



Minutes of the
MEETING OF THE FACULTY SENATE
November 30, 2015

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, Jenny Ferrero, Joel Glassman, Sergio Hernandez, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Chris Sinnott, Fari Towfiq

ABSENT: Barb Kelber

GUESTS:

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Sinnott, Hernandez: Faculty Senate approval of the minutes of November 16, 2015, as presented. The motion carried. Abstentions: Glassman, Ritt

Public Comment: There were no public comments.

Announcements: Greg Larson announced that Lawrence Lawson would be on sabbatical next semester and therefore no longer a member of the Faculty Senate. Senators thanked Lawson for his service over the last few years.

April Cunningham shared with Senate members that faculty at Saddleback College are receiving compensation related to the implementation of the Canvas Pilot Project utilizing the At-One Training Course. Lillian Payn added that several colleges are offering faculty compensation, or bonuses, for training and implementation of the project and/or when they teach a new DE course. Payn added that Palomar is utilizing Canvas training for the pilot and faculty receive professional development hours. Some faculty do feel that the amount of time it takes to put a robust course online to make it different than a face-to-face course is not fully recognized or compensated for.

Strategic Planning Council:

The next meeting of the Strategic Planning Council is Tuesday, December 1, 2015.

Governing Board:

Greg Larson stated that at the last meeting of the Governing Board, the Board decided in closed session to close the search for Superintendent/President and open a new search at a later non-specified date. Senate members expressed their disappointment in the board's action, and discussed the need for the Senate to formally respond to the decision.

Members of the hiring committee have also expressed their disappointment in not being contacted prior to it being announced. The lack of consideration for and engagement with the committee and the Palomar community as a whole is disappointing to not only faculty and staff, but to those community members who elected this Governing Board.

This item will be placed on next week's Agenda for further discussion and/or Action.

Palomar Faculty
Federation (PFF):

Reporting on the Palomar Faculty Federation and their response to the Governing Board's announcement about the presidential search, Shannon Lienhart noted the significant role the PFF had in getting these Governing Board members elected, and the progress made over the last year or so working together to resolve salary and benefit issues being negotiated by the district and the PFF. She shared the PFF's frustration and disappointment regarding the recent decision to close the search without selecting a candidate, and stated that she will be making a public comment at the Governing Board meeting on December 8, 2016 at 5pm.

After brief discussion, Senate members expressed hope that a large number of faculty and staff will attend the upcoming board meeting.

Student Services
Planning Council:

April Cunningham announced that members of the Student Services Planning Council (SSPC) met on November 18. The group discussed SSPC's membership structure and reducing the number of representatives from Counseling and increasing the representation from Enrollment Services. This could reduce the number of faculty members on the council, or bring the membership up to over 20 members.

Instructional Planning
Council:

Jackie Martin stated that members of the Instructional Planning Council continue their discussions on Program Review and Planning, with all documents due to Instruction by December 15, 2015.

Academic Technology
Committee:

Lillian Payn shared statistics of [Internet Class Offering Data](#), which includes information on the number of students participating in hybrid and online courses beginning in 2011-12 and ending in 2014-15. This provides an opportunity to keep track of any changes or trends of courses that are offered online versus not online. She also shared data on Success/Retention: Duplicated Enrollments. She noted that Non-DE (Duplicated Enrollment) courses have a greater success and retention rate than DE courses. Brief discussion followed.

Basic Skills
Committee:

Lawrence Lawson reported that members of the Basic Skills Committee adapted the Student Success and Equity Council (SSEC) Request for Funding form at their last meeting, and adopted that adaptation.

Constitutional
Review:

Travis Ritt indicated that a proposal to change the Constitution to reflect a new meeting time of the Faculty Senate from 2:00 – 3:30 to 2:30 – 4:00 will be brought forward soon. He asked that Senators review the Constitution in its entirety and forward suggested changes by the end of the semester. It is anticipated that a ballot asking for a vote on proposed Constitutional changes will be distributed to all full-time faculty early in the spring.

