THE FACULTY SENATE
PALOMAR COLLEGE

FACULTY SENATE MEETING

March 30, 2020

EXHIBITS

EXHIBIT I

THE FACULTY SENATE
PALOMAR COLLEGE

Minutes of the
MEETING OF THE FACULTY SENATE
March 16, 2020

APPROVED

PRESENT: Richard Albistegui-Dubois, Jose Briceno, Melinda Carrillo, William Dalrymple, Alexandra Doyle Bauer, Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Adam Meehan, Wendy Nelson, Patrick O'Brien, Lillian Payn, Travis Ritt, Craig Thompson, Fari Towfiq, Rocco Versaci, Lori Waite, Anastasia Zavodny

ABSENT: Julia Robinson, Chris Sinnott

GUESTS: Jonathon Walker (ASG) Lisa Cecere (Faculty), Susan Miller (Faculty)

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER: The meeting was called to order by Senate President Craig Thompson, at 2:34 pm in room SU-30 and conducted via ZOOM.

PUBLIC COMMENT: None

ANNOUNCEMENTS: Senator Teresa Laughlin announced that she received an email regarding a temporary change in the dean structure. Suzanne Sebring will be taking on some of the dean duties of Margie Fritch including Trade & Industry, Design Manufacturing, Workforce Community in Continuing Education, Public Safety and support for Police and Emergency Medical Education, Nursing and Dental. There was no formal process and this is something we need to be aware of because we can't have this crisis be an opportunity for the district's procedures to go out the window.

Senate President Craig Thompson shared a few important sections from an email by Chancellor Oakley. Oakley wrote "The spread of the virus continues to increase. We should expect significant increases in confirmed cases over the next two weeks. The COVID-19 health emergency is expected to continue through the month of June. I ask you to shift your immediate planning to adding horizon to this time frame. In addition, public health officials expect COVID-19 will peak for a second time in August and September of this year. It is likely that the impact of this crisis will extend through the spring of 2021 with some permanent changes to our business practices. Substantially limit all in-person interaction on campuses through June and consider reconfiguring all commencement ceremonies and pending ceremonies to limit event size. Cancel, postpone or move to a remote format for all events, large meetings or conferences for the remainder of the year. This includes moving public board meetings to a remote format. Consider the strong

possibility of a slowdown in the State's economy. As you review ongoing expenditures, prepare for disruptions to your academic calendar for the 19/20 and 20/21 academic years."

AGENDA CHANGES: President Jack Kahn requested we address an additional item today under Actions.

APPROVAL OF MINUTES:
> **Motion 1**   MSC Nelson/Towfiq: Faculty Senate approval of minutes of March 9, 2020 (EXHIBIT I).
>
> Abstentions: Lori Waite
>
> The motion carried.

ACTION:

A. <u>Committee Appointments/Elections:</u> No action required.

B. <u>Work-Based Learning Committee:</u>

> **Motion 2**   MSC Laughlin/Doyle Bauer: Faculty Senate approval to accept the ballot result for the Work-Based Learning Coordinator position with a release time of 20% (EXHIBIT II).
>
> > Elizabeth Stephens – Counseling
>
> The motion carried.

C. <u>Curriculum:</u> No action required. Senator Wendy Nelson reported that all remaining curriculum will be moved on at the next meeting scheduled for Wednesday, March 18. This will complete the curriculum approval process for fall 2020.

D. <u>Resolution on "acting" hires:</u> Tabled.

E. <u>Tutoring Committee Membership:</u>

> **Motion 3**   MSC Lawson/Nelson: Faculty Senate approval to the proposed governance structure changes to the Tutoring Committee as requested by Leanne Maunu (EXHIBIT III).
>
> The motion carried.

F. <u>Authorizing Online Teaching:</u>

> **Motion 4**   MSC Laughlin/Lawson: Faculty Senate approval to temporarily suspend online teaching certification requirements that are stipulated in AP 4105 (EXHIBIT IV).
>
> **Motion Amended – See Motion 5**

Motion 5   MSC Nelson/Zavodny: Faculty Senate approval to temporarily suspend online teaching certification requirements that are stipulated in AP 4105 through spring 2020 and summer 2020 semesters (EXHIBIT IV).

