



Minutes of the  
MEETING OF THE FACULTY SENATE  
February 22, 2016

APPROVED

PRESENT: Richard Albistegui-Dubois, April Cunningham, Jenny Fererro, Joel Glassman, Sergio Hernandez, Greg Larson, Teresa Laughlin, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Fari Towfiq

ABSENT: Melinda Carrillo

GUESTS: Kelly Falcone, Adrian Gonzales, Sierra Lovelace, Mike Popielski

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Ritt, Laughlin: Faculty Senate approval of the minutes of February 8, 2016, as presented. The motion carried.

Public Comment: There were no public comments.

Announcements: Jenny Fererro announced that the district is exploring an instructional partnership with some schools and universities in Anhui province in China. Early childhood education/child development is being discussed as a first program priority. Fererro, Jack Kahn, and Yasue O'Neill will be visiting the area for a week beginning March 12, 2016.

Travis Ritt announced that Political Economy Days will be held April 13-14, 2016. Speakers are needed for the event and the Foundation has agreed to cover the cost in the \$500 to \$1,000 range. Those interested should contact Ritt or Teresa Laughlin for more information.

Greg Larson announced that a call to fill upcoming Senate vacancies will be distributed next week. He also reminded Senators that the election for Faculty Senate President will occur at the April 4, 2016, meeting.

Agenda Changes: Senators agreed to change the order of the Agenda items due to guests being present.

Hiring Processes: At last week's meeting Senators discussed the recent number of interim administrator positions and how those appointments were made. Board Policy and Ed Code were referenced, which requires that these positions, even those that are interim, be opened for a full and open recruitment process that utilizes the permanent hiring processes.

Today, there was discussion on the possible need for additional language in AP 7120 to clarify processes specifically related to interim or internal replacements, and the need for the members of the Policies & Procedures Task Force to discuss, review, and amend the policy accordingly.

Mike Popielski shared information on how the process occurred to fill recent dean positions, all of which resulted in failed searches. The positions were then filled by the Governing Board, who made those interim appointments at a board meeting. The Senate has expressed concern with that process, which provided no opportunities for discussion or input from any group on campus.

Adrian Gonzales acknowledged the Senate's concern and indicated that errors in communication were made in hiring for those positions as a result of the need to have them filled prior to the start of the semester. He agreed that AP 7120 has some areas that need to be discussed and updated.

Senate members reiterated their disappointment with administrators being appointed rather than going through the interim hiring process that includes committee discussion and interaction. Also talked about was the need for further dialogue regarding individuals in an appointed interim position being given the opportunity to apply for the permanent position. It was noted that many colleges have policies in place that prevents those in interim positions to apply for the permanent position when it becomes available.

Members of the Policies & Procedures Task Force will discuss this issue at their next meeting.

Part-Time Faculty  
Hires at the Feb. 9  
Board Meeting:

Greg Larson reminded Senators of action taken at the February 9 Governing Board meeting where Trustee John Halcón indicated concern based on his perception of diversity in new part-time faculty hires. Specifically, he asked that the three English part-time hires be pulled from the consent calendar and considered separately. He confirmed that he was basing this perception of lack of diversity in the candidates solely on their names. The board voted 4-1 in favor of approving the hires of those part-time faculty, with Halcón casting the dissenting vote.

Adrian Gonzales indicated that although he was not present at that meeting, he has discussed the matter with several individuals, including PFF Co-President Shannon Lienhart, the English department Chair, and Trustee Halcón. Not only is it inappropriate for the Governing Board to single out a particular department in this manner, it is incomprehensible to use an individual's name as a determining factor of whether they are a diverse candidate. Although it may not have been a specific violation of the law, this is not a precedent the district wants to set. If there is a question about adjunct diversity as a whole there is some data available (age, gender, and some indicate ethnicity), but the data would not present a complete picture of the true diversity of our faculty.

Gonzales acknowledged that there are some legitimate concerns about diversity in hiring, and campus discussions need to occur on what diversity means to us and what we value as an institution. Secondly, a review and analysis of the data of faculty, staff, and student diversity is being conducted that will help contribute to the discussions. Thirdly, if it is determined that there is an issue the campus will need to decide how it is addressed. Rather than focusing on numbers it will be beneficial to have discussions on what we

value around diversity, the broad definitions of diversity beyond ethnicity, and how to accomplish our goals. He added that a board workshop focusing on this issue is currently scheduled for next month. Lengthy discussion followed.

