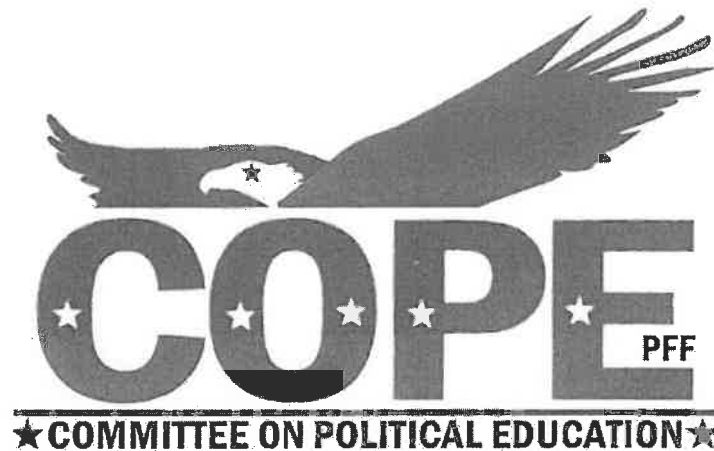


For office use only

Received _____ Database _____ Payroll _____



**Palomar Faculty Federation, AFT Local 6161
COPE Payroll Deduction Request**

I hereby authorize the Palomar Faculty Federation to deduct from my salary the sum of:

☐ Eaglet Level \$5 ☐ Fledgling Eagle Level \$10 ☐ Soaring Eagle Level \$20 ☐ Other \$_____

per pay period* and forward the amount to COPE of PFF, AFT Local 6161.

* FT Faculty: 10 pay periods, Aug-May; PT Faculty: 8 pay periods, Sept-Dec & Feb-May

This authorization is signed freely and voluntarily and not out of any fear of reprisal, and I will not be favored nor disadvantaged because I exercise this right. I understand this money will be used to make political contributions by AFT/COPE. AFT/COPE may engage in joint fundraising efforts with the AFL-CIO. This voluntary authorization may be revoked at any time by notifying PFF in writing of the desire to do so. Contributions or gifts to AFT/COPE are not deductible as charitable contributions for federal income tax purposes. Contributions cannot be reimbursed or otherwise paid by any other person or entity.

Last name: _____ First name: _____

Home address: _____

City/State: _____ Zip Code: _____

Best Phone: _____ ☐ Check if this # accepts text messages

Non-campus E-mail: _____

Signature _____

Date _____

Please return to a PFF eBoard member or send to PFF via campus mail



Minutes of the
MEETING OF THE FACULTY SENATE
December 2, 2019

APPROVED

PRESENT: Richard Albistegui-Dubois, José Briceño, Melinda Carrillo, William Dalrymple, Alexandra Doyle Bauer, Jenny Fererro, Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Adam Meehan, Wendy Nelson, Patrick O'Brien, Lillian Payn, Chris Sinnott, Craig Thompson, Fari Towfiq, Lori Waite, Anastasia Zavodny

ABSENT: Travis Ritt, Julia Robinson, Rocco Versaci

GUESTS: Susan Snow (Faculty), Linus Smith (ASG), Remy Arnold (ASG), Jon Walker (ASG), Rachel Alazar (ASG), Leanne Maunu (Faculty), Patriceann Mead (Faculty), Glyn Bongolan (Faculty), Justin Smiley (Dean), Barbara Kelber (Faculty), Ben Mudgett (Faculty) Candace Rose (Faculty)

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER: The meeting was called to order by Senate President Craig Thompson, at 2:30 p.m. in room SU-30.

PUBLIC COMMENT:

Jon Walker, ASG representative and member of the Shared Governance Task Force, requested that Faculty Senate address a lack of permanent adjunct faculty representation on that committee and requested this item be placed on the agenda for next week.

Dance Professor Patriceann Mead told the senate that the proposed temporary, part-time staff cuts will be devastating to Performing Arts and World Drum and Dance. She said she cannot put on the regular performances without those staffers and will have to cancel major, annual dance and arts events. Mead added that she plans to meet with AMBA Dean Justin Smiley to ask for exemptions so that staffing theater shows, performances, and labs might continue. Mead recognizes the current fiscal crisis but does not think laying off all short-term employees is the answer. She added that these staffing changes will affect student completion rates for arts and dance programs.