Senators agreed that faculty are encouraged to complete AP 4105 required certification before the beginning of the fall 2020 semester.

The motion carried.

G.   Pass/No-Pass Deadline:

Motion 6   MSC Nelson/Carrillo: Faculty Senate approval to extend the pass/no pass deadline to two weeks post when students return to college (EXHIBIT V).

In an email to Thompson, College President Jack Kahn suggests this will give students the opportunity to evaluate their situation and determine if they could take a Pass/No Pass option for a class. In that same email string, Director of Enrollment Services Kendyl Magnuson wrote that there are transfer ramifications when taking a Pass/No Pass option and suggested that students should have Ed Plan counseling prior to formalizing a Pass/No Pass option. Senators said they felt that many students won't seek Ed Plan counseling nor will they know they must take a grade in classes within their major. Senators decided a four-week deadline will help students who struggle with this transitional time. Other senators suggested an Excused Withdrawal as a better option for students or perhaps allowing students to drop classes without penalty. But some pointed out that extending the drop deadline may create tougher financial issues for the College when students expect tuition refunds. Course repeatability policies may also need to be adjusted.

Motion Amended – See Motion 7

Motion 7   MSC Lawson/Laughlin: Faculty Senate approval to extend the pass/no pass deadline to April 30.

The motion carried.
I.A.1, I.A.2, I.B.1, I.B.2

REPORTS:
   A. <u>Senate President</u>: President Thompson reported the Faculty Hiring Procedure was not on the governing board agenda for March 10.
   B. <u>Planning Council Reports:</u> Senator Anastasia Zavodny reported that IPC discussed the wait list issue at length and decided that we will be moving forward with a "trial" wait list of 10.
   C. <u>Palomar Faculty Federation:</u> Senator Teresa Laughlin stated PFF is in negotiations over many issues and concerns created by COVID-19. A major goal is keeping part-time faculty paid despite schedule changes.
   D. <u>ASG:</u> Jonathon Walker reported that ASG has suspended all events and activities. ASG members are discussing how to conduct spring elections remotely. Many students don't have access to the internet at home and asked faculty to consider internet options that may be available to students. For internet access options, Senator Zavodny

recommended that students go to https://www2.palomar.edu/pages/teachanywhere/ to check out the FAQ section. Zavodny added that the Foundation is offering student grants to assist with these issues as well including purchasing laptops and hotspot devices.

E. Guided Pathways: Senator Wendy Nelson stated the meeting on Friday, March 20 has been cancelled.

F. Policies and Procedures: No Report.

G. Budget Committee: Senator Teresa Laughlin reported the committee met with the fiscal monitor and talked more about the revenue assumptions and how the four-year plan looked pretty dismal. She said the COVID-19 changes will certainly not improve the situation. The committee will continue to meet via ZOOM.

H. Senate Committee Reports: No Reports.

I. Other Reports: No Reports.

    I.A.1, I.A.2, I.B.1, I.B.2

INFORMATION ITEMS:

A. TERB Structure: Senator Lawrence Lawson reported that President Kahn asked TERB to consider removing the VPI from all probationary committees due to scheduling. He asked for Senate feedback on this request. An MOU is in the works regarding evaluations stating that faculty, for the most part, cannot have face-to-face courses evaluated after March 13, 2020. Virtual counseling appointments may be excluded from this change. For probationary faculty, evaluations will be based on a modified document with student evaluations eliminated. Regarding improvement plans, the TERB committee is asking that every reasonable accommodation be made. Regarding part-time faculty evaluations, the MOU asks that all evaluations cease as of March 13 and any "standards" issued will not apply. The consensus among Senators was in favor of these changes.

B. Grading Policy: No Report.

C. Senate Meetings: Senate President Thompson will be working from home for the duration of the closure. All future meetings will be through ZOOM.