Tutoring Committee  
Governance Structure  
Request:

Senate members were provided with a copy of the Governance Structure Group Request for the Tutoring Committee. The committee is proposing the addition of the Tutoring Coordinator or designee to represent Veterans Services. Senators expressed their support of this addition. This item will be brought back for Action at next week's meeting.

Faculty Rationale  
Form:

Greg Larson stated that there is a proposed change to the Faculty Rationale Form that allows departments to rank positions in their requests.

Presidential Search  
Process and  
Committee  
Composition:

Greg Larson reported that the Governing Board will be interviewing two search firms for the Presidential search process at a Special Meeting Tuesday, February 23. The final composition of the committee will be determined after the selection of the consultant firm.

Committee  
Appointments:

Travis Ritt reminded Senators of Goal #4 of the Faculty Senate Goals: Review Faculty Senate Operational Committees to improve efficiency. This was to be completed by February 22, 2016. He indicated that until some of the administrative positions are filled that require input in these discussions, this item will be placed on hold.

Motion 2

MSC Laughlin, Towfiq: Faculty Senate approval of the following Department Chair Peer Review Committee Appointments:

Sherry Goldsmith – DRC  
Committee Chair: Lori Meyers

Rocco Versaci – English  
Committee Chair: Carlton Smith

Jackie Martin – Business Administration  
Committee Chair: Mary Cassoni

Patriceann Mead – Performing Arts  
Committee Chair: Molly Faulkner

Beth Pearson – Life Sciences  
Committee Chair: Kim Velasquez

The motion carried.

Curriculum:

Motion 3

MSC Ferrero, Laughlin: Faculty Senate ratification of the Palomar College Curriculum Committee Actions dated February 3, 2016. The motion carried.

Senators were also provided with electronic copies of the following Curriculum items:

**Palomar College Curriculum Committee Actions**

Wednesday, February 17, 2016

I. **ACTION** - Cross-listing/De-Cross-listing Policies

II. **ACTION - SECOND READING**

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2016**:

A. **Program Changes**

1. Program Title: Apprenticeship-Acoustical Installer

Discipline: AP Acoustical Installer (AP AC)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 26.5

Reflected added AP DL cross-listing to AP AC 711, added AP AC 713 and AP AC 714.

*Mollie R. Smith*

2. Program Title: Apprenticeship-Carpentry

Discipline: AP Carpentry (AP C)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 28

Reflected added AP DL cross-listing to AP C 739, added AP C 765, 775, 776, 777, 778, 779, 780, 781, 782 and AP C/AP PL 783, updated total units.

*Mollie R. Smith*

3. Program Title: Apprenticeship-Drywall/Lather

Discipline: AP Drywall/Lather (AP DL)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 21-24.5

Reflected added AP AC and AP PL cross-listing to AP DL 707 and added AP AC cross-listing to AP DL 709, added AP DL/AP AC/AP PL 707, AP DL/AP AC 709, AP AC/AP DL 711, AP DL 723, AP DL 726, AP DL/AP C 728, AP DL 730, AP DL 731, AP DL 732, AP C/AP DL 739, and AP C/AP AC/AP DL/AP PL 774, updated total units.

*Mollie R. Smith*

4. Program Title: Apprenticeship-Plasterer

Discipline: AP Plasterer (AP PL)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 25.5

Reflected added AP DL/AP AC cross-listing to AP PL 707 and title change, added AP PL 713, added AP C/AP AC/AP DL/AP PL 774, added AP C/AP PL 783, updated total units.

*Mollie R. Smith*

B. **Credit Courses - New**

1. Course Number and Title: AP C 775 Store Front Installations

Discipline: AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more

Grading Basis: Grade Only

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

*Mollie R. Smith*

2. Course Number and Title: AP C 776 Total Station I

Discipline: AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Union Carpenter Apprentice.

