



Minutes of the
MEETING OF THE FACULTY SENATE
September 29, 2014

APPROVED

PRESENT: Richard Albistegui-Dubois, Sandra Andre, April Cunningham, Jenny Fererro, Marty Furch, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Shannon Lienhart, Jackie Martin, Pam McDonough, Patrick O'Brien, Travis Ritt, Diane Studinka, Rocco Versaci, Judy Wilson

ABSENT: Melinda Carrillo, Lawrence Lawson, Christina Moore, Lillian Payn, Fari Towfiq

GUESTS: Berta Cuaron, Krista Elliott, Adrian Gonzales, Kendyl Magnuson, Shayla Sivert, Brian Stockert

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Laughlin, Albistegui-Dubois: Faculty Senate approval of the minutes of September 22, 2014, as amended. The motion carried.

Public Comments: There were no public comments.

Announcements: There were no announcements.

Agenda Changes: Greg Larson indicated that there may be some changes in the order of Agenda items due to attendance of guests.

Strategic Planning Council:

Greg Larson stated that members of the Strategic Planning Council (SPC) will review a Governance Structure approval request to form a short-term task force to update and improve the college's website.

Palomar Faculty Federation:

Teresa Laughlin reported that eBoard members recently attended the CFT State and Community Council meeting, where they learned some information that will aid in the negotiations process.

Shannon Lienhart added that a presentation was heard on City College of San Francisco and ACCJC and the need for a broad program to either get legislation through to allow competition so that ACCJC is not the sole agency in the Accreditation process, or to have ACCJC rolled into WASC. This would allow WASC to be the Accrediting agency rather than a branch of WASC. In relation to the issues occurring at City College of San Francisco (CCSF), a court case will begin in October and CCSF believes that even if they are successful in that case, ACCJC will appeal it and this will go on for several years. It has also been reported that ACCJC has come down hard on San Jose

Evergreen, and many are wondering why it appears they are determined to shut down the community college systems in California.

Student Services
Planning Council:

Diane Studinka reported that the Scholarship Committee is working with the Palomar College Foundation to create an electronic application for scholarships.

The Behavioral Health and Campus Wellness Committee have created a flowchart for faculty and staff to assist students in crisis, and information on that will be distributed soon to all employee groups. Three part-time mental health counselors have been hired to provide mental health counseling on campus.

The Student Equity and 3SP Plans were discussed, and members of SSPC agree that additional faculty input is needed.

Budget Committee:

Joel Glassman indicated that the 2014-15 Budget has been approved by the Governing Board. Within that budget they are noting a \$2.4 million loss for the year, which will bring the actual fund balance from \$10.5 million to \$8.1 million.

In relation to FTES (Full-time Equivalent Students), due to Growth and Restoration Funds there will be an opportunity to add an additional \$2.4 million to the budget by going from our present level of 18,882 FTES from last year to 19,317 FTES this year. If we do not do so, we will lose the \$2.4 million as well as our status as a large, single college within the district (which provides an additional \$1.2 million in funding). Palomar's FTES are down as students are taking fewer classes than in previous years, and many people have gone back or have joined the workforce. Cal State is also accepting more freshmen with their recent change in GPA requirements from 3.0 to 2.5.

It was added that 50% of the college's revenue is to be spent on Instructional Services, and Palomar is currently at 50.1%.

Instructional Planning
Council:

Jackie Martin reported that members of the Instructional Planning Council (IPC) talked at length about the discussion held last week at the Senate regarding the Program Review and Planning (PRP) document. There was even some discussion of separating out the financial part of the process from the program review, as they are not inclusive. It was also recommended that discipline experts meet with the chairs, directors, and deans so that each PRP would be discussed and considered.

Learning Outcomes
Council:

Marty Furch stated that Wendy Nelson made a presentation to the members of the Learning Outcomes Council (LOC) on the preliminary report containing the results of Quantitative Literacy GEILO Assessment. The group also discussed other General Education Outcomes and how and when those will be assessed in the future.

Committee
Appointments:

Motion 2

MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointment:

Student Program Eligibility Appeals Committee
DRC/Counselor at-large
Tim Hernandez, Counseling

The motion carried.

Curriculum: Senate members were provided with electronic copies of the Palomar College Curriculum items dated September 17, 2014, last week.

Motion 3 MSC Versaci, Laughlin: Faculty Senate ratification of the Curriculum Committee Actions dated September 17, 2014. The motion carried.

