



REGULAR MEETING

April 3, 2023

EXHIBITS



Minutes of the
MEETING OF THE FACULTY SENATE
March 20, 2023

APPROVED

PRESENT: Melissa Bagaglio, Will Dalrymple, Kimberly De La Cruz (ASG), Kelly Falcone, Molly Faulkner, Jenny Fererro, Shelbi Hathaway, Jason Jarvinen, Lawrence Lawson, Leigh Marshall, Leanne Maunu, Ben Mudgett, Scott Nelson (ZOOM-EC), Wendy Nelson, Beth Pearson, Nicole Siminski, Anastasia Zavodny

ABSENT: Lacey Craft, Alexandra Doyle Bauer (ZOOM-A), Erin Hiro (ZOOM-A), Michael Mufson (ZOOM-A), Alyssa Vafaei, Elena Villa Fernández de Castro (ZOOM-A)

GUESTS: Leah Brown, Rebecca Wilson

Notes: Senators participating in a meeting via ZOOM, and asserting an AP 2449 allowance, are considered present and attendance is recorded ZOOM-EC “emergency circumstances” or ZOOM-JC “just cause.” Senators observing the meeting via ZOOM without asserting an AP 2449 allowance are considered absent and attendance is recorded ZOOM-A.

All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The meeting was called to order by Faculty Senate President Wendy Nelson in LRC-116 at 2:30 PM. The meeting was also streamed live on ZOOM.

PUBLIC COMMENTS – No public comments.

ANNOUNCEMENTS

Senator Lawrence Lawson asked about the SLO Co-coordinators’ report. He commented that Barbara Baer came to Senate a while ago and said part-time faculty are getting such late notice to prepare ILO assessments each semester and this process would be improved. Although earlier than last year, this is late March and the Ethical Awareness ILO is just being sent out. Senator Lawson was wondering if this gave part-time faculty enough time. Senate President Wendy Nelson said that Mark Bealo has attended the last two Curriculum meetings and explained that their intention was to get them out earlier but there were a few process issues that needed to be worked out. Senator Kelly Falcone added that there are definitely timing issues because the approvals are coming in the same semester evaluations are supposed to take place which doesn’t make since. Senator Ben Mudgett said that SLO Co-Coordinators are moving towards a full year assessment plan which may alleviate this timing issue moving forward.

Senate Secretary Molly Faulkner announced that the *Celtic Show* Concert is Thursday, March 23 at 1 PM in the Howard Brubeck Theatre. *The Roaring Twenties* performance by the concert band is on March 25. Michael Mufson is holding auditions on March 21 for *Defying Gravity*. Tickets for all shows can be purchased at www.Palomarperforms.com

Senator Lawson said PFF delegates attended the statewide CFT Convention where Jenny Fererro and Barbara Baer were honored. During the session, resolutions were voted on as well. Lawson then made the following statement:

CFT Resolution 3

Supporting health education equity in the implementation of AB928

Whereas, AB928 seeks to streamline transfers for Community College students through the creation of one primary transfer pattern, the California General Education Transfer Curriculum (CalGETC); and

Whereas, California community colleges serve a specific and important role in the California educational master plan, serving millions of students throughout California as the most accessible institutions of higher learning; and

Whereas, California community colleges and discipline experts were not properly consulted in the development of a B928; Nor were lifelong learning and self-development discipline experts included in the subsequent development of CalGETC; and

[skipping a number of whereas paragraphs]

Therefore, be it resolved, that CFT recognized lifelong learning and self-development as an essential component of early college education supporting health equity and educational equity for students; and

Be it further resolved, that CFT will support every effort to advance health equity and educational equity for students, communities, and society through the support of lifelong learning requirements, and to ensure that health and physical education classes are broadly accessible in a wide variety of options at all California community colleges to support students, equity, and public health; and

Be it finally resolved, that CFT will take all necessary actions, including legislative advocacy, to support and protect students, faculty, and staff from negative impacts in and from the implementation of AB928.

Senator Anastasia Zavodny announced that Political Economy Days are coming April 11 and 12. More information will be emailed shortly after Spring break.