D. Grant Opportunity: Senator Anastasia Zavodny stated there is a collaborative opportunity for a NCHEA Grant with MiraCosta and CSUSM. Zovodny is hoping to bring the issue of best practices within the respective Academic Senates. MiraCosta is in favor of this opportunity and she will reach out to CSUSM officials.
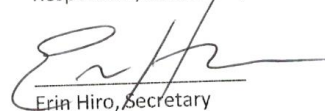
E. Retreat/Goals: Senator Erin Hiro request the Senate postpone goals for this year due to the COVID-10 virus. She added that the Senate's primary goal is to keep the communication lines with faculty. An example is listing all committee Zoom meeting links on the Faculty Senate webpage.

I.A.1, I.A.2, I.B.1, I.B.2

ADJOURNMENT:

The meeting was adjourned at 3:50 PM.

Respectfully submitted,

Erin Hiro, Secretary

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EXHIBIT II

Actions
March 18, 2020 Curriculum Committee Agenda

The following curriculum changes, pending appropriate approvals, will be effective Fall 2020

A.	New Credit Courses - effective Fall 2020											
	Subj.	Number	Title	Short Title	Impacts	Transfer Accept.	Distance Education	Multi-cultural	Grading Basis	Open Entry/Open Exit	Justification	Requisites	Originator
1	ARCH	295	Architectural Internship	Arch Internship	No	No	No	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	Architecture internships are a great way to get your head out of the books and learn how to build, create, manage, or engineer a construction project in the office and on site. You may help architects build models, prepare construction drawings on CADD, prepare architect drawings and documents, research building codes, and write specifications for new buildings. Interns are often given the opportunity to demonstrate specific skills or focus their energy on specific projects that may be of personal interest to them.	No	Joseph Lucido
2	*pulled*											
3	*pulled*											
4	FASH	181	Design Studio II: Intermediate	Design Studio Lab	Proposed for Fashion Stack- CSU able Certificate		Online	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	Continuing Design Studio I: Fundamentals course, this course advances students' knowledge about materials, core properties and construction techniques that inform their choices made for silhouette creation and hands-on prototype development. Students make garments using high-end construction details and apparel industrial design techniques.	No	Rita Campo Griggs
5	FASH	182	Design Studio III: Advanced	Design Studio Lab	Proposed for Fashion Stack- CSU able Certificate		Online	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	Continuing Design Studio II: Intermediate course, this course introduces students to the finest sewing techniques practiced in couture workrooms. The course provides the basis for understanding haute couture. Students learn techniques in cutting, hand stitching, seam and hem finishes, pocket construction, pressing, and finishing. Students have opportunities to work in high-luxury fashion brands.	No	Rita Campo Griggs
6	FASH	183	Design Studio IV: Professional	Design Studio Lab	Proposed for Fashion Stack- CSU able Certificate		Online	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	The Design Studio Laboratory is designed to allow students to have the time with the industrial equipment to create their garments and or work on coursework. This studio has been tested through FASH 197 workshops and has proven to be very successful. The classroom that normally holds 24 students has the opportunity to increase enrollment to 30 students due to students working on different projects.	No	Rita Campo Griggs
7	*pulled*											

	Subj.	Number	Title	Short Title	Impacts	Transfer Accept.	Distance Education	Multi-cultural	Grading Basis	Open Entry/Open Exit	Justification		Requisites	Originator
B.	**New Noncredit Courses - effective Fall 2020**													
	Subj.	Number	Title	Short Title	Impacts	Transfer Accept.	Distance Education	Multi-cultural	Grading Basis	Open Entry/Open Exit	Justification		Requisites	Originator
1	N ART	975	Stained Glass for Older Adults	Stained Glass for Older Adults	No	No	No	No	Pass/No Pass/Satisfactory Progress	Not Open Entry/Open Exit	This course is designed to serve our community of older adults as a means to encourage active mental and physical lifestyles. Through various approaches to stained glass, students will be challenged to think creatively, problem solve, and implement dexterity.		No	Michael Hernandez
2	N ART	978	Glass Casting for Older Adults	Glass Casting for Older Adults	No	No	No	No	Pass/No Pass/Satisfactory Progress	Not Open Entry/Open Exit	This course is designed to serve our community of older adults as a means to encourage active mental and physical lifestyles. Through various approaches to stained glass, students will be challenged to think creatively, problem solve, and implement dexterity.		No	Michael Hernandez
3	N CSIT	900	Digital Literacy - Computer Fundamentals for Older Adults	Dig. Lit. Computing Fund/Oldr	No	No	No	No	Pass/No Pass/Satisfactory Progress	Not Open Entry/Open Exit	Designed for older adults, this course teaches students to make the most of technology. The course covers computer hardware, software, operating systems, peripherals, and troubleshooting. Mobile Device and Cloud Computing concepts are also explored.		No	Nicholas R. Green

