air, Moisture & Thermal Barriers

B. All Apprenticeship courses must be updated to include the prerequisite, “*Student is a registered State indentured apprentice,*” to comply with the Chancellor’s Office mandate.

III. INFORMATION

A. Course Outline Reviews

The following courses have completed the course outline review process between April 16, 2016 and April 29, 2016 and are effective Fall 2016

HIST	101	History of the United States Through Reconstruction
HIST	102	History of the United States Since Reconstruction
HIST	140	History of the Americas Through 1800
MATH	10	Basic Arithmetic
MUS	152	Jazz Ensemble
N ESL	301	Beginning ESL I
PSYC	225	Psychology of Abnormal Behavior
SOC	100	Introduction to Sociology
SOC	105	Marriage, Family and Intimate Relationships
SPCH	115	Interpersonal Communication
SPCH	120	Human Communication
SPCH	290	Competitive Intercollegiate Forensics

B. 2015-2016 Curriculum Activity Summary

Proposal Type	Current Agenda	2015-2016 Cumulative
New Courses	0	34
Course Changes	1	150
Course Reactivations	0	8
Course Deactivations	0	14
Course Reviews (4/16/2016 – 4/29/2016)	12	83
New Programs	0	12
Program Changes	0	12
Program Deactivations	0	0
Total Activity	13	313

Motion 7 MSC Ferrero, Larson: Faculty Senate ratification of the Curriculum Committee Actions dated May 4, 2016. The motion carried.

Academic Technology
Canvas Pilot:

Lillian Payn reported that SDICCCA Distance Education Deans and Coordinators are recommending extending the Canvas pilot by expanding the program to include a broader range of courses and providing additional student representation. Members of the Academic Technology did vote to in support of the extension. There is no fee to the district for the license or the extension.

Motion 8 MSC Martin, Laughlin: Faculty Senate support of the extension of the Canvas Pilot Program. The motion carried.

Lillian Payn also provided the following End-of-Year Report of the Academic Technology Committee:

End-of Year Report to Senate
Academic Technology Committee, May 16, 2016

Committee members approved our summary of our goals for the past academic year.

1. Recommendations for the Canvas pilot research design. (It should also be noted that at the most recent SDICCCA DE meeting on May 6, the Canvas report listed 70 community colleges in CA as having made a commitment to license Canvas, and over 10 more are in progress of licensing Canvas.) The videos of the Canvas Panel Discussion:

Part 1: <https://vimeo.com/166128257>

Part 2: <https://vimeo.com/166138427>

2. We discussed OEI, but voted to postpone making a decision until our leadership positions were filled with permanent positions on campus.
3. We conducted a meta-analysis of class size for online classes. The committee researched a seminal, published document, which recommended that class size be set by the type of class. The following recommendations were made by the authors: Classes that were one-way communication to the students had no limits on attendance, but classes that included two-way communication between the faculty and students, and student to student recommended 25 students or less. If the model was "Community of Inquiry", a class size of 20 students or less. Courses that included lower levels of Bloom's Taxonomy should be 30 students or less, but courses that included higher levels of Bloom's Taxonomy with a full implementation of "Community of Inquiry" and constructivist techniques should be 15 students or less.

Taft, Susan H., Tracy Perkowski, and Lorene S. Martin. "A Framework for Evaluating Class Size in Online Education." *Quarterly Review of Distance Education* 12.3 (2011): 181-197. *Academic Search Premier*. Web. 21 Oct. 2015.
4. The Academic Technology Committee sponsored the 4th Annual Teaching with Technology Showcase. The committee awarded Candace Rose 1st place, Netta Schroer 2nd place, and Jasibe Carslake 3rd place. Each received a certificate and a gift card.
5. POET:
 - a. The committee members reviewed and revised POET.
 - b. POET statistics:
27 Instructors validated to teach online 2015-2016;
116 Instructors validated to teach online since Spring 2012
6. The committee's final goal was to conduct a self-study of distance education at Palomar College. The link to the draft, which was intended to continue our discussion on campus to promote innovation and continuous quality improvement is at: <http://www2.palomar.edu/pages/academic-technology-committee/supporting-documents/self-study-draft-de-may2016/>
The committee expressed an interest to continue working on this goal Fall, 2016.

Dr. John W. Rice
Diversity & Equity
Award:

The John W. Rice Diversity & Equity Award honors John W. Rice, a former member of the California Community Colleges Board of Governors, who was a leader for diversity in equity. Each district is strongly encouraged to provide nominations of those that have made the greatest contribution toward advancing faculty and staff diversity or student equity in the California Community Colleges.

Information on Palomar's nominee Rodolfo Jacobo was shared with Senate members.

Motion 9

MSC Laughlin, Towfiq: Faculty Senate support of Rodolfo Jacobo as the Palomar College nominee for the Dr. John W. Rice Diversity & Equity Award. The motion carried. 1 Abstention: Weller

Title III Grant:

Dr. Kathy Kailikole shared information with Senators on the HSI STEM Grant. The priorities of the grant include:

- To develop or enhance tutoring, counseling, and student service programs designed to improve academic success, including innovative and customized instruction courses designed to help retain students and move the students rapidly into core courses and through program completion.

- To increase the number of Hispanic and other low-income students attaining degrees in the STEM fields and proposes to develop model transfer and articulation agreements between two-year HSIs and four-year institutions in STEM fields.

Dr. Kailikole also provided detailed information on the objectives, allowable activities, and requirements of the grant, and a question and answer period followed.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Jenny Fererro, Secretary