



Minutes of the  
MEETING OF THE FACULTY SENATE  
September 30, 2013

APPROVED

PRESENT: Sandra Andre, Glyn Bongolan, Melinda Carrillo, Jenny Fererro, Joel Glassman, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Christina Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq, Rocco Versaci

ABSENT: Barb Kelber

GUESTS: Genesis Gilroy, Brent Gowen

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Approval of Minutes:

Motion 1 MSC Morrow, Laughlin: Faculty Senate approval of the minutes of September 23, 2013, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: There were no announcements.

Committee  
Appointments:

Motion 2 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointments:

Academic Technology

(13-15) Social and Behavioral Sciences

Jim Eighmey/Behavioral Sciences

Curriculum Committee

(13-16) Languages and Literature (at-large)

Sandre Andre/Design and Consumer Education

Learning Outcomes Council

(13-15) Career and Technical (at-large)

Gulay M. Dinckan/Behavioral Sciences

Registration Committee

(12-14) One faculty at large

Cynthia Anfinson/Mathematics

Transfer Credit Articulation/Degree Audit Taskforce  
*a faculty member (1) and a counselor (1)*  
P.J. DeMaris/Counseling  
Patti Dixon/American Indian Studies

Tutoring Committee  
*(13-15) DRC*  
Sherry Goldsmith/DRC

The motion carried.

Motion 3 MSC O'Brien, Versaci: Faculty Senate acceptance of the results of the ballot for the following committee appointments:

Evaluations Appeals Committee  
*(13-14) Alternates*  
Bruce Bishop/Speech  
Marilee Nebelsick-Tagg/Nursing

The motion carried.

Patrick O'Brien noted that the Senate needs to discuss how elections will occur with the new procedure that calls for more than 50% of the votes when there are more than two people listed on a ballot. That issue will be discussed at next week's meeting.

Patrick O'Brien reminded Senate members that representation is still needed on the Human Resources Planning Council and the Finance and Administrative Services Planning Council. Two faculty members are also needed to serve on the Strategic Planning Council. Senators discussed the importance of faculty representation on these important councils. Greg Larson indicated that he would send an email out to faculty members asking that they consider serving.

Curriculum: Copies of the Curriculum Committee items dated September 4, 2013, and September 18, 2013, were provided last week.

Motion 4 MSC Versaci, Laughlin: Faculty Senate ratification of the Curriculum Committee Action items dated September 4, and September 18, 2013. The motion carried.

Resolution Regarding  
ACCJC:

At last week's meeting, Senators were provided with a draft copy of a proposed Resolution expressing concern over the adversarial nature of the relationships between ACCJC and many of California's community colleges moving through the accreditation process. Teresa Laughlin outlined the concerns faculty members have regarding the ACCJC and the frequency and severity of sanctions levied by ACCJC against many community colleges. She noted that 72 out of 114 colleges have been sanctioned once, and some multiple times, since 2009, with what appears to be an attempt at corporate reform of education. She noted that several colleges are currently passing or have passed resolutions expressing concern with the ACCJC and the current accreditation process. A concern was voiced that such a resolution could violate the Commission's Eligibility Requirement #21 and thus leave the college vulnerable to sanctions. Lengthy discussion followed on the most effective way to proceed to express concerns about the ACCJC, including a suggestion that the district follow the ACCJC's process of lodging a

complaint, which is to send a formal, written complaint to the commission that it must respond to within 30 days. There was reiteration of the Senate's need to be circumspect, as this body's primary functions regarding accreditation are self-study and annual reports, and it may be seen that we are outside of our primary function proceeding with this action. Some Senate members also stated the importance of all faculty being given the opportunity to be involved in the process before the Senate takes any significant action. After further discussion, it was agreed that Senators Ferrero, Laughlin, Martin, and Versaci will create a document to be shared next week and that this item will be placed on the Senate Agenda for Action at the October 7 meeting. Greg Larson will invite all faculty to the Faculty Senate meeting to participate in discussion and provide input on how to proceed.

2013-14 Faculty  
Senate Goals:

Copies of the Faculty Senate's goals from 2012-13 were distributed. Greg Larson asked Senate members to review the document in preparation for creating our goals for the 2013-14 academic year. This item will remain on the agenda for further discussion at next week's meeting.