English Professor Barbara Kelber stated that the last Student Success and Equity Council meeting scheduled for November 22 was cancelled just one hour prior to the meeting time. The last meeting was held months ago, when Star Rivera-Lacey was vice president of Student Services. Kelber said Rivera-Lacey had a healthy, vigorous agenda for the year focusing on equity with plans for it to become the Student Equity and Achievement Council. The SSEC can't evolve if it doesn't meet. The sub-committee AB705 support group has been meeting because they didn't want to lose the momentum and wanted to continue focusing on equity. Kelber told the senate that the cancellation of meeting after meeting, even with agenda item requests, is a consequence of the loss of leadership and should be placed at the feet of College President Joi Lin Blake. Kelber also said that Palomar had \$5.7 million in student equity funding and she has not seen accountability for that money. She added that Acting Vice President of Student Service Aidan Ely replied to an email from Kelber on this issue and pointed out that he was not solely responsible for the inactivity. Kelber said Ely wrote that the council is run by three people including Faculty Senate President Craig Thompson and the Vice President of Instruction Jack Kahn. Kelber told the senate she felt the SSEC has always been generated through Student Services and

it is the responsibility of vice president of Student Services. Kelber closed by stating that faculty needs to take charge when faced with voids of leadership in every group and every meeting, and always talk about student equity.

Senator Teresa Laughlin presented a petition for a California initiative that would close the loop holes in Prop 13. She asked interested senators to sign the petition. Senator Patrick O'Brien had the same petition for Riverside County residents and voters.

ANOUNCEMENTS:

Senator Lawrence Lawson stated the Distinguished Faculty Award committee recently met and reviewed over 60 nomination packets and narrowed it down to 12 outstanding finalists, six part-time and six full-time faculty. Interviews will take place on Friday, December 6.

AGENDA CHANGES: Information items A,B,C and D will be moved forward, above action items.

APPROVAL OF MINUTES:

Motion 1 MSC Laughlin/Lawson: Faculty Senate approval of minutes of November 18, 2019 (Exhibit I) as amended.

The motion carried.

INFORMATION ITEMS (A, B, C, D only):

- A. **Middle College:** Counselor Glyn Bongolan and Dean Justin Smiley provided a middle college handout (Exhibit II) with facts about the program and a sample education plan for Orange Glen High School students. Palomar is in conversation with several high school districts about bringing high school students to Palomar campuses in a plan known as middle college. They told the senate that Escondido Union High School District has been working with Palomar on the concept and has a start date of fall 2020. Bonsall does not currently have funding for a middle school program. Discussions with Poway Unified is ongoing and they are trying to come up with a model that works for their district and students. This adapted middle school model is really just an extension of dual enrollment programs. However, Escondido Union refers to it as a middle college. When it opens, Orange Glen High school students will be attending Palomar classes at the Escondido Center. The classes will be open to current Palomar students with spots reserved for the high school students. If classes are held on the high school campus, those classes would only be for high school students. The program will start with one class of up to 100 9th graders and will grow to a maximum of 400 high school students. Middle college classes will be taught by Palomar College faculty who volunteer to participate in the program. Smiley said it is important for these high schools students to integrate with college students because it helps with their future college success. Senate faculty voiced concerns over impacts to current students, faculty and counseling. Smiley added that the middle college would bring in additional revenue to Palomar and that middle college high school students will help fill classes that would otherwise be cancelled due to low enrollment. Senator Patrick O'Brien questioned the proposed "target student" GPA beginning at 1.89 as cited by the Orange Glen High School Ed Plan and asked when Palomar faculty will have an opportunity to advise on this matter. Bongolan stated that the current senate session was the opportunity. Bongolan stated that the middle school concept was first shared with with Faculty Senate on November 5, 2018. To her knowledge, Bongolan said that at this time, Faculty Senate is the only constituent group on campus where the middle college concept was both presented and discussed. Discussions did take place at joint board meetings between Palomar and Escondido Union. Bongolan added that the middle college program has not been brought through the shared governance process at Palomar College. Dean Smiley added that any middle school policies will go through the official shared governance process at Palomar College. Counseling services are being improved to provide for these additional high school students. Barbara Kelber requested that this program be agendized again so that faculty can have a voice in decisions that are being made about the middle school program.
- B. **Constitutional Review Committee:** Tabled.

- C. Administration Hiring Practices: President Craig Thompson stated he spoke to the Acting Vice President of Human Resources regarding Faculty Senate's inquiry on the legality of "acting" positions and sent a follow up email.
- D. Short-term Employee Dismissals: Faculty Leanne Maunu expressed her concerns regarding recent short-term, temporary employee layoffs that included 12 tutors at the Writing Center. She wondered how we can lay off tutors for the Spring semester with AB705 in place. Senator Lawson questioned the fact that the district has proposed hiring a new dean at this time while the district is contemplating cuts to short term hourly that directly affects students. Senator Teresa Laughlin stated how important it is for senators to attend the December 10 board meeting and to share those concerns. President Thompson added that during his last meeting with President Joi Lin Blake, Blake said that the vice presidents made the decision to cut temporary staff and she wasn't aware of the December 20 deadline to layoff all short term employees.

ACTION:

A. Committee Appointments/Elections:

Motion 2 MSC Zavodny/Fererro: Faculty Senate approval to confirm committee appointment.

Campus Police Committee – William Clark – Faculty, Request for a Counselor 18-20
Comets Affordable Learning Materials – Travis Ritt – Faculty At-Large
Distance Education – Jerry Limberg – Faculty, CTE 18-20

The motion carried.

