



Minutes of the
MEETING OF THE FACULTY SENATE
May 13, 2013

APPROVED

- PRESENT: Glyn Bongolan, Melinda Carrillo, Joel Glassman, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Christina Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Susan Snow, Perry Snyder, Fari Towfiq
- ABSENT: Sandra Andre, Jenny Ferrero, Barb Kelber, Travis Ritt, Diane Studinka
- GUESTS:
- CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.
Approval of Minutes:
- Motion 1 MSC Laughlin, Morrow: Faculty Senate approval of the minutes of May 6, 2013, as amended. The motion carried.
- Public Comments: There were no public comments.
- Announcements: Greg Larson welcomed new Senator Joel Glassman.
- Faculty Senate Officer Elections: Greg Larson noted that Senators would be filling the positions of Faculty Senate Vice President and Secretary at this meeting. The positions of Faculty Senate President and Past President have one year remaining on their current terms.
- Nominations were solicited for the position of Faculty Senate Vice President. Jackie Martin was nominated and accepted the nomination.
- No other nominations were made.
- Motion 2 MSC Moore, Towfiq: To close nominations for the position of Faculty Senate Vice President and elect Jackie Martin to the position by acclamation. The motion carried.
- Nominations were solicited for the position of Faculty Senate Secretary. Pam McDonough was nominated and accepted the nomination.
- No other nominations were made.
- Motion 3 MSC Morrow, Laughlin: To close nominations for the position of Faculty Senate Secretary and elect Pam McDonough to the position by acclamation. The motion carried.
- Committee Appointments:
- Motion 4 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointments:
- Faculty Service Area Review Committee
(13-15) MNH&S
Adelina Acevedo/Dental Assisting
- NCHEA
(13-15) Craig Thompson/English

Professional Development Advisory Board
 (13-15) Student Services
 Katie Morris/Counseling

The motion carried.

Curriculum: The following Technical Updates were distributed for discussion/action:

TECHNICAL UPDATES for approval at April 24, 2013 Curriculum Committee Meeting

The following updates to programs and courses are necessary to reflect course changes that were approved by the Curriculum Committee and the Faculty Senate. These updates will be entered into Curricunet by Instructional Services and reflected in the 2013-14 College Catalog.

<u>Program Name</u>	<u>Technical Update</u>
Drafting Technology Multimedia AA/CA	Change DT/ARCH 202 to ARCH 202
Architectural Drafting AA/CA	Change DT/ARCH 202 to ARCH 202
Computer Assisted Drafting AA/CA	Change DT/ARCH 202 to ARCH 202
Drafting Technology – Technical AA/CA	Change DT/ARCH 202 to ARCH 202
Computer Network Administration with Emphasis: Microsoft AS/CA	CSNT 230 title change
Radio and Television AA/CA	RTV 135 change to DBA 135A; Change RTV 136 to DBA 135D
Theatre Arts – Emphasis in Acting AA	TA 116 Title Change; Change TA 197D to TA 192A and title change; TA 216 title change
Technical Theatre AA/CA	TA 116 Title Change; Add TA/ENTT/MUS 114 as elective
Theatre Arts AA	Change TA 197D to TA 192A and title change; TA 216 title change; Add TA 215 as elective; Add TA/MUS/ENTT 114 as elective; Add TA/MUS/ENTT 114 as elective; add TA/ENTT 124 as elective. Add TA/ENTT/MUS 114 as elective
Entertainment Technolgy AA/CA	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
General Studies – Arts and Humanities Emphasis (AA)	
General Studies – Science and Mathematics Emphasis (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
General Studies – Social and Behavioral Sciences Emphasis (AA)	As appropriate, new courses to be added, course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
University Studies – Emphasis in Business (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
University Studies – Emphasis in Culture and Society (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
University Studies – Emphasis in Education (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
University Studies – Emphasis in Fine and Performing Arts (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
University Studies – Emphasis in Health and Fitness (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
University Studies – Emphasis in Humanities (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be updated; deactivated courses to be removed.
University Studies – Emphasis in Mathematics and Science (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.
University Studies – Emphasis in Media and Communication (AA)	As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.

University Studies – Emphasis in Social Sciences (AA) As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.

University Studies – Emphasis in World Languages (AA)

As appropriate, new courses to be added; course titles, course numbers, discipline changes to be updated; deactivated courses to be removed.

Course Number

Technical Update/Correction

DMT 100 Intro to Diesel Mechanics

Course was approved as DMT 50; change to DMT 100; change CB 05 Transfer code to “B”

DMT 105 Heavy-Duty Diesel Tune-up and Engine Analysis

Change CB 05 Transfer code to “B”

DMT 110 Heavy-Duty Electricity

Course was approved as DMT 54; change to DMT 110; change CB 05 Transfer code to “B”

DMT 115 Alternative Fuels

Change CB 05 Transfer code to “B”

DMT 120 Air Brake Systems

Course was approved as DMT 65; change to DMT 120; change CB 05 Transfer code to “B”

DMT 125 Truck Transmission and Drive Lines

Course was approved as DMT 66; change to DMT 125; change CB 05 Transfer code to “B”

DMT 130 Medium Duty Diesel Engine Tune-Up

Course was approved as DMT 70; change to DMT 130; change CB 05 Transfer code to “B”

DMT 135 Basic Hydraulics

Course was approved as DMT 81; change to DMT 135; change CB 05 Transfer code to “B”

ZOO 195E – effective Fall 2011

Unit options should be 1, 1.4, 2, 2.5, or 3. Remove the additional .5 unit value erroneously stated on the Course Outline.

