



Minutes of the
MEETING OF THE FACULTY SENATE
December 9, 2024

APPROVED

PRESENT: Ben Adams, Russell Backman (Zoom), Santo Chamorro (ASG), William Dalrymple, Alexandra Doyle Bauer, Kelly Falcone, Gene Gushansky, Jason Jarvinen, Lawrence Lawson, Melissa Martinez (Zoom), Michael Mufson, Wendy Nelson, Lakshmi Paranthaman (Zoom), Marina Parenti (Zoom), Beth Pearson, Nina Shmorhun (Zoom), Nicole Siminski, Anastasia Zavodny

ABSENT: Mary Ellen Brooks, Adriana Guillen, Ashley Wolters

GUESTS: Glyn Bongolan (Zoom), Erin Feld, Jenny Fererro, Tanessa Sanchez

All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The meeting was called to order by Faculty Senate President, Wendy Nelson, in LRC-116 at 2:32 p.m. The meeting was also streamed live on ZOOM.

PUBLIC COMMENTS

None

ANNOUNCEMENTS

Senator Falcone announced that she was on the VP of Finance and Administrative Services Hiring Committee but since the timeline has changed, she can no longer serve on that committee. However, there is still a need for a third faculty member to be on the committee.

Senator Mufson announced the following performing arts opportunities:

- a. Wednesday, December 11th at 7pm – Jazz Ensemble
- b. Thursday, December 12th – Student Honors Recital
- c. Friday December 14th – “She Kills Monsters”.
- d. Saturday, December 14th – “Dreamscapes” – Palomar College Concert Band

Senator Lawson announced that the Palomar Faculty Federation (PFF) was distributing \$25 grocery gift cards in the PFF office (MD-330). The gift cards were being distributed on a first-come, first-served basis between 10 a.m. and 4 p.m.

President Nelson announced that based on feedback, the December 19th emergency meeting would be held from 4-5 p.m., and an Outlook invitation would be sent out.

President Nelson suggested having a potluck at the last regular meeting of the semester on December 16.

Senator Doyle Bauer announced that TV monitors had been installed in the Learning Resource Center (LRC). Faculty and staff could use the monitors to create slides promoting their events. Training on how to use the monitors would be provided. The Senate discussed who would manage the content displayed on the monitors.

Senator Nelson reminded committee chairs that November/December reports are due by Thursday.

AGENDA CHANGES – No agenda changes.

APPROVAL OF MINUTES

MSC: Pearson/Adams

Faculty Senate to approve the minutes for the December 2, 2024 meeting.

The motion carried.

ACTION

A. Curriculum, (Exhibit 2&3) Mellos

MSC: Lawson/Pearson

Faculty Senate approval of the curriculum from the December 4th curriculum meeting.

The motion carried.

Additional discussion points included:

- a. The approval of non-credit AEWP classes that had been pulled from the previous meeting due to concerns about potential overlap with Counseling.
- b. Senator Mellos explained that the AEWP classes serve a different audience than existing credit counseling courses. The overlap concerns were addressed with some revisions.
- c. Business Management is streamlining its program by deactivating two classes and revising others.

B. Faculty Senate Goals 2024-2025, (Exhibit 2), Nelson

MSC: Lawson/Doyle Bauer

Faculty Senate approval of the Faculty Senate goals for the 2024-2025 academic year.

The motion carried.

C. Academic Standards & Practices Committee Structure, (Exhibit 3), Nelson

The changes included adding language about grade disputes, artificial intelligence, academic integrity, and syllabus content.

MSC: Pearson/Jarvinen

Faculty Senate approval of the changes to the governance structure of the Academic Standards and Practices Subcommittee as amended with adding the

The motion carried.

DISCUSSION:

A. ASG Report, Santo Chamorro, ASG Representative

- a. The ASG attended the SSSCC Advocacy event in Sacramento.
- b. The last major ASG event of the fall semester will be Winterfest - on Wednesday from 11:00am-1:00pm

B. Dual Enrollment, (Exhibit 4), Interim Associate Dean, Dual Enrollment Glyn Bongolan

Interim Associate Dean for Dual Enrollment Glyn Bongolan and Jenny Fererro provided an overview of dual enrollment programs and processes.

