



Minutes of the  
MEETING OF THE FACULTY SENATE  
September 23, 2013

APPROVED

- PRESENT:** Sandra Andre, Glyn Bongolan, Jenny Fererro, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Christina Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq, Rocco Versaci
- ABSENT:** Melinda Carrillo, Pam McDonough
- GUESTS:** Bruce Bishop, Marty Furch
- CALL TO ORDER:** The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.
- Approval of Minutes:**
- Motion 1** MSC Morrow, Laughlin: Faculty Senate approval of the minutes of September 16, 2013, as presented. The motion carried.
- Agenda Changes:** Senators agreed to suspend the Agenda to discuss Action items, D, PRP Year Two Update and Timeline, and C, Faculty Senate/BSI Allocation Report.
- PRP Year Two Update and Timeline:** Marty Furch provided copies of the most recent versions of the [Palomar College Program Review and Planning Update](#), as well as the [approval timeline](#). Senators have reviewed previous versions of the documents and provided several minor recommendations. She noted the changes and a question and answer period followed.
- Motion 2** MSC Andre, Towfiq: Faculty Senate acceptance of the Palomar College Program Review and Planning Update, and the Program Review and Planning – Year 2 Form Update. The motion carried.
- Faculty Senate/BSI Allocation Report:** Senate members were provided with the most recent version of the [2012-2013 ESL/Basic Skills Allocation End-Of-Year Report - 2013-14 ESL/Basic Skills Allocation Goals/Action Plan and Expenditure Plan](#) electronically as the most recent changes were only to the formatting of the document. Dean Shayla Sivert has attended the September 9 and 16, Senate meetings to provide clarification and receive input on the proposed changes.
- Motion 3** MSC Fererro, O'Brien: Faculty Senate acceptance of the 2012-13 ESL/Basic Skills Allocation End-of-Year Report - 2013-14 ESL/Basic Skills Allocation Goals/Action Plan and Expenditure Plan. The motion carried.
- Curriculum:** Copies of the following Curriculum items were distributed electronically:

**Palomar College Curriculum Committee Actions**  
Wednesday, September 18, 2013

**I. SECOND READING - ACTION**

**A. Consent Calendar**

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curriculum changes, pending appropriate approvals, will be effective Fall 2013.

**1. Credit Course Changes**

a) Course Number and Title: COUN 101 Transfer Success  
Discipline: Counseling (COUN)  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Grading Basis: Pass/No Pass Only  
Added online distance learning effective fall 2013.  
*Karan K. Huskey*

b) Course Number and Title: LT 120 Information Sources and Services/Reference  
Short Title: Info Sources & Srvc/Reference  
Discipline: Library Technology (LT)  
Associate Degree General Education - E: Lifelong Learning and Self-Development  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Added online distance learning effective fall 2013.  
*Linda Morrow*

c) Course Number and Title: MATH 120 Elementary Statistics  
Discipline: Mathematics (MATH)  
Prerequisites: MATH 56, or MATH 60, or eligibility determined through the math placement process  
Associate Degree General Education - A2: Communication and Analytical Thinking  
CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B4: Mathematics/Quantitative Reasoning  
IGETC Area 2: Mathematical Concepts and Quantitative Reasoning - 2A: Mathematical Concepts and Quantitative Reasoning  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Computer Assisted, Online  
Added online distance learning effective fall 2013.  
*Mathews T. Chakkanakuzhi*

**B. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200- 55210, effective Fall 2013.

<b>Catalog/Subject Number</b>	<b>Learning Offerings</b>
COUN 101	<u>Online</u>
LT 120	<u>Online</u>
MATH 120	<u>Computer Assisted Instruction, Online</u>

**C. Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2013.

<b>Catalog Number</b>	<b>Type</b>	<b>Description</b>	<b>Proposal Type</b>
MATH 120	Prerequisite	MATH 56 or, MATH 60 or, Eligibility determined through the math placement process	Change

