



FACULTY SENATE MEETING

May 11, 2020

EXHIBITS



Minutes of the
MEETING OF THE FACULTY SENATE
May 4, 2020

APPROVED

PRESENT: Richard Albistegui-Dubois, Jose Briceno, Melinda Carrillo, William Dalrymple, Alexandra Doyle Bauer, Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Adam Meehan, Wendy Nelson, Lillian Payn, Travis Ritt, Julia Robinson, Chris Sinnott, Craig Thompson, Fari Towfiq, Rocco Versaci, Jon Walker (ASG), Anastasia Zavodny

ABSENT: Patrick O'Brien, Lori Waite

GUESTS: Lisa Cecere (Faculty), Lacey Craft (Faculty), Joe Early (Faculty), Chantal Maher (Faculty), Beatrice Manneh (Faculty), Scott Nelson (Faculty), Shayla Sivert (VP of Instruction)

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER: The video conference meeting was called to order by Senate President Craig Thompson at 2:30 pm.

PUBLIC COMMENT: None.

ANNOUNCEMENTS:

Senator Lawrence Lawson referenced President Jack Kahn's email sent last week stating "interim appointments are not limited to two years per Title V, during the duration of the Covid 19 crisis." This is the issue brought up last semester in Faculty Senate, which led us to speak with Acting VP Linda Beam regarding the hiring of administrators with disregard to AP7120 hiring procedures. Lawson said that in the meeting with Beam, her reply was something like "there really isn't anything we can do about it now and those two administrators' terms expire shortly." Lawson noted that from Kahn's email, it seems those administrators' terms will not be expiring soon and that's why Palomar's rules should be followed.

Senator Anastasia Zavodny announced the CALM committee has an open grant call out for those faculty interested in offering low-cost or free textbooks for their classes. The committee is looking at the first round of applications this Friday and will start making decisions and sending out announcements soon. If any faculty are looking to CALM classes for deployment this summer or next fall, please contact her.

Senator Chris Sinnott announced the Performing Arts Department is having two "live-distance" theater performances before the end of the semester. A "live-distance" concert is also being produced.

Senator Wendy Nelson stated that tomorrow, the academic maps will be sent to all faculty for review.

Senate President Craig Thompson asked for a Senator to volunteer for the FSA chair.

Last week, Thompson was contacted by VPI Sivert and Kendyl Magnuson requesting Faculty Senate's approval of extending the Pass/Fail deadline from May 1 to May 15. This deadline would coincide with the recent withdrawal

deadline extension of May 15 as well. This request came after completing the meeting agenda and Thompson approved the extension. Thompson asked Senators to email feedback or concerns directly to him via email.

AGENDA CHANGES: Information items will precede Reports.

APPROVAL OF MINUTES:

Motion 1 **MSC:** Towfiq/Sinnott Faculty Senate approval of minutes dated April 27, 2020 as amended (Exhibit I). Abstentions: Julia Robinson

The motion carried.

ACTION:

- A. Committee Appointments/Elections: None.
- B. Curriculum: None.
- C. PD Coordinator:

Motion 2 **MSC:** Sinnott/Towfiq Faculty Senate approval of the ballot result.

Kelly Falcone - Professional Development Coordinator

The motion carried.

- D. Faculty Service Award: No action required. The ballot will be prepared and sent to all faculty.

I.A.1, I.A.2, I.B.1, I.B.2

REPORTS:

- A. Senate President: Tabled.
- B. Planning Council Reports: Tabled.
- C. Palomar Faculty Federation: Tabled.
- D. ASG: Tabled.
- E. Guided Pathways: Tabled.
- F. Policies and Procedures: Tabled.
- G. Budget Committee: Tabled.
- H. Senate Committee Reports: Tabled.
- I. Other Reports: Tabled.

INFORMATION ITEMS:

- A. ASG Concerns Regarding Online Teaching: ASG representative Jon Walker reported that there are student concerns about faculty ghosting classes and other instances of significant increases in student workload. Walker reported that students have connected with Sherry Titus, Director of Student Affairs, who is working with professors who were named by students. Senator Chris Sinnott said he worked with Walker on this issue and reported that through his own personal research, some of the ghosting may be attributed to technology and ZOOM software issues. A few Senators said that students should follow the prescribed complaint process by addressing concerns with the professor first and then, if needed, following up with

the department chair. If resolution is still needed, students should complain to the professor's dean. One Senator felt it was unrealistic for students to follow the traditional complaint process. Another mentioned that a student survey could be performed after the semester allowing students to share their online learning experiences. Faculty can use this feedback to improve communications and courses for potential online classes this fall semester. It was also suggested that Faculty Senate may be in a position to send a friendly-reminder email to all faculty addressing these issues.

B. Fall Teaching Format: Acting VP of Instruction Shayla Sivert's presentation (EXHIBIT II) began by providing options for fall classes with the request for Faculty Senate feedback.

Sivert gave the Senate the following options:

1. All online: Unable to offer classes that are hard to convert online
2. Mostly online
 - a. All lectures online
 - b. Labs online when possible and all ground labs have a back-up online plan
3. Mostly online with labs and hard-to-convert classes on campus as long as they have an online back-up plan
4. Mostly online with some classes offered face-to-face classes in 8-week formats with an online back-up plan
5. Mostly online with some classes offered face-to-face classes in 4-week format with an online back-up plan

After hearing these options, the Senate discussed whether Palomar officials should cancel fall classes that can't be taught online and wondered whether students will enroll in classes for fall if they are not taught face-to-face. It was also suggested that students may want to know ahead of time if their class is synchronous versus asynchronous before enrolling. It was noted that since the College chose not to print a hard copy of the fall class schedule, this will provide flexibility in when Palomar decides the fall schedule. There was overwhelming support for making the final decision soon so all departments can start planning. The Senate asked for more student input so ASG representative Jon Walker said he will send an email to ASG representatives to get their feedback on this issue. Sivert expects a decision to be made this week.

C. Committee Reporting: Senator Anastasia Zavodny reviewed the current Committee on Committee Guidelines posted on the Faculty Senate webpage. Next, she presented a draft of proposed changes to these guidelines (EXHIBIT III). In addition, she developed an improved committee reporting method that can be utilized to better communicate with the Senate. Her draft will be moved to Action next week for ratification.

D. Constitution, Brown Act, Bylaws: Tabled.

I.A.1, I.A.2, I.B.1, I.B.2

ADJOURNMENT:

The meeting was adjourned at 3:50 PM.

Respectfully submitted,

Erin M. Hiro

Erin Hiro, Secretary

LETTER OF INTEREST FOR

Title V/STEM Activity Director

May 7, 2020

Mark Bealo
Graphic Communications
Palomar College

Dear Faculty Senate,

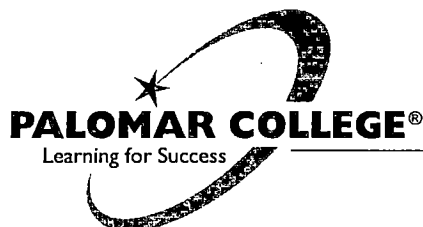
I am seeking the position of Title V/STEM Activity Director. I believe my experience and training have prepared me to flourish in this duty. For the past three years I have served as the Co-Principal Investigator of an \$800,000 grant from the National Science Foundation for the Unmanned Aircraft System operations Technician Education Program collaboration between Palomar and Southwestern Colleges. I meet with IRP staff on a regular basis for the Strong Workforce Faculty Institute as well as SLO Co-coordinator duties. I graduated from CSUSM and have many contacts in the faculty and staff there, so coordinating with their staff is an attractive aspect of the position.

I regularly manage CTE budgets implementing various projects and technology while incorporating input and guidance from industry to assure we maintain relevance and prepare our students for the workforce or to continue their education. My field of expertise includes training for graphic design and publishing materials. I have constantly participated in shared governance at Palomar College from my days on Faculty Senate, being the longest standing member of IPC, and attending various workgroup meetings and committees.

I hope you will consider these qualifications and allow me to serve in the capacity of Title V/STEM Activity Director.

Sincerely yours,

Mark Bealo



To: Senators, Palomar College Faculty Senate
Re: STEM Activity Director Position
Date: April 23, 2020

Dear Senators,

I am respectfully submitting my name to be considered for the position of Title V/STEM Activity Director. I held the position of the Title V/STEM Activity Director from July 1, 2018 to December 2019. I stepped down from that role to take a sabbatical leave in the spring 2020 semester. Below is a partial list of my work experience related to the *current* Title V/STEM Grant:

- Chaired the Title V/STEM Steering Committee (twice a semester).
- Chaired the Title V/STEM Coordinators Workgroup Meetings (twice monthly).
- Co-chaired, along with the CSUSM grant coordinators, the joint CSUSM-Palomar College Communities of Practice meetings (once a semester).
- Worked collaboratively with the faculty and grant coordinators at CSUSM, especially with Dr. Charles DeLeone and Dr. Victor Rocha.
- Committed to keep an equity lens on the grant.
- Completed the Black Minds Matter course, attended AVID for Higher Education Training, and attended equity training from CCEAL.
- Attended the AB705 Workgroup meetings.
- Worked with the Math Acceleration Coordinator on pedagogical training for math faculty to support AB705 efforts.
- Worked collaboratively to support and assist the four faculty coordinators who are working on the grant, meeting with them individually on an as-needed basis.
- Supported grant programs such as the Women in STEM Network, the Rising STEM Scholars, and STEM CORE.
- Met monthly with the MSE Division Dean to discuss grant updates.
- Met weekly with the STEM Assistant regarding grant activities and planning.
- Worked collaboratively with Dr. Mireya Gutierrez-Aguero, STEM Center Supervisor, and her staff on supporting tutoring, SI, and other activities in the STEM Center. Met monthly with Dr. Gutierrez-Aguero.
- Wrote and submitted monthly reports on grant activities to our program officer at the U.S. Department of Education.
- Worked yearly on the grant APR (Annual Performance Review) with IRP and the grant evaluator. Ensured that the APR was submitted to program officer at the U.S. Department of Education in a timely manner.
- Attended the Guided Pathways Workgroup meetings to ensure grant efforts align with the overall college plan (guided pathways is a listed activity in the grant).
- Helped coordinate the STEM Summer Institutes in Robotics and Biology (2017, 2018, 2019).
- Participated in planning the yearly STEM Conference (2018, 2019). Worked at both conferences.

