



Minutes of the
MEETING OF THE FACULTY SENATE
February 29, 2016

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, Jenny Ferrero, Joel Glassman, Sergio Hernandez, Greg Larson, Teresa Laughlin, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Fari Towfiq

ABSENT:

GUESTS: Marty Furch, Jeffrey Higginbotham, Ben Mudgett, Nedy Velazquez (ASG)

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Ritt, Hernandez: Faculty Senate approval of the minutes of February 22, 2016, as presented. The motion carried.

Public Comment: There were no public comments.

Announcements: Greg Larson announced that a call to fill Faculty Senate vacancies will be distributed on March 1. He reminded Senators that the election for the Faculty Senate President will occur at the April 4 meeting, though the individual elected to the position will not be seated until May 9, 2016.

Agenda Changes: Senators agreed to change the order of the Agenda items due to guests being present.

Disability Resource
Center Procedures:

Jeffrey Higginbotham provided a handout on the services provided by the Disabilities Resource Center, including specialized counseling and equipment, testing accommodations, specialized software, note taking assistance, and services for the deaf and hard of hearing. He also distributed information on the use of service animals on campus. Service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities. A brief question and answer period followed. More information on DRC's services can be found at www.palomar.edu/drc.

Articulation: Articulation Officer Ben Mudgett informed Senate members that there are currently several associate degrees for transfer (ADT) in process, as well as 28 courses in the pipeline for C-ID approval. He noted the recent approval of Kinesiology and Spanish ADT's by ACCJC. He added that he recently attended a Discipline Input Group (DIG) meeting for Career and Technical Education (CTE) on Friday, February 26, discussing

aligning CTE courses with C-ID. He encouraged faculty in those areas to participate in the discussions. He noted that the next discipline for CTE being discussed is Real Estate.

Learning Outcomes
Council:

Marty Furch reported that members of the Student Learning Outcomes (LOC) met last week. Topics included how to strengthen the role of SLO facilitators in departments. LOC is currently drafting some recommendations for how a facilitator may be selected by a department.

The group is discussing the Assessment of Written Communication and LOC is looking at developing some faculty workshops on how to enhance or assess writing assignments for faculty who are perhaps not teaching English, as well as promoting the current resources already in place, such as the Writing Center, the ESL Tutoring Center, or the STAR Tutors in the library.

Members of LOC are considering the creation of a Faculty Focus Group next year whose goal would be the research of writing resources for students and faculty.

Governing Board
Trustee Issues:

At last week's meeting, Senators discussed action taken at the February 9 Governing Board meeting where Trustee John Halcòn indicated concern based on his perception of diversity in new part-time faculty hires. Specifically, he asked that the three English part-time hires be pulled from the consent calendar and considered separately. He confirmed that he was basing this perception of lack of diversity in the candidates solely on their names. The board voted 4-1 in favor of approving the hires of those part-time faculty, with Halcòn casting the dissenting vote.

Today, Senators discussed a draft of a resolution outlining the Trustee's violation of Ed Code (section 87360) and Title 5 (sections 53203 and 53024), as well as a disregard for the work of faculty and their fundamental role as discipline experts in faculty hiring decisions (BP 2510). It was also noted that Ed Code 70902 also states that Governing Boards shall also establish procedures that are consistent with minimum standards established by the Board of Governors to ensure faculty, staff, and students have the opportunity to express their opinions at the campus level, and to ensure that these opinions are given every reasonable consideration. Lengthy discussion followed on the importance and value of diversity in hiring and the appropriate ways to achieve those goals.

This item will be brought back next week for Faculty Senate Action.

Instructional
Planning Council:

Jackie Martin reported that the deadline for submitting requests for faculty positions is March 8.