Discussion Points included:

- a. The request for input from the Faculty Senate on several topics.
- b. Noting the need for better support for faculty by developing handbooks, providing workshops, and ensuring consistency in training materials.
- c. The need to improve student support through access to grades and progress reports, consistent use of textbooks, and more equitable processes for enrollment.
- d. The distinctions between dual enrollment and concurrent enrollment.
- e. Emphasis that faculty have academic freedom and cannot be mandated to follow specific policies regarding dual enrollment along with a desire to find common understandings and remove barriers.
- f. A campus forum on the strategic plan for dual enrollment will be held on February 6 at 3 pm in LRC 438.
- g. Encouragement of the Faculty Senate to consider the timeline for implementing proposed changes and to foster collaboration across the campus.

C. Constitution/Bylaws Split Feedback from Faculty, (Exhibit 5), Nelson

President Nelson presented the results of a survey about splitting the Senate bylaws from the Constitution. Nine faculty members responded and seven out of nine, including six full-time and one part-time faculty who were in favor of the split. Two full-time faculty members expressed opposition to the split.

The main discussion points included:

- a. Primary concerns mentioned in the feedback were concerns about changes to the Senate's composition being determined by a faculty-wide vote and the potential conflict between the two documents.
- b. The Senate agreed that a reminder is needed that if there is a concern about the Faculty Senate being too insular and too narrowly representative that there are currently 7 vacancies, and a diversity of voices and representation is always welcome. They urged those who share this sentiment to join.
- c. Clarification that there were nine respondents out of over 1,000 that the form was sent to.
- d. Concern about how to ensure the language that is used will accurately inform that there are clear changes since the last time the vote went out. Some of the feedback based on the Senate Composition being removed from the Constitution made it clear that some did not look at the shared document before providing feedback, creating discussion on how to help make sure votes are fully and accurately informed.
- e. It was agreed to send the revised Constitution to all permanent faculty for a vote, with a deadline of December 18.

D. PRP Comprehensive Document, (Exhibit 6), Nelson

President Nelson provided background on the new PRP process and the new comprehensive form.

The discussion points included:

- a. Concern about the lack of tools provided to help faculty complete the PRP.
- b. Explanation that the first cohort of faculty participating in the new process will receive training and support to complete the document.
- c. The relationship between the PRP and strategic enrollment management (SEM).
- d. Concern that SEM and PRPs are not adequately integrated, and that this represents a missed opportunity.
- e. Suggestion of adding a question about how FTF allotments impact departments and students.
- f. President Nelson agreed to bring these concerns to the next PRP Subcommittee meeting.

E. DE Coordinator Job Description, (Exhibit 7), Falcone

Senator Falcone presented updates to the DE Coordinator job description. The changes primarily involved clarifying language and updating terminology to accurately reflect the responsibilities of the position.

The discussion points included:

- a. How the revised description would impact the DE Coordinator's workload.
- b. Pointing out that the description did not mention reviewing addendum proposals, which takes a significant amount of time.
- c. It was agreed that Professor Falcone would add language about reviewing addendum proposals and bring the revised job description back for a vote at the next meeting.

INFORMATION

A. Finalize Senate Subcommittees for Brown Act Implementation, (Exhibit 8), Zavodny

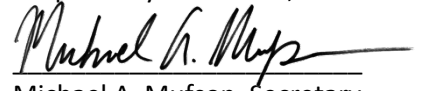
Professor Zavodny presented a draft document outlining the Senate's subcommittees and their compliance with the Brown Act.

The discussion points included:

- a. Clarification that several committees had not yet discussed whether joint committees would be subject to the Brown Act.
- b. There was discussion about the DFA Committee and whether it should remain a Senate committee or report to a different group.
- c. Professor Feld, Chair of the Equitable Placement and Completion Committee, expressed concern that chairs may not be aware of the ongoing discussions about disbanding certain committees.
- d. President Nelson suggested implementing the Brown Act in two phases, starting early in the Spring Semester with committees that are clearly subcommittees of the Senate and addressing the more ambiguous committees in the spring semester or Fall 2025.
- e. Acknowledgment of the difficulty of maintaining up-to-date links to Senate documents.
- f. Discussion of the role of the Elections, Petitions, and Ethics Committee.
- g. Consensus that further conversation is needed regarding the structure and function of several committees.

ADJOURNMENT: The meeting was adjourned at 4:00 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael A. Mufson", written over a horizontal line.

Michael A. Mufson, Secretary