In the past, I held the position of FYE Coordinator (2012-2016) under a previous Title V Grant. I have participated on the STEM II Steering Committee (Title III Grant) for several years. I was the Math Center Director for the years 2004-2007, and the Math Center Assistant Director for the years 2010-2012, and 2016-2018. I have participated in developing and/or revising programs such as Summer Bridge, First-Year Experience, and Math Readiness Camp. My other campus service includes chairing the Basic Skills Committee from 2013-2015, serving on committees including the Registration Committee, SSEC, IPC, the Tutoring Committee (guest), the Starfish Early Alert Workgroup, the STEM Academies Workgroup, and the Retention Workgroup for SSEC. I have also served on hiring committees and peer review committees both as a chair and member. I believe in open communication and have reported to Faculty Senate several times on the progress of Starfish Early Alert and the Title V/STEM Grant. I am excited about supporting faculty and staff with this Grant. I am very passionate furthering the success in STEM of the target population of this Grant, namely our Hispanic Low-Income (HLI) student population. I appreciate your consideration of my application for this position.

Sincerely,

Cynthia Anfinson
Mathematics



FACULTY SENATE – Roll Call Vote

Position/Office: **STEM Activity Director**

Date: May 11, 2020

- 1) Cynthia Anfinson
- 2) Mark Bealo

	Anfinson	Bealo
Albistegui- Dubois	X	
Briceno	X	
Carrillo	X	
Dalrymple	X	
Doyle Bauer	X	
Hiro	X	
Laughlin	X	
Lawson	X	
Martin	X	
Meehan	X	
Nelson	X	
O'Brien	X	
Payn		X
Ritt		X
Robinson	X	
Sinnott	X	
Thompson		
Towfiq	X	
Versaci	X	
(Absent) Waite		
Zavodny	X	
	17	2
ASG Student Advisory Vote	X	

The following curriculum changes, pending appropriate approvals, will be effective Fall 2020

A. Action: New Credit Courses - effective Fall 2020														
Subj.	Nmbr.	Title	Short Title	Impacts	Trans. Accept.	Dist. Ed.	Multi.	Grade. Basis	Open Entry/O pen Exit	Justification		Reqs.	Orig.	
B. Action: Credit Course Changes - effective Fall 2020														
Subj.	Nmbr.	Title	Short Title	Impacts	Trans. Accept.	Dist. Ed.	Multi.	Grade. Basis	Open Entry/O pen Exit	Justification		Catalog/ Student Records Impacts	Reqs.	Orig.
1	BIOL	125	Introductory Biology: Botany	Intro Bio: None Botany	UC/CSU	No	No	Grade/Pass/No Pass	Not Open Entry/O pen Exit	The Biology Department would like to change all introductory level non-majors biology course titles to "Introductory Biology: _____" insert emphasis here. We are hoping this will make it more clear to students and counselors that our courses are not sequenced, they do not need to take Biology 100 before taking the other courses, and to let students know they have multiple options for meeting their GE requirement. We are hoping that it will also minimize articulation problems where the names of some of our introductory courses were similar to major-level courses at their institutions.		Changed title, updated coding, content, assignments and textbooks/Manuals	No	Elizabeth A. Pearson

Subj.	Nmbr.	Title	Short Title	Impacts	Trans. Accept.	Dist. Ed.	Multi.	Grade. Basis	Open Entry/Open Exit	Justification	Reqs.	Orig.		
2	BIOL	126L	Introductory Biology: Botany (Laboratory)	Intro Bio: None Botany (Lab)	UC/CSU	No	No	Grade/Pass	Not Open Entry/Open Exit	The Biology Department would like to change all introductory level non-majors biology course titles to "Introductory Biology: _____" insert emphasis here. We are hoping this will make it more clear to students and counselors that our courses are not sequenced, they do not need to take Biology 100 before taking the other courses, and to let students know they have multiple options for meeting their GE requirement. We are hoping that it will also minimize articulation problems where the names of some of our introductory courses were similar to major-level courses at their institutions.	Changed title, updated coding, SLOs, objectives, content, and manuals	Prerequisite site: (Completion of, or concurrent enrollment in): BIOL 126	Elizabeth A. Pearson	
3	DNCE/MUS/TA	174	Musical Theatre Scenes II	Musical Theatre Scenes II	DNCE 174 Impact Report	CSU	No	No	Grade/Pass	Not Open Entry/Open Exit	We are fixing a mistake made in the creation of this course, it should be a 1 unit lab, not a 3 unit lecture course. We are also removing the prerequisites. We have discovered we don't need them.	Updated coding, removed DNCE 173 prerequisite, reduced units from 3 to 1, removed 3 hours lecture, added 3 hours lab, updated SLOs and methods of assessment	Prerequisite site: DNCE 173	Margaret M. Faulkner

Subj.	Nmbr.	Title	Short Title	Impacts	Trans. Accept.	Dist. Ed.	Multi.	Grade. Basis	Open Entry/Open Exit	Justification	Reqs.	Orig.
4	DNCE/ MUS/T A	284 Musical Theatre Scenes IV	Musical Theatre Scenes IV	DNCE 284 Impact Report	No	No	No	Grade/P ass/No Pass	Not Open Entry/O pen Exit	We are removing the pre-requisites, we have discovered we don't need them.	Removed DNCE 283 prerequisite, updated methods of assessment	Prerequisite: DNCE-283 Margaret M. Faulkner

Subj.	Nmbr.	Title	Short Title	Impacts	Trans. Accept.	Dist. Ed.	Multi.	Grade. Basis	Open Entry/O pen Exit	Justification	Reqs.	Orig.
-------	-------	-------	-------------	---------	----------------	-----------	--------	--------------	-----------------------	---------------	-------	-------

C. Action: Requisites - effective Fall 2020

Course	Course Title	Requisite (s)	Proposal Type
1 BIOL 126L	Introductory Biology: Botany (Laboratory)	Prerequisite: (Completion of, or concurrent enrollment in): BIOL 126	Credit Course Change
2 DNCE/MUS/TA 174	Musical Theatre Scenes II	Prerequisite: DNCE 173	Credit Course Change
3 DNCE/MUS/TA 284	Musical Theatre Scenes IV	Prerequisite: DNCE 283	Credit Course Change

D. Action: Technical Corrections - effective Fall 2018

	Subj.	Nmbr.	Title	Short Title	Impacts	Trans. Accept.	Dist. Ed.	Multi.	Grade. Basis	Open Entry/O pen Exit	Justification	Reqs.	Orig.
1	ID	125	Presentat ion Methods in Interior Design I	Presenta tion Methods /Int Dsg I	ID 125 Impact Report	CSU	No	No	Grade Pass/No Pass	Not Open Entry/O pen Exit	This course was inadvertently deactivated at the Feb. 21, 2018 Curriculum Committee meeting. At the Nov. 20, 2019 meeting, the committee approved changes proposed by faculty originator Jessica Newman which included a title change. The course has remained active	None	Deactivation originally submitted by Dennis C. Lutz

E. Information: Course Reviews

Course	Title	Course Number	Title
1 AIS 104	The Music of Native America	22 EME 209	Paramedic Obstetrical and Pediatric Training (Lecture)
2 AJ 131	Juvenile Justice	23 EME 209L	Paramedic Obstetrical and Pediatric Skills (Laboratory)
3 AJ 141	Enforcement Psychology	24 EME 211	Clinical Integration I
4 ANTH 115	Comparative Societies	25 EME 212	Clinical Integration II
5 ANTH 210	Archaeological Surveying	26 FASH 120	Fashion Buying/Management II
6 ANTH 215	Archaeological Laboratory Analysis	27 FASH 130	History of Fashion/Costume
7 ANTH 220	Advanced Archaeological Surveying	28 FASH 135	Introductory Sewing for Apparel
8 ANTH 225	Historical Archaeology	29 FASH 136	Advanced Sewing for Apparel
9 ARAB 101	Arabic I	30 FIRE 151	Fire Fighter I Academy
10 ARAB 102	Arabic II	31 FREN 201	French III
11 ARAB 201	Arabic III	32 GEOL 110	General Geology: National Parks and Monuments
12 ART 200	Color Theory	33 GEOL 150	Dinosaurs and Earth History
13 ASTR 120	Planets, Moons, and Comets	34 GEOL 150L	Dinosaurs and Earth History Laboratory
14 AT 170	Auto Repair Shop Experience	35 HIST 150	History of Latin America to 1824
15 CHDV 100	Child Growth and Development	36 ITAL 101	Italian I
16 CINE 115	Creative Writing for Television and Cinema	37 ITAL 102	Italian II
17 CSCI 230	Java GUI Programming	38 ITAL 201	Italian III
18 CSCI 260	Video Game Programming I	39 KINE 128B	Wellness Modalities-Muscular
19 EME 207	Paramedic Medical Training (Lecture)	40 MATH 200	Introduction to Linear Algebra