Senate President Wendy Nelson announced that there are a few reassigned time/faculty leadership positions still vacant for CALM, Credit for Prior Learning and Curriculum. President Nelson asked Senators to help get the word out to faculty.

AGENDA CHANGES – No agenda changes.

APPROVAL OF MINUTES

Motion 1: MSC Pearson/Faulkner

Faculty Senate approval of Faculty Senate meeting minutes dated March 13, 2023 (Exhibit 1).

The motion carried.

ACTION

A. Curriculum Committee

Motion 2: MSC Mudgett/Faulkner

Faculty Senate approval of Curriculum Committee actions approved on March 15, 2023 (Exhibit 2).

The motion carried.

B. Committee on Committees

Motion 3: MSC Zavodny/Faulkner

Faculty Senate approval to confirm the following committee appointment (Exhibit 3):

The motion carried.

Competencies and Criteria Taskforce - **Michael Mufson**, Faculty, Competencies and Criteria Taskforce

INFORMATION

A. ASG Report

Kimberly De La Cruz thanked Senators for attending the ASG meetings. She reported that ASG didn't have enough time during their last meeting to fully discuss AP 4105 but will do so at their next meeting. De La Cruz reported that Police Chief Moore attended that meeting to explain the camera policy. He asked if he could get ASG approval on the matter of placing cameras inside the Student Union. ASG will discuss this topic at their next meeting.

B. Scholarly and Professional Achievement Award Committee Volunteers

President Nelson asked for volunteers to work with Molly Faulkner on a selection committee for the 2022/23 Scholarly and Professional Achievement Award. Senator Beth Pearson and Senator Erin Hiro volunteered to serve.

C. Review Changes to AP 4105 (Exhibit 4)

Senator and DE Coordinator Erin Hiro said the DE Committee has been working on this since Fall 2022. The State and feds came up with changes to the distance education policy which means Palomar must make changes to its current academic policy which resides in AP 4105 and needs to be approved by the end of the Spring semester. The State did provide boilerplate language to update the policy. Senator Hiro said Instruction and DRC were both consulted on the changes she is presenting today. Once Senate approves the changes, it will go to Curriculum and then to College Council. Hiro explained changes to Senators and said many are emphasizing accessibility. There was also emphasis placed on best describing class modalities making it more clear to students of what the course expectations are. A video will be made available for students to better understand before registering for classes.

A substantial change Hiro noted was the State is now allowing either faculty, departments or the entire College the right to get out of interaction with and between students. This is only for online courses. Prior, the law required interaction with asynchronous online students. The State is saying there are some courses where interaction between faculty and students and/or between student to student is not needed. The DE Committee was split on this change realizing that it's impossible for the DE Committee to know what's best for every course. This could be added to META asking faculty why interaction is not necessary in that online course. Senator Jason Jarvinen said prior to using Canvas, there was no student to student interaction in the internship classes. Through the use of Canvas, students can communicate through discussions and there is value in this.

Several Senators asked questions and provided feedback about the printed class schedule (or just a PDF available online only) and what information is shared, delivery modes of online courses and what the definition really means, the academic integrity interface, content relying on the PFF Contract and the use of Article 20, terms used consistently

within the formatting of AP 4125, the use of course packs and Canvas accessibility issues. Senator Hiro clarified and asked Senators to email further questions directly to her. She will bring this back to Senate within the next two or three weeks with recommendations made today.

D. Committee on Committees Update (Exhibit 5)

Senator and Committee on Committees Chair Anastasia Zavodny said the Governance Structure Form itself is still in the revision process. The committee is discussing ways to better ensure that representation within the committees and regular reporting to Senate can be improved. For committees that do not meet regularly, what an acceptable structure could look like moving forward. Divisional representation issues are being discussed including the at-large basis when divisional representation is not present; how this should work. It was suggested that the divisions should be notified first in a timely manner to recruit faculty from that division before an at-large faculty is approved. It was also noted that there is not currently divisional representation in Senate as well.