Motion 3 MSC Zavodny/Laughlin: Faculty Senate approval to accept the results of the ballot for committee elections.

Hiring Committee VPSS – Veronica Aguilera – Faculty, Student Services
Hiring Committee VPSS – Patrick O'Brien – Faculty, Student Services

The motion carried.

Motion 4 MSC Sinnott/Laughlin: Faculty Senate approval to confirm faculty position.

Title V/STEM Activity Director – Kimberly Velazquez

The motion carried.

Motion 5 MSC Zavodny/Laughlin: Faculty Senate approval to accept the results of the ballot for committee elections.

Hiring Committee VPSS – P.J. DeMaris – Faculty, At-Large
Hiring Committee VPSS – Glyn Bongolan – Faculty, At-Large

The motion carried.

B. Curriculum:

Senator Wendy Nelson, along with Professor Candace Rose, addressed questions asked at the last Faculty Senate meeting regarding the MIL program. The program is housed under the apprenticeship program. Existing Palomar College faculty will not be teaching the classes, but Palomar receives FTES. Under the State of California apprenticeship program, the employer teaches the classes and the teachers become Palomar College part time faculty. The employer pays the teachers.

Motion 6 MSC Nelson/Martin: Faculty Senate approval of curriculum actions approved November 20 (Exhibit III).

The motion carried.

REPORTS:

- A. **Senate President:** President Thompson reported that he and Vice President Martin met with College President Joi Lin Blake on November 19. As of today, there is a possibility that Pam Grasso, Faculty Senate's administrative assistant, may be coming back to work for at least part of next semester. On November 22, Thompson attended a Guided Pathways meeting in El Centro. During the Thanksgiving break, Thompson learned that email voting is not allowed because voting needs to be public.
- B. **Planning Council Reports:**
Senator Jenny Fererro reported that IPC faculty members are reading comprehensive program reviews. President Thompson reported on behalf of Julia Robinson. She wrote that the SSPC thoroughly discussed that not all students are paying the health services fee. Judy Harris, the director of Health Services, has been working on it, and has corrected and revised the fee waiver exceptions moving forward. Also an increase of \$2.00 to the student health services fee has been approved and will be implemented most likely next fall.
- C. **Palomar Faculty Federation:** Senator Teresa Laughlin encouraged senators to attend the December 10 Governing Board meeting.
- D. **ASG:** ASG Representative Jon Walker announced that on December 4, an event called Winterfest will take place on campus with 23+ clubs in attendance. Hang-Out-With-ASG is set for December 11.
- E. **Guided Pathways:** Senator Wendy Nelson stated she was not impressed with the information she heard at the Guided Pathways event in El Centro on November 22.
- F. **Budget Committee:** Tabled.
- G. **Senate Committee Reports:** Tabled.
- H. **Other Reports:** Senator Erin Hiro reported that the letters faculty received about FSAs were different than the department FSAs currently under review at the FSA committee. Faculty who have questions about the letter and the FSA they were hired under need to contact Human Resources.

INFORMATION ITEMS:

- E. **Effective Program Review:** President Thompson researched program review processes and oversight (Exhibit IV) for various regional community colleges and determined that according to the data, Palomar College is disassociated with the process. In addition, the makeup of review committees suggests much larger participation by faculty. In a spontaneous straw vote, senators agreed that President Thompson should suggest to SPC that IPC should have a faculty co-Chair.
- F. **Senate Goals:** Tabled.
- G. **Webpage Workgroup:** Tabled.
- H. **Policies and Procedures:** Tabled.

ADJOURNMENT:

The meeting was adjourned at 3:50 PM.

Respectfully submitted,

Erin Hiro, Secretary

EXHIBIT III

Dec 9 2019							
Name	Division	FT/ PT	Committee	Position	Statement	Confirm all	
Gina Wilson	SBS	Full time	Curriculum	Faculty, SBS (17-20)	I am interested in learning more and being a part of the curriculum process.		
Shannon Andrews	MSE	Full time	Title V Steering Committee	Faculty, Physics and Engineering (18-20)	I am already involved in a lot of the Title V projects, so I would like to learn more about what goes on "behind the scenes."		
Jose Carlos Pedroza	L&L	Full time	Elections	Faculty, determined by EC chair (18-20)			

Applicants for Faculty Tri-chair of the Accreditation Steering Committee

Adam Meehan:

