

Minutes of the
MEETING OF THE FACULTY SENATE
August 24, 2009

APPROVED

PRESENT: Monika Brannick, Valerie Chau, Molly Faulkner, Ralph Ferges, Marty Furch, Brent Gowen, Lawrence Hahn, Barb Kelber, Teresa Laughlin, Stan Levy, Roger Morrissette, Linda Morrow, Sue Norton, Patrick O'Brien, Kathleen Sheahan, Perry Snyder, Diane Studinka, Fari Towfiq, Judy Wilson

ABSENT: Bruce Bishop, Richard Hishmeh, Jackie Martin-Klement

GUESTS: Michelle Barton, Berta Cuaron, Ann Hong

CALL TO ORDER: The meeting was called to order by the president, Monika Brannick, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Gowen, Morrow: Faculty Senate approval of the minutes of May 18, 2009, as amended. The motion carried.

Welcome: Monika Brannick welcomed new and returning Senators. ASG representative Ann Hong was also welcomed.

Public Comments: Perry Snyder expressed regret that some part-time faculty members made acrimonious comments about the fulltime faculty after learning that the District is reducing part-timers' hourly rate due to the loss of parity funds. Speaking both as a Senator and a member of the union's negotiating team, Perry emphasized that those comments do not represent the opinion of all part-time faculty members, that most part-time faculty members endorse goodwill between part-time and fulltime faculty, and that Palomar benefits greatly from its wall-to-wall faculty union.

Announcements:

Motion 2 MSC Gowen, Faulkner: To suspend the agenda to discuss Information Items A & B, Accreditation Update and Planning and Budgeting. The motion carried.

Accreditation
Update:

Berta Cuaron outlined the recommendations from the Accrediting Commission for Community and Junior Colleges (ACCJC) Commission in its Evaluation Report and Action Letter:

Recommendation #1

Integrated Planning: Develop a model that integrates and synchronizes the college's planning, resource allocation, and evaluation processes.

Recommendation #2

Student Learning Outcome Assessments: Identify and implement Student Learning Outcome Assessment Cycles for all courses, programs, and services. Evaluate the effectiveness of these courses, programs, and services, and use the results in planning and resource allocation processes.

Recommendation #3

Distance Education: Identify ways to ensure that faculty are prepared for online teaching, that online students have regular interaction with faculty, and that online instruction is thoroughly evaluated.

Recommendation #4

Policies and Procedures: Develop policies and procedures necessary to ensure faculty participation in the4 evaluation of senior administrators as well as the due process rights of those administrators.

Berta reiterated the need to stay focused and remain in an accelerated mode to complete the work required, and outlined the district's plan to satisfy these recommendations.

Planning and Budgeting: Michelle Barton updated Senators on the progress of the Strategic Planning Council workgroup charged with developing an integrated planning, resource allocation, and evaluation model as per the college's Self-Study Planning Agendas and the accrediting commission's recommendation. Michelle described this proposed model, which aligns the college's many planning processes.

Lengthy discussion followed. In this proposed model, the college will develop formulas to direct its allocation of resources both for college-wide objectives (as determined by the Strategic Planning process) and for council priorities (as determined by the Program Review and Planning processes). Senators noted that this model's success will require ongoing open discussion, debate, and compromise.

Motion 3 MSC O'Brien, Gowen: To resume the agenda. The motion carried.

Committee Appointments:

Motion 4 MSC O'Brien, Faulkner: Faculty Senate approval of the following committee appointments:

Academic Technology Committee

(09-11) Arts, Business, Media, and Computing Systems

Sherry Gordon – Business Education

(09-11) Mathematics and the Natural and Health Sciences

Hope Farquharson

Basic Skills Committee

(08-10) Mathematics

Mathews Chakkanakuzhi - Mathematics

Compliance Officer

Gary Alderson – Life Sciences

Curriculum Committee

(09-12) Social and Behavioral Sciences

Cynthia Perry – Behavioral Sciences

Education and Facilities Master Plan 2022 Update
(08-11) English
Craig Thompson – English

Government Affairs Committee
(09-11) Cynthia Perry – Behavioral Sciences

Human Resource Services Planning Council
(08-10) One faculty member at large
Sandra Andre - Design and Consumer Education

Professional Development Advisory Board
(08-10) Arts, Media, Business, and Computer Sciences
Richard Stegman - Computer Science & Information Systems

Sabbatical Leave Committee
(07-10) Student Services
Lisa Romain – Counseling

Tenure and Evaluation Review Board
(09-11) member-at-large
Barb Kelber – English

The motion carried.