Public Service

Loan Forgiveness:

Part-time faculty member Krista Elliott shared information on a petition she initiated asking the district to take the Consumer Financial Collection Bureau Pledge to educate their employees about their student loan repayment options, including public service and loan forgiveness. The Public Service Loan Forgiveness Program has been in existence since 2007 but only 10% of those who can benefit from the program actually participate. Elliott explained how the program works and options for participation.

Senators recommended that rather than circulating a petition, it would be beneficial to approach the administration and ask if they would be willing to sign the pledge. PFF representative Teresa Laughlin will approach Vice President Tortarolo about district participation. It was also noted that employees can apply and participate on their own at any time as long as they meet the criteria. It can be particularly difficult for part-time faculty to fill out paperwork relating to their workload when it is spread out at several colleges. The key is making everyone aware that the program exists and that there are options for participation.

This item will remain on the agenda for further discussion at the October 6 or 13 Senate meeting.

STEM II Outreach

Coordinator Position:

Greg Larson shared the request for STEM II Outreach and Support Coordinator positions. Senate members were provided copies of this several weeks ago. The positions have been negotiated and funding is provided through September of 2016.

This will be brought back for Faculty Senate Action at next week's meeting.

Registration Dates

For Fall:

Kendyl Magnuson distributed copies of a proposal to move Fall registration to the end of the Spring term. He reported that the change is being brought forward to bring Palomar's registration timelines in-line with other colleges in California, as well as to provide faculty with a longer timeline to engage with students and offer support services. There are technical issues with BOGW and Financial Aid availability, and coordination with Fiscal Services on bill payment that would need to be addressed before such a change could occur. This will likely cause a delay in the implementation of a registration date change for several months to one year. Discussion and a question and answer period followed.

This item will be brought back for Faculty Senate Action at next week's meeting.

PRP Document: Berta Cuaron indicated that after discussion at last week's Senate meeting regarding the Program Review and Planning (PRP) process and the Senate's concerns regarding the restrictiveness of the process, the document will be going back to the Instructional Planning Council where a small workgroup will be formed in an attempt to create a more meaningful process/structure that is streamlined, refined, and less cumbersome.

This item will be brought back to the Senate in the next few weeks.

2014-15 BSI
Action Plan:

At last week's meeting, Senate members were provided copies of the 2013-14 ESL/Basic Skills Allocation End-Of-Year Report, 2014-15 ESL/Basic Skills Allocation Goals/Action Plan and Expenditure Plan. Senators asked that although it may be too late for this academic year, that future plans indicate institutional support for use of such funds for part-time faculty paid office hours. Sivert indicated that she would look into that possibility.

Motion 4

MSC O'Brien, Furch: Faculty Senate support of the 2013-14 ESL/Basic Skills Allocation End-Of-Year Report, 2014-15 ESL/Basic Skills Allocation Goals/Action Plan and Expenditure Plan. The motion carried.

3SP Plan:

Senate members were provided with updated copies of the Student Success and Support Program Plan (3SP). Over the past several weeks Senators have been reviewing the document and providing input to Adrian Gonzales and Brian Stockert. One Senator noted the discussion held at a previous meeting where there was an emphasis placed on the importance of instruction intervention and high-touch activities to support student success. She asked for an institutional commitment to put a significant percentage of the funds for Student Equity and the 3SP Plan towards part-time office hours. This will provide compensation to experts in their field to have more opportunities to have those high-touch interactions with their students. If a decision is made as an institution to provide services to students, it should include all faculty and provide students with opportunities to have these interactions.

A question and answer period followed regarding funding and new and proposed positions and the need for a distinction in the document of which positions are existing and which are being proposed. It was also noted that in-line with some of the wording in the document relating to Prerequisites, the district will have to review and update their policies. Questions about the implementation of a student portal and pilot programs for remote counseling were posed. Senate members also agreed that there is a need for department release time for those faculty with a large responsibility for academic advising. The majority of faculty far surpass their regular office hours in meeting with their students. Senators were asked to send corrections and feedback on the document to Brian Stockert by Wednesday 10/1.

This item will be brought back for Faculty Senate Action at next week's meeting.

Student Equity Plan:

The Student Equity Plan will be discussed at next week's meeting.

ADJOURNMENT:

The meeting was adjourned at 3:34 p.m.

Respectfully submitted,

Jenny Ferrero, Secretary