*Mollie R. Smith*

3. Course Number and Title: AP C 777 Welding Fabrication  
Discipline: AP Carpentry (AP C)  
Course Included in the following programs:
  - A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/moreJustification: Provide the required related and supplemental instruction for State Indentured Millwright Apprentice.  
*Mollie R. Smith*
  
4. Course Number and Title: AP C 778 Solid & Stone Surfaces  
Discipline: AP Carpentry (AP C)  
Course Included in the following programs:
  - A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/moreJustification: Provide the required related and supplemental instruction for State Indentured Union Carpenter Apprentice.  
*Mollie R. Smith*
  
5. Course Number and Title: AP C 779 Exit & Electrical Security Devices  
Short Title: Exit & Electrical Sec Devices  
Discipline: AP Carpentry (AP C)  
Course Included in the following programs:
  - A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/moreJustification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.  
*Mollie R. Smith*
  
6. Course Number and Title: AP C 780 Fitting Rooms/Partitions  
Discipline: AP Carpentry (AP C)  
Course Included in the following programs:
  - A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/moreJustification: Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.  
*Mollie R. Smith*
  
7. Course Number and Title: AP C 781 Industrial Scaffolding  
Discipline: AP Carpentry (AP C)  
Course Included in the following programs:
  - A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/moreJustification: Provide the required related and supplemental instruction for State Indentured Scaffold Carpenter Union Apprentice  
*Mollie R. Smith*
  
8. Course Number and Title: AP C 782 Bridge Falsework  
Discipline: AP Carpentry (AP C)  
Course Included in the following programs:
  - A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/moreJustification: Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.  
*Mollie R. Smith*
  
9. Course Number and Title: AP C 783 / AP PL 783 Crew Lead Training  
Discipline: AP Carpentry (AP C) / AP Plasterer (AP PL)  
Course Included in the following programs:
  - A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more
  - B. Apprenticeship-Plasterer, A.S. Degree Major/Cert. Achievement 18 units/moreJustification: Provide the required related and supplemental instruction for State Indentured Scaffold Erector Apprentice/Drywall Lather Apprentice.  
*Mollie R. Smith*
  
10. Course Number and Title: AP DL 730 Air, Moisture & Thermal Barriers  
Short Title: Air, Moisture & Therm Barriers  
Discipline: AP Drywall/Lather (AP DL)  
Course Included in the following programs:
  - A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/moreJustification: Provide the required related and supplemental instruction for State Indentured Drywall/Lather Union Apprentice.  
*Mollie R. Smith*

11. Course Number and Title: AP DL 731 Drywall Repair and Finishing

Discipline: AP Drywall/Lather (AP DL)

Course Included in the following programs:

A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Drywall/Finisher Union Apprentice.

*Mollie R. Smith*

12. Course Number and Title: AP DL 732 Light Gage Welding AWS (B)

Discipline: AP Drywall/Lather (AP DL)

Course Included in the following programs:

A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Drywall Union Apprentice.

*Mollie R. Smith*

### C. Credit Course Changes

1. Course Number and Title: AP C 739 / AP DL 739 Door and Door Hardware

Discipline: AP Carpentry (AP C) / AP Drywall/Lather (AP DL)

Course Included in the following programs:

A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more

B. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more Added AP

DL cross-listing.

*Mollie R. Smith*

2. Course Number and Title: AP C 774 / AP AC 774 / AP DL 774 / AP PL 774 Tool & Equipment Applications

Discipline: AP Carpentry (AP C)/AP Acoustical Installer (AP AC)/AP Drywall/Lather (AP DL)/AP Plasterer (AP PL)

Course Included in the following programs:

A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more

B. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more

C. Apprenticeship-Plasterer, A.S. Degree Major/Cert. Achievement 18 units/more Added AP AC,

AP DL, and AP PL cross-listings.

*Mollie R. Smith*

3. Course Number and Title: AP DL 707 / AP AC 707 / AP PL 707 Basic Metal Framing

Discipline: AP Drywall/Lather (AP DL) / AP Acoustical Installer (AP AC) / AP Plasterer (AP PL)

Course Included in the following programs:

A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more

B. Apprenticeship-Plasterer, A.S. Degree Major/Cert. Achievement 18 units/more Added AP AC

and AP PL cross-listings.

*Mollie R. Smith*

4. Course Number and Title: AP DL 709 / AP AC 709 Framing Curves and Arches

Discipline: AP Drywall/Lather (AP DL) / AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more Added AP

AC cross-listing.