Subj.	Nmbr.	Title	Short Title	Impacts	Trans. Accept.	Dist. Ed.	Multi.	Grade. Basis	Open Entry/Open Exit	Justification	Reqs.	Orig.
20	EME	207L	Paramedic Medical Skills (Laboratory)				41	MATH	54	Algebra for Statistics		
21	EME	208	Paramedic Trauma Training (Lecture)				42	PHIL	200	Critical Thinking		
							43	PHYS	101	Introduction to Physics		
							44	PSYC	125	Human Sexuality		
							45	SOC	125	Human Sexuality		

2019-2020 Program Impacts

Program Changed	Progr. Type	New Progr. Type	New Name (if applicable)		Current Units	Changed Units (if appli.)
Administration of Justice - Homeland Security	AS			Updated title for FIRE 131	36	
ADMINISTRATIVE ASSISTANT	AS/CA			Removed BUS 167	25	22
ADULT FITNESS AND HEALTH	CA			Removed BMGT 105, NUTR 170, KINE 103, 130, 165A, 165c, 170K, 170L, 232	33-34	30-31
ADVANCED GEOGRAPHIC INFORMATION SYSTEMS	AS/CA			Removed GEOG 141, DT/ENGR 110	19-23	19-24
Advertising, Marketing and Merchandising	AS/CA			Deactivated		
American Sign Language/English Translation & Interpreting Studies	AS/CA			Updated title for ASL 210	33.5	
Archaeological Excavator	CA	CA	Archaeological Field Technician	Changed title, various course changes; changed from 12-17 unit CA to 18 plus unit CA	22	21-22
Archaeology	AA			Removed GEOG 138	35	
Architectural Drafting	AS/CA			Various course changes	24	18
Art History	AA-T			Various course changes	18	
ASTRONOMY	AS/CA	CA			34	
Biology	AS-T			Added PHYS 200 and PHYS 201 to List A	33-35	
Biology - General	AS/CA			Deactivated		
BIOLOGY – GENERAL	AS/CA			Deactivated		
BIOLOGY-PREPROFESSIONAL	AS/CA			CHEM 220/221 were combined as 5 total units. They should appear separately. Corrected total units.	39	29
Business General	AS			Removed CSIT 120 option	27.5-32	
Business Management	AS/CA			Removed BMGHT 105	32-33	
CABINETMAKING AND MILLWORK	AS/CA			Corrected total units	27-28	25-26
CAD/CAM DESIGN AND MANUFACTURING	AS			WELD 117, WELD/DT/ENGR/MACH 190 unit and title change	28-29	29-30
Child and Family Services	AS/CA		Child Development: Child and Family Services	Title Change, various course changes	36.5	27.5
CIS: DATA ANALYTICS	AS/CA			Added CSIT 180 to group 1	25-26	
Communication Studies	AA-T			Updated JOUR 130 title	18-20	
Computer Assisted Drafting	AS/CA		Drafting and Design CADD/CAM	Title Change, various course changes	30-33	24
Dance - Emphasis in Euro-Western						
DANCE - EMPHASIS IN EURO-WESTERN DANCE	AA/CA			Corrected total units, various course changes	22-25.5	22-26.5
DANCE - EMPHASIS IN GENERAL DANCE	AA/CA			Corrected total units	22-25.5	23.5-29

2019-2020 Program Impacts

Program Changed	Progr. Type	New Progr. Type	New Name (if applicable)		Current Units	Changed Units (if appli.)
DANCE - EMPHASIS IN WORLD DANCE	AA/CA			Corrected total units	21.5-26.5	27-34
Digital Video	AS/CA			Various course changes	30	
Drafting Technology - Multimedia	AS/CA			Deactivated		
DRAFTING TECHNOLOGY – MULTIMEDIA	AS/CA			Deactivated		
Drafting Technology - Technical	AS/CA		Mechanical Engineering Drafting and Design Technology	Title Change, various course changes	27-28	27
Early Childhood Administration	AS/CA		CHILD DEVELOPMENT: ADMINISTRATION	Title Change, various course changes	40	40
Electro-Mechanical Drafting and Design	AS/CA		Electrical Engineering Drafting and Design Technology	Title Change, various course changes	26-27	21
Electronic Tune Up and Computer Control Systems	AS/CA		Auto Computer Controls Electronic Tune up and Computer Control Systems	Title Change		
E-Marketing	AS/CA			Corrected FASH/BUS 145 to BUS 145/FASH 125	26-27	
ENTERTAINMENT TECHNOLOGY	CA			Program deactivated		
Environmental Studies	CP	CA		Changed CP to CA	16	
Fashion Design	AS/CA			Various course changes	29-30	29
Fashion: Buying and Management	AS/CA			Deactivated		
FASHION: VISUAL MERCHANDISING	AS/CA			Corrected FASH/BUS 145 to BUS 145/FASH 125	31-33	
FINE ART TRADITIONAL PHOTOGRAPHY	CP			Program deactivated		
Fire Technology - Emergency Management	AS/CA			Updated FIRE 131 and FIRE 132 titles	33	
FIRE TECHNOLOGY - EMERGENCY MANAGEMENT	AS/CA			Updated title to FIRE 131, 132, removed FIRE 152 and 168	33	
FIRE TECHNOLOGY - GENERAL	AS/CA			Updated title to FIRE 131, 132, removed FIRE 152 and 168	36	
FIRE TECHNOLOGY - GENERAL	AS/CA			Updated FIRE 131 and FIRE 132 titles	36	

2019-2020 Program Impacts

Program Changed	Progr. Type	New Progr. Type	New Name (if applicable)		Current Units	Changed Units (if appli.)
Foundations in Technical Careers	CP			Removed IT 175 and IT 107, updated titles for DT/ENGR 101 and DT/ENGR 103	13	9
Gender and Women's Studies	AA			Updated PSYC 130 title	18	
GENERAL STUDIES- Emphasis in Science and Mathematics	AS			Removed deactivated courses GEOL 125; MATH 63		
GENERAL STUDIES- Emphasis in Social and Behavioral Sciences	AA			Removed deactivated coyrses AIS 110, 120;AMS 104, 110; CS 102; JS 107; MCS 110, 200; RS 107		
GENERAL STUDIES-Emphasis in Arts and Humanities	AA			Removed deactivated courses ARAB 101A, 101B, 102A, 102B, 201A, 201B; FL 108A, 108B; JS 106; LS 121, 240; MCS 115, 157; MUS 170; POSC 121, 240;RS 106;SPAN 102A, 102b, 201A, 201B; TA 157		
Geographic Information Systems	CP	CA		Changed CP to CA, removed GEOG 139 option	14	
GRAPHIC COMMUNICATIONS	AS/CA			Moved GCMW 165 to elective category, added GCMW 106 and 165 to elective category	29	26
GRAPHIC COMMUNICATIONS: EMPHASIS IN DIGITAL DISTRIBUTION	CA			Program deactivated		
Graphic Communications: Emphasis in Management	AS/CA			Deactivated		
Graphic Communications: Emphasis in Production	AS/CA			Deactivated		
Graphic Design	AS			Removed BMGHT 105	36-37	
Illustration	AS			Removed BMGHT 105	36	
Infant Toddler Teacher	AS/CA		CHILD DEVELOPMENT MASTER TEACHER: INFANT/TODDLER	Title Change, various course changes	40	39
INTERACTIVE MEDIA DESIGN: EMPHASIS IN 3D MODELING AND ANIMATION	AS/CA			Various course changes	32-33	29-30
INTERACTIVE MEDIA DESIGN: EMPHASIS IN MULTIMEDIA DESIGN	AS/CA		Multimedia Design	Title Change, various course changes	30	29
Interactive Web Multimedia and Audio	AS/CA			Deactivated		
INTERIOR DESIGN	AS			Various course changes	30	27-28
INTERIOR DESIGN	CA			Various course changes	30	27-28
International Business	AS/CA			Deactivated		

2019-2020 Program Impacts

Program Changed	Progr. Type	New Progr. Type	New Name (if applicable)		Current Units	Changed Units (if appli.)
INTERNET: EMPHASIS IN GRAPHIC COMMUNICATION	AS/CA		Web: Front End Design	Title Change, various course changes	12	22-23
Italian	AA/CA			Removed ITAL 225	23	20
Journalism	AA-T			Updated JOUR 130 title	18-19	
Kinesiology	AA-T			Updated titles for BIOL 101L and BIOL 105	21-24	
LIBRARY AND INFORMATION TECHNOLOGY	AS/CA			Removed LT 125 and CSIT 120	25	24
MANAGEMENT INFORMATION SYSTEMS	AS/CA			Added CSIT 180 unit value (missing)	36-38	37-38
Mechanics-General	AS/CA		Auto Mechanics-General	Title Change		
Multimedia Design	AS/CA			Removed DT 180 and DT 182	29	
Music	AA			Removed MUS/ENTT/TA 112	32.5-35	
New Media Compositing, Authoring and Distribution	AS/CA			Removed GCIP 150	30	
Nutrition and Dietetics	AS-T			Removed NUTR 100	27-30	
Paramedic Training	AS/CA			Updated units for EME 175. This is a program requisite list	N/A	N/A
Photography	AA/CA			Various course changes	33	36
PICTORIAL ARTS - EMPHASIS IN PAINTING (AA)	AA		PICTORIAL ARTS: PAINTING (AA)	Updated program title		
Preschool Teacher	AS/CA		Child Development Teacher	Title Change, various course changes	40	28
Psychology	AA-T			Updated titles for BIOL 105 and PSYC 130	21	
Public Relations	CP	CA		Various course changes	16	18
Public Works Management - Level II	AS/CA			Removed CSIT 120	27-33	24-30
REAL ESTATE BROKER LICENSE PREPARATION	AS/CA			Removed RE 130, corrected elective category	24-28	28
School Age Assistant	CP	CA	Child Development: School Age Assistant	Title change, CP to CA	15.5	
Social Media	CA			Updated JOUR 130 title	18	
TECHNICAL THEATRE				Removed TA/ENTT 105, TA 111, TA/ENTT 170, TA 140, TA 141, MUS 114, TA/ENTT 117, updated unit value for TA 192B and total units.	33-36.5	28-31.5

