



Minutes of the
MEETING OF THE FACULTY SENATE
April 18, 2016

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, Jenny Ferrero, Joel Glassman, Greg Larson, Teresa Laughlin, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Fari Towfiq

ABSENT: Sergio Hernandez

GUESTS: Vincent Catline (Student), Kelly Falcone, Kendyl Magnuson, Fern Menenzes (Telescope)

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Laughlin, Towfiq: Faculty Senate approval of the minutes of April 11, 2016, as amended. The motion carried.

Public Comment: Student Vincent Catline of Phi Theta Kappa requested the Senate's support for a survey of faculty regarding the perception of distraction caused by computer ads; those which appear on the sides of a webpage, commercial ads, which play before video content, and pop-up ads. As part of Phi Theta Kappa's group project this year, it is hoped that a system can be adopted to remove those ads from campus computers. This item will be brought back for Faculty Senate Action at next week's meeting.

Announcements: Seth San Juan reminded all about tomorrow's Native American Cultural Awareness Event from 10:30 a.m. – 1:00 p.m., in parking lot 6. There will be a mobile museum, a basket-weaving workshop, games, and other culturally relevant activities. Lunch will be provided.

Travis Ritt thanked those who participated in Political Economy Days last week. All of the presentations were very well-attended.

Greg Larson reminded Senators that the Presidential Search Committee will be having a meeting next Monday, April 25, at 1:00 p.m. Because several Senators are on that committee, he asked that other Senate members make every attempt to be present at the Faculty Senate meeting in order to obtain a quorum.

Agenda Changes: Greg Larson indicated that the order of the Agenda items would be changed to accommodate a guest.

Petition for “W”
Grade Process:

Kendyl Magnuson briefly shared concerns with the current process used by students when petitioning for a withdrawal (W) grade. The Records Office feels as though the current process needs to be changed because often when students submit these petitions they include confidential information. Magnuson feels that sharing this information with instructors or departments can put the district in legal jeopardy. In an effort to address these concerns it is being proposed that the Academic Review Committee review these petitions rather than the instructor by utilizing a set of pre-determined parameters. He explained the issues related to confidentiality and student privacy.

Senate members did not support the proposal to move the process to an administrative function. Senators pointed out that faculty members keep student data private constantly, and that faculty hold unique information about student participation and communication that influences whether or not a W petition should be approved. Suggestions included that students could be given the opportunity to okay faculty involvement by checking a box on the petition. Lengthy discussion followed on the current and proposed process and how to address the issue of faculty involvement versus student confidentiality while addressing and resolving not only FERPA issues, which address privacy for students, but Ed Code, which outlines faculty responsibility for student grades.

There was discussion on utilizing a process that provides faculty an opportunity to review the information confidentially and make a determination. However, if two attempts to contact the faculty member or department chair regarding the grade change are unsuccessful, the committee makes the determination. Senators Melinda Carrillo, Teresa Laughlin, and Travis Ritt agreed to work with Magnuson on a procedure that is fair and dignified for students without excluding faculty input.

Palomar’s Strategic
Plan/Institutional
Goals and Targets:

As briefly discussed at last week’s meeting, as part of the Institutional Effectiveness Partnership Initiative (IEPI), there is a requirement to set institutional targets. For example, targets for course completion rates or ending fund balance. The district is required to do this for one of three disciplines: Math, English, or ESL. Math was determined to be the discipline used for the data.

Greg Larson shared information on the percentage of students testing 2+ levels below transfer-level math who complete a transfer-level math class within six years.

<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Target</u>	<u>Target in 6 years</u>
33.2	32.6	31.8	33.2	36.2	37?	38.2?

That is, 33.2% of students testing 2+ levels below transfer who started at Palomar 6 years before 2010-11 academic year completed a transfer-level course by 2010-11.

Senators discussed the figures and agreed that there should be a target of 33 rather than 37 or 38%, though the final target data should ultimately be decided by the Math department.

Greg Larson added that the other target set last year was the Ending Fund Balance, which was 7% of the total budget. This target will remain in place for the next academic year.

Constitutional Review: Senate members discussed some changes to the Faculty Constitution being proposed by the Constitutional Review Committee. Travis Ritt outlined the proposed changes and stated that a ballot will be distributed soon asking for faculty approval on the updated document.

Motion 2 MSC Fererro, Albistegui-Dubois: Faculty Senate support of the proposed changes to the Faculty Constitution, and their distribution to full-time faculty for their approval. The motion carried.

Committee
Appointments:

Motion 3 MSC Ritt, Glassman: Faculty Senate approval of the appointment of Jackie Martin as Chair of the Workforce & Community Development Committee. The motion carried.

Elections: Senators reviewed letters of interest for the following positions:
Faculty Resource Coordinator
First-Year Experience Coordinator
Professional Development Coordinator

Motion 4 MSC Martin, Ritt: Faculty Senate support of the appointment of Kelly Falcone to the position of Professional Development Coordinator for the Fall 2016 – Spring 2018, term. The motion carried.

Motion 5 MSC Lienhart, Albistegui-Dubois: Faculty Senate support of the appointment of Gabriel Sanchez to the position of First Year Experience Coordinator effective July 1, 2016 and ending June 30, 2019. The motion carried.

Motion 6 MSC Ritt, McDonough: Faculty Senate support of the appointment of Lori Waite to the position of Faculty Resource Coordinator effective August 22, 2016, and ending May, 2018. The motion carried.

Curriculum:

Motion 7 MSC Fererro, Lienhart: Faculty Senate ratification of the Curriculum Committee Actions dated April 6, 2016. The motion carried.

Acknowledgement of
Faculty Member's
Dedication:

Senators acknowledged Palomar's candidate for the Statewide Academic Senate's Regina Stanback-Stroud Diversity Award, Rodolfo Jacobo. Although Jacobo was not chosen as the recipient of the award, the Senate would like to acknowledge his work here locally. It was agreed that he would be recognized at the Plenary Session in the fall.

Policies & Procedures:

Over the past several weeks, Senate members have discussed the No Smoking Policy and proposed options for handling violations.

Not all campus groups are in favor of a fine structure for violations, or for equal enforcement of violations across constituent groups. After some discussion, a poll of Senate members showed the majority was not in support of a fine structure.

A poll of Senate members agreed that if there was a fine structure in place the policy should be enforced equally for students, faculty, and staff.

A poll of Senate members indicated that a majority were not in support of a smoking cessation requirement or alternative to fines.

Academic Technology
Committee:

Lillian Payn provided the following report from the Academic Technology Committee:

Please join the Academic Technology Committee in congratulating the following professors for their entries in Teaching with Technology Showcase 2016:

1st place: Candace Rose, Media Studies, Cinema for the use of Blackboard in her Cinema 100 course (face-to-face),

2nd place: Netta Shroer, Behavioral Sciences for her online Social Psychology course,

3rd place: Jasibe Carslake, World Languages/Spanish for her hybrid Spanish 102 course.

ADJOURNMENT: The meeting was adjourned at 3:27 p.m.

Respectfully submitted,

Jenny Fererro, Secretary