

Minutes of the
MEETING OF THE FACULTY SENATE
April 5, 2010

APPROVED

- PRESENT:** Monika Brannick, Valerie Chau, Ralph Ferges, Marty Furch, Lawrence Hahn, Barb Kelber, Teresa Laughlin, Stan Levy, Jackie Martin-Klement, Linda Morrow, Sue Norton, Patrick O'Brien, Perry Snyder, Diane Studinka, Fari Towfiq
- ABSENT:** Bruce Bishop
- GUESTS:** John Aragon, Steve Bertram, Nancy Galli, Lori Graham, Bruce McDonough, Mollie Smith, Judy Wilson, Lori Workman
- CALL TO ORDER:** The meeting was called to order by the president, Monika Brannick, at 2:00 p.m., in Room SU-30.
- Faculty Senate Officer Elections:** Nominations were accepted for the position of Faculty Senate President.
- Monika Brannick was nominated and accepted the nomination.
- No other nominations were made.
- Members of the Faculty Senate accepted the nomination by Acclamation, and Monika Brannick was elected as Faculty Senate President through May, 2012.
- Approval of Minutes:**
- Motion 1** MSC Snyder, Chau: Faculty Senate approval of the minutes of March 29, 2010, as presented. The motion carried.
- Public Comments:** None.
- Announcements:** Monika Brannick announced that the Accreditation follow-up visiting team members have met with representatives of various councils, committees, and workgroups throughout the day, and an Open Forum was held from 10:45 – 11:30 a.m. this morning.
- The tenor of those meetings, from the perspective of Senators who have participated, has been generally positive.
- Agenda Changes:** With no objections by Senators, Monika Brannick stated that because several guests will attend today's meeting to make reports to the Senate, changes to the agenda will be made to accommodate those guests as they arrive.
- Committee Appointments:** There were none.
- Elections:** Stan Levy reported that nominations for upcoming Faculty Senate vacancies will be accepted until Wednesday, April 7.

Curriculum: Copies of the Curriculum Committee action items were distributed electronically last week for Senate information.

Motion 2 MSC Chau, Laughlin: Faculty Senate ratification of the Curriculum Committee Action items dated Wednesday, March 17, 2010. The motion carried.

Monika Brannick reported that the Curriculum Committee will be discussing Certificate Programs at their upcoming meeting on Wednesday, April 7. Currently, there are some programs which require a number of units beyond Palomar's General Education requirements. This is a consequence of the district's attempt to comply following warnings received from the Chancellor's Office relating to lecture/lab components. Those that have changed from "lecture/lab" to "lecture and lab" have an increase in units.

Another change relating to certificates involves the previous policy allowing that "as long as the number of units was kept under 18" there was no need for approval. This policy will no longer apply, and no such allowance will be made. All department chairs will be notified of these upcoming changes.

Brannick also stated that she has made a request to Vice President Cuaron that when recommendations are made by the district for course or section cuts that those recommendations be brought to the Faculty Senate for discussion and input before being discussed with department chairs.

TERB Form:

Universal Access: Barb Kelber distributed copies of a revision of the Worksheet to Accompany the Online Observation Form. Discussion followed and minor suggestions for change were made to the document.

Motion 3 MSC Kelber, Laughlin: Faculty Senate support of the Worksheet to Accompany the Online Observation Form, as amended, to be taken back to the Tenure and Evaluations Review Board (TERB) for further consideration. The motion carried.

Kelber noted that the document will be discussed at the TERB meeting later in the day, and after approval by that group it will be forwarded to the Palomar Faculty Federation to be negotiated.

One Senator noted the work of the Academic Technology Committee and commended the group for its guidance and expertise, as the district attempts to maintain currency in the area of technology and to provide those benefits to faculty, students, and staff.

Student Learning
Outcomes and Assessment
Cycle Plan 2009-14:

Marty Furch provided copies of the Palomar College Student Learning Outcomes and Assessment Cycle Plan. Furch outlined the minor changes to the timeline and brief discussion followed.