Committee Appointments:

Motion 2 MSC Ritt, Laughlin: Faculty Senate approval of the ballot for the following committee appointment:

Student Enrollments Task Force
Lori Waite

The motion carried.

Motion 3 MSC Ritt, Sinnott: Faculty Senate approval of the following committee appointment:

Service Learning Committee
(15-17) Chelsea Wright (PT) Art

The motion carried.

Other: Greg Larson asked for Senate input on having part-time faculty representation from the Occupational & Non-Credit Programs department on the hiring committee for the Dean of Career & Technical Education. Because there are no full-time faculty in that area, there is a suggestion to have a part-time faculty member serve on the committee to provide departmental representation. After brief discussion Senators expressed their support for a part-time faculty member in that area to serve on the committee. Teresa Laughlin added that part-time faculty who serve on hiring committees should receive compensation for their service, which is beyond their contract. Greg Larson indicated that he would contact Dean Kahn regarding this.

Curriculum: Copies of the following Curriculum Committee items were provided to Senators electronically:

Palomar College Curriculum Committee Actions
Wednesday, November 18, 2015

I. ACTION - SECOND READING

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2016**:

A. New Credit Courses

1. Course Number and Title: AMS 121 / AIS 121 Pacific Islanders
Discipline: American Studies (AMS) / American Indian Studies (AIS)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
IGETC Area 4: Social and Behavioral Sciences - 4G: Interdisciplinary, Social or Behavioral Science
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Video Two Way, Online
Justification: We study and explore the indigenous communities of the Americas with an emphasis on mainland United States. The unique experiences of the Pacific Island communities is lacking in our department.
Patricia A. Dixon

2. Course Number and Title: ART 169 Survey of Modern Art
Discipline: Art (ART)
Course Included in the following programs:

- A. Art History, AA-T Transfer Major
- B. Studio Arts, AA-T Transfer Major

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C1: Arts

IGETC Area 3: Arts and Humanities - 3A: Arts

Transfer Acceptability: UC, CSU

Justification: This course is intended to satisfy a requirement for the proposed AA in Art History degree program. It would be transferable to CSU and UC, and align with the C-ID descriptors.

Mark J. Hudelson

3. Course Number and Title: HIST 160 / MCS 160 History of the Middle East from 600 to the Present

Short Title: Hist/Middle East 600-Present

Discipline: History (HIST) / Multicultural Studies (MCS)

Recommended Prep: HIST 107

Associate Degree General Education - D: Social and Behavioral Sciences

CSU GE Area D: Social Sciences - D6: History

IGETC Area 4: Social and Behavioral Sciences - 4F: History

Transfer Acceptability: UC, CSU

Justification: Bring Palomar into line with what other regional colleges are offering. Better prepare students to transfer for history degree in area with impacted classes at 4-year level.

Travis Ritt

4. Course Number and Title: READ 31 Developmental Reading Skills

Discipline: Reading (READ)

Distance Learning Offering(s): Computer Assisted

Always offered Open Entry/Open Exit

Standalone Course (Permitted for Basic Skills)

Justification: Students will improve their basic reading and comprehension skills through independent practice monitored by instructor including lectures.

Melinda D. Carrillo

5. Course Number and Title: READ 32 Intermediate Reading Skills

Discipline: Reading (READ)

Distance Learning Offering(s): Computer Assisted

Always offered Open Entry/Open Exit

Standalone Course (Permitted for Basic Skills)

Justification: Students will develop intermediate reading comprehension and be introduced to critical thinking skills on an independent basis with instructor provided lectures.