Motion 5

MSC O'Brien, Chau: Faculty Senate approval of the results of the ballot for the following committee appointments:

Academic Standards & Practices Committee
(09-11) Billy Hawkins, Music

Matriculation and Transfer Committee
(08-10) Languages and Literature
Leanne Maunu, English

Professional Procedures Committee
(09-11) Sue Musgrove, Reading

The motion carried.

Patrick O'Brien, Chair of the Personnel Standards & Practices Committee, reminded Senators of discussions held last semester about the status of this committee. Although the committee's formal description lists a number of responsibilities, its charge over the past several years has been limited to overseeing the Administrative Evaluation process. Because the Faculty Senate will no longer supervise the process, it needs to determine whether the committee should be disbanded, or whether the responsibilities of the committee should be rewritten. Discussion will continue at next week's meeting.

Elections:

Stan Levy stated that a call will be distributed soon to fill the remaining Senate vacancies. Senators Katy French and Richard Hishmeh have resigned due to scheduling issues.

Curriculum: The next meeting of the Curriculum Committee will be held on Wednesday, September 2.

Policies & Procedures: Copies of AP and BP 4700, Chair/Director Responsibilities, were provided for information. Brent Gowen reported that to date Senators have reviewed most of the Board Policies and Administrative Procedures regarding Instruction and have advanced these documents to the Task Force for their review before being sent to the Strategic Planning Council.

Senators will be provided with copies of policies and procedures relating to Intellectual Property Rights and Copyright at next week's meeting.

Online Teaching: Monika Brannick reported that the Senate's Academic Technology Committee had begun addressing a number of distance education matters before the accrediting commission's site visit and subsequent Action letter, including the question of how best to certify the preparation of faculty who teach online. More information will be forthcoming on this issue.

Senate Webpage:
Mission Statement,
Policy on Academic
Freedom:

This fall the Strategic Planning Council will be developing the new Strategic Plan, including the college's Mission Statement. The accrediting commission's visiting team urged the Senate to post the existing Mission Statement on its website; however, in its subsequent Action Letter the commission made no such recommendation. The Senate does post the college's policy on Academic Freedom.

ASG: Ann Hong indicated that the Associated Student Government will hold its first meeting of the semester on Wednesday, August 26.

Governing Board: Monika Brannick stated that the Governing Board met several times over the summer months, most recently at Escondido Center.

Palomar Faculty
Federation:

Perry Snyder reaffirmed his earlier statement regarding negative comments made at the Part-time Faculty Orientation in response to an announcement of pay cuts for part-time faculty. Members of the Palomar Faculty Federation (PFF) Board wish to reiterate that statements made were strictly the opinion of a few and do not represent the opinions of most part-time faculty. In fact, many part-time faculty feel that Palomar's joint part-time/fulltime union is superior to the separate part-time unions of most colleges.

Teresa Laughlin stated that faculty on campus have expressed their dismay at the cut in pay for part-time faculty, adding that the district did bring this issue forward as a negotiated item but enacted the cuts unilaterally without any knowledge of the PFF union or the PFF Board. The PFF Board's goal is to have part-time faculty salaries reinstated as soon as possible.

Learning Outcomes
Council:

Marty Furch reported that the Learning Outcomes Council (LOC) leadership held two meetings over the summer months. The group will meet on the first and fourth Thursdays

from 2:00 – 3:30 p.m. Soon the LOC will distribute to the Senate a timeline charting its plans and goals for this semester.

Equivalency: Fari Towfiq stated that the Equivalency Committee reviewed 33 Equivalency applications over the summer months. 21 of the 33 were received by the Committee on August 18, 19, and 20, with review and approval requested before the start of the semester on August 24. The work was completed by the committee, and Fari noted that although emergency situations do arise from time to time, departments need to make every effort to provide at least 30 days for the process.

Professional Development: Monika Brannick reported that Glenda Gardner will be taking over the duties of the Professional Development office, replacing Terri Wallace.

Upcoming Meetings: Monika Brannick indicated that the Senate will discuss and/or hear reports on the following items in the coming months:

- the role of Workforce Development and Community Education in the Career, Technical, and Extended Education Division
- the role of the Palomar College Police Force
- the college's Diversity and Equal Employment Opportunity Plan.

Other: Molly Faulkner requested that an item be placed on next week's agenda to discuss recent action taken by the district to cut additional sections.

ADJOURNMENT: The meeting was adjourned at 3:49 p.m.

Respectfully submitted,

Brent Gowen, Acting Secretary