	Subj.	Number	Title	Short Title	Impacts	Transfer Accept.	Distance Education	Multi-cultural	Grading Basis	Open Entry/Open Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
C.	**Credit Course Changes - effective Fall 2020**													
	Subj.	Number	Title	Short Title	Impacts	Transfer Accept.	Distance Education	Multi-cultural	Grading Basis	Open Entry/Open Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
1	CHEM	110	General Chemistry	General Chemistry	CHEM 110 Impact Report	UC/CSU	No	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	Principles of, and calculations in, areas such as atomic structure, solutions, chemical bonding, chemical formulas and equations, gases, energy transformations accompanying chemical changes, and descriptive chemistry.	Added CHEM 100 and MATH 60 prerequisites, CHEM 110L corequisite, SLOs, assignments and textbooks	**Prerequisite:** CHEM 100, MATH 60 **Corequisite:** CHEM 110L	Patricia Brandon
2	ESL	10	English Pronunciation II	English Pronunciation II	None	No	Online	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	Adding DE	Updated coding, added DE and updated textbooks	No	Tracy Fung
3	ESL	14	ESL Grammar Skills III	ESL Grammar Skills III	None	No	Online	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	Adding DE.	Updated coding, added DE and updated textbooks	No	Tracy Fung
4	ESL	20	Academic Speaking and Listening	Academic Speaking/Listening	None	No	Online	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	Adding DE	Updated coding, added DE, updated SLOs and textbooks	No	Tracy Fung
5	MACH (C/L DT, ENGR, WELD)	190	CNC Machining MasterCam I	CNC / MasterCam I	MACH 190 Impact Report	No	No	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	The job market for Machinist and CNC Programmers requires this type of knowledge and experience. Palomar would be the only institute in North County to provide this type of education and training. Collectively, Machining and CNC Occupations in San Diego County have a labor market demand of 769 annual job openings. Comparatively, the average occupation in San Diego County has a labor market demand of 277 annual job openings. Only two educational institutions in San Diego County supply 74 awards for these occupations, suggesting that there is a supply gap in the region.	Changed discipline from IT to MACH, changed title, updated description, SLOs, objectives, content and textbook	No	Michael Wright

	Subj.	Number	Title	Short Title	Impacts	Transfer Accept.	Distance Education	Multi-cultural	Grading Basis	Open Entry/Open Exit	Justification		Requisites	Originator
6	MACH	191	CNC Machining MasterCam II	CNC / MasterCam II	MACH 191 Impact Report	No	No	No	Grade/Pass/ No Pass	Not Open Entry/Open Exit	The job market for Machinist and CNC Programmers requires this type of knowledge and experience. Palomar would be the only institute in North County to provide this type of education and training. Collectively, Machining and CNC Occupations in San Diego County have a labor market demand of 769 annual job openings. Comparatively, the average occupation in San Diego County has a labor market demand of 277 annual job openings. Only two educational institutions in San Diego County supply 74 awards for these occupations, suggesting that there is a supply gap in the region.	Changed discipline from IT to MACH, changed title, updated description, updated prerequisite to reflect discipline change, methods of instruction, SLOs, objectives, methods of assessment and textbook	Prerequisite: ~~IT~~ MACH 190	Michael Wright

D. Credit Course Deactivations

	Course		Title	Short Title	Impacts	Transfer	Distance	Multi-	Grading	Open	Justification	Originator
1	DR	44	Study Skills with Technology	Study Skills with Technology	No	No	No	No	Pass/No Pass Only	Not Open Entry/Open Exit	Enrollment numbers reduced and as a result course hasn't been offered.	Sherry Goldsmith
2	DR	47	Topics Disability Resource	Topics Disability Resource	No	No	No	No	Grade/Pass/ No Pass	May be Open Entry/Open Exit	Course hasn't been offered in a number of years and is no longer necessary.	Sherry Goldsmith