Merging the Elections, the Petitions and the Ethics committees was presented by Senator Zavodny. The Governance Structure Form was shared and explained. Senator Lawson questioned, *Role: A. Alleged violations of the Ethic Codes and/or job responsibilities by a Senator or a faculty member in their capacity as a Senator or as a faculty member appointed by the Senate to a reassigned faculty position because it seems it may.* Though Lawson agreed that there should be some type of mechanism in place to ensure the work is being done faculty is being paid to do, this may be edging into evaluations. Faculty don't supervise faculty. Some of this could be negotiated at some point because it is in everyone's best interest to make sure that the work is being done for the good of the College. Senator Zavodny pointed out on the exhibit of the initial charge or role of the committees to be combined and agreed that this needs to be figured out. It was suggested that a subgroup be organized with representatives from PFF to make sure the wording is correct for negotiations and then agreement and evaluation. An MOU may be needed to ensure there's consonance between what is on this document and what the Contract says. Additionally, a point was made that faculty serving in these positions only get evaluated on the one or two classes they may still teach and not for their reassigned time performance.

Senator Zavodny will bring this item back to Senate for further discussion.

E. PFF Contract, Article 17 – Tabled.

F. Student Success Teams Pilot Update – Tabled.

REPORTS

President (Nelson)

I attended the following meetings this week Budget Committee (report below), College Council (report below), Governing Board, Faculty Council meeting, 1:1 with President Rivera Lacey, and the Educational and Facilities Planning Task Force Meeting. Here are the highlights below:

Governing Board

We celebrated our new tenured faculty. I provided a report and read our resolution for Support of Lifelong Learning and Self-Development. The GB approved an MOU with the SD Botanic Garden for a science partnership. The GB approved the Grant for the Pathway to Law School Initiative. Provided Area 2 Ad-Hoc Committee report and monthly budget update report.

1:1 with President Rivera Lacey

We provided feedback on our discussion on the potential dean of instruction position. President Rivera-Lacey agreed that we should discuss the make-up of whole instructional division before finalizing this position.

Educational and Facilities Planning Task Force

We reviewed the updated goals and objectives for EVP and made a few changes. We also reviewed the enrollment growth projection chart. We spent a lot of time discussing the vision for the Educational Centers. The task force agreed that more work needed to be done with this part of the plan.

Budget (Nelson)

- Discussion on Fund 11 and Fund 12 (Fund 10 is a summation of fund 11 & 12) and the budget report. Most agreed that we don't want duplication, but we want to make it easy for people to get all of the information from the report. We also discussed new information that will be added to the budget.
- Discussed the Monthly All College Budget meetings and whether those need to continue. The group discussed creating a video update and making that available to the college community.
- Budget surplus - discussed how it might be spent.
- \$1.8 million surplus and \$42 million ending fund balance
- Commitment accounting Project will go live in July.

College Council (Nelson)

- Reviewed and approved the revision to the infrastructure and sustainability council
- Reviewed and approved the revision to the Institutional Effectiveness, Planning, and Fiscal Stewardship Council
- We had a long discussion about adding more parking spaces in lots #1 and #2. We also discussed offering free parking to our students and creating a drop-off area for students.

Distance Education (Hiro)

Report from the DE Committee meeting March 15

1. The Committee is reviewing POET to see if it needs updating or a different training option.
2. The consensus from all three groups was that POET needs updating but there should be a second option that is more hands on. The group discussed a mentor or training program for faculty who need more help. They also discussed the need to negotiate the details and push for payment when possible.
3. STEM course suggestion – Trainings that are specific to STEM faculty was discussed and members felt that providing Palomar faculty with an array of training options would be best for improving online teaching. The group wants to explore a mentor program that is similar to POCR but less detailed. Hiro will bring back a proposal next time.
4. The committee brainstormed about a recertification plan to bring back to the next meeting. The committee said they would like a combination of ongoing training for online teachers as well as requiring more training every three to five years. This would be a recommendation to the Senate and PFF and would have to be negotiated.

Student Learning Outcomes (Bealo/Tavakkoly)

Representatives from Nuventive gave a demo of their new platform to various stakeholders at Palomar on 3/14/2023. The same group reviewed a similar demo from META representatives last semester 11/30/2022. We continue to investigate possible alternatives to our current version of Nuventive as it is near end-of-life and will no longer be supported.