Student Services
Planning Council:

April Cunningham indicated that no further discussion has occurred on any proposed changes to the Student Services Planning Council (SSPC) membership structure, though there still may be interest in doing so. The group is currently hearing program reviews, and a separate proposal is being discussed to create a sub-group that will report to SSPC and would have the responsibility of overseeing recruitment and retention efforts. The proposed membership would be led by the Director of Outreach and include one faculty member appointed by the Senate, one Counselor, as well as one Counselor from a

categorical program, for a total of three faculty. Cunningham will provide further information as the council moves forward in the process.

Palomar Faculty
Federation:

Shannon Lienhart indicated that members of the Palomar Faculty Federation (PFF) are working on an initiative to extend Prop 30. A signature and voter registration drive will begin next week and be held Monday through Thursday from 10:00 a.m. – 2:00 p.m. at the MD building for the next three weeks.

Budget:

Joel Glassman reported that the district is currently in its first year of stability funding, meaning we are still being funded under the large college status. However, the next two years we will be funded based upon actual FTES and to be conservative the district is estimating 17,500, which will result in approximately \$10 million less in funding per year. The district is receiving a one-time \$10 million block grant, which will cover that first year reduction. It is estimated that the end of this school year the district will have a \$14 million fund balance, going up approximately \$4 million due to the SERP. If the district's FTES remains the same, the district will begin losing money.

Teresa Laughlin added that in August 2015 a Budget Sub-Committee was created to complete a line-by-line review of the budget to find potential cost savings. That group has yet to meet.

Student Success &
Equity Council:

Greg Larson reported that eServices will begin a degree audit system in the near future.

Academic Technology
Committee:

Lillian Payn indicated that a campus training was held on Friday, February 26 for the Canvas pilot volunteers. It was videotaped and available for review and those interested can contact Payn for the link. An announcement was received from the High Tech Center Training Unit of the Chancellor's Office and it has been discovered that a law firm is contacting colleges and universities across the United States in order to sue them for ADA violations in their website. Already four colleges in California have been targeted.

Payn added that OEI has selected a counseling platform entitled *Cranium Café* which is equivalent to the tutoring platform being piloted to offer students 24/7 counseling services.

Basic Skills
Steering Committee:

Melinda Carrillo indicated that the Basic Skills Steering Committee discussed specific funding for basic skills at their last meeting, reinforced which courses are basic skills (anything under 50), and encouraged projects such as embedded tutors in those basic skills courses. She noted that basic skills funds are available for these uses.

Tutoring Committee:

Joel Glassman reported that the Math and Accounting departments are participating in a pilot program this semester. More information will be available after a Tutoring Committee meeting scheduled for Thursday, March 3.

Committee
Appointments:

There were no committee appointments.

Curriculum:

Motion 2 MSC Fererro, Ritt: Faculty Senate ratification of the Curriculum Committee Actions dated February 17, 2016. The motion carried.

Jenny Fererro reminded all that although Curriculum review and approval is ongoing, there are no guarantees that anything being approved by the Curriculum committee at this point forward will be effective by Fall 2016. After the approval process here, they must go through the state approval process as well.

Tutoring Committee
Governance Structure
Group Request:

At last week's meeting, Senators reviewed a Tutoring Committee Governance Structure Group request with a proposal to add a member from Veteran's Services.

Motion 3 MSC Glassman, Albistegui-Dubois: Faculty Senate support of the Tutoring Committee Governance Structure Group request, as amended. The motion carried.

Presidential Search
Committee:

Greg Larson announced that at the February 22 Governing Board meeting, the firm ACCT was recommended for hire to oversee the Presidential Search Committee process. It is anticipated that they will be formally hired at the next Board meeting.

Constitutional Review: Travis Ritt reported that members of the Constitutional Review Committee will be meeting soon. It is anticipated that they will have items to bring to the Senate for review on March 14, 2016.

Accreditation: Reporting on Accreditation, Richard Albistegui-Dubois indicated that a draft is close to completion for Recommendation 1, Tutoring and Student Services.

Work is continuing on Faculty and Staff Engagement in Shared Governance.

ADJOURNMENT: The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Jenny Fererro, Secretary