E. Credit Programs - New

	Program Title	Disci.	Award Type	Units	Justification	Originator
1	Associates Degree in Pre-Allied Health	BIOL	A.S.	34	Offering an associates degree or Certificate of Achievement will allow students to have a completed degree to apply to allied health programs demonstrating they have completed a course of study at Palomar College and allow the college	Elizabeth A. Pearson
2	Drafting and Design Technician - AutoCAD	DT	C.A. 8-15	9	This certificate is a nine unit stackable certificate. The purpose of this certificate is to quickly prepare a student for an entry level AutoCAD drafting position. This certificate will also allow a person to be promoted from an "out in the field" position to an office position and receive a	Anita Talone
3	Drafting and Design Technician - Creo	DT	C.A. 8-15	8	This certificate is a nine unit stackable certificate. The purpose of this certificate is to quickly prepare a student for an entry level Creo drafting position. This certificate will also allow a person to be promoted from an "out in the field" position to an office position and receive a pay raise.	Anita Talone
4	Drafting and Design Technician - SolidWorks	DT	C.A. 8-15	8	This certificate is a nine unit stackable certificate. The purpose of this certificate is to quickly prepare a student for an entry level SolidWorks drafting position. This certificate will also allow a person to be promoted from an "out in the field" position to an office position and receive a	Anita Talone
5	Entry Level MasterCAM Programmer	IT	C.A. 8-15	9	The job market for Machinist and CNC Programmers requires this type of knowledge and experience. Palomar would be the only collge in North County to provide this type of education and training.	Michael Wright
6	Journalism/Blogging	JOUR	C.A.	18	This certificate should address the demand from community members who ask about learning to become a blogger or citizen journalist as a	Erin Hiro
7	Machining Technology	IT	A.S./C.A.	21	The job market for Machinist and CNC Programmers requires this type of knowledge and experience. Palomar would be the only institute in North County to provide this type of education and training.	Michael Wright
8	Quality Control / Inspection Technician	IT	C.A. 8-15	9	As manufacturing grows the need for quality inspectors is not being filled, this certificate will help students obtain living wage employment. This is a nine unit stackable certificate.	Michael Wright

F. Credit Program Changes - effective Fall 2020

	Program Title	Disci.	Award Type	Units	Justification	Catalog/Student Records Impacts	Originator
1	Auto Computer Controls and Electronic Tune-Up	AT	A.S./C.A.	29-30	The change is to align our certificates and degrees to start with the term "Auto". for students to locate in the catalogue. Too hard for students to find all our programs at a glance	Changed title, updated vocational information	Anthony Fedon
2	Auto Mechanics-General	AT	A.S./C.A.	29	We want consistency in students looking for certificates and degrees to find all under "Auto". Currently the students need to look under Mechanics to find this career/certificate/degree	Changed title, learning outcomes, updated vocational information	Anthony Fedon
3	Digital Media	GCMW	C.A.	15	This a change from a certificate of Proficiency to a certificate of achievement.	Changed CP to CA, updated SOC codes, learning outcomes, labor market, course sequence, added DBA 170	Wade E. Rollins

