

Minutes of the
MEETING OF THE FACULTY SENATE
September 28, 2009

APPROVED

PRESENT: Bruce Bishop, Monika Brannick, Valerie Chau, Molly Faulkner, Marty Furch, Brent Gowen, Lawrence Hahn, Barb Kelber, Teresa Laughlin, Stan Levy, Jackie Martin-Klement, Roger Morrissette, Linda Morrow, Sue Norton, Kathleen Sheahan, Perry Snyder, Fari Towfiq, Judy Wilson

ABSENT: Ralph Ferges, Patrick O'Brien, Diane Studinka

GUESTS: Sandra Andre, Daniel Finkenthal, Ann Hong, Shannon Lienhart, Wayne Seward

CALL TO ORDER: The meeting was called to order by the president, Monika Brannick, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Chau, Gowen: Faculty Senate approval of the minutes of September 21, 2009, as amended. The motion carried.

Public Comments: None

Announcements: New Senator Haydn Davis and returning Senator Molly Faulkner were welcomed.

Motion 2 MSC Gowen, Towfiq: To suspend the agenda to discuss Information item F, Sustainability Education. The motion carried.

Sustainability
Education:

Daniel Finkenthal introduced faculty members Sandra Andre, Shannon Lienhart, and Wayne Seward, and provided Senate members with an overview of their participation in a group working to develop programs for education and training to prepare students for sustainable "green jobs." He noted the recent visit to the Senate by Dean Wilma Owens, who provided information on a Clean Energy Workforce Training Program Grant. The group is concerned that this grant, along with others that will likely become available as the interest in green jobs and sustainability grows, will depend on outside contractors for instruction and training. This group urges the Senate to be vigilant in its scrutiny of grant proposals, taking care to primarily support the faculty and staff who are working to design programs to be offered within the Palomar College curriculum by qualified Palomar faculty.

Sandra Andre and Wayne Seward provided additional information on what is driving sustainability practice and why Palomar College should be involved. Andre noted that the US Green Building Council has expressed interest in participating in a pilot program here at Palomar and is willing to send a representative to participate on an advisory committee here as well.

Senate members were also provided with a list of several websites providing more information on green technology:

Solar/windfarms/desalinization: <http://www.xconomy.com/san-diego/2009/06/11/small-indian-tribe-lands-big-wind-energy-deal/>

Real Estate (higher appraisal values) – land conversion to mixed use and infill housing
Government Code: <http://www.bsc.ca.gov/default.htm>
Automotive insurance industry (lower costs, premiums and payouts)
<http://www.aptera.com/aboutus.php>.

Innovation Technology: http://www.nctimes.com/business/article_13de5302-ee94-559c-8ef1-f1c7f8dcce87.html.

A question and answer period followed, as well as discussion of Palomar's current process for grant approval and the need for continuing dialogue on issues such as ongoing funding.

There was overall agreement that faculty participation will be needed in the development of in-house curriculum to support these programs, along with open communication throughout the process of discussing and approving grants.

Monika Brannick asked Daniel Finkenthal to provide periodic reports to the Senate on the progress of the group working towards Palomar's efforts to go green. Senators also suggested that the group contact Cuyamaca College in order to engage as active partners in the early stages of the Clean Energy Workforce Training Program Grant.

Motion 3 MSC Faulkner, Laughlin: To resume the agenda. The motion carried.

Committee
Appointments:

Motion 4 MSC Gowen, Levy: Faculty Senate approval of the following committee appointments:

Professional Development Advisory Board
(08-10) Arts, Media, Business, and Computer Science
Terrie Canon, Computer Science and Information

(08-10) Student Services, Faculty member at-large
Rob Jones, Mathematics

The motion carried.

Motion 5 MSC Levy, Laughlin: Faculty Senate approval of the following appointments of peer review committee chairs. These approvals are required for faculty who are department chairs, as well as for faculty who teach/counsel in departments that have an administrative director instead of a faculty chair:

Steve Bertram, Trades & Industry
Chair: Russell Filbeck

Jane Mills, Disability Resource Center
Chair: Ruth Tait-Brown

The motion carried.

Curriculum: Senators were provided with copies of the Curriculum Committee items at last week's meeting.

Motion 6 MSC Faulkner, Levy: Faculty Senate approval of the Palomar College Curriculum Committee items dated September 16, 2009. The motion carried.

Monika Brannick reported that she has learned that EME Courses for credit are being taught through Contract Education at the Camp Pendleton campus. This has been occurring since spring of last year. According to Vice President Cuaron, these courses are being taught to the Marines on campus only, and only when there is sufficient enrollment. These classes are not open to the general public. Marine Corps members also receive financial assistance if they qualify.

Brannick added that Vice President Cuaron will call for meetings of the Workforce and Community Development Workgroup to allow for further discussion on this issue.

Policies & Procedures:

Copies of AP 4232, and BP 4232, Pass/No Pass Grading Option, were provided for information. Brent Gowen reported that members of the greater task force have discussed the policy and procedure, and concerns were expressed by President Deegan and ASG Senator Ann Hong with the wording: Students may not repeat a course on a CR/NC P/NP basis ~~a course~~ taken previously ~~taken~~ for a letter grade.