I understand how much responsibility the Accreditation Tri-Chair position entails and that intimate knowledge of the workings of Palomar College and the accreditation process are essential for the person who assumes this role. I joined the English Department as a full-time faculty member in 2015 and earned tenure during the 2018-2019 academic year. During my time at Palomar I have been very active in serving my department and the college in the following ways: Member of the Professional Procedures Committee and Oversight/Grant Funded Projects Committee since 2015, member of the Curriculum Committee since 2016, English 10/50 Coordinator from 2017-2019, and member of the Faculty Senate since September of 2019. I have also served on two English Department hiring committees and currently serve on two tenure committees, one in the English Department and one as an outside member. I have made a concerted effort to familiarize myself with the inner workings of the college and have become an active member of the shared governance process. This is a very momentous time for Palomar College and this accreditation cycle is exceptionally important; as I plan on enjoying a lifelong career at Palomar, I would like to play a role in making sure that the college successfully navigates the accreditation process and positions itself for continued success in the decades to come. As an English professor, I have extensive experience working on major writing projects and my experience ideally positions me to effectively collaborate in the process of producing the college's accreditation reports and steering the various writing committees. I believe I am a strong candidate for this position and I am eager to accept the responsibility.

Travis Ritt:

I am interested in filling the position of the Accreditation Tri-Chair.

In my previous capacity as Faculty Senate President, I worked closely with Michelle Barton on the Accreditation Steering Committee. As part of this group I helped to create and edit the Substantive Change Reports for both The Rancho Bernardo as well as the Fallbrook Center. I also recently attended a joint conference of the ASCCC and ACCJC and attended a number of sessions outlining best practices in collecting and presenting material in the final report to the Commission. As a Senate president I also attended numerous ASCCC Plenary breakout sessions dealing with faculty voice in the Accreditation process. I am up to date on the latest direction that ACCJC is taking and have already had my hands on some of the pivotal documents that will inform that writing teams in their work. I can step into the role without having to do a lot of research into what we have already done. I am a research historian, and have a lot of experience taking disparate voices and weaving them into a coherent narrative.

I know a concern can be that I have applied for sabbatical in Fall 2020. While I am hopeful I will be able to go, due to the financial situation at the college, I am not assuming it is guaranteed until the Governing Board votes to approve. Even if I do go on Sabbatical, the Spring 2020 semester will give us an opportunity to identify and train an individual for the position while I am gone. I am willing to take half of the release time (20%) leaving the other 20% to be available for another faculty member to be brought on to shadow me in order be prepared to take over the position full-time in the Fall semester.

Thank you for your consideration.

John Harland:

I would like to be considered for the position of Faculty Tri-Chair of the Accreditation Steering Committee. My main objective is to contribute in a substantial way to Collegial Governance and the well-being of the College. In my eight and a half years here as a full-time instructor I have benefited immensely from the leadership of my colleagues, many of whom regularly put in more than their fair share in seeing the College through difficult transitions. Thanks to their efforts, Palomar College has far and away been my favorite professional workplace, with unparalleled working conditions and the freedom and support have a meaningful impact on the lives of students. I feel that it is my time to give back, especially in light of the formidable challenges ahead.

Though I have much to learn about accreditation, I do know enough about it to understand the challenge and magnitude of this undertaking. I served on the Learning Outcomes Council during the last accreditation cycle. During that time, I was a contributor to the draft accreditation self-evaluation and took part in several ILO assessments. I am currently on the Distance Education Committee, where our efforts are largely focused on accreditation-related issues. In my judgement, many—but not all—of the accreditation standards align well with our College's mission. That being said, no regulatory structure is perfect. Thus, one of the foremost challenges facing the Accreditation Steering Committee is to navigate the often narrow space between the rock of accreditation standards and the hard spot of strongly-held positions of students, faculty, administrators, and other stakeholders. The opportunity to contribute to this vital, complex endeavor is precisely what interests me in the Tri-Chair position.

My strengths are strong analytical skills, strong oral and written communication skills, and a diplomatic approach to engaging with colleagues, even when I differ with them on substantial issues. I am a stalwart advocate of academic freedom but understand the need for regulatory oversight. If chosen for the Faculty Tri-Chair position, I will look forward to listening to and learning from my colleagues, providing guidance, helping devise creative solutions, and co-authoring reports that highlight the strengths and accomplishments of our College. I am prepared to commit to this position through Spring 2022.

Thanks for your consideration.

Alejandro Cuatok

I am interested in the position of Faculty Tri-Chair of the Accreditation Steering Committee. In my previous position as the Student Success Coordinator at Mt. San Jacinto College, I was actively involved in the Accreditation Steering Committee from 2008 to 2013 representing the Student Services Division for Standard II (Student Learning Programs and Support Services) and Standard IV (Leadership and Governance). I am also familiar with Standard I and Standard III as they pertain to the fiscal, physical, infrastructure, mission, vision and values of the institution. I also assisted in organizing, researching, writing, and editing contents of the accreditation report and attended various workgroups to ensure that sub-standards are completed (Standards IIA, IIB, and IIC). In addition, I was in the following committees: Curriculum, Technology, Student Equity, Basic Skills, Student Success, Program Review and Learning Outcome, Institutional Research, and other pertinent committees and task forces to stay current of critical information to be documented with the accreditation report.

