



Minutes of the  
MEETING OF THE FACULTY SENATE  
April 25, 2016

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, Jenny Ferrero, Joel Glassman, Jackie Martin, Pam McDonough, Lillian Payn, Seth San Juan, Fari Towfiq

ABSENT: April Cunningham, Sergio Hernandez, Greg Larson, Teresa Laughlin, Shannon Lienhart, Travis Ritt

GUESTS: Kelly Falcone, Erin Feld, Ben Mudgett

CALL TO ORDER: The meeting was called to order by the Vice President, Jackie Martin, at 2:04 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Agenda Changes: Jackie Martin announced that the order of the Agenda would be changed to accommodate guests.

Online Tutoring: Erin Feld provided Senate members with an update on the Online Tutoring pilot. All students have access to online tutoring 24 hours per day, 7 days per week, including online and Camp Pendleton. To date, several students have participated in various tutoring services:  
18 visits for Math  
25 total visits to Net Tutor, 18 live and 7 in the question and answer area  
1 visit for English  
5 visits for Sociology, Psychology/Statistics  
1 visit for Accounting  
13 visits for Computer Science and Information Technology.

In an effort to expand the program, department chairs and several faculty teaching online classes are being contacted with information on Net Tutor and its potential benefits for students.

A question and answer period followed, and Feld indicated that marketing efforts are improving so that more students are aware that the service is there for them, is free of charge, and is always accessible. Faculty are also encouraged to share information about the various tutoring services available.

More information can be found on the district's Tutoring website:  
<http://www2.palomar.edu/pages/tutoringservices>.

Articulation: Ben Mudgett reported that he recently attended the California Intersegmental Articulation Council (CIAC) meeting, a statewide forum for Articulation Officers to meet, discuss, and resolve college transfer and articulation issues. Those include potential updates to the Program and Course Approval Handbook (PCAH) draft which will be broken down into standards and guidelines for Curriculum development. In relation to CID, the option of expanding the number of reviewers is being explored to expedite the process of degree approval.

Mudgett also shared information about the Common Assessment Initiative (CAI), one of three statewide initiatives sponsored by the California Community College System, developing a new assessment for ESL, Math, and English. With a consistent tool used statewide, students can take their assessment results with them when they transfer to another college. By using a common assessment it will be easier for staff to provide placement guidance using centralized technology.

Professional  
Development:

Kelly Falcone provided an update on Professional Development (PD). She provided a PD contracts update about the final approval process, as well as Community College Professional Development Program (CCPDP) requirements that each campus within the community college district has an advisory committee which assists in the assessment of faculty and staff development needs and in the design of the plan to meet those needs.

The Campus Solutions Module has not been updated in several years, and Information Services Director Connie Moise is working to update it for efficiency on a system-wide level. This is challenging due to all of the customized programs related to professional development in Palomar's system.

Lengthy discussion also occurred on the compressed calendar and the challenges when combining the compressed + flex calendar. Moving to a compressed calendar impacts the flex calendar because there is a change from 12 flex days to 7 days, decreasing the number of PD hours from 72 to 42. Faculty will have more hours in the classroom, scheduling 54 hours per 3 unit class instead of 48. Title 5 specifically states that professional development hours are flex days and are in lieu of classroom instruction hours. This will likely mean negotiations with the PFF on working conditions issues and modifying contract language.

The entire PD presentation can be viewed at: <http://www2.palomar.edu/pages/pd/pd-blog/>.

Falcone also asked for Senate input on the Plenary Session. Members of the Learning Outcomes Council are planning a presentation, and the PD office will focus on innovation and learning in-line with the district's Strategic Plan. Brief discussion followed.

Approval of Minutes:

Motion 1 MSC Carrillo, McDonough: Faculty Senate approval of the minutes of April 18, 2016, as presented. The motion carried.

Public Comment: There were no public comments.