Motion 4 MSC Furch, Chau: Faculty Senate approval of the Student Learning Outcomes and Assessment Cycle Plan 2009-14. The motion carried.

It was noted that the timeline has also been approved by the Learning Outcomes Council and the Curriculum Committee.

Furch expressed her gratitude to other members of the Faculty Senate for their support as the district moves toward “proficiency” level, in compliance with accreditation standards.

Senators discussed the importance of faculty participation in the design of the SLO assessments, as they will form the basis for discussion regarding resource allocation and planning in the future. This is an ongoing process as work on the next cycle will begin upon completion of this one.

BSI/HSI Group:

Judy Wilson updated Senate members on the work of the Basic Skills Work Group.

She stated that Learning Communities continue to be scheduled, and there is hope of an increase in faculty participation campus wide.

The group is also discussing the initiation of Faculty Inquiry Groups, an element of the Basic Skills recommendations. Initially aimed towards those involved in Basic Skills, those groups can meet with colleagues or inter-disciplinary groups or do outside research to identify issues and create possible solutions. Interventions can then be scheduled in classrooms with evaluations on the outcome and discussions of the progress made as a result of those interventions. The Basic Skills Work Group hopes that both fulltime and part-time faculty will participate in this process.

Wilson also reported that the group is discussing a Teaching/Learning Center here at the San Marcos campus, which is being considered for a location in the “P” (north) building.

A question and answer period followed. Discussion also occurred on support services currently offered at the Escondido Teaching/Learning Center.

All faculty are invited to attend a workshop on Learning Communities hosted by Wilson on Friday, May 7, which will provide information on exactly what Faculty Inquiry is and how to become involved. Those interested can contact Wilson for more information.

Associate Degree as
Minimum Qualification
for CTE faculty:

Monika Brannick reported that several resolutions will be brought forward at the Spring Session of the Statewide Academic Senate; one proposing to abolish the use of minimum qualifications when making hiring decisions (Resolution 10.02 S09). Copies of these resolutions were distributed for discussion (Resolution 10.02 S09, 10.02.01 S10, 10.03 S10, and 10.04 S10)

Several faculty members were in attendance to express their concerns that if Resolution 10.02 S09 passes, to abolish the use of minimum qualifications, it will create a shortage in qualified faculty and have a detrimental effect on many of the programs taught in the Career & Technical Education Division.

Monika Brannick stated that this issue was discussed at the last Statewide Academic session in the Fall and the issue remains in debate, though most faculty spoke against the change, recommending that the issue be forwarded to the Executive Committee to gather more information, delaying the vote at that time.

Lengthy discussion followed on the proposed resolutions and education versus experience. There was overall agreement that Palomar’s current Equivalency process,

which allows for local control and determines each faculty member's qualifications on a case-by-case basis, has worked extremely well, and there was support to continue with the current process.

Senators and Senate President Brannick agreed with the recommendation to support Resolution 10.03 S10. If that Resolution does not pass, Palomar's Faculty Senate will support Resolution 10.04 S10. There will be a "no" vote on Resolution(s) 10.02 S09, and 10.02.01 S10.

Policies & Procedures: Senators were provided with copies of the current Procedures:
AP 3050 Institutional Code of Ethics
AP 3430 Prohibition of Harassment
AP 3435 Discrimination and Harassment Investigations and Training

Senators discussed AP 3050, Institutional Code of Ethics. Monika Brannick noted proposed changes which would substantially shorten the document. She added that members of the Joint Council discussed this at length at their last meeting and recommended the change as a consensus proposal of their Council. Senators expressed their support for the change as well and asked that it be forwarded back to the Task Force.

Brannick asked Senators to review the remaining Procedures (AP 3430 and AP 3435) as they will be discussed at next week's meeting.

ADJOURNMENT: The meeting was adjourned at 3:27 p.m.

Respectfully submitted,

Barb Neault Kelber, Secretary