2019-2020 Program Impacts

Program Changed	Progr. Type	New Progr. Type	New Name (if applicable)		Current Units	Changed Units (if appli.)
Theatre Arts	AA			Removed TA/ENTT 105,TA 140, TA 141, ENT/TA/FASH 106B, TA/ENTT/MUS 114	31-32	28-29
Theatre Arts	AA-T			Removed TA 140 option	18-19	
THREE-DIMENSIONAL ARTS: EMPHASIS IN CERAMICS	AA		THREE-DIMENSIONAL ARTS: CERAMICS	Title Change	No Change	No change
THREE-DIMENSIONAL ARTS: EMPHASIS IN CRAFTS	AA		THREE-DIMENSIONAL ARTS: CRAFTS	Title Change	No Change	No change
THREE-DIMENSIONAL ARTS: EMPHASIS IN GLASS	AA		THREE-DIMENSIONAL ARTS: GLASS	Title Change	No Change	No change
THREE-DIMENSIONAL ARTS: EMPHASIS IN JEWELRY AND METALSMITHING			THREE-DIMENSIONAL ARTS: JEWELRY AND METALSMITHING	Title Change	No Change	No change
THREE-DIMENSIONAL ARTS: EMPHASIS IN SCULPTURE			THREE-DIMENSIONAL ARTS: SCULPTURE	Title Change	No Change	No change
Video Game Developer	CP			Removed CSCI 261	14	11
Web Design and Development	AS/CA			Various course changes	28	29

Committee on Committee

Policies and Procedures

I. Determining Assignments

1. The Chair of Committee on Committees will determine the open committee assignments prior to soliciting volunteers
2. Committee terms will be for 2 years, unless otherwise dictated by the Constitution of the Faculty Senate
3. Committee terms will be staggered to provide continuity:
 - a. For committees with an even number of elected members, 50% will be elected each academic year
 - b. For committees with an odd number of elected members, 50% +1 will be elected in one year and the remaining seats will be elected in the alternating year
4. Faculty may re-apply for membership on a committee when their term expires, but re-appointment is not automatic nor guaranteed.

II. Soliciting Volunteers

1. The Chair of Committee on Committees will solicit faculty volunteers for committee appointments. In each call for volunteers, the Committee will email all faculty a description of the process by which committee appointments are made by the Senate. This description will include:
 - a. A list of openings by committee
 - b. Committee meeting location(s)/days/time(s)
 - c. A list (or link to list) of current committee membership information
 - d. A reminder that Senate will hold an election (or confirmation) for each position (the date of this election/confirmation will also be listed)
 - e. A means by which interested faculty may volunteer for open positions

2. Volunteers for committees will be required to provide a short statement of interest and/or qualifications for each submission of interest. This statement will be included on the ballot during the election/confirmation. If there are multiple vacancies on the same committee, volunteers must specify the position(s) for which they are interested in volunteering. Volunteers may submit for multiple positions on the same committee.
3. The names and statements from all faculty volunteers eligible for appointment to any committee will be brought to Senate for election/confirmation at the next Senate meeting. Any faculty volunteers who are ineligible will be notified promptly.

III. Timing of Solicitations

1. For committee membership terms expiring at the end of Spring semester, the Chair of Committee on Committees will:
 - a. Notify committee members with expiring membership of their status and inform them of the opportunity to re-apply for membership on the committee. These notifications will be sent in the month of April.
 - b. Solicit volunteers for all expiring committee membership terms following the process outlined in **Soliciting Volunteers**. The committee will send no fewer than 2 calls for volunteers to all faculty. The call for volunteers will be open for a period of no fewer than 8 academic days.
 - c. Bring the names and statements of all eligible volunteers for election/confirmation during the last 2 regular meetings of the Faculty Senate in May.
 - d. Send a call for volunteers in August for any positions remaining unfilled as of the last regular meeting of the Faculty Senate in Spring.
 - e. Bring forward any volunteer applications received after the last regular meeting of the Faculty Senate in Spring to the first regular meeting of the Senate in the Fall. The Chair of Committees on Committees will verify each volunteer's continued willingness to serve prior to bringing forth the applications.
2. For committee membership terms unfilled at the end of the Spring semester, the Chair of Committee on Committees will:
 - a. Solicit volunteers for all vacant committee membership terms following the process outlined in **Soliciting Volunteers**. The committee will send no fewer than 2 calls for volunteers to all faculty. The calls for volunteers will be open for a period of no fewer than 8 calendar days prior to the start of the Fall Semester.

- b. Bring forward all volunteer applications, including those received after the last regular meeting of the Senate in Spring but prior to the August call for volunteers, for consideration in election/confirmation at the first regular meeting of the Senate in the Fall. In the case of those applications received after the last Senate meeting in Spring but prior to the August call for volunteers, the Chair of Committees on Committees will verify each volunteer's continued willingness to serve prior to bringing forth the applications.
3. For committee membership terms which remain vacant after the Fall semester has begun, and for those committee membership terms which become vacant during the academic year, the Chair of Committee on Committees will:
 - a. Solicit volunteers for all vacant committee membership terms following the process outlined in **Soliciting Volunteers**. Each call for volunteers will be open for a period of no fewer than 5 calendar days.
 - b. Bring the names and statements of all eligible volunteers for election/confirmation to the next regular meeting of the Faculty Senate.

IV. Faculty Eligibility and Duties for Committee positions

1. Unless otherwise specified in the Constitution of the Faculty Senate, all faculty are eligible to volunteer for all committee positions.
2. During the initial call for volunteers at the end of the Spring Semester, the Senate will only consider volunteers whose division matches any divisional representation requirements of the committee position.
3. All unfilled committee positions will be deemed "at-large" during the second call of the Fall Semester and open to faculty from any division. The Senate will strive to appoint members to achieve divisional diversity whenever possible.
4. If a committee member misses more than one-third of the regularly scheduled meetings, the member will lose the position on that committee (and may also lose service points).
5. If a committee does not have an official position for a faculty member, but the president wants a faculty member to serve on that committee, the Senate will appoint that faculty member through its regular appointment process.

V. Duties and Responsibilities of all Faculty Committee members

1. Attend all regular and special meetings of the committee. Should an absence become unavoidable, promptly inform your Committee Chair.
2. Actively participate, read, and provide feedback on all presentations, reports, and other matters brought before the committee membership.
3. Complete any committee assignments delegated to you in a timely manner.

4. Ensure that regular communication and reports are established between the committee and your Division and Department.
5. Complete an end-of-the-year committee report and evaluation.
6. Promptly notify the Committee Chair should you be unable to continue in your role on the committee membership.

VI. Duties and Responsibilities of Committee Chairs

1. The Committee Chair must ensure roll is taken for each meeting. This information shall be sent to the Chair of the Committee on Committees at the conclusion of each semester.
2. When a committee member is found to be absent for more than one-third of the regularly scheduled committee meetings, the Committee Chair will promptly notify the Chair of Committee on Committees.
3. Meeting Agendas and Minutes are to be made publicly available and posted according to the provisions of the Brown Act.
4. Ensure that regular communication and reports are established between the committee and the Chair of the Committee on Committees.
5. Ensure that all Adjunct committee members be properly compensated for their service, as outlined in the Contract (Article 15).
6. Should a committee move into an Executive Session, a report out of any Actions taken during that session must be made immediately following the conclusion of the Executive Session, per provisions of the Brown Act.
7. Should a change in membership occur (eg a committee member resigns), the Committee Chair shall notify the Chair of the Committee on Committees promptly.
8. Should a change in committee meeting time, day, and/or location occur, the Committee Chair shall notify the Chair of Committee on Committees promptly.
9. Ensure an end-of-the-year committee report and evaluation is conducted and sent to the Chair of the Committee on Committees.

VII. Elections and Confirmations

1. In preparing the ballot for elections/ confirmations for Senate, the Chair of the Committee on Committees will:
 - a. Include the Name, Division, and volunteer Statement for each eligible volunteer
 - b. Ensure all volunteers for any individual committee are displayed together on the ballot
 - c. Further ensure all volunteers for any individual position on any individual committee are displayed together on the ballot

2. In conducting the committee appointment elections, The Chair of the Committee on Committees will distribute the ballots, collect the ballots, tally the results, and report these results to the Senate. This voting mechanism may be either paper, electronic, or a combination of telecommunications.
3. In the event of an election between two volunteers for a single position, the volunteer receiving the highest number of votes shall be declared the appointee. In the event of a tie, the vote shall be taken again. In the event that three ballots have been cast, each resulting in a tie, then the Chair of Committee on Committees shall determine an openly transparent means of randomizing the selection of the appointee. This randomization selection shall occur in full view of the Senate membership.
4. In the event of an election among more than two volunteers, the volunteer receiving the lowest number of votes on the ballot shall be eliminated, new ballots prepared, and the vote shall be taken again. This process will continue until there are two volunteers remaining, at which point the provisions for elections with two volunteers are to be followed.
5. In the event of an election among more than two volunteers and one volunteer receives 50%+1 of the votes on the first ballot, that volunteer shall be selected and the provisions outlined in VII Elections and Confirmations Point 4 shall not apply.
6. In the event the number of volunteers is exactly equal to the number of open positions, the Senate may make the committee appointment by confirmation.
7. The Senate will strive to appoint members to achieve divisional diversity whenever possible.