LOSC worked on revising the Teamwork ILO and updating the Oral Communication ILO.

Email notifications requesting assessment of the Ethical Awareness ILO will be sent the week of 3/20 to relevant faculty who are teaching a course this semester that has an SLO that maps to the Ethical ILO.

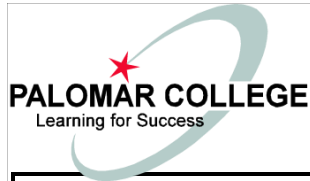
SLO Co-coordinators have been training SLO facilitators the past two weeks both relating to current ILO assessments and getting SLO assessments results up to date.

ADJOURNMENT The meeting was adjourned at 3:55 PM.

Respectfully submitted,

Molly Faulkner

Molly Faulkner, Secretary



GOVERNANCE STRUCTURE GROUP REQUEST

Request submitted by: Erin C. Feld	Date: March 9, 2023
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Proposed Name of Requested Group: Equitable Placement and Completion Committee

	Council	<input checked="" type="checkbox"/>	Committee		Subcommittee		Task Force
Action Requested: add the Director, Occupational & Noncredit Programs to the Committee			Add: add the Director, Occupational & Noncredit Programs to the Committee		Delete		Change

Role:
The Equitable Placement and Completion Committee will review, research, improve, and implement all facets pertaining to AB 705 and AB 1705 (aka Equitable Placement and Completion) at Palomar College.

- Responsibilities:**
- Promote discussion, understanding, and analysis of AB 705, AB 1705, and AB 1805 compliance and their impact.
 - Evaluate ongoing research connected to Equitable Placement and Completion, including disaggregated student success data in English, math, and ESL courses.
 - Research, identify, and recommend best practices for pedagogy and other opportunities to meet the needs of underserved students as pertains to Equitable Placement and Completion. There will be a focus on support to assist students in completing math and English in the first year and ESL in the first three years.
 - Identify and recommend non-curricular support activities for disproportionately impacted and underprepared students.
 - Review, plan, and suggest updates to all communication to students regarding Equitable Placement and Completion. This includes advising information, website information, text messaging, Canvas messaging, onboarding (application, placement, orientation, etc.), etc.
 - Provide analysis and recommendations to the Equity, Education, and Student Success Council (EESSC) to include in the Equity Plan.

- Products:**
- Increase awareness of and involvement in students’ instructional and non-curricular needs in relation to Equitable Placement and Completion.
 - Provide recommendations to EESSC regarding the Student Equity Plan’s ability to fund and support Equitable Placement and Completion related activities for faculty, staff, and students.
 - Implement solutions related to Equitable Placement and Completion implementation and operational issues.
 - Advise Student Services regarding a campus-wide communication plan to disseminate Equitable Placement and Completion information to students that is clear, consistent, thorough, and accurate.

Reporting Relationship: Faculty Senate and the Equity, Education, and Student Success Council (EESSC)

Meeting Schedule: Second Thursday of the month from 2:30 p.m.to 4:00 p.m.

Chair: Faculty member elected by the committee


Members

- 4 Faculty members from Literature & Languages, with at least: 1 representative from English, 1 representative from Reading, and 1 representative from ESL, appointed by Faculty Senate
- 3 Faculty members from Math, appointed by Faculty Senate
- 1 Faculty, at-large, appointed by Faculty Senate
- 1 Faculty, DRC, appointed by Faculty Senate
- 1 Faculty, Counseling, appointed by Faculty Senate
- 1 Classified from either Tutoring or Assessment, appointed by CCE
- 1 Dean from EITHER Literature & Languages OR Math, Sciences, & Engineering, appointed by Vice President, Instruction
- Senior Director of Enrollment Services, or designee
- Senior Director of Research & Planning, or designee
- Manager, Palomar Promise and College Access Programs
- Director, Occupational & Noncredit Programs