This step in the Policies and Procedures was an attempt to protect students' GPA's; however, President Deegan and Student Government Senator Hong have noted other circumstances in which a student would want to repeat a course on a Pass/No Pass basis, so the task force has asked that the Senate review the Policy and Procedure again in order to make recommendations.

Monika Brannick indicated that she would invite a member of Enrollment Services to an upcoming Senate meeting to answer questions and provide additional information.

Other: Senate members were provided with copies of a draft of Palomar's Mission and Values statements:

Mission

September 22, 2009 SPC DRAFT

Our mission is to provide an engaging teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals. As a comprehensive college, we support and encourage students who are pursuing transfer-readiness, general education, basic skills, career and technical training, aesthetic and cultural enrichment, and lifelong education. We are committed to promoting the learning outcomes necessary for our students, as individuals and global citizens, to live responsibly, effectively, and creatively in an interdependent and changing world.

Values

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Palomar College is an educational community dedicated to achieving student success and cultivating a love of learning. Through ongoing planning and self-evaluation, we strive to improve performances

and outcomes. In creating the learning and cultural experiences that fulfill the public's trust, we are guided by our core values of

- **Excellence** in teaching, learning, and service
- **Integrity** as the foundation for all we do
- **Access** to our programs and services
- **Equity** and the fair treatment of all in our policies and procedures
- **Diversity** in learning environments, philosophies, cultures, beliefs, and people
- **Inclusiveness** of individual and collective viewpoints in collegial decision-making processes
- **Mutual respect and trust** through transparency, civility, and open communications
- **Creativity** to promote innovation and collaboration and
- **Our Presence** in the community

Definition of Vision:

Our vision statement should present an image or description of the college community we aspire to become in the future. It should capture the ideal outcome of our work.

Suggestions for our Vision

- Changing lives through education
- Transforming lives through education
- Empowering lives through education
- Learning for success

Last May, members of the Strategic Planning Council slightly revised the Mission and Values Statements in order to immediately address Accreditation concerns. This fall, in an effort to develop the Strategic Plan the document is being reviewed again, and input has been sought from various constituent groups on campus.

Senators discussed the document, and some additional suggestions for our Vision were:

Education Matters

Making a Difference through Education

Envisioning a future through Education

Senate members were asked to continue their review of the documents and email additional input or suggestions to Monika Brannick, Brent Gowen, or Barb Kelber before 2:00 p.m. tomorrow.

Other:

Senators were provided with an amended copy of the Standards of Performance for Teaching Faculty approved by the Tenure & Evaluations Review Board on September 21, 2009. Monika Brannick noted the changes in two of the standards which now refer to classroom or online environments.

This item will be brought back for Senate action at next week's meeting.

Learning Outcomes
Council:

Copies of an updated version of the Student Learning Outcomes and Assessment Cycle Plan 2009-14 were provided at last week's meeting. Marty Furch acknowledged the discussion at last week's meeting regarding the plan to "purchase and begin implementation of data-mangement software" as it appeared in the timeline, scheduled for the current semester, Fall 2009. Given the concerns expressed by the Senate, the Learning Outcomes Council has deleted that specific element from the document and now seeks approval of the timeline with that wording removed.

Motion 7 MSC Gowen, Wilson: Faculty Senate approval of the Student Learning Outcomes and Assessment Cycle Plan 2009-14, as amended. The motion carried.

Furch added that the Learning Outcomes Council has scheduled an open meeting on Thursday, October 1, at 2:00 p.m. in room SU-18 and is encouraging all faculty members to attend.

There was additional discussion on the potential costs of implementing new software, and Senators asked questions about what the data management system might accomplish in relation to reporting and tracking students' performance in specific courses.

Furch will make a presentation at next week's Senate meeting on Blackboard Outcomes Solution and TracDat.

Faculty Senate
Committee Roles:

Copies of proposed changes to the Personnel Standards & Practices Committee and the Professional Procedures Committee were presented for information at last week's meeting. Senate members discussed the proposed changes, acknowledging that the roles and purpose of both committees have changed as a result of PFF representation and the recent accreditation visit.

Motion 8 MSC Gowen, Chau: Faculty Senate approval of the amended Role or Purpose of the Personnel Standards and Practices Committee. The motion carried.

Motion 9 MSC Gowen, Brannick: Faculty Senate approval of the appointment of Teresa Laughlin as the chair of the Personnel Standards and Practices Committee. The motion carried.

Additional discussion occurred on the proposed changes to the Professional Procedures Committee.

Motion 10 MS Laughlin, Chau: Faculty Senate approval of the amended Role or Purpose of the Professional Procedures Committee. Discussion.

Senators referred to the proposed paragraph outlining a process which could occur upon request and when Academic Due Process is inappropriate: "...this committee will assist faculty members in resolving differences between or among themselves, especially when these differences involve the faculty members' understanding and interpretation of (1) the Faculty Constitution and/or by-laws, or (2) Governing Board Policies and Administrative Procedures, or (3) departmental by-laws."

Motion 11 MSC Snyder, Sheahan: To extend the meeting. The motion carried.

Senate members discussed potential circumstances where the roles of the Senate and the PFF could be unclear to some faculty members. There was agreement that additional dialogue was needed before voting on this item.

Motion 12 MSC Kelber, Chau: To Table Motion 10. The motion carried.

ADJOURNMENT: The meeting was adjourned at 3:32 p.m.

Respectfully submitted,

Barb Neault Kelber, Secretary