Ratified in Senate on: [date 2020]

Contact: Anastasia Zavodny

EXHIBIT V

May 11 2020				Committee Appointments	
Name	Division	Committee	Position	Statement	Confirm
Erin Feld	L&L	AB705 Support Subcommittee	Faculty, Reading	For the last two years I have been doing extensive research on AB705, and I can bring that and my expertise as a member of the reading faculty to this committee as we think about how we can best help our students with the changes this Bill has required.	
Catherine Gwin	SBS	Bookstore	Faculty, at-large (20-22)	I would like to rejoin this committee because I'm concerned about the resources we provide for our students, and the costs of supplies like textbooks.	
Nicole Siminski	L&L	CALM Committee	Faculty, L&L (20-22)	The majority of my classes have been ZTC or LTC both as a PT faculty member and now as a new FT member. It has been incredibly rewarding to provide quality materials for students who may not be able to afford textbooks. I would be a good advocate for CALM and am motivated to help promote CALM methods at Palomar.	
Anastasia Zavodny	AMBA	CALM Committee	Faculty, AMBA (20-21)	I would love to continue working to help faculty reduce their textbook costs. This past year we have sponsored two grants (one is just closing now) for faculty to work as individuals or teams to reduce textbook costs for their courses. One of our goals is to create a degree pathway which is entirely ZTC for students. Thank you!	
Wayne Hooper	CTE	Campus Police Committee	Faculty, request for a counselor (20-22)	I've was on this committee prior to taking this spring semester off on Load Bank. I feel I didn't finish what we, as a committee, wanted to accomplish. I would like to continue working on this committee, especially as I have a background in this area. Thanks.	
Lisa Casas	SBS	Campus Police Committee	Faculty, request for a counselor (20-22)	I recently joined this committee in October 2019 and with the COVID-19 issues, I was only able to be a part of a few meetings. I would like to continue on this committee to continue to give the ECELS fair representation when it comes to safety and security needs.	
Lillian Payn	AMBA	Curriculum Committee	Faculty, AMBA (20-23)	Please consider my continued service on the Curriculum Committee. In particular, I have experience with Distance Education, Multicultural Requirement, and Title 5 compliance since I was a new hire. I also look forward to continuing to facilitate collaboration with other departments, as Curriculum activities and practices evolve.	
Gary Sosa	L&L	Curriculum Committee	Faculty, L&L (20-23)	As a member for the past 13 years, I have seen how important curriculum is to our jobs as instructors and how curriculum impacts out students and community.	
Melissa Bagaglio	L&L	Curriculum Committee	Faculty, L&L (19-22)	I am interested in joining the Curriculum Committee to learn more about the process of program and course reviews, as well as to help ensure that our academic standards are maintained and that our programs continue to be current and relevant. I was able to attend one of the CC meetings as a guest before the stay-at-home order, and I look forward to working with everyone and to make a positive contribution to the team.	

John Harland	MSE	Distance Education Committee	Faculty, MSE (20-22)	I have served for two years on this committee. I'd like to continue contributing the the important work that we have begun, and to promote a wide variety of quality distance education offerings at Palomar College. The skills and knowledge I have acquired as a member of this committee have made more valuable teacher and colleague during the COVID-19 transition.	
Jacob Shiba	CTE	Distance Education Committee	Faculty, CTE (20-22)	I would like to join the distance education committee so that I can help bring educational opportunities to those who may not otherwise be able to pursue an in-person education. The opportunities to improve and expand our distance education are infinite with today's technologies. The current pandemic shines an even brighter light on these opportunities and I would be honored to help!	
Betsi Little	SBS	Distinguished Faculty Award Committee	Faculty, Full-Time (20-22)	I have experience in selecting distinguished faculty for teaching, scholarship and service at other institutions, so I feel I am qualified. As a newbie to Palomar, I want to be a part of a group that will allow me to get to know others across disciplines, and have great conversations about how awesome our faculty are. Seems like a win-win!!	
Annette Squires	MSE	Distinguished Faculty Award Committee	Faculty, Full Time (20-22)	Our faculty is amazing. The students write wonderful nominations for our faculty and their opinion matters. Recognizing our faculty for what they do is important. I want to be part of this recognition process.	
W. Scott Kardel	MSE	Distinguished Faculty Award Committee	Faculty, Full Time (20-22)	I am a current member of this committee and it is VERY rewarding to see all of the amazing things being done by other faculty. It is a lot of work to choose the award winners, but a tremendously positive experience, that also helps to improve my teaching.	
Joshua Frank Cardenas	SBS	District Policies & Procedures	Faculty, at-large (20-22)	I have served on many advisory and campus based committees related to accreditation, scholarship, academic policies and procedures, curriculum and for international students. I currently am an alumni reader for UCLA for scholarships and international education departments. I am also an Academic Coordinator and Instruction at a local tribal college, and lead our Accreditation & Research committees.	
Mark Clark	MSE	Elections Committee	Faculty, determined by EC chair (20-22)	I want to support the fair election and votes on our campus.	
Jose Carlos Pedroza	L&L	Elections Committee	Faculty, determined by EC chair (20-22)	I served on this committee before and would like to continue serving.	

Yuan-Lin (Annie) Lee	MSE	Equal Employment Opportunity Advisory Committee	Faculty, Full-Time (20-22)	Next year is going to be my second year as a full-time faculty at Palomar. I would like to serve on the committee to learn more about the college and offer help as much as I can when I serve on the committee. I really appreciate all the opportunity I can have.	
Elise Lindgren	MSE	Equal Employment Opportunity Advisory Committee	Faculty, Full-Time (20-22)	I would like to continue serving on this committee as I am interested in continuing to work with the other members on ways to increase equal employment on campus. I feel strongly about the issues that we work on in this committee.	
Tracy Johnston	MSE	Evaluations Appeals Committee	Faculty (Tenured), at-large (20-21)	I have served on it before and shown myself to fair and impartial.	
Michael Deal	MSE	Evaluations Appeals Committee	Faculty (Tenured), at-large (20-21)	I've enjoyed serving on tenure committees and evaluating part time faculty. This seems like a logical extension of that service.	
Marquesa Cook-Whearty	L&L	Evaluations Appeals Committee	Faculty (Tenured), at-large (20-21)	I would like to join this committee so that I can increase my knowledge about the evaluation process and to help ensure that faculty uphold the standards set at Palomar College.	
Alexander Charles	Student Services	Food Services Subcommittee	Faculty, at-large (20-22)	I am interested in joining this committee to assist with new approaches since Covid-19. For example, vending contracts, pricing of food, issues that include student dining areas and assisting with creative approaches for students to purchase food.	
April Cunningham	SBS	Instructional Planning Council	Faculty, Library (20-22)	As one of the department co-chairs for the library, I would like to continue representing the library on IPC.	
Cynthia Anfinson	MSE	Instructional Planning Council	Faculty, MSE (19-21)	I served on IPC in the fall 2019 semester, and then resigned due to a spring 2020 sabbatical. I am interested in continuing to represent the MSE Division on IPCs products such as Instruction Strategic Plan and the Annual Implementation Plan.	
Betsi Little	SBS	Instructional Planning Council	Faculty, SBS (20-22)	I have had substantial experience in this area as I developed a psychology program that became the second highest enrolled program at another institution. I have experience in hiring and mentoring. I am passionate about student success and this committee is the best way to impact that. Finally, as a new faculty member to Palomar, I asked in my program where there was a need, and they said IPC.	
Leanne Maunu	L&L	Instructional Planning Council	Faculty, L&L (19-21)	Since Barb Neault Kelber is retiring, I would like to take her place on IPC. Since the English Department is one of the largest departments on campus, it is important for us to have representation on IPC.	

Alan Lechusza Aquallo	SBS	Learning Outcomes Council Subcommittee	Faculty, at-Large (20-22)	I have served on this and similar committees in the past. This work helps me remain current with the process and obligations as a SLO Facilitator. In addition, this work - in my opinion - has a highly important and visible point within the scope and direction for the college, academic context, and impacts our students on multiple levels.	
Jason Jarvinen	CTE	Learning Outcomes Council Subcommittee	Faculty, at-large (20-22)	I am just finishing my second year on this committee. The committee has important work related to assessing college outcomes and working with the Guided Pathways effort that I would like to continue.	
Mary "Liz" Mendoza	L&L	Learning Outcomes Council Subcommittee	Faculty, at-large (20-22)	I am the SLO Facilitator for ASL and learn so much in this committee and really enjoy working with the other committee members.	
Leah Hoover	AMBA	North County Higher Education Alliance (NCHEA)	Faculty (Counseling if possible) (19-21)	As a new full-time faculty member, I think it would be great for me to learn more about the larger community, connecting with CSUSM and Mira Costa faculty and bringing new ideas and events to Palomar and specifically to my department.	
Adam Meehan	L&L	Oversight Committee Grant Funded Programs	Faculty at-large (20-22)	As the college addresses our current fiscal crisis I think it's especially important that we carefully consider the long-term fiscal implications and commitments of grants on our programs at Palomar. I've served on this committee previously and would like to continue to be involved in the important work of overseeing grants that may present unforeseen or unintended financial and other challenges in the coming years.	
Wade Rollins	AMBA	Oversight Committee Grant Funded Programs	Faculty, at-large (20-22)	I work well with Teresa and I am good at looking at details in Grants and catching the oversites that may be written in. I have 20 years experience working with grants at Palomar.	
Jennifer Anderson	CTE	Perkins Planning and Advisory Committee	Faculty, CTE (20-22)	Every year I apply for a Perkins grant so I have a general knowledge of the grant and its purpose. I'd like to learn more about the grant and help shape how it is implemented.	
Jessica Newman	CTE	Perkins Planning and Advisory Committee	Faculty, CTE (20-22)	I am interested in learning more about the Perkins process. It is an amazing resource for our school, I'd like to help make sure all of \$ is doing as much good as possible.	
Anita Talone	CTE	Perkins Planning and Advisory Committee	Faculty, CTE (20-22)	I have been on this committee for 2 terms. I understand the process, the challenges, and the rewards of being on this committee. I am Co-Chair of 6 Departments that participate in this application process; therefore, I can be very useful to this committee. Thank you.	
Anita Talone	CTE	Personnel Standards & Practices Committee	Faculty, at-large (20-22)	I have been on this committee for the past two terms and would like to continue serving. Thank you.	