	Subj.	Number	Title	Short Title	Impacts	Transfer Accept.	Distance Education	Multi-cultural	Grading Basis	Open Entry/Open Exit	Justification	Requisites	Originator
4	Digital Video				GCMW	A.S./C.A.	30				No overlap occurs. Obtain training to enter the industry with current and up to date skills in digital video and media. To transfer to 4 year college programs UC,CSU.	Updated codes, planning information, learning outcomes, labor market, course sequence, reflected updated course title changes, added DBA 170, DBA 270, DBA 275, other program updates, various course deletions	Kenneth Dodson
5	Drafting and Design CADD/CAM Technology				DT	A.S./C.A.	24				We are updating and renaming this Program to reflect industry needs regarding most current technology and software programs that will result in students finding high wage jobs in the San Diego and Imperial Counties.	Changed title, updated planning information, description, learning outcomes, program goals and objectives, labor market, course sequence, reflected updated course title changes, added DT 114, DT 115, MACH 190, MACH 191, other program updates, various course deletions	Anita Talone
6	Drone Applications and Technologies				GCIP	A.S.	23-29				To align with Advisory Committee recommendations and add new courses.	Updated learning outcomes, vocational information	Mark J. Bealo
7	Electrical Engineering Drafting and Design Technology				DT	A.S./C.A.	21				50% of existing Printed Circuit Board Designers will be retired in the next 8-10 years. There is a demand to teach this skill now for entry level positions so that the need will be filled as entry level employees progress in their careers to full designer status. CSUSM has started their Electrical Engineering program. This should bring many students to our campus. San Diego County has a high need/demand for circuit board designers.	Updated planning information, description, learning outcomes, program goals and objectives, labor market, course sequence, reflected updated course title changes, added IT 108, DT 117, DT 225, MACH 228, other program updates, various course deletions	Anita Talone
8	Fashion Design				FASH	A.S./C.A.	30				FASH 135 was unintentionally left off of the Fashion Design Program. The Fashion Design program is adding FASH 135 back into the program. FASH 135, Beginning Apparel Construction is the prerequisite to all the other design courses.	Changed title, updated planning information, learning outcomes, labor market, reflected updated course title changes, added FASH 135	Rita Campo Griggs
9	German				GERM	A.A./C.A.	23				Completion of AA degree and Certificate of Achievement	Updated learning outcomes, vocational information	Beatrice Manneh
10	Graphic Communications				GCIP	A.S./C.A.	29				Consolidation of programs and efficiency in course offerings.	Updated codes, learning outcomes, vocational information, course sequence, added GCIP 172, GCMW 115, GCMW 165, GCIP 105, GCIP 270, GCMW 201, various course deletions	Kenneth Dodson
11	Interactive Media Design: Emphasis in 3D Modeling and Animation				GCMW	A.S./C.A.	29-30				Update program content	Updated vocational information, course sequence, added ART 120, various course deletions	Jay T Schultz
12	Interior Design				ID	A.S.	27-28				In Spring 2019, the new full time faculty member held a meeting with the Program Advisory Committee. The PAC included all adjunct interior design faculty as well as interior designers at major ID firms, educators at transfer partner schools that have 4 year programs, and interior designers that own their own businesses. After hours of discussion about the current program, all members agreed on adding two classes; Presentation Techniques for Interior Designers (actually a reactivation of an old course) and Portfolio Class (a new class) which directly aligns with our program outcome. This means that two current classes will be deactivated and their information will be absorbed into other studio classes. Another change that we agreed on was the addition of prerequisites to some classes.	Updated planning information, description, learning outcomes, transfer information, labor market, course sequence, reflected updated course title changes, added ID 125, ID 150, ID 105, ID 170, ID 145, ID 141, various course deletions	Jessica Newman
13	Interior Design				ID	C.A.	27-28				In Spring 2019, the new full time faculty member held a meeting with the Program Advisory Committee. The PAC included all adjunct interior design faculty as well as interior designers at major ID firms, educators at transfer partner schools that have 4 year programs, and interior designers that own their own businesses. After hours of discussion about the current program, all members agreed on adding two classes; Presentation Techniques for Interior Designers (actually a reactivation of an old course) and Portfolio Class (a new class) which directly aligns with our program outcome. This means that two current classes will be deactivated and their information will be absorbed into other studio classes. Another change that we agreed on was the addition of prerequisites to some classes.	Updated planning information, description, learning outcomes, transfer information, labor market, course sequence, reflected updated course title changes, added ID 125, ID 150, ID 105, ID 170, ID 145, ID 141 other program updates, various course deletions	Jessica Newman

