



Minutes of the
MEETING OF THE FACULTY SENATE
April 4, 2016

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, Jenny Fererro, Joel Glassman, Sergio Hernandez, Greg Larson, Teresa Laughlin, Shannon Lienhart, Jackie Martin, Lillian Payn, Travis Ritt, Seth San Juan, Fari Towfiq

ABSENT: April Cunningham, Pam McDonough

GUESTS: Barbara Blanchard, Suzanne Sebring

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Ritt, Laughlin: Faculty Senate approval of the minutes of March 28, 2016, as amended. The motion carried.

Responding to a request from a faculty member regarding the March 14, 2016 minutes, the following change to the wording will be made:

Marty Furch reported that the members of the Learning Outcomes Council (LOC) met last week. Members discussed recommendations for the designation of a SLO Facilitator by the department chair. ~~The group also discussed assessment of the Digital Literacy ILO, and Furch noted that faculty who are currently teaching in a computer lab should contact Wendy Nelson to have that assessment administered using Four Star.~~ The group also discussed assessment of the Digital Literacy ILO. Course sections will be selected randomly and invited to participate. The Northstar Digital Literacy Assessment will be administered to students in computer labs on campus.

Public Comment: There were no public comments.

Announcements: Sergio Hernandez announced that three candidates have been brought forward for consideration for the Dean of Career and Technical Education position.

Greg Larson announced that a speaker for commencement is being sought. Past practice was to invite the year's previous recipient of the Distinguished Faculty Award, but that individual has resigned. Senators will discuss this at next week's meeting.

Jenny Fererro announced that there is a workgroup currently developing a more dynamic way of advertising instructional events and activities. They are working on a method to provide opportunities from the district's website to those who wish to share information campus-wide on departmental events. Faculty members are being sought to provide input

and suggestions. Those wishing to receive more information should contact Jack Kahn.

Teresa Laughlin invited all to attend the Political Economy Days on April 13 and 14. She noted the performance by Ian Ruskin, One man show: "To begin the World Over Again: The Life of Thomas Payne" on Wednesday from 2:00 – 3:20 p.m. in the Brubeck Theatre.

Election of Faculty
Senate President:

Nominations were accepted to fill the upcoming vacancy of the Faculty Senate President for a term effective May, 2016 – May, 2018.

Travis Ritt was nominated and accepted the nomination.

No other nominations were received.

Motion 2

MSC Laughlin, Hernandez: To close nominations and elect Travis Ritt to the position of Faculty Senate President effective May, 2016 – May, 2018 by acclamation. The motion carried.

Greg Larson noted that the elections for the positions of Vice President and Secretary, as well as Committee on Committees Chair, will occur at the May 9 meeting.

Senators expressed thanks to Greg Larson for his work and dedication to the position over the past four years.

Committee
Appointments:

Motion 3

MSC Laughlin, Towfiq: Faculty Senate acceptance of the results of the ballot for the following committee appointments:

Superintendent/President Search Committee

Mark Bealo (Graphic Communications)

Colleen Bixler (Part-Time) (ESL)

April Cunningham (Library)

Bill Jahnel (History)

Greg Larson (Math)

Travis Ritt (History)

The motion carried.

One Senate member noted discussion by the Senate at last week's meeting that an attempt would be made to provide divisional representation on the President Search Committee, though the results of the ballot will leave one division unrepresented.

Senators talked about the outcome of the vote, and although there was an intention of appointing divisional representation, each Senate member voted for the faculty members that they felt would be best suited to serve.

One Senator noted that for the first time in 25 years, a faculty co-chair will not be appointed to the Superintendent/President hiring committee.

Curriculum:

Motion 4 MSC Ferrero, Laughlin: Faculty Senate ratification of the Curriculum Committee Actions dated March 16, 2016. The motion carried.

Palomar Faculty Federation:

Shannon Lienhart reported that members of the Palomar Faculty Federation (PFF) will meet next week. The PFF board will hold their first negotiations session on Tuesday, April 5. She noted that the CSUs are going on strike starting next week

Budget Committee:

Joel Glassman indicated that members of the Budget Sub-Committee have met. In working with Vice President Perez, the group is working to identify ways to get through the stability funding period for the next two years by identifying areas of categorical expenses that can be minimized. Vice President Perez proposed, and the sub-committee agreed, to reduce the district's operating expenses by \$2.8 million over the next two years, for a total of approximately \$5.6 million.

From a fund-balance standpoint, the district will be stable for the next 2 years with an ending fund balance of approximately \$24 million this year due to the receipt of the one-time Bloc Grant of \$10 million. If enrollment remains consistent our funding will be decreased by approximately \$10 million per year.

This information will be brought to the Budget Committee at their next meeting next week, then to the Strategic Planning Council.

Academic Technology Committee:

Lillian Payn reported that faculty members continue to submit requests for streaming of videos and video-materials. Members of Academic Technology continue their work on the website to comply with the new templates. There is some concern that there are not enough resources allocated to process and close-caption the video and video-materials, and staff will be limited over the summer.

Tutoring Committee:

Members of the Tutoring Committee will meet on Thursday, April 7.

It was also noted that Erin Feld has invited Senate members to a presentation on Online Tutoring on Monday, April 11, at 3:45 p.m. in MD 157.

Student Success & Equity Council:

Reporting on the Student Success & Equity Committee (SSEC), Travis Ritt stated that the pilot program for faculty advising is ongoing. Training occurred last week, and faculty members will begin meeting with their assigned students this week and next.

Adult Education Block Grant:

Barbara Blanchard and Suzanne Sebring shared a PowerPoint presentation on the Adult Education Block Grant (AEBG). The purpose of the AEBG is to eliminate duplication between Adult Education programs and community college programs, and to ensure a smooth transition from Adult Education programs to a community college.

The Education to Career Network of North San Diego County works to leverage resources and increase collaboration and partnerships among providers of adult education and support services within the region. Through its member districts, the Network

provides adult students with on-going learning opportunities by offering high quality, relevant, and responsive courses, programs and services. The purpose of the Network is to assist students in reaching their individual educational goals, including career advancement, college preparation, and life enrichment.

Blanchard and Sebring provided information on Palomar's role, including the addition of a Special Education Counselor, a Non-credit Adjunct counselor, a DRC Non-credit Counselor, and an Adult Education Transitions Coordinator with funding from the grant. Volunteers are needed for curriculum alignment and development work, and it is hoped that the work can begin over the summer with stipends that are available for this purpose.

A lengthy question and answer period followed.

Blanchard indicated that it is expected that a report will be provided to the Senate each semester on the progress of the grant.

Senate members discussed the need to revisit the process of Faculty Senate involvement in the grant approval process. In many instances, information is shared with the Senate after the process is well under way. In this case, the Curriculum Co-chair was not involved or contacted to provide input on a process that will require extensive work by that committee and/or its members. Senators asked that Jenny Fererro relay to the Curriculum Committee its concern that the AEBG was brought forward with administrative and classified oversight in curriculum development but without faculty involvement. This item will remain on the Agenda for further discussion at next week's meeting.

Motion 5 MSC Hernandez, Towfiq: Faculty Senate approval of the appointment of Shannon Lienhart as Chair of the Workforce & Community Development Committee. The motion carried.

Policies & Procedures: Jenny Fererro provided an amended version of [AP 3720 Computer & Network Use](#) for discussion. The procedure has been updated to reflect an updated version of the document with the increased and broader use of technology.

Fererro added that next week the Senate will be asked to review the Smoking Policy. Those cited for violating the policy may be given the choice to pay a fine or attend a smoking cessation program.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Jenny Fererro, Secretary