Christopher [Chris] Sinnott	AMBA	Professional Development	Faculty, AMBA (20-22)	Having enjoyed many wonderfully prepared and presented Professional Development activities, I wish to join, work hard, and dedicate my time and service to the successful continuation of this superb committee.	
Erin Feld	L&L	Professional Development Committee	Faculty, L&L (20-22)	I have been serving on this committee for a few years now, and I have contributed to the discussions and decisions about professional development in that time. I would like to continue to play a role in that committee because of my belief in the importance of PD.	
Maryellen Ross	MSE	Professional Procedures Committee	Faculty, at-large (20-22)	personal interest, joined in the past but we never met.	
Mona Ellis	MSE	Professional Procedures Committee	Faculty, at-large (20-22)	I would like to continue my work on this committee.	
David Miller	CTE	Safety and Security Committee	Faculty, different divisions (20-22)	I have been on this committee and enjoy having input to various safety items	
Heather Hosaka	L&L	Strategic Planning Council (SPC)	Faculty, at-large (20-22)	I would like to join this committee as a representative of the ESL department and to be able to report back information from the Strategic Planning Council at department meetings. Currently, there are no faculty members representing ESL, and I would like to advocate for non-native speakers, including international and immigrant students.	
Katy Farrell	L&L	Student Success And Equity Council (SSEC)	Faculty, Reading (20-22)	I'd like to learn more about how to use equity minded practices to help students needing reading support. Plus, I am the faculty lead for Guided Pathways, Pillar 4: Ensure Learning, which also addresses how to ensure student learning using equity minded practices.	
cynthia anfinson	MSE	Student Success And Equity Council (SSEC)	Faculty, Instruction (20-22)	I am very interested in focusing on student equity and am excited about being a part of Palomar's efforts. In particular, the Title V/STEM Grant is an HSI grant and I want to make sure the grant's focus on equity dovetails with college wide efforts.	
Nimoli Madan	L&L	Title V Steering Committee	Faculty, ESL (20-22)	I am the ESL acceleration coordinator and have been working with this committee for the past year.	
Matthew O' Brien	SBS	Title V Steering Committee	Faculty, Psychology (20-22)	I would like to continue the work this committee has set forth to accomplish during the first two years. I have an understanding of the goals and direction of the committee because of my previous time served, and believe this will help keep the positive progress moving forward.	

Karan Huskey	Student Services	Title V Steering Committee	Faculty, Counseling (20-22)	I am The STEM Guided Pathways Coordinator- I am currently on this committee- my position is directly related to this committee. Most meetings I am responsible for providing up-dated information	
Krystal Rypien	MSE	Title V Steering Committee	Faculty, Life Sciences (20-22)	I just finished my first term on the Title V Steering Committee, after finally "learning the ropes", I feel like I am poised to make (even more) valuable contributions. In addition, the programs and policies discussed are directly relevant to my department and our students, and I am an effective liaison.	
Erin Feld	L&L	Title V Steering Committee	Faculty, Reading (20-22)	While working with the STEM grant, reading is a vital component for student success, so I would like to add my assistance to this committee with the ability to help students with their reading skills for success.	

Fall 2020 Faculty Obligation Estimates
As of 02/25/20

	CO Advance (based on our prior year P2 / Hold Harmless)	Kendyl 2019-20 Credit FTES Estimates as of February 21, 2020 (see email) - WITHOUT F-FACTOR	Kendyl 2019-20 Credit FTES Estimates as of February 21, 2020 (see email) - WITH F-FACTOR
TOTAL FTES (CREDIT / NONCREDIT)			
Credit Base FTES			
Estimate of CREDIT FUNDED FTES	18,475.00	17,271.00	17,401.00
Deficit Factor (at Advance)	1.0000	1.0000	1.0000
Adjusted Credit Funded FTES	18,475.00	17,271.00	17,401.00
Growth/Decline in FTES	18,475.00	17,271.00	17,401.00
Overcap adjustment	-		
Total Growth/Adjustment	18,475.00	17,271.00	17,401.00
	18,475.00	17,271.00	17,401.00
% Change in FTES based on Deficit Factor	0.0000%	0.0000%	0.0000%
Base FON	302.10		
Growth			
Rounded Growth	-		
Estimated FON FTES only	302.10	282.41	284.54
Added Position through additional state funding (if any)	-	-	-
CURRENT FON Projections*	302.10	282.41	284.54
Estimated Counts	See below	See below	See below
Needed hires	See below	See below	See below
Estimated FON in column titled "CO Advance" comes from the CO's Memo titled "Fall 2020 Projected Advance Full-time Faculty Obligation" dated September 11, 2019.	Calculated using Advance numbers (which C. Coniglio informed is based on our prior year's P2 (note there are some fluctuations, but it is the best I have)- It is the ADVANCE FON and is currently based on our "Hold Harmless" funding. See memo from CO dated 09/11/2019 - "Fall 2020 Projected Advance Full-time Faculty Obligation" - According to Kendyl and a review of our P1, we will not reach this FTES this year, so our compliance FON should be lower.	Calculated using Kendyl's estimate of total CREDIT FTES (F-FACTOR AND NONCREDIT EXCLUDED) for 2019-20 from email dated 2/21/2020. Note, this is an estimate and should be used for planning purposes only. <u>Our compliance FON from the CO will be based on what we include on our P2. Any decisions the District makes regarding FTES to report on P2 will affect our FON.</u>	Calculated using Kendyl's estimate of total CREDIT FTES (NONCREDIT EXCLUDED) for 2019-20 from email dated 2/21/2020. Note, this is an estimate and should be used for planning purposes only. <u>Our compliance FON from the CO will be based on what we include on our P2. Any decisions the District makes regarding FTES to report on P2 will affect our FON.</u>

Estimate

CO Advance FON - drawn from 09/11/20 memo

Click on tab titled "Kendyl's FTES projections" below to view FTES projections sent by Kendyl.

* Projections do not include any retirees/separations or hires that may occur between now and April.
CO Advance - Memo dated 09/11/2019 / Kendyl Estimates email on 2/21/2020

Fall 2020 Estimates	
Take starting Fall 2019 Estimate	311.45
Subtract Late Separation/Retires from Last year ²	-3.00
Subtract Early Separations/Retires not in count above ³	-18.00
Add positions currently being recruited (F and S) ⁴	0.00
Estimate of Fall 2019 FT FTEF going into next year	290.45
Fall 2020 FON estimate (based on Kendyl's projections)	282.41 = FON WITH F-FACTOR EXCLUDED
Difference	8.04

¹ Per HR (L. Beam) any retirees/separations after April 2 will be counted in the Fall 2020 as late retirees.

² J. Stone, S. Walker, S. White retired within 45-duty days of the Spring 2019 term and were thus included in the FALL 2019 FON

³ 2019-20 early retirees/resignations which occur before 45 duty days of end of semester. - Don't forget other faculty separations that may occur

⁴ Number of positions currently under recruitment/selection - Per Christine Winterle (HR) on 2/24/20 there are no hires or current recruitments underway.

Retirees from C. Winterle in email on 2/25/20

Last Name	First Name	Department	
Armistead	Alba	Business	1
Carrillo	Melinda	Reading	2
Esteban	Jose	EHPS	3
Fowler	Grace	Graphic Comm	4
Gerhardt	Hugh	Athletics	5
Goldsmith	Sherry	DRC	6
Johnson	Christopher	EHPS	7
Lockett	David Michael	Behavioral Sciences	8
Maher	Chantal	World Lang.	9
Nguyen	Chuong	Mathematics	10
Sasse	Robert	Child Dev.	11
Schultz	Jay	Art	12
Stegman	Richard	Computer Science	13
Struxness	Kevin	Speech	14
Thomson	Carla	Reading	15
Trujillo	Alan	ESES	16
Waite	Lori	DRC	Not confirmed
White	Steve	Athletics Counselor	18
Wiestling	Jay	Mathematics	19