TECHNICAL UPDATES for approval at May 1, 2013 Curriculum Committee Meeting

The following updates to programs are necessary to reflect course changes that were approved by the Curriculum Committee and Faculty Senate. These updates will be entered into Curricunet by Instructional Services and reflected in the 2013-14 College Catalog.

Program Name

Technical Update

Kinesiology AA
Adult Fitness and Health CA

Add new KINE 165C Advanced Softball as elective
Add new KINE 165C Advanced Softball as elective; change KINE 165 to KINE 165A and title change

Accounting AS/CA
Aviation Operations and Management AA/CA
Business Management AA/CA
Advertising, Marketing and Management AS/CA
Business Administration AS
Business Administration for Transfer AA-T
Business – General AS
E Marketing AA/CA
International Business AS/CA
Commercial and Personal Insurance AS/CA
Library and Information Technology AS/CA
Administrative Assistant AS/CA
International Administrative Assistant AA/CA
Public Administration AA/CA
Escrow AS/CA
Computer Science AS/CA

BUS 205 Title change to Business Communication
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BUS 205 Title change to Business Communication
CSCI 222 decrease units from 3.5 to 4; CSCI 275 Change title to iOS Development
CSCI 222 decrease units from 3.5 to 4
CSCI 275 Change title to iOS Development
CSCI 275 Change title to iOS Development
CSWB 130 title change to Mobile Web Application Development

Video Game Developer CA
Mac Programming CP
Mobile Application Development CA
Information Technology AA/CA
Information Technology – Emphasis in Web Development AS/CA
Web Developer with Emphasis in Java/Open Source CA
Web Developer with Emphasis in Windows CP
Architecture Associate in Arts Degree

CSWB 130 title change to Mobile Web Application Development

CSWB 130 title change to Mobile Web Application Development
CSWB 130 title change to Mobile Web Application Development
Change to Associate in Science Degree

Motion 4

MSC Laughlin, Snyder: Faculty Senate approval of the Curriculum Committee meeting Technical Updates dated April 24, and May 1, 2013. The motion carried.

Motion 5 MSC McDonough, Martin: Faculty Senate ratification of the Curriculum Committee Draft document “Steps in Establishing a Cross-Disciplinary Prerequisite/Corequisite/Advisory.” The motion carried.

Governance Structure

Group Request:

Tutoring Workgroup: At last week’s meeting, Senate members were provided with a draft copy of the Governance Structure Group Request for the Tutoring Committee. Some minor changes were recommended, particularly changes in how the membership structure is configured and displayed. Fari Towfiq provided copies of an updated version, and Senators briefly discussed the amended document.

Motion 6 MSC Towfiq, Laughlin: Faculty Senate acceptance of the Governance Structure Group Request: Tutoring Workgroup. The motion carried.

Academic Technology Committee:

At the request of the Faculty Senate, two academic departments and Dean Shayla Sivert, Academic Technology Committee members passed a proposal for three new access levels for substitute instructors.

Substitute Level A: 1) Full read/write privileges, includes ability to change any aspect of the course; 2) Gradesheet change privileges.

Substitute Level B: 1) Full read/write privileges, includes ability to change any aspect of the course; 2) NO Gradesheet access or change privileges.

Substitute Level C: No Blackboard access (e.g., face-to-face course).

ALL three levels will require a beginning and end date to be identified.

Substitute Level C should be the DEFAULT in the sys sheet, so that the Substitute A or B would have to be selected purposefully.

Also, the committee points out that the Assistant level previously approved is for instructors or staff who need READ only privileges in BB, without Gradesheet access.

The committee members are aware that these new access levels may require IS and PeopleSoft programming.

This item will be brought back next week for Faculty Senate action.

Academic Calendar Workgroup:

Greg Larson reported that members of the Academic Calendar Workgroup met last week. The group will begin work in the fall semester on changes needed to the Academic Calendar.

Student Success Task Force

Recommendations: Greg Larson reminded Senators that this item will remain on the agenda throughout the fall semester.

Basic Skills Committee Title V HSI Steering Committee Report:

Patrick O’Brien shared information and data on the overhead on some of the things being worked on by the members of the Basic Skills Committee and Title V HSI Steering Committee, such as the Summer Bridge Program, First Year Experience, and Learning Communities.

These learning communities link courses, allowing students to take a group of classes (such as math, English, and reading) as they receive personalized assistance from instructors, tutors, and counselors. The linked courses in learning communities are taken together by the same group of students to build a community of learners. Together, the students form relationships with instructors, tutors, counselors, and each other, creating a support system as they complete their college classes.

	POSITION/RECOMMENDATON: RESOLUTION MOOCS		DONE
	RECOMMENDATON: AP 3750 COPYRIGHT		DONE
	POSITION/RECOMMENDATON: FACULTY WEB PAGES		DONE
	RECOMMENDATON: BLACKBOARD PERMISSIONS 1. Assistant (no gradebook access) 2. Accreditation (read-only, no gradebook or Discussion access) 3. Substitute (3 levels)		DONE

- 8. SDICCCA Distance Ed Coordinators and Managers meeting 5/3:
 - a. The group will continue to meet over the summer since most of the regional coordinators are deans and are on 12-month contracts.
 - b. The group is developing a Chart of Professional Development for online learning/teaching practices at each college in the region.
 - c. "Regular and effective contact" needs to be defined specifically. At Palomar College we have this listed in Curricunet to raise awareness of this requirement for online courses, but it is not defined. Mira Costa has now officially documented specifications for "Regular and effective contact". This may be investigated by WASC in our evaluations.
 - d. This group will sponsor Mock Accreditation Reviews as a technique to rehearse evaluation sessions. Grossmont College has volunteered to be the first to participate; this will take place in September.

ADJOURNMENT: The meeting was adjourned at 3:03 p.m.

Respectfully submitted,

Pam McDonough, Secretary