Melinda D. Carrillo

B. Credit Course Changes (*Designated new courses due to Chancellor's Office Guidelines*)

1. Course Number and Title: DNCE 151 Latin Social Dance I

Discipline: Dance (DNCE)

Course Included in the following programs:

A. Dance: Emphasis in Euro-Western, A.A. Degree/Cert. of Achievement

B. Dance: Emphasis in General Dance, A.A. Degree/Cert. of Achievement

C. Dance: Emphasis in World Dance, A.A. Degree/Cert. of Achievement

Transfer Acceptability: UC, CSU

Added .5 unit option, removed 2 unit option, removed lecture hours, added 4.5 lab hour option, updated description, objectives, methods of instruction, outline, textbook and methods of assessment, added CB11 Liberal Arts and Sciences.

Patriceann J. Mead

2. Course Number and Title: DNCE 152 Latin Social Dance II

Discipline: Dance (DNCE)

Course Included in the following programs:

A. Dance: Emphasis in General Dance, A.A. Degree/Cert. of Achievement

B. Dance: Emphasis in World Dance, A.A. Degree/Cert. of Achievement

Transfer Acceptability: UC, CSU

Added .5 unit option, removed 2 unit option, removed lecture hours, added 4.5 lab hour option, updated description, objectives, methods of instruction, outline, textbook, required writing and methods of assessment, added CB11 Liberal Arts and Sciences.

Patriceann J. Mead

3. Course Number and Title: DNCE 251 Latin Social Dance III

Discipline: Dance (DNCE)

Course Included in the following programs:

A. Dance: Emphasis in General Dance, A.A. Degree/Cert. of Achievement

B. Dance: Emphasis in World Dance, A.A. Degree/Cert. of Achievement

Transfer Acceptability: UC, CSU

Added .5 unit option, removed 2 unit option, removed lecture hours, added 4.5 lab hour option, updated description, objectives, methods of instruction, outline, textbook, and outside assignments, added CB11 Liberal Arts and Sciences.

Patriceann J. Mead

4. Course Number and Title: DNCE 252 Latin Social Dance IV

Discipline: Dance (DNCE)

Course Included in the following programs:

A. Dance: Emphasis in General Dance, A.A. Degree/Cert. of Achievement

B. Dance: Emphasis in World Dance, A.A. Degree/Cert. of Achievement

Transfer Acceptability: UC, CSU

Added .5 unit option, removed 2 unit option, removed lecture hours, added 4.5 lab hour option, updated description, objectives, methods of instruction, outline, textbook, outside assignments, required writing and methods of assessment, added CB11 Liberal Arts and Sciences.

Patriceann J. Mead

5. Course Number and Title: DNCE 281 Summer Dance Workshop

Discipline: Dance (DNCE)

Course Included in the following programs:

A. Dance: Emphasis in General Dance, A.A. Degree/Cert. of Achievement

Transfer Acceptability: UC, CSU

Added .5 and 1.5 unit options, removed 2 unit option, removed lecture hours, added 4.5 lab hour option, removed limitation on enrollment, updated textbook, added CB11 Liberal Arts and Sciences.

Margaret M. Faulkner

6. Course Number and Title: DNCE 296 Independent Projects in Dance

Discipline: Dance (DNCE)

Transfer Acceptability: UC, CSU

Added .5 unit option, removed 2 unit option, removed lecture hours, added 1.5, 2, 3, and 4.5 lab hours, updated textbooks, added CB11 Liberal Arts and Sciences.

Margaret M. Faulkner

7. Course Number and Title: DNCE 297 Experimental Projects in Dance

Discipline: Dance (DNCE)

Transfer Acceptability: UC, CSU

Added .5 unit option, removed 2 unit option, removed lecture hours, added 4.5 lab hour option, updated textbook, added CB11 Credit Course.