Actions

December 4, 2019 Curriculum Committee Agenda
The following curriculum changes, pending appropriate approvals, will be effective Fall 2020

A. New Credit Courses													
Course #	Title	Short Title	Subj.	Impacts	Transf. Accept	Dist. Edu.	Multi-cultural	Grading Basis	Open Entry/Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
1 DBA 105	Multimedia Storytelling	Multimedia Storytelling	DBA	N/A	CSU (proposed)	Online	N/A	Grade/Pass/N o Pass	No	DBA is currently without a standalone photojournalism course and is in dire need of a class focused on this basic skill. Given the modern media landscape and the onslaught of digital convergence, this class will be and is already in high-demand across various departments and subject matters.		N/A	Scott Richison
2 FASH 138	Speed Tailoring	Speed Tailoring	FASH	N/A	CSU (proposed)	N/A	N/A	Grade/Pass/N o Pass	No	Speed Tailoring provides students with an opportunity to acquire higher level skills which expands their knowledge and expertise when needed for employment in specialized merchandisers.		N/A	Rita Campo-Griggs
B. Noncredit Course Changes													
Course #	Title	Short Title	Subj.	Impacts	Transfer Accept	Distance Education	Multi-cultural	Grading Basis	Open Entry/Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
1 N ESL 904	Intermediate ESL I	Intermediate ESL I	N ESL	N/A	N/A	N/A	N/A	Pass/No Pass/Satis. Progress	May be	Updating course and grading basis	Updated coding, updated grading basis and open entry/open exit, other updates not impacting catalog/records	N/A	Tracy Fung
2 N ESL 909	English Pronunciation I	English Pronunciation I	N ESL	N/A	N/A	Online	N/A	Pass/No Pass/Satis. Progress	No	Due to repeatability and a focus on skills attainment, NESL 909 will increase the access and success of non-native adult speakers for employment and community participation.	Updated coding, updated grading basis and open entry/open exit, added DE (online) other updates not impacting catalog/records	N/A	Tracy Fung
3 N ESL 914	ESL Grammar Skills III	ESL Grammar Skills III	N ESL	N/A	N/A	Online	N/A	Pass/No Pass/Satis. Progress	No	Due to repeatability and a focus on skills attainment, NESL 14 will increase the access and success of non-native adult speakers in developing stronger language accuracy in English.	Updated coding, updated grading basis and open entry/open exit, added DE (online) other updates not impacting catalog/records	N/A	Tracy Fung
4 N ESL 922	Beginning Conversation 1	Beginning Conversation 1	N ESL	N/A	N/A	N/A	N/A	Not Graded	May be	This course will now be offered as a part of a sequence. Students will be awarded a certificate after they complete the sequence.	Updated title, coding, changed hours (from 32-N/A 64 to 30-72), updated open entry/open exit, other updates not impacting catalog/records	N/A	Nimoli Madan
5 N ESL 984	Computer Skills 3 - The Digital Age	Computer Skills 3	N ESL	N/A	N/A	N/A	N/A	Pass/No Pass/Satis. Progress		We would like to update the curriculum for the computer class we offer in the ESL department. Currently, there is only one course (NESL 983 Computer Literacy) that runs for an entire semester. The teachers have found that it is a lot of curriculum to cover in one semester. Instead, we would like to offer three focused 8-week courses: NESL 982 - Computer Skills 1 - Foundational Skills NESL 983 - Computer Skills 2 - Office Applications NESL 984 - Computer Skills 3 - The Digital Age We wanted to create shorter courses so that there are more entry points for students. Also, none of the classes require pre-requisites, so any student can take the classes at any point. The first week of each course will include a review of computer vocabulary and computer basics. In addition, we created the last course to include updated technology.	Updated coding, updated grading basis, other updates not impacting catalog/records	N/A	Tracy Fung
6 N ESL 994	Career Track ESL	Career Track ESL	N ESL	N/A	N/A	N/A	N/A	Not Graded	May be	Changing 994 to match 98.1 so that it can be offered as a noncredit mirrored course.	Updated coding, updated open entry/open exit, other updates not impacting catalog/records	N/A	Tracy Fung

Actions
December 4, 2019 Curriculum Committee Agenda
The following curriculum changes, pending appropriate approvals, will be effective Fall 2020