**II. SECOND READING - ACTION**

Discussion

A. 2013-2014 Curriculum Committee Goals

III. 2013-2014 Curriculum Activity Summary

<b>Proposal Type</b>	<b>Current Agenda</b>	<b>2013-14 Cumulative</b>
New Courses	0	0
Course Changes	0	0
Course Reactivations	0	0
Course Deactivations	0	0
Course Reviews (8/31 – 9/13/2013)	5	5
New Programs	0	0
Program Changes	0	0
Program Deactivations	0	0
<b>Total Activity</b>	<b>5</b>	<b>5</b>

*Details of all program and course proposals may be viewed at [www.curricunet.com/palomar](http://www.curricunet.com/palomar). Select “track” and “check status” to view programs and courses. Select the Pencil icon in order to navigate through the various pages of the proposal. Reports include “COR,” “PR” or “WR,” Course Outline of Record or Program Report. “CC” displays proposed changes for the course outline of record or program*

**Palomar College Curriculum Committee Meeting Actions**

Wednesday, September 4, 2013  
Room AA-140 at 3:00 pm

I. Resumption of Regular Agenda

A. Technical Corrections

i. T.O.P. Codes for the following courses were changed from **0835.00 (Physical Education)** to **0835.50 (Intercollegiate Athletics)**

1. ACS 101 – Intercollegiate Softball
2. ACS 55 – Cheerleading

ii. Repeatability was removed from the following courses:

1. AIS 155
2. CE 110
3. MUS 119
4. MUS 225

II. Course Outline Reviews

The following courses have completed the course outline review process between May 10, 2013 and August 30, 2013 and are effective Fall 2013.

DNCE 184 Introduction to Kinesiology  
HIST 140 History of the Americas Through 1800  
HIST 141 History of the Americas Since 1800  
HIST 150 History of Latin America to 1824  
HIST 151 History of Latin America from Independence to the Present

These items will be brought back for Faculty Senate ratification at next week’s meeting.

Committee

Appointments:

There were no committee appointments.

Elections:

Patrick O’Brien announced that a call to fill a part-time faculty vacancy on the Faculty Senate has been distributed. Nominations will be accepted until Monday, October 7.

Stand-Alone Course  
Training:

Senators were provided with copies of the PowerPoint presentation and a [supporting document](#) for [Local Approval of Credit Stand-Alone Courses](#). Rocco Versaci indicated that there are several credit courses that are not attached to any program or major, which are considered, “Stand-Alone Courses.” These are currently approved at the local level, then sent on to the Chancellor’s Office for approval. In order to maintain our certification to approve these courses locally, faculty need to be trained on the process. He asked

Senate members to review the documents and contact him with any questions. He also noted that the local approval process is set to end in January, 2014, though an extension could be offered.

Resolution Regarding  
ACCJC:

Teresa Laughlin distributed draft copies of a proposed resolution regarding the Accrediting Commission for Community and Junior Colleges (ACCJC) and its relationship with many of California's community colleges. She also included several supporting documents that provided data on the commission as well as articles from several sources regarding actions taken by the ACCJC. She asked Senators to review the documents for further discussion at next week's meeting.

Governance Councils:

Greg Larson indicated that there are currently two faculty vacancies on the Strategic Planning Council. Meeting dates are the first and third Tuesday from 2:00 – 4:00 p.m. Faculty interested in serving should contact Committee on Committees Chair Patrick O'Brien ([pobrien@palomar.edu](mailto:pobrien@palomar.edu)).

Larson also noted that faculty is also needed to serve on the Student Services Planning Council and the Human Resources Planning Council.

More information on committee service can be found on the Faculty Senate webpage.

Other:

Senators began the Orientation portion of the meeting, where they heard a presentation from Bruce Bishop on Robert's Rules of Order, The Brown Act, and Parliamentary Procedure.

ADJOURNMENT:

The meeting was adjourned at 3:38 p.m.

Respectfully submitted,

Jackie Martin, Acting Secretary