ACCJC Annual Report Institution Set Standards

Faculty Senate

April 03, 2023



ACCJC Annual Report – Updates to Data

- Adding in Apprentice Programs
- Removing Certificates less than 16 units
- Title IV Financial Aid





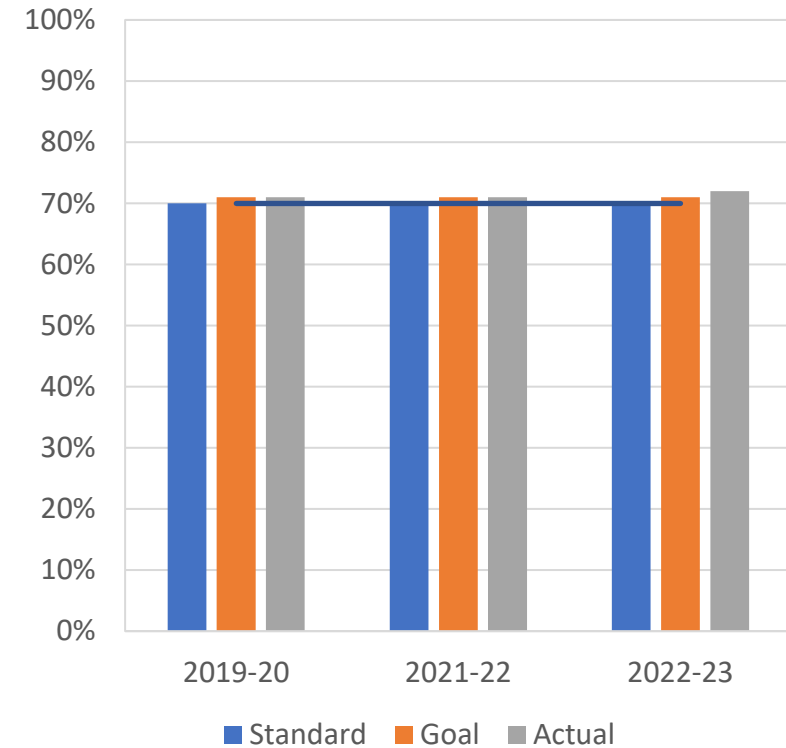
Institution-Set Standards and Stretch Goals

- What are they?
 - Institution-set Standard – Floor – What we do not want to go below.
 - Institution-set Stretch Goal – Goal – What we strive to meet.
- Our Standards
 - Course Success Rate
 - Degrees
 - Certificates (16+)
 - Transfer

Course Success Rates

Standard/Goal/ Performance	2019-2020	2020-2021	2021-22
Institution-Set Standard	70%	70%	70%
Stretch Goal	71%	71%	71%
Actual	71%	71%	72%
Achieve Standard	↑	↑	↑

Course Success Rates





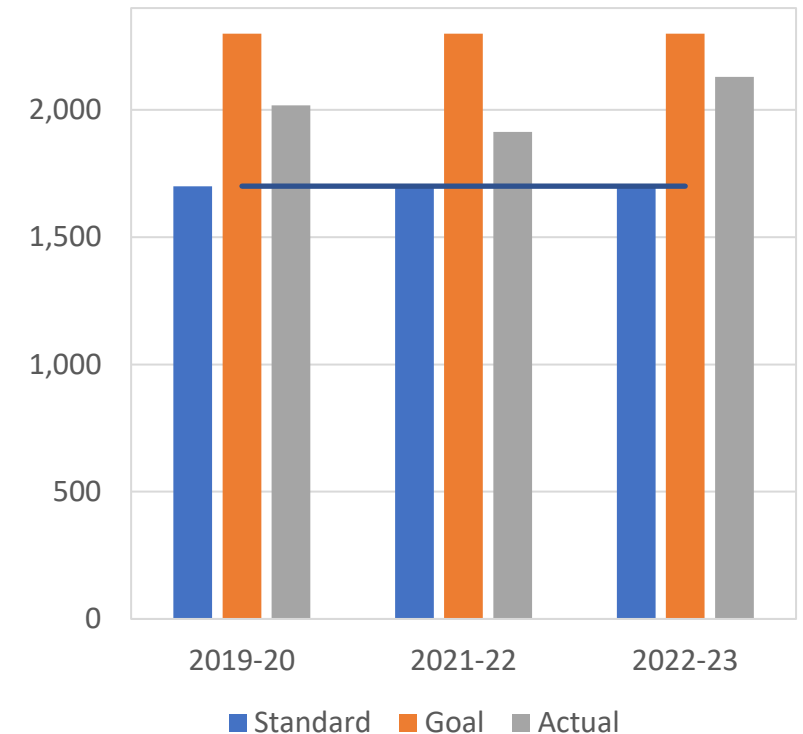
Program/Discipline Standards from 2022-23 PRPs