Student Success  
Task Force  
Recommendations:

Pam McDonough indicated that she would be reviewing the Student Success Task Force recommendations relating to Basic Skills (Recommendation 3.4, 5.1, and eventually 8.3). Patrick O'Brien added that members of the Counseling department continue to discuss those recommendations surrounding student success and will bring those to the Senate soon.

Accreditation:

Greg Larson reported that members of the Accreditation Writing Teams continue to meet frequently and first drafts will be reviewed in late October or early November.

Policies & Procedures:

Greg Larson stated that AP 5530, Student Rights & Grievances, is currently under review by members of the Policies and Procedures Task Force. Members are looking at wording used in the district's policy on bullying and may incorporate some of that language in updating the Students Rights & Grievances procedure.

Academic Calendar  
Workgroup:

Greg Larson indicated that members of the Academic Calendar Workgroup have held two meetings. The group continues to discuss resolutions for the district to meet the minimum number of hours and resolve some of the challenges created by the Monday holidays.

Oversight Committee/  
Grant Funded Projects:

In late August and early September, Senators discussed Resolutions recently passed by the Statewide Academic Senate regarding the need for formal procedures in relation to grant-funded projects. There is concern about the current practice of institutionalizing some of these projects with funding from the general fund without first having district-wide discussion, input, and approval. A motion was passed to create a Sub-committee to determine policies and procedures regarding Senate-approved allocations and grant-funded projects. This item will be moved to Action at next week's meeting.

Learning Outcomes  
Council:

Marty Furch provided the following written report from the Learning Outcomes Council:

The LOC is currently reviewing the draft of GE/ILO Assessment Report that covers the assessment of GE outcomes Critical Thinking and Oral Communication, conducted in the spring semester, 2013. It is scheduled for approval at the next LOC meeting and then will be shared with the Faculty Senate and the College community.

The LOC is also preparing for the upcoming spring, 2014 assessment of identified GE outcomes, Quantitative Literacy and Writing. During the summer of 2013, workgroups representing various disciplines gathered numerous times to develop and compose the rubrics that are proposed for use during the assessment process. The LOC is looking at the rubrics and will be asked to provide any feedback, including trying out the rubric if appropriate, before the recruitment of faculty for the spring assessment.

LOC coordinators and other members will participate in the scheduled training of the section dealing with SLOACs in the new PRP Year 2 form that was approved by the Faculty Senate September 23.

ASG:

Genesis Gilroy reported that members of the ASG held their retreat last week where all of the officers were trained on parliamentary procedure, legislation, and SOPs. The group also began discussing its goals for the year and continued making progress on moving forward with the GRAD (Goals, Responsibility, Attitude, Determination) Program. Members of the ASG are also very focused on creating student awareness and outreach by being open and visible to students as much as possible.

Student Services  
Planning Council:

Diane Studinka indicated that members of the Student Services Planning Council discussed the district's Smoking Policy at their recent meeting. Although the district's current policy of a non-smoking campus is difficult to enforce, efforts continue to create a smoke-free environment. A new issue being discussed is the use of electronic cigarettes, which are becoming more widely used on campus; there is a need to create a policy for their use. It was also reiterated that there is not a separate policy for faculty and students and that smoking is prohibited campus-wide.

Faculty Service Area  
Committee:

Greg Larson reported that he will call a meeting of the Faculty Service Area Committee soon. He is in the process of contacting members to arrange an appropriate meeting time.

Academic Technology  
Committee:

Lillian Payn provided the following written report from the Academic Technology Committee:

— ATC Report September 30, 2013 —

1. POET certificates: 5 (this academic year to date), plus 1 credential  
89 instructors enrolled in POET training
2. BB has been very slow, generating many complaint and comments. The tech staff has been on the phone consistently with the troubleshooters at BB, and our request has been elevated to a Tier 3 level... since we were able to collect significant data when the system was offline to send to BB for further analysis.  
They sent us emergency files Tuesday morning, which necessitated turning off BB for 6

hours, after a 2-hour warning announcement. While a solution to the speed was not promised, we have had some comments that it is working faster. We are standing by waiting for code to insert as a "Fix" and/or instructions to IS regarding optimizing and configuring the servers that house BB.

3. Terry Gray, the ATRC supervisor is retiring; his last day is Nov 8.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully,

Pam McDonough, Secretary