	Subj. Number Title	Short Title	Impacts	Transfer Accept.	Distance Education	Multi-cultural	Grading Basis	Open Entry/Open Exit	Justification	Requisites	Originator
14	Italian		ITAL	A.A./C.A.	20				Completion of A.A. degree or Certificate of Achievement.	Updated learning outcomes, removed ITAL 225	Scott Nelson
15	Mechanical Engineering Drafting and Design Technology		DT	A.S./C.A.	27				We are updating and renaming this Program to reflect industry needs regarding most current technology and software programs that will result in students finding high wage jobs in the San Diego and Imperial Counties.	Updated codes, planning information, description, learning outcomes, labor market, course sequence, reflected updated course title changes, added DT 102, DT 103, DT 114, DT 104, DT 115, DT 117, MACH 228, other program updates, various course deletions	Anita Talone
16	Multimedia Design		GCMW	A.S./C.A.	29				The Multimedia certificate give students the skills working with video, web and graphic design for multiple platforms from computers to handheld devices.	Changed title, updated codes, planning information, learning outcomes, description, vocational information, course sequence, added GCMW 205, GCMW 165, GCMW 115, GCMW 102, GCIP 140, GCIP 168, GCIP 268, GCIP 141, GCIP 152, GCMW 106, ARTD 220, ARTI 247, various deletions, DBA 270	Lillian S. Payn
17	Photography		PHOT	A.A./C.A.	36				Updated 2 year class sequence.	Updated codes, planning information, learning outcomes, vocational information, course sequence, added PHOT 135, various deletions	Amy Caterina
18	*pulled*										
19	Web Development		CSWB	Cert. of Achieve. 8-15 units	9				CSWB 170 has been removed from the program because it is being removed from the catalog. CSWB 180 has been removed from the program because it is being changed from a Web course (CSWB) to an Information Technology course (CSIT) and the course material is no longer relevant to the CSWB discipline. Reworked program to be a 9-unit CA	Updated award type, coding, course sequence, added CSWB 110, CSIT 150,	Stephen R. Perry
20	*pulled*										

G.	Distance Education - effective Fall 2020			
	Course	Course Title	Distance Ed Delivery Methods	Proposal Type
1	FASH 156	Fashion Trade Show Las Vegas	Computer Assisted, Online Other (Field study trips with instructor to the designated fashion	Credit Course New
2	FASH 180	Design Studio I: Fundamentals	Online	Credit Course New
3	FASH 181	Design Studio II: Intermediate	Online	Credit Course New
4	FASH 182	Design Studio III: Advanced	Online	Credit Course New
5	FASH 183	Design Studio IV: Professional	Online	Credit Course New
6	FASH 190	Fashion Knits	Online	Credit Course New
7	ESL 10	English Pronunciation II	Online	Credit Course Change
8	ESL 14	ESL Grammar Skills III	Online	Credit Course Change
9	ESL 20	Academic Speaking and Listening	Online	Credit Course Change

H.	Requisites - effective Fall 2020			
	Course	Course Title	Requisite (s)	Proposal Type
1	CHEM 110	General Chemistry	Prerequisite: CHEM 100, MATH 60 Corequisite: CHEM 110L	Credit Course Change
2	MACH 191	CNC Machining MasterCam II	Prerequisite: IT MACH 190	Credit Course Change

EXHIBIT III

Resolution on Administrator Appointments

Whereas: Administrators have been appointed to their positions through "in-house promotions" over the last several years; and

Whereas: None of those positions were "opened to all qualified candidates within the District" before the appointments; and

Whereas: Title V 53021, section b, stipulates that "for 'in-house promotions' the (administrative) position must be opened to all qualified candidates within the District" except in seven specific situations, none of which apply to the administrators/positions in question; and

Whereas: Such a practice denies the Faculty its legitimate role in helping choose administrators; and

Whereas: Such a practice denies qualified candidates within the District their right to apply for such positions and gives an unfair advantage to the appointee; and

Whereas: The Faculty Senate in fall 2018 passed a resolution calling on the District to follow Board Policy 7120; and

Whereas: The lack of condemnation of such practices may be read as an endorsement of said practices;

Be it Resolved that: The Faculty Senate calls upon the administration to acknowledge errors made when appointing administrators in such a manner; and

Be it Further Resolved that: The Faculty Senate calls upon the administration to commit itself to conducting future administrative hires in compliance with Title V and AP 7120 guidelines.