



Minutes of the  
MEETING OF THE FACULTY SENATE  
April 11, 2016

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, Jenny Ferrero, Joel Glassman, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Fari Towfiq

ABSENT: Sergio Hernandez, Shannon Lienhart

GUESTS: Marty Furch, Ben Mudgett

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Albistegui-Dubois, Ritt: Faculty Senate approval of the minutes of April 4, 2016, as presented. The motion carried. Abstentions: Cunningham, McDonough

Public Comment: There were no public comments.

Announcements: Jenny Ferrero announced that on Tuesday, April 19, she, Yasue O'Neill, Coordinator of International Student Services, and Dr. Jack Kahn, Dean of Social and Behavioral Sciences, will be sharing photos and stories from their recent trip to China. All are invited to attend from 12:00 – 1:15 in MD-155C.

Fari Towfiq reminded Senators of the presentation on Online Tutoring immediately following this meeting at 3:45 p.m. in MD 157.

Greg Larson stated that members of the Faculty Council are currently discussing the year's Gift of Time award. He asked Senators interested in providing input to contact a member of the council.

Greg Larson announced that the Presidential Search Committee will be having a meeting on Monday, April 25, at 1:00 p.m. Because several Senators are on that committee, he asked that other Senate members make every attempt to be present at the Faculty Senate meeting in order to obtain a quorum. There is also a possibility that the group will meet on May 9.

Greg Larson stated that faculty member and Senator Sergio Hernandez will be out for the remainder of the semester due to illness. Senate members wish him a speedy recovery.

Travis Ritt reminded all of Political Economy Days on April 13 and 14. He encouraged Senators to attend the performance by Ian Ruskin, One man show: "To begin the World

Over Again: The Life of Thomas Payne” on Wednesday from 2:00 – 3:20 p.m. in the Brubeck Theatre.

Agenda Changes: Greg Larson announced that Information Item E, Petition for “W” Grade Process, will be discussed at next week’s meeting.

Strategic Planning Council: Greg Larson stated that members of the Strategic Planning Council will meet on April 27, 2016. The group will discuss the South Center and the district’s Mission Statement with the addition of wording reaffirming the teaching and learning aspect of our mission.

Instructional Planning Council: Jackie Martin reported that members of the Instructional Planning Council are currently reviewing the Faculty Prioritization Requests. Work on the Program Review & Planning (PRP) documents will continue late into the semester.

Palomar Faculty Federation: Teresa Laughlin reported that members of the Palomar Faculty Federation (PFF) will meet on Thursday, April 14. The PFF board will hold their first negotiations session this week.

Senators briefly discussed recently published information on instructors, particularly part-time instructors, being paid higher salaries at other regional colleges.

Student Success & Equity Council: Greg Larson reminded Senators of information distributed several weeks ago on the Student Success & Equity Council Funding Request Review. 9 of the 10 requests were funded, with the exception of the MEChA graduation, which was deemed unfundable due to it being a celebration rather than a support of student success for currently enrolled students.

Travis Ritt added that a Go Fund Me account has been created to assist with funding for the MEChA graduation. Those interested in contributing should contact Christine Moore for more information.

Academic Technology Committee: Lillian Payn provided the following report of the Academic Technology Committee:

1. At Friday’s SDICCCA meeting, the discussion centered on Canvas, since Imperial Valley, Grossmont, Cuyamaca, Southwestern, and Mira Costa Colleges have selected Canvas and are working on the transition. They stated that the students liked Canvas, and so it was a faculty-driven decision at all campuses. San Diego Community Colleges are in the transition to PeopleSoft; also, their contract will not be up for Blackboard. Therefore, they are postponing a decision to adopt Canvas.

2. Canvas Pilot Project: Research Methodology has been planned, with consultation with IR&P. It will be a mixed methodology, seeking data from 10 faculty and approximately 260 students through surveys, interviews, focus groups, and a panel. Also, success and retention rates will be compared between the Canvas pilot classes and corresponding Blackboard classes. The first survey to faculty was sent out today.

3. POET statistics:

25 faculty members will be recognized at the May Faculty Tea for being listed as Validated to Teach Online in 2015-16. 2 received accredited certificates from outside institutions.

Since launching POET in January, 2012, 114 faculty members have been listed as Validated to Teach Online.

Blackboard Comparison March 20

	<u>March , 2016</u>	<u>March, 2015</u>	<u>Difference in 2016</u>
Total Enrollments:	66,432	67,305	873 less
Total Courses:	2,459	2,553	94 less
Courses available in BB	1,466	1,458	8 more
Adoption Rate:	60.00%	57.10%	2.90% higher
Average Course Enrollment:	27	26.4	0.6 more

Tutoring Committee:

Joel Glassman indicated that the pilot program for Net Tutor is ongoing. A survey will be conducted at the end of the semester to gather input from students. The group is developing a Global Tutoring website which will provide students with the opportunity to access each learning center on campus. It should be available to students as soon as this week.

Learning Outcomes Council:

Marty Furch reported that members of the Learning Outcomes Council (LOC) will meet this week. The group is currently looking at comprehensive program review, and is working with the Instructional Planning Council on the new Program Review and Planning (PRP) forms. This will assist faculty in using SLO assessment data for a broader program review process. This week, Michael Mufson will speak to members of LOC about qualitative assessment rather than quantitative assessment, and the group will discuss completing a program review for a program with courses outside of the discipline.