*Mollie R. Smith*

### D. Credit Course Reactivations

1. Course Number and Title: AP AC 713 Advanced Acoustical Installation

Short Title: Adv Acoustical Installation

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Acoustical Union Apprentice.

*Mollie R. Smith*

2. Course Number and Title: AP AC 714 Advanced Acoustical Layout

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Union Apprentice.  
*Mollie R. Smith*

3. Course Number and Title: AP C 765 Rigging

Discipline: AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

*Mollie R. Smith*

4. Course Number and Title: AP DL 723 Advanced Lathing

Discipline: AP Drywall/Lather (AP DL)

Course Included in the following programs:

A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Drywall/Lather Union Apprentice.

*Mollie R. Smith*

5. Course Number and Title: AP DL 726 Reinforced Substrate Installations

Short Title: Reinforced Substrate Install

Discipline: AP Drywall/Lather (AP DL)

Course Included in the following programs:

A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Drywall Apprentice.

*Mollie R. Smith*

6. Course Number and Title: AP DL 728 / AP C 728 Drywall Applications

Discipline: AP Drywall/Lather (AP DL) / AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more

Justification: Provide the required related and supplemental instruction for State Indentured Drywall/Lather Union Apprentice, added AP C cross-listing.

*Mollie R. Smith*

7. Course Number and Title: AP PL 713 Theme Plastering

Discipline: AP Plasterer (AP PL)

Course Included in the following programs:

A. Apprenticeship-Plasterer, A.S. Degree Major/Cert. Achievement 18 units/more

Provide the required related and supplemental instruction for State Indentured Plaster Apprenticeship

*Mollie R. Smith*

### III. INFORMATION

#### A. Course Outline Reviews

The following courses have completed the course outline review process between January 30, 2016 and February 11, 2016 and are effective Fall 2016

HIST 130 Women in United States History

#### B. 2015-2016 Curriculum Activity Summary

Proposal Type	Current Agenda	2015-2016 Cumulative
New Courses	12	31
Course Changes	4	145
Course Reactivations	7	8
Course Deactivations	0	14
Course Reviews		
(1/30/2016 – 2/11/2016)	1	54
New Programs	0	11
Program Changes	4	10
Program Deactivations	0	0
<b>Total Activity</b>	<b>28</b>	<b>273</b>

These items will be brought back for Faculty Senate ratification at next week's meeting.

Hiring Process for  
Deans:

This issue has been forwarded to the Policies & Procedures Task Force.

Academic Technology  
Committee:

Lillian Payn provided the following written report of the Academic Technology Committee:

ATC Report to SENATE Committee — 22 February 2016

1. One meeting a month most of this semester so our Feb meeting will be this week.
2. Noteworthy is the progress on the Streaming Server implementation: Almost 1500 titles in the old server that will be surplus at the end of this Spring semester. About 375 are from PCTV videos that instructors have regularly used.

We have a new procedure to comply with the TEACH Act, which is to archive legally obtained copies of media in the library. The media in the old server will not be transferred because:

1. The technology is a different format
2. The copies may not be legally obtained
3. The library does not have copies of the media for archival purposes
4. Many titles are obsolete and not used any more.

Quick outline of the procedure:

1. Check the library media data bases to see if the copy is there, already digitized and closed captioned.
2. Obtain a legal copy of the media, if not in the data base already.
3. Fill out an online form in ATRC site to submit with the media to the library circulation desk. <https://www2.palomar.edu/pages/atrc/faculty-services/streaming-media/streaming-media-submission-form/>.
4. (Note that publisher's content cannot be stored in our server, but the instructors can use routine inclusion of those publisher's materials within BB. Instructors can receive assistance with this process from ATRC tech staff as needed.)

Status

After sending out a couple of announcements, we have about 23 titles already digitized, closed captioned, and stored in the server. The PCTV titles will be transferred by the staff since we own the copyright.

ATRC requests that instructors don't procrastinate, since our staffing will not be able to fulfill a massive number of requests during their office hours at the last minute prior to summer school or the fall semester, since overtime is not allowed. Please let us know how we can assist.

ADJOURNMENT:

The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Jenny Fererro, Secretary