**Fall 2020 Faculty Obligation Estimates
As of 02/25/20 (FTES) / Updated for P1 deficit**

	CO Advance (based on our prior year P2 / Hold Harmless)	Kendyl 2019-20 Credit FTES Estimates as of February 21, 2020 (see email) - WITHOUT F-FACTOR	Kendyl 2019-20 Credit FTES Estimates as of February 21, 2020 (see email) - WITH F-FACTOR
TOTAL FTES (CREDIT / NONCREDIT)			
Credit Base FTES			
Estimate of CREDIT FUNDED FTES	18,475.00	17,271.00	17,401.00
Deficit Factor (at Advance)	1.0000	0.9631	0.9631
Adjusted Credit Funded FTES	18,475.00	16,633.70	16,758.90
Growth/Decline in FTES	18,475.00	16,633.70	16,758.90
Overcap adjustment	-		
Total Growth/Adjustment	18,475.00	16,633.70	16,758.90
	-	637.30	642.10
% Change in FTES based on Deficit Factor	100.0000%	3.6900%	3.6900%
Base FON	302.10		
Growth			
Rounded Growth	-		
Estimated FON FTES only	302.10	271.99	274.04
Added Position through additional state funding (if any)	-	-	-
CURRENT FON Projections*	302.10	271.99	274.04
Estimated Counts	See below	See below	See below
Needed hires	See below	See below	See below
Estimated FON in column titled "CO Advance" comes from the CO's Memo titled "Fall 2020 Projected Advance Full-time Faculty Obligation" dated September 11, 2019.	Calculated using Advance numbers (which C. Coniglio informed is based on our prior year's P2 (note there are some fluctuations, but it is the best I have)- It is the ADVANCE FON and is currently based on our "Hold Harmless" funding. See memo from CO dated 09/11/2019 - "Fall 2020 Projected Advance Full-time Faculty Obligation" - According to Kendyl and a review of our P1, we will not reach this FTES this year, so our compliance FON should be lower.	Calculated using Kendyl's estimate of total CREDIT FTES (F-FACTOR AND NONCREDIT EXCLUDED) for 2019-20 from email dated 2/21/2020. Note, this is an estimate and should be used for planning purposes only. <u>Our compliance FON from the CO will be based on what we include on our P2. Any decisions the District makes regarding FTES to report on P2 will affect our FON.</u>	Calculated using Kendyl's estimate of total CREDIT FTES (NONCREDIT EXCLUDED) for 2019-20 from email dated 2/21/2020. Note, this is an estimate and should be used for planning purposes only. <u>Our compliance FON from the CO will be based on what we include on our P2. Any decisions the District makes regarding FTES to report on P2 will affect our FON.</u>

Estimate 0.9631

CO Advance FON - drawn from 09/11/20 memo

Click on tab titled "Kendyl's FTES projections" below to view FTES projections sent by Kendyl.

* Projections do not include any retirees/separations or hires that may occur between now and April.
CO Advance - Memo dated 09/11/2019 / Kendyl Estimates email on 2/21/2020

Fall 2020 Estimates	
Take starting Fall 2019 Estimate	#REF!
Subtract Late Separation/Retires from Last year ²	-3.00
Subtract Early Separations/Retires not in count above ³	-18.00
Add positions currently being recruited (F and S) ⁴	0.00
Estimate of Fall 2019 FT FTEF going into next year	#REF!
Fall 2020 FON estimate (based on Kendyl's projections)	271.99
Difference	#REF!

= FON WITH F-FACTOR EXCLUDED

- ¹ Per HR (L. Beam) any retirees/separations after April 2 will be counted in the Fall 2020 as late retirees.
² J. Stone, S. Walker, S. White retired within 45-duty days of the Spring 2019 term and were thus included in the FALL 2019 FON
³ 2019-20 early retirees/resignations which occur before 45 duty days of end of semester. - Don't forget other faculty separations that may occur
⁴ Number of positions currently under recruitment/selection - Per Christine Winterle (HR) on 2/24/20 there are no hires or current recruitments underway.

Retirees from C. Winterle in email on 2/25/20

Last Name	First Name	Department	
Armistead	Alba	Business	1
Carrillo	Melinda	Reading	2
Esteban	Jose	EHPS	3
Fowler	Grace	Graphic Comm	4
Gerhardt	Hugh	Athletics	5
Goldsmith	Sherry	DRC	6
Johnson	Christopher	EHPS	7
Lockett	David Michael	Behavioral Sciences	8
Maher	Chantal	World Lang.	9
Nguyen	Chuong	Mathematics	10
Sasse	Robert	Child Dev.	11
Schultz	Jay	Art	12
Stegman	Richard	Computer Science	13
Struxness	Kevin	Speech	14
Thomson	Carla	Reading	15
Trujillo	Alan	ESES	16
Waite	Lori	DRC	Not confirmed
White	Steve	Athletics Counselor	18
Wiestling	Jay	Mathematics	19

Chancellor's Officer Update and Estimator using P1

Fall 2020 FON Estimator Tool

District	Palomar	
Estimates		
	P2 Three Year Average Funded Credit FTES	17,827.6900
	Deficit Factor	3.69%
Estimated Fall 2020 FON		
	(a) Base FON	291.1318
	(b) Base credit FTES	17,795.2133
	(c) Funded credit FTES	17,827.6900
	(d) (1-deficit factor)	96.31%
	(e = c*d) Funded credit FTES adjusted for deficit factor	17,169.8482
	(f = e-b) Change in FTES	(625.3651)
	(g = f/b) Percent change in FTES	-3.51%
	(h = a*g) FTES adjustment	-10.2310
	(i = a + h) Estimated P2 FON	280.9008
	Advance FON	302.1318
	Compliance FON (lesser of Advance or P2 FON)	280.9008

Fall 2020 Faculty Obligation Estimates
As of 02/25/20

	CO Advance (based on our prior year P2 / Hold Harmless)	Kendyl 2019-20 Credit FTES Estimates as of February 21, 2020 (see email) - WITHOUT F-FACTOR	Kendyl 2019-20 Credit FTES Estimates as of February 21, 2020 (see email) - WITH F-FACTOR
TOTAL FTES (CREDIT / NONCREDIT)			
Credit <small>Base FTES</small>			
Estimate of CREDIT FUNDED FTES	18,475.00	17,271.00	17,401.00
Deficit Factor (at Advance)	1.0000	1.0000	1.0000
Adjusted Credit Funded FTES	18,475.00	17,271.00	17,401.00
Growth/Decline in FTES	18,475.00	17,271.00	17,401.00
Overcap adjustment	-	-	-
Total Growth/Adjustment	18,475.00	17,271.00	17,401.00
% Change in FTES based on Deficit Factor	0.0000%	0.0000%	0.0000%
Base FON	302.10		
Growth			
Rounded Growth	-		
Estimated FON FTES only	302.10	282.41	284.54
Added Position through additional state funding (if any)	-	-	-
CURRENT FON Projections*	302.10	282.41	284.54
Estimated Counts	See below	See below	See below
Needed hires	See below	See below	See below
Estimated FON in column titled "CO Advance" comes from the CO's Memo titled "Fall 2020 Projected Advance Full-time Faculty Obligation" dated September 11, 2019.	Calculated using Advance numbers (which C. Coniglio informed is based on our prior year's P2 (note there are some fluctuations, but it is the best I have)- It is the ADVANCE FON and is currently based on our "Hold Harmless" funding. See memo from CO dated 09/11/2019 - "Fall 2020 Projected Advance Full-time Faculty Obligation" - According to Kendyl and a review of our P1, we will not reach this FTES this year, so our compliance FON should be lower.	Calculated using Kendyl's estimate of total CREDIT FTES (F-FACTOR AND NONCREDIT EXCLUDED) for 2019-20 from email dated 2/21/2020. Note, this is an estimate and should be used for planning purposes only. <u>Our compliance FON from the CO will be based on what we include on our P2. Any decisions the District makes regarding FTES to report on P2 will affect our FON.</u>	Calculated using Kendyl's estimate of total CREDIT FTES (NONCREDIT EXCLUDED) for 2019-20 from email dated 2/21/2020. Note, this is an estimate and should be used for planning purposes only. <u>Our compliance FON from the CO will be based on what we include on our P2. Any decisions the District makes regarding FTES to report on P2 will affect our FON.</u>

Estimate

CO Advance FON - drawn from 09/11/20 memo

Click on tab titled "Kendyl's FTES projections" below to view FTES projections sent by Kendyl.

* Projections do not include any retirees/separations or hires that may occur between now and April.
CO Advance - Memo dated 09/11/2019 / Kendyl Estimates email on 2/21/2020

Fall 2020 Estimates	
Take starting Fall 2019 Estimate	311.45
Subtract Late Separation/Retires from Last year ²	-3.00
Subtract Early Separations/Retires not in count above ³	-18.00
Add positions currently being recruited (F and S) ⁴	0.00
Estimate of Fall 2019 FT FTEF going into next year	290.45
Fall 2020 FON estimate (based on Kendyl's projections)	282.41 = FON WITH F-FACTOR EXCLUDED
Difference	8.04

¹ Per HR (L. Beam) any retirees/separations after April 2 will be counted in the Fall 2020 as late retirees.

² J. Stone, S. Walker, S. White retired within 45-duty days of the Spring 2019 term and were thus included in the FALL 2019 FON

³ 2019-20 early retirees/resignations which occur before 45 duty days of end of semester. - Don't forget other faculty separations that may occur

⁴ Number of positions currently under recruitment/selection - Per Christine Winterle (HR) on 2/24/20 there are no hires or current recruitments underway.