Margaret M. Faulkner

C. Credit Course Changes

1. Course Number and Title: PSYC 100 Introduction to Psychology

Discipline: Psychology (PSYC)

Course Included in the following programs:

A. Administration of Justice, A.S.-T Degree

B. Alcohol and Other Drug Studies, A.S. Degree/Cert. of Achievement

C. General Studies: Emphasis in Social and Behavioral Sciences, A.D. Degree Major

D. University Studies: Emphasis in Business, A.S. Degree

E. University Studies: Emphasis in Health and Fitness A.S. Degree

F. University Studies: Emphasis in Social Sciences, A.A. Degree

G. Family and Consumer Science-General, A.S. Degree/Cert. of Achievement

H. Adult Fitness and Health, Certificate of Achievement

I. Kinesiology, A.A. Degree

J. Nutrition and Dietetics, A.S.-T Degree

K. Psychological and Social Services, A.A. Degree/Cert. of Achievement

L. Psychology, A.A.-T Degree

Associate Degree General Education - D: Social and Behavioral Sciences

CSU GE Area D: Social Sciences - D9: Psychology

IGETC Area 4: Social and Behavioral Sciences - 4I: Psychology

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Removed prerequisite ENG 50 or eligibility for ENG 100 as determined through the English placement process, updated textbook, changed CB11 from Liberal Arts and Sciences to Credit Course.
Kathy Young

D. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2015.

Catalog/Subject Number	Learning Offerings
AMS/AIS 121	<u>Video Two Way, Online</u>
READ 31	<u>Computer Assisted</u>
READ 32	<u>Computer Assisted</u>
PSYC 100	<u>Computer Assisted, Telecourse, Online</u>

E. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2015.

Catalog Number	Type	Description	Proposal Type
HIST/MCS 160	Recomm. Prep.	HIST 107	New
PSYC 100	Prerequisite	ENG 50 or eligibility for ENG 100 as determined through the English placement process	Change

II. INFORMATION

A. Course Outline Reviews

The following courses have completed the course outline review process between October 31, 2015 and November 13, 2015 and are effective Fall 2016.

CSWB	150	PHP with MySQL
DNCE	105	Introduction to Dance History

B. 2015-2016 Curriculum Activity Summary

Proposal Type	Current Agenda	2015-2016 Cumulative
New Courses	5	7
Course Changes	8	21
Course Reactivations	0	0
Course Deactivations	0	14
Course Reviews (10/31/2015 – 11/13/2015)	2	27
New Programs	0	3
Program Changes	0	0
Program Deactivations	0	0
Total Activity	15	72

Details of all program and course proposals may be viewed at www.curricunet.com/palomar
Select "track" and "check status" to view programs and courses. Select the Pencil icon in order to navigate through the various pages of the proposal. Reports include "COR," "PR" or "WR," Course Outline of Record or Program Report. "CC" displays proposed changes for the course outline of record or program.

These items will be brought back for Faculty Senate ratification on December 7, 2015.

**Distinguished Faculty
Award Committee:**

At the November 16 meeting, Senators discussed the procedure utilized by the Distinguished Faculty Award Committee that the previous year's recipient becomes the Chair the year after they receive the award. Last year's recipient has resigned so the procedure will have to be changed. The committee is recommending that they elect the Chair from among their members.

Motion 4 MSC Laughlin, Glassman: Faculty Senate support of the Distinguished Faculty Award Committee selecting their chair from among their members for the 2016-17 year. The motion carried.

Professional
Development Contracts: This item will be discussed at next week's meeting.

Faculty Senate Goals: Copies of a draft revision of the Faculty Senate Goals for 2015-16 were distributed with changes made based on discussion at the Senate's November 16th meeting.

Senate members reviewed the updated document and further amendments were made.

This will be brought back for Faculty Senate Action at next week's meeting.

Part-Time Faculty
Online Application
Process: In response to a Senator's question regarding the status of this Agenda item, Greg Larson indicated that we are still waiting for information from Human Resources.

Other: Jenny Fererro reminded Senate members that an interested Senator could serve on the Sabbatical Leave Committee in the spring semester.

ADJOURNMENT: The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Jenny Fererro, Secretary