

Academic Integrity Taskforce Meeting Minutes

March 8, 2023

Members present: Erin Hiro, Diane Studinka, Pippa Pierce, Christopher Garcia Mendez, Katy Farrell, Stephen Crook, Jeffrey Epstein

Members absent: Cynthia Cordova

1. Call to order: 2:04 p.m.
2. Introduction of members
3. Secretary/minutes Erin Hiro will take minutes
4. Public Comment: None
5. Announcements: None
6. Information

6.1. Review group tasks:

- The taskforce members reviewed the tasks and direction issues by the Faculty Senate for the newly-formed Academic Integrity Taskforce.
- **Taskforce directions from the Senate**
 - Promote and publicize a college-wide commitment to academic integrity as a foundational virtue of the Palomar community.
 - Review, revise, develop, and recommend a consistent academic integrity policy across the college.
 - Advocate for dedicated funding for departments to combat cheating/plagiarism and support students and faculty through workshops and trainings.
 - Examine the viability for institutional reporting of academic integrity violations to the campus community and explore possible administrative consequences for academic violations.
 - Develop appropriate training and professional development in collaboration with other district groups as appropriate.

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- Actionable items:
 - The Academic Integrity Taskforce Chair will be responsible for the following:
 - Finalize Taskforce membership.
 - Organize Taskforce meetings for spring 2023.
 - Work with the Taskforce to develop goals based on the Taskforce roles.
 - Review and consider college policies around academic integrity.
 - Work with EESSC committee on AP 5500 and AP 5520
 - Provide reports to Senate.
 - Review practices from other Colleges and organize an action plan for the 2023-2024 academic year.
 - Taskforce feedback:
 - Studinka questioned the motive for item 4.
 - Epstein explained the Senate wants transparency into standards and procedures for upholding academic integrity without compromising students' privacy.
 - Pierce told the taskforce that there needs to be more consistency on the faculty side though her office had more clarity for students. She referenced AP 5520 and said that academic sanctions should be more spelled out. For example, her office would like first time offenders to be educated more than punished.
 - Farrell said that faculty needs to work more with the Office of Student Life and Leadership and understand the procedures for offenders to help with faculty consistency. As a faculty member, she felt unclear about how to handle a violation such as plagiarism and when to get the office involved and when to handle it on her own.
 - Garcia Mendez told the taskforce about a negative experience he had as a student with an academic integrity issue. He said clarity in academic integrity guidelines is essential for the good of students.
 - Farrell added that DEIAA should be a part of each and every guidelines for academic integrity.

6.2. Hiro reviewed the proposed timeline

Academic Integrity Taskforce Timeline

Spring Meetings

3/8

Review taskforce directions and actionable item

Discuss goals

3/22

Discuss and approve goals

4/12

Chair will report to Senate

Review and consider college policies around academic integrity.

Review practices from other Colleges and organize an action plan for the 2023-2024 academic year.

4/26

Work on goals specifics including deadlines through Spring 24.

5/10

Work with EESSC committee on AP 5500 and AP 5520

5/17

Chair will report to Senate on taskforce work

6.3. Discuss timeline

The taskforce reviewed the timeline and was supportive of it. Pierce asked if AP 5505 could be included in it. She also mentioned that the college's BP/AP 4231 on grade changes should be a part of the conversation and likely needs to be updated as well.

6.4. Small group discussions about goals

The taskforce was divided into two groups and brainstormed goals for 15 minutes

6.5. Bigger group discussions about goals

The taskforce shared their goal suggestions from their small groups. Hiro took notes and said she will bring back a draft of goals at the next meeting.

7. Action

7.1. None

8. Adjournment: 3:28 p.m.