Members of LOC continue their assessment of digital literacy with the use of Northstar, with 30 sections currently participating. There have been some slight computer issues, but they are working to get those resolved.

At their last meeting, members of LOC discussed the recommendations for action on Intercultural Competency. Some suggestions currently being discussed are broadening Professional Development opportunities for developing models on teaching Intercultural Competency, the development of a common rubric for assessing courses which meet multicultural requirements, as well as offering a variety of campus-wide events to celebrate diversity.

Committee on Committees:

Travis Ritt indicated that soon email reminders will be sent to committee members whose terms are expiring. Faculty wishing to remain on those committees must submit their names again for consideration.

Articulation:

Ben Mudgett reported that the two Area of Emphasis (AOE) degrees (Social Justice and Global Studies) are in their final stages.

The Annual Intersegmental Articulation Council conference will be held next week.

Mudgett was appointed to the CAD Advisory Board at the recent Regional Articulation Meeting.

Committee  
Appointments:

There were no committee appointments.

Curriculum:

Senate members were provided with electronic copies of the following Curriculum items:

**Palomar College Curriculum Committee Actions**  
Wednesday, April 6, 2016

**I. ACTION - SECOND READING**

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2016**:

**A. Program Changes**

1. Program Title: Information Technology

Discipline: Computer Science and Information Technology - Information Technology (CSIT)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 30

Reflected title update to CSWB 120, removed CSWB 140 from elective block, added CSWB 135 to elective block.

Stephen R. Perry

**II. INFORMATION**

**A. Course Outline Reviews**

The following courses have completed the course outline review process between March 12, 2016 and April 1, 2016 and are effective Fall 2016

CHEM	220	Organic Chemistry
GEOG	103	World Regional Geography
MUS	148	Palomar Chorale
MUS	149	Spectrum Pop/Jazz Singers
MUS	157	Guitar Ensembles
MUS	158	Chamber Singers
MUS	172	Repertory Jazz Ensemble
MUS	198	Palomar Symphony Orchestra

**B. 2015-2016 Curriculum Activity Summary**

<b>Proposal Type</b>	<b>Current Agenda</b>	<b>2015-2016 Cumulative</b>
New Courses	0	34
Course Changes	0	148
Course Reactivations	0	8
Course Deactivations	0	14
Course Reviews		
(3/12/2016 – 4/1/2016)	8	60
New Programs	0	12
Program Changes	1	12
Program Deactivations	0	0
<b>Total Activity</b>	<b>9</b>	<b>288</b>

These items will be brought back for Faculty Senate ratification at next week's meeting.

Area D Meeting:

Greg Larson briefly shared information on the following Senate bills:

AB 1985 – Would require the California Community Colleges to develop a uniform policy to award a pupil who passes an Advanced Placement exam with a score of 3 or higher credit for a course within this curriculum with subject matter similar to that of the Advanced Placement exam.

AB 1837 – Would establish the Office of Higher Education Performance and Accountability.

AB 1906 – Establishes stronger priority enrollment for foster youth.

AB 1582 – Would require faculty disclosure of making or influencing decisions to adopt course materials if that faculty member will receive compensation.

Larson also shared the Resolutions which will be presented and voted on (<http://www.asccc.org/events/2016-04-21-150000-2016-04-23-230000/2016-spring-plenary-session>) at the Academic Senate spring session April 21 – 23, and lengthy discussion followed on several of the Resolutions.

Larson added that Chancellor Brice Scott has retired. The search process is underway to fill the position.

Commencement  
Speaker:

At last week's meeting, Senate members discussed the need for a commencement speaker at this year's graduation ceremony. Past practice was to invite the year's previous recipient of the Distinguished Faculty Award, but that individual has resigned. Several options were discussed, including inviting the part-time faculty recipient of the award, one of the finalists, or even a retiree to speak.

After some discussion, Senate members agreed that the Distinguished Faculty Award committee should make the final decision on who should speak at commencement.

Palomar's Strategic  
Plan/Institutional  
Goals and Targets:

As part of the Institutional Effectiveness Partnership Initiative (IEPI), which is designed to assist colleges in completing improvements to avoid sanctions, there is a requirement of institutional targets. For example, course completion rates, or ending fund balance. He reminded Senators of the Course Completion Rate which was set at 71% last year. After brief discussion, there was agreement that the rate should remain at 71%.

Grants and the Grant  
Approval Process:

At last week's meeting, Senate members discussed the need to revisit the process of Faculty Senate involvement in the grant approval process. In many instances, information is shared with the Senate after the approval process is well under way.

At today's meeting, Senators discussed ways to improve faculty and the Faculty Senate in the process at the onset. Greg Larson noted that there is a policy (BP 3280) in place involving Grants that could be amended to expand the process, and Senate members agreed that members of the Policies & Procedures Task Force should address this at an upcoming meeting.

Constitutional Review: Travis Ritt shared the current version of the Faculty Constitution on the overhead. He noted the changes being proposed by the Constitutional Review Committee, and brief discussion occurred. This item will remain on the Agenda for further discussion at next week's meeting.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Jenny Fererro, Secretary