Course #	Title	Short Title	Subj	Impacts	Transf Accept	Dist Ed	Multicultural	Grading Basis	Open Entry/Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
C. Credit Course Changes													
Course #	Title	Short Title	Subj	Impacts	Transf Accept	Distance Education	Multicultural	Grading Basis	Open Entry/Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
1 DT 102 [ENGR AutoCAD II 102]		AutoCAD II	DT	Impact Report DT 102	UC/CSU	Computer-Assisted Online	N/A	Grade/Pass/N o Pass	No	This course is in need of review and updating	Changed course number, added ENGR cross-requisite course (DT 125) to reflect new number DT 102, changed grading basis, removed DE, other updates not impacting catalog/records	Prerequisite: DT 125, DT 103	Anita Talone
2 DT 103 [ENGR SolidWorks I 103]		SolidWorks I	DT	Impact Report DT 103	N/A	N/A	N/A	Grade/Pass/N o Pass, Grade Only	No	Course is in need of update	Changed course number, added ENGR cross-requisite, and DT 110 recom. prep., changed grading basis, other updates not impacting catalog/records	Prerequisite: DT 125 Recomm-Prep+DT 110	Anita Talone
3 DT 104 [ENGR SolidWorks II 104]		SolidWorks II	DT	Impact Report DT 104	N/A	N/A	N/A	Grade/Pass/N o Pass, Grade Only	No	Course in in need of review and updating	Changed course number, added ENGR cross-requisite to DT 103, changed grading basis, other updates not impacting catalog/records	Prerequisite: DT 128 128 DT 103	Anita Talone
4 FIRE 132	Disaster Response And Recovery	Disaster Response And Recovery	FIRE	N/A	CSU	Online, Computer-Assisted, Hybrid	N/A	Grade/Pass/N o Pass	No	Revise course title and some of the content of the course outline to better reflect the content of the course, the textbook, and where the course fits in the educational process.	Changed title, description, updated DE, other updates not impacting catalog/records	N/A	Ed Sprague
5 IT 420	Precision Measure and Metrology	Precision Measure and Metrology	IT	Impact Report IT 420	CSU	Online	N/A	Grade/Pass/N o Pass	No	The job market for Machinist and CNC Programmers requires this type of knowledge and experience. Palomar would be the only institute in North County to provide this type of education and training.	Changed title, description, updated coding, lecture hours (changed to 1.5), lab hours (changed to 4.5), removed DE, other updates not impacting catalog/records	N/A	Michael Wright
6 MATH 6	Support for Beginning/Intermediate Algebra	Support for Math 56	MATH	N/A	N/A	N/A	N/A	Pass/No Pass	No	Align Course Title and Student Learning Outcomes with those of the Corequisite course.	Updated title, coding, other updates not impacting catalog/records	Corequisite: MATH 56	Wendy R. Metzger
7 MATH 11	Support for College Algebra	Support for Math 110	MATH	N/A	N/A	N/A	N/A	Pass/No Pass	No	Align Course Title and Student Learning Outcomes with those of the Corequisite course.	Updated title, coding, added grade basis and open entry/exit options, other updates not impacting catalog/records	Prerequisite: Eligibility determined through the math placement process. Corequisite: MATH 110	Wendy R. Metzger

Actions
December 4, 2019 Curriculum Committee Agenda
The following curriculum changes, pending appropriate approvals, will be effective Fall 2020

Course #	Title	Short Title	Subj	Impacts	Transf Accep	Dist. Edu.	Multi- cultural	Grading Basis	Open Entry/ Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
8 MATH 13	Support for Calculus for Business and Social Sciences	Support for Math 130	MATH	N/A	N/A	N/A	N/A	Pass/No Pass	No	Align Course Title and Student Learning Outcomes with those of the Corequisite course.	Updated title, coding, added grade basis and open entry/exit options, other updates not impacting catalog/records	Prerequisite: Eligibility: determined through the math placement process. Corequisite: MATH 130	Wendy R. Metzger
9 MATH 14	Support for Calculus for Engineering	Support for Math 101	MATH	N/A	N/A	N/A	N/A	Pass/No Pass	No	Align Course Title and Student Learning Outcomes with those of the Corequisite course.	Updated title, coding, added grade basis and open entry/exit options, other updates not impacting catalog/records	Corequisite: MATH 101	Wendy R. Metzger
10 MATH 20	Support for Engineering Mathematics	Support for Math 120	MATH	N/A	N/A	N/A	N/A	Pass/No Pass	No	Align Course Title and Student Learning Outcomes with those of the Corequisite course.	Updated title, coding, removed 'eligibility' prerequisite, other updates not impacting catalog/records	Prerequisite: Eligibility: determined through the math placement process. Corequisite: MATH 120	Wendy R. Metzger
11 NURS 203	Nursing Foundation II	Nursing Foundation II	NURS	N/A	CSU	Online	N/A	Grade Only	No	Review and Update Course.	Updated coding, requisites (changed NURS 110 to NURS 117 and wording of noncourse requisite), other updates not impacting catalog/records	Prerequisite: NURS 103, NURS 140, NURS 117. A copy of a current active California LPA license in good standing must be on file in the Nursing Education Office prior to registering in this class. LVA License by Board of Registered Nursing. NURS 203 Corequisite: NURS 118, NURS 217	Julia Robinson