Announcements: Lillian Payn acknowledged the following professors for their awards in the Teaching with Technology Showcase 2016:

1<sup>st</sup> place: Candace Rose, Media Studies, Cinema for the use of Blackboard in her Cinema 100 course (face-to-face),

2<sup>nd</sup> place: Netta Shroer, Behavioral Sciences for her online Social Psychology course,

3<sup>rd</sup> place: Jasibe Carslake, World Languages/Spanish for her hybrid Spanish 102 course.

Senate President

Report:

Jackie Martin reported that she and Greg Larson met with President Gonzales last week. Much of the discussion focused on the Presidential Search Committee.

Budget Committee:

Joel Glassman stated that members of the Budget Committee approved the sub-committee's recommendation to reduce district expenses by \$5.6 million over the next two years. The recommendation was also approved by the Strategic Planning Council, and will now go to the Governing Board for their consideration.

Instructional

Planning Council:

Jackie Martin indicated that members of the Instructional Planning Council continue their review of PRP (Program Review & Planning) submissions. The approval process will conclude late this year due to the group's work on the faculty hiring prioritization list.

Faculty Senate Award  
For Scholarly and  
Professional

Achievement:

Members of the Faculty Senate Award for Scholarly and Professional Achievement sub-committee briefly shared information about this year's submissions.

Motion 2

MSC Ferrero, Albistegui-Dubois: The Faculty Senate congratulates Richard Hishmeh as this year's recipient of the Faculty Senate Award for Scholarly and Professional Achievement. The motion carried.

Committee  
Appointments/  
Elections:

There were no committee appointments.

Curriculum:

Copies of the following Curriculum items were provided to Senators electronically:

**Palomar College Curriculum Committee Actions**

Wednesday, April 20, 2016

**I. ACTION - SECOND READING**

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2016**:

**A. Course Changes**

1. Course Number and Title: ART 166 History of Art II - Survey of Western Art

Short Title: History of Art II

Discipline: Art (ART)

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C1: Arts

IGETC Area 3: Arts and Humanities - 3A: Arts

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Telecourse

Updated textbooks and critical thinking, updated CB11.

*Mark J. Hudelson*

**B. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2016.

<b>Catalog/Subject Number</b>	<b>Learning Offerings</b>
ART 166	Television

**II. INFORMATION**

**A. Course Outline Reviews**

The following courses have completed the course outline review process between April 2, 2016 and April 15, 2016 and are effective Fall 2016

AIS	166A	Elementary Cahuilla IA
GEOG	132	Database Management and Data Acquisition
GEOG	136	Intermediate ArcGIS: GIS Analysis
GEOG	141	Transportation Systems Analysis
GEOG	142	Environmental Application of GIS
GEOG	143	Introduction to Cartography and Computer Mapping
WELD	100	Welding I
WELD	105	Metal Cutting, Brazing and Soldering
WELD	110	Shielded Metal Arc Welding
WELD	115	Gas Tungsten Arc Welding
WELD	120	Gas Metal Arc and Flux Cored Arc Welding

**B. 2015-2016 Curriculum Activity Summary**

<b>Proposal Type</b>	<b>Current Agenda</b>	<b>2015-2016 Cumulative</b>
New Courses	0	34
Course Changes	1	149
Course Reactivations	0	8
Course Deactivations	0	14
Course Reviews		
(4/2/2016 – 4/15/2016)	11	71
New Programs	0	12
Program Changes	0	12
Program Deactivations	0	0
<b>Total Activity</b>	<b>12</b>	<b>300</b>

These items will be brought back for Faculty Senate ratification at next week's meeting.

**Accreditation:** Richard Albistegui-Dubois reported that the first drafts of the district's response to Recommendation #1 have gone to the Strategic Planning Council for a first reading.

**Sabbatical Leave Committee:** Jenny Fererro reminded Senators that a Faculty Senate member is needed to serve on the Sabbatical Leave Committee starting in Fall 2016.

**Workforce & Community Development:** Jackie Martin stated that the members of the Workforce & Community Development Committee have not met this year. Martin hopes to call a meeting prior to the end of the semester.

**ADJOURNMENT:** The meeting was adjourned at 3:17 p.m.

Respectfully submitted,

Jenny Fererro, Secretary