- Course Success Rates
 - Standards Range from 48% - 96%
 - 6 disciplines are below the institution-set standard of 70%
 - 53 disciplines at the institution-set standard
 - 37 are greater than institution-set standards

Certificate Completion

Standard/Goal/ Performance	2019-2020	2020-2021	2021-22
Institution-Set Standard	1,700	1,700	1,700
Stretch Goal	2,300	2,300	2,300
Actual	2,018	1,913	2,130
Achieve Standard	↑	↑	↑

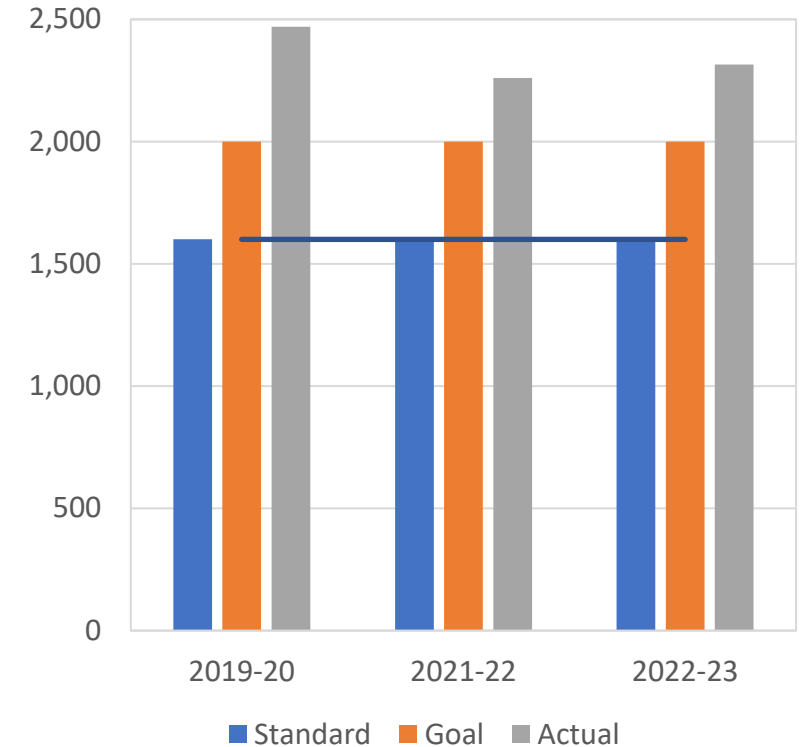
Certificate Completions



Associate Degrees

Standard/Goal/ Performance	2019-2020	2020-2021	2021-22
Institution-Set Standard	1,600	1,600	1,600
Stretch Goal	2,000	2,000	2,000
Actual	2,470	2,260	2,316
Achieve Standard	↑	↑	↑

Associates Degree Completions



Program/Discipline Standards from 2022-23 PRPs

- Completions (only provided for comprehensive – 22 PRPs)
 - Standards range from 0 to 100
 - 2 disciplines 0 (likely do not offer program for completion)
 - 9 disciplines less than 10
 - 8 disciplines 10 - 36
 - 4 disciplines 75 – 100
 - Total from the 23 – 534

Transfer

Standard/Goal/ Performance	2019-2020	2020-2021	2021-22
Institution-Set Standard	1,600	1,600	1,600
Stretch Goal	2,000	2,000	2,000
Actual	1,810	1,849	1,594
Achieve Standard	↑	↑	↓