Course #	Title	Short Title	Subj	Impacts	Transf Accep	Distance Education	Multi- cultural	Grading Basis	Open Entry/ Exit	Justification	Catalog/Student Records Impacts	Originator
1 GCMW 192	Legal Issues for Graphic Designers & Web Developers	Legal Issues for Graphic Designers & Web Developers	GCMW	N/A	CSU	Online	N/A	Grade/Pass/N o Pass	No	No longer offered.	Remove	Lillian S. Payn
2 IT 175	Industrial Technology Capstone Project	Capstone Project	IT	IT 175 Impact Report	CSU	N/A	N/A	Grade/Pass/N o Pass	No	No longer relevant	Remove	Michael Wright
3 IT 197	Industrial Technology Tools	Industrial Technology Topics	IT	IT 197 Impact Report	CSU	N/A	N/A	Grade/Pass/N o Pass	No	No longer relevant	Remove	Michael Wright

Actions
December 4, 2019 Curriculum Committee Agenda
The following curriculum changes, pending appropriate approvals, will be effective Fall 2020.

Course #	Title	Short Title	Subj	Impacts	Transf Accp	Dist. Edu.	Multi- cultural	Grading Basis	Open Entry/ Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
4 NUTR 190	Scientific Principles of Food Preparation Introduction to Technical Theatre	Scientific Prin of Food Prep	NUTR	NUTR 190 Impact Report TA 105 Impact	CSU	N/A	N/A	Grade/Pass/N o Pass	No	This course has never been offered, and there are no plans to offer it. Students are able to complete the NUTR AS-T without it. As a result, removing it from the catalog will prevent miscommunication about what courses NUTR offers. Course is not required for the TMC. This has led to a steady decline in course demand, making it presently unsustainable.		Remove	Solange Wasef
5 TA 105	Basic Costume II: Design	Intro to Technical Theatre	TA	TA 105B Impact	UC/CSU	N/A	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott
6 TA 105B	Basic Costume II: Design	Basic Costume II: Design	TA	TA 105B Impact Report TA 112 Impact	UC/CSU	N/A	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott
7 TA 112	Basic Sound Reinforcement	Basic Sound Reinforcement	TA	TA 112 Impact Report TA 114 Impact	CSU	N/A	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott
8 TA 114	Advanced Sound Reinforcement	Advanced Sound Reinforcement	TA	TA 114 Impact Report TA 124 Impact	CSU	N/A	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott
9 TA 124	Beginning Stage Management	Beginning Stage Management	TA	TA 124 Impact Report TA 140 Impact	UC/CSU	N/A	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott
10 TA 140	History of the Theatre From Ancient Greece Through the 17th Century	HIST/THEATRE THRU 17 CENTURY	TA	TA 140 Impact Report	N/A	Online, Television, Two-way/One-way Video	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott
11 TA 141	History of the Theatre From the 18th Century to Computer Aided Drafting for Theatre	HIST/THEATRE 18 CENTURY-PRSENT	TA	TA 141 Impact Report TA 171 Impact	UC/CSU	Online, Television, T-way/One-way Video	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott
12 TA 170	Drafting for Theatre	CAD for Theatre	TA	TA 170 Impact Report TA 171 Impact	CSU	N/A	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott
13 TA 171	Advanced Lighting Lab	Advanced Lighting Lab	TA	TA 171 Impact Report	UC/CSU	N/A	N/A	Grade/Pass/N o Pass	No	Course not offered for several years. The current TA programs are too large to sustain a course with insufficient demand.		Remove	Chris Sinnott

E. New NonCredit Programs

Program Title	Disc.	Award Type	Units	Justification	Originator
1 College Preparation	N BASC	Cert. Comp.	0	Palomar has had a Memorandum of Agreement to offer college preparatory Language Arts and Math classes at CPPEN for years. This program is designed to prepare students for college and for passing of the TABE test which allows access to military educational benefits. The original curriculum was delivered as N BAS courses and were not vetted through the English, Reading & Math departments.	Melinda D. Carrillo

F. Credit Program Changes

Program Title	Disc.	Award Type	Units	Justification	Catalog/Student Records Impacts	Originator
1 Archaeological Field Technician	ANTH	C.A. (18+)	21-22	Changed title, removed ANTH 100, ANTH 105, ANTH/AIS 130, ANTH/AIS 140 ("or" option), ANTH 205 and ANTH 297; added ANTH 210, ANTH 215, ANTH 225/GEOG 120/AIS 100 ("or" option), updated description, units, goals and SLOs	Changed title (Archaeological Excavator to Archaeological Field Technician) description, removed ANTH 100, ANTH 105, ANTH/AIS 130, ANTH/AIS 140 ("or" option), ANTH 205 and ANTH 297; added ANTH 210, ANTH 215, ANTH 225/GEOG 120/AIS 100 ("or" option), updated units to 18-19	James D. Elgimey

G. NonCredit Program Changes

Program Title	Disc.	Award Type	Units	Justification	Catalog/Student Records Impacts	Originator

Actions
December 4, 2019 Curriculum Committee Agenda
The following curriculum changes, pending appropriate approvals, will be effective Fall 2020