Retirees from C. Winterle in email on 2/25/20

Last Name	First Name	Department	
Armistead	Alba	Business	1
Carrillo	Melinda	Reading	2
Esteban	Jose	EHPS	3
Fowler	Grace	Graphic Comm	4
Gerhardt	Hugh	Athletics	5
Goldsmith	Sherry	DRC	6
Johnson	Christopher	EHPS	7
Lockett	David Michael	Behavioral Sciences	8
Maher	Chantal	World Lang.	9
Nguyen	Chuong	Mathematics	10
Sasse	Robert	Child Dev.	11
Schultz	Jay	Art	12
Stegman	Richard	Computer Science	13
Struxness	Kevin	Speech	14
Thomson	Carla	Reading	15
Trujillo	Alan	ESES	16
Waite	Lori	DRC	17 Not confirmed
White	Steve	Athletics Counselor	18
Wiestling	Jay	Mathematics	19

	FY 18-19	FY 19-20
Categories	Final	P1
First Summer		2/20/20
Daily (DSCH)	91.38	81
IS Daily	89.05	104.01
PosAttd Credit	47.7	39.39
PosAttd Non-Credit	78.63	57.34
	306.76	281.75
Fall		
Weekly (WSCH)	5312.9	5491.3
IS Weekly	1401	1254
Daily (DSCH)	494.91	367.9
IS Daily	487.01	603.2
PosAttd Credit	369.13	327.27
PosAttd Non-Credit	271.41	463.07
	8336.3	8506.8
Spring		
Weekly (WSCH)	5007.5	4963.2
IS Weekly	1315.1	1305.1
Daily (DSCH)	330.08	314.62
IS Daily	670.13	658.77
PosAttd Credit	378.79	358.51
PosAttd Non-Credit	271.16	283.67
	7972.8	7883.9
Second Summer		
Daily (DSCH)	751.76	775.57
IS Daily	622.78	622.54
PosAttd Credit	6.81	6.81
PosAttd Non-Credit	10.24	6.16
	1391.6	1411.1
TOTALS		
Total Credit	17376	17273
f-factor Ncr	0	0
Total Noncredit	631.43	810.25
Grand Total	18007	18083
f-factor Cr	105.92	129.6
Concurrent PE	-2.23	-1.77
CFS-320 Reported	18111	18211

	2018-19	2019-20	Change
First Summer	306.76	281.75	-8.15%
Fall	8336.31	8506.77	2.04%
Spring	7972.78	7883.88	-1.12%
Second Summer	1391.58	1411.08	1.40%
f-factor	105.92	129.6	22.36%
PE Over-Enr	-2.23	-1.77	-20.63%
	18111.13	18211.31	0.55%

Total 2019-20 FTES	18211.31	MB CALCS FOR CREDIT FTES with f-factor
Subtract Pos Attn NonCredit	810.24	
CREDIT 2019-20 FTES	17401.07	

Total 2019-20 FTES	18081.71	MB CALCS FOR CREDIT FTES without f-factor
Subtract Pos Attn NonCredit	810.24	
CREDIT 2019-20 FTES	17271.47	

Fall 2020 FON Estimator Tool**District** Copper Mt.**Estimates**

P2 Three Year Average Funded Credit FTES	150,000.0000
Deficit Factor	3.69%

Estimated Fall 2020 FON

(a) Base FON	9.6953
(b) Base credit FTES	1,367.7500
(c) Funded credit FTES	150,000.0000
(d) (1-deficit factor)	96.31%
(e = c*d) Funded credit FTES adjusted for deficit factor	144,465.0000
(f = e-b) Change in FTES	143,097.2500
(g = f/b) Percent change in FTES	10462.24%
(h = a*g) FTES adjustment	1014.3453
(i = a + h) Estimated P2 FON	1024.0406
Advance FON	9.6953
Compliance FON (lesser of Advance or P2 FON)	9.6953



Executive Order: 2020-05

Effective Date: April 27, 2020

Title: Temporary Suspension of Regulations Related to the Deferral of Faculty Obligation Number Penalties During the COVID-19 Declared State of Emergency

Executive Order 2020-05 is issued pursuant to Resolution of the California Community Colleges Board of Governors No. 2020-01 and title 5, section 52020, of the California Code of Regulations, which confers on the Chancellor emergency powers to take all appropriate actions, including the issuance of executive orders, to allow for the continued education of community college students during the period of emergency proclaimed by the Governor of the State of California on March 4, 2020. This authority allows the temporary suspension of regulations adopted by the Board of Governors and the suspension of local rules and regulations that are a barrier to the continuity of educational services.

WHEREAS, the COVID-19 state of emergency declared by the Governor on March 4, 2020 continues; and

WHEREAS, the COVID-19 pandemic and the resulting public health measures, such as required social distancing, have substantially disrupted instruction, and faculty recruitment activities in the California Community Colleges; and

WHEREAS, to address these public health measures, community college districts throughout the state have converted face-to-face courses to online or alternative formats, and have limited campus access to essential personnel; and

WHEREAS, college district administrators and administrative processes are expected to shoulder substantial burdens in many areas during the COVID-19 emergency, including anticipated uncertainties related to the number and expertise of faculty who should be recruited, and the methods of conducting recruitments with demonstration elements in a remote environment.



WHEREAS, college districts would benefit from, and the continuity of educational services would be served by, temporary suspension of regulations limiting the Chancellor's authority to defer penalties for community college districts in violation of their faculty obligation number.

THEREFORE, as the Chancellor of the California Community Colleges, I declare the following:

1. The above recitals are true and correct.
2. Resolution of the California Community Colleges Board of Governors No. 2020-01 and title 5, section 52020, of the California Code of Regulations, authorize me to take all appropriate actions to allow for the continued education of community college students during the period of emergency proclaimed by the Governor of the State of California on March 4, 2020, including the temporary suspension of regulations adopted by the Board and the suspension of local rules and regulations that are a barrier to the continuity of educational services.
3. Due to the existing state of emergency, strict adherence to section 51025, subdivision (e), of title 5, of the California Code of Regulations will create barriers to the continuity of educational services and is hereby temporarily suspended to the extent described in this paragraph. Subdivision (e) restricts the Chancellor's authority to defer the payment of faculty obligation number penalties to circumstances under which the Board of Governors has determined that funding is inadequate to fully implement the faculty obligation number, and limits the duration of any deferral to three years. In addition, any deferral must be conditioned upon the district otherwise meeting its full-time faculty obligation and the Chancellor determining the district's financial integrity would be jeopardized without the deferral. These regulatory restrictions on the Chancellor's deferral authority are temporarily suspended.



4. The Chancellor's Office will continue to calculate and publish faculty obligation number information for Fall 2020, but all penalties related to FON obligations for the 2019-20 fiscal year will be deferred until further notice. Districts must continue to report actual full-time and part-time faculty data to the Chancellor's Office. Reporting instructions will be provided at a later date.
5. Any local district board policies or regulations in conflict with the above regulatory suspension shall also be suspended for the duration of the COVID-19 state of emergency or the expiration of Section 52020, whichever is earlier.
6. This executive order shall remain in full force and effect as long as the declaration of the COVID-19 state of emergency is in place, or the expiration of Section 52020, whichever is earlier.

A handwritten signature in black ink, appearing to read 'ELOY ORTIZ OAKLEY'.

Eloy Ortiz Oakley, Chancellor

Dated: April 27, 2020

TO: Chief Executive Officers; Chief Human Resource Officers; Chief Instructional Officers;
Chief Student Services Officers; Chief Business Officers

FROM: Lizette Navarette, Vice Chancellor, College Finance and Facilities Planning

RE: Novel Coronavirus (COVID-19) Guidance – Deferral of Faculty Obligation Penalties for Fall 2020

The California Community Colleges Board of Governors, on March 16, 2020, granted Chancellor Oakley additional authority to help colleges continue to provide educational services to students including limited authority to temporarily suspend regulations adopted by the Board of Governors and local rules and regulations. (See Resolution of the California Community Colleges Board of Governors No. 2020-01, and title 5, section 52020, of the California Code of Regulations.) The Chancellor's Office has determined that strict compliance with the regulations governing the imposition of penalties for failure to meet the Faculty Obligation Number (FON) will impede the continuity of education during the COVID-19 emergency.

The Board of Governors, at its November 2019 meeting, approved the implementation of the FON for Fall 2020. Implementation includes the assessment of penalties and funding reductions on districts that fail to meet their FON by the fall term of 2020. Under normal conditions, to comply with FON requirements, districts generally begin their hiring cycle in early spring. However, the COVID-19 outbreak has resulted in emergency conditions, hampering a normal faculty hiring cycle and increasing uncertainty over enrollment levels, funding, and course delivery methods going forward. Furthermore, the anticipated economic slowdown will likely affect community college district revenues beginning in 2020. For this reason, the Chancellor has issued Executive Order 2020-05 temporarily suspending provisions of title 5, section 51025, subdivision (e).

This temporary deferral of penalties, does not prevent districts from making efforts to meet the FON. The Chancellor's Office remains committed to enabling a pipeline for full-time faculty. This memo provides further guidance on the temporary suspension of this regulation.

DEFERRAL OF FON PENALTIES FOR FALL 2020

For Fall 2020, the Chancellor is temporarily suspending FON penalty provisions of title 5, section 51025 (e), that limit the deferral of funding reductions to three years, require districts that receive a deferral to meet their FON, and require the Chancellor to make an individualized determination regarding a district's financial integrity. The effect of this temporary regulatory suspension is that the Chancellor's Office will continue to calculate and publish FON information for Fall 2020, but all penalties resulting from these calculations will be deferred until further notice. Districts will continue to be required to report actual full-time

April 27, 2020

and part-time faculty data to the Chancellor's Office in November 2020. Reporting instructions will be provided at a later date.

FON IMPLEMENTATION FOR FALL 2021

This temporary deferral of FON penalties does not apply to Fall 2021. However, as the May Revision is expected to present a constrained State Budget for 2020-21, the Chancellor's Office will review the adequacy of funding and develop a recommendation to the Board of Governors regarding the FON, which will be considered at the November 2020 meeting, for potential implementation in Fall 2021. In accordance with title 5, section 51025, if the Board determines that adequate funds have not been provided to fully implement the FON for Fall 2021, penalties would not be assessed for Fall 2021. The Chancellor's Office would continue to calculate, update, and publish FON information and districts would continue to report actual full-time and part-time faculty data. Districts would have the option of maintaining a FON at or above the published compliance level or maintaining the full-time faculty percentage achieved in the prior year.

For any general questions regarding this memorandum, please contact the Fiscal Standards Unit at FiscalStandards@cccco.edu.

cc: Eloy Ortiz Oakley, Chancellor
Dr. Daisy Gonzales, Deputy Chancellor
Chancellor's Office Staff