Course #	Title	Short Title	Subj	Impacts	Transf Accep	Dist Edu	Multicultural	Grading Basis	Open Entry/ Exit	Justification	Catalog/Student Records Impacts	Requisites	Originator
1	ESL at a Second Language				ESL	Cart. Compl.	0			This is a noncredit certificate of completion for ESL students. This entry is to provide an electronic entry as this program was submitted by hard copy before electronic submission was required. Program information was updated 5/1/2019 and an additional course option was added for one of the 4 courses in the sequence (N ESL 902 OR N ESL 972).	Added N ESL 972 as an option for N ESL 902	Tracy Fung	

H. Credit Program Deactivations													
Program Title	Disc	Award Type	Justification	Catalog/Student Records Impacts	Other Updates	Originator							
1 Graphic Communication Fundamentals in Management I	GMW	A.S./C.A.	Deactivating at the request of the department due to low completion rates. Remove	Remove	None	Lillian S. Payn							
2 Graphic Communication Fundamentals in Production	GUIP	A.S./C.A.	Obsolete	Remove	None	Lillian S. Payn							

I. Distance Education													
Course #	Title	Short Title	Subj	Impacts	Transf Accep	Dist Edu	Multicultural	Grading Basis	Open Entry/ Exit	Justification	Catalog/Student Records Impacts	Other Updates	Originator
1	DBA 105	Multimedia Storytelling				Online				Distance Ed Delivery Methods	Credit Course New		
2	N ESL 909	English Pronunciation I				Online				Online	Noncredit Course Change		
3	N ESL 914	ESL Grammar Skills III				Online				Online	Noncredit Course Change		
4	DT 102	AutoCAD II				Computer-Assisted, Online				Online	Credit Course Change		
5	FIRE 132	Disaster Response And Recovery				Online, Computer-Assisted, Hybrid				Online	Credit Course Change		
6	IT 120	Precision Measure and Metrology				Online				Online	Credit Course Change		
7	NURS 203	Nursing Foundation II				Online				Online	Credit Course Change		

J. Requisites													
Course #	Title	Short Title	Subj	Impacts	Transf Accep	Dist Edu	Multicultural	Grading Basis	Open Entry/ Exit	Justification	Catalog/Student Records Impacts	Other Updates	Originator
1	DT 102	AutoCAD II				Online				Distance Ed Delivery Methods	Credit Course New		
2	DT/ENGR 103	SolidWorks I				Online				Online	Noncredit Course Change		
3	DT/ENGR 104	SolidWorks II				Online				Online	Noncredit Course Change		
4	MATH 6	Support for Beginning/Intermediate Algebra				Online				Online	Credit Course Change		
5	MATH 11	Support for College Algebra				Online				Online	Credit Course Change		
6	MATH 13	Support for Calculus for Business and the Social Sciences				Online				Online	Credit Course Change		
7	MATH 14	Support for Quantitative Reasoning				Online				Online	Credit Course Change		
8	MATH 20	Support for Elementary Statistics				Online				Online	Credit Course Change		
9	NURS 203	Nursing Foundation II				Online				Online	Credit Course Change		

Resolution in Support of Short-Term Hourly Employees Who Support Students

Whereas, the Faculty Senate of Palomar College takes seriously its role in providing advice and judgment in areas delineated in the 10+1+1, including “standards or policies related to student preparation and success” and “processes for institutional planning and budget processes”;

Whereas, recent communication to faculty leaders stated that “all short-term hourly employees who are not critical to the safety of the college” must be released by the end of the Fall 2019 semester;

Whereas, short-term hourly employees at the ESL Tutoring Center, the Math Learning Center, the Reading Center, the STEM Center, the Veterans Resource Center, the World Languages Resource Center, the Writing Center, the Teaching and Learning Center in Escondido, the Teaching and Learning Center in Fallbrook, the Teaching and Learning Center in Rancho Bernardo, the Business Lab, the CSIT Department, and the Camp Pendleton Center are critical to the success and support of Palomar College students, particularly in light of the accelerated timeframe mandated by AB 705;

Whereas, some of these centers, through apportionment, generate more revenue than they require to operate, signifying that releasing the short-term hourly required to run the centers might be counter-productive to long-term budget health;

Whereas, the libraries at San Marcos and Escondido require short-term hourly employees to maintain the level of support they currently provide for students;

Whereas, the library at Escondido requires short-term hourly employees to maintain the service hours it currently provides for students;

Whereas, short-term hourly positions in the Palomar libraries offer opportunities for students in the Library and Information Technology Program to gain experience and apply their learning

Whereas, the libraries on the San Marcos campus and at the various centers require short-term hourly employees to maintain the level of support they currently provide for students;

Be it resolved, the Faculty Senate of Palomar College calls on those in decision-making positions to foreground student success and long-term budget impact when deciding what short-term budget cuts are appropriate or necessary.