



Minutes of the
MEETING OF THE FACULTY SENATE
April 21, 2014

APPROVED

PRESENT: Sandra Andre, Melinda Carrillo, Molly Faulkner, Jenny Fererro, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Linda Morrow, Patrick O'Brien, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq, Rocco Versaci

ABSENT:

GUESTS: Michelle Barton, Marty Furch, Genesis Gilroy, Adrian Gonzales, Christina Moore

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Approval of Minutes:

Motion 1 MSC Towfiq, Morrow: Faculty Senate approval of the minutes of April 14, 2014, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: Greg Larson announced that beginning with next week's agenda, Reports will be moved to the top of the agenda. Over the past several weeks, Senators have not had an opportunity to provide or hear most of the reports due to other agenda items that have taken more time than anticipated. He reminded Senators that all reports are not to exceed two minutes each.

Greg Larson announced that the Governing Board has passed a Resolution in support of SB 850, a pilot program which would allow each community college to offer limited Bachelor's Degrees. He indicated that the Senate will be discussing this issue as it is an Academic & Professional Matter and lacks support at the local and state level.

Committee
Appointments:

Motion 2 MSC Laughlin, Faulkner: Faculty Senate confirmation of the following committee appointments:

Academic Standards & Practices Committee (14-16)

Tracy Fung/English as a Second Language

Nirmala Kashyap/Mathematics

Academic Technology Committee (14-16)

Arts, Business, Media, and Computer Science

Terrie Canon/Computer Science and Information Systems

Basic Skills Committee (14-17)

Counseling – Patrick OBrien/Counseling

DRC- Lori Waite/DRC

Reading-Melinda Carrillo/Reading Services

Full-Time Faculty representatives, preferably one from each division

Erin Feld/Reading Services/Languages and Literature

Nimoli Madan/English as a Second Language/Languages and Literature

One Part-time Faculty member at-large

Erica Duran/English/Languages and Literature

Campus Police Committee (14-16)

PJ DeMaris/Counseling

Committee on Service Learning (14-16)

Mathematics and the Natural and Health Sciences

Sean Figg/ Earth, Space, and Aviation Sciences

Curriculum Committee (14-17)

Arts, Media, Business & Computer Science

Lillian Payne/Graphic Communications

Languages and Literature

Mark Poupard/English as a Second Language

Mathematics and the Natural & Health Sciences

Hope Farquharson/Nursing Education

Mayra Hernandez/Mathematics

Social and Behavioral Sciences

James Fent/Alcohol and Other Drug Studies

Distinguished Faculty Award Committee (14-16)

Lorena Lomeli-Hixon/Counseling

Roger N. Morrissette/Psychology

Morgan Peterson/Administration of Justice

Equal Employment Opportunity Advisory Committee (14-16)

Abbie Corey/English

Byung Kang/Library Technology

Equivalency Committee (14-16)

Arts, Media, Business, and Computer Science

Gracie Fowler/Graphic Communications

Elections Committee (14-16)

Mark Clark/Mathematics

Facilities Review Committee (14-16)

Wayne Hooper/Public Safety/CTEE

Food Services Subcommittee (14-16)

Cindy Torgison/Mathematics

Instructional Planning Council (14-16)

Arts, Media, Business, and Computer Science

Mark Bealo/Graphic Communications

Library Services

Linda Morrow/Library Technology

Members of the subcommittee

Chantal Maher/World Languages

Joel Glassman/Business Education

International Education Advisory Committee (14-16)

One faculty member from ESL

Nimoli Madan/English as a Second Language

Learning Outcomes Council (14-16)

Languages and Literature

Melinda Carrillo/Reading Services

Matriculation and Transfer Committee (14-16)

English

Jennifer Backman/English

Faculty at-large (part-time)

Devon Smith/Sociology

Oversight Committee/Grant Funded Projects (14-16)

Wade Rollins/Graphic Communications

Perkins Planning and Advisory Committee (14-16)

Faculty member from CTE programs

Jay Miller/Trade & Industry

Anita Talone/Trade & Industry

One faculty member from an academic discipline

Ken Dodson/Graphic Communications

Personnel Standards & Practices Committee (14-16)

Richard Stegman/Computer Science & Information Systems

Julie Van Houten/Nursing Education

Kathleen Young/Psychology

Professional Development Advisory Board (14-16)

Languages and Literature

Martin Japtok/English

Student Services

Katie Morris/Counseling

Social and Behavioral Sciences
Kalyna Lesyna/Sociology

Professional Procedures Committee (14-16)
Erin Feld/Reading Services
Anita Talone/Trade & Industry

Registration Committee (14-16)
Cynthia Anfinson/Mathematics

Safety & Security Committee (14-16)
Marilee Nebelsick-Tagg/Nursing Education

Scholarship Committee (14-16)
Theresa Hogan Egkan/Counseling
Chuong Nguyen/Mathematics
Travis Ritt/History
Devon Smith/Sociology

Strategic Planning Council (14-16)
Teresa Laughlin-Economics/History/Political Science

Student Program Eligibility Appeals Committee (14-16)
One generalist counselor appointed by Faculty Senate
Sierra Lovelace/Counseling

Team Life Committee (14-16)
Michael Deal/ Life Sciences/MNH&S

Tenure & Evaluations Review Board (14-16)
Career, Technical and Extended Education
Sandra Andre/Design and Consumer Education

Languages and Literature
Melinda Carrillo/Reading Services

Mathematics & the Natural and Health Sciences
Susan Snow/Mathematics

Workforce and Community Development Advisory Group (14-16)
Susan Snow/Mathematics

The motion carried.

Motion 3

MSC McDonald, Morrow: Faculty Senate approval of the results of the ballot for the following committee appointments:

Disability Resource Center Advisory Committee (14-16)
Katie Morris/Counseling

NCHEA (14-16)
Philip DeBarros/Anthropology

Professional Development Advisory Board
(14-16) Arts, Media, Business, and Computer Science
Chris Sinnott/Performing Arts

The motion carried.

Service Award: Patrick O'Brien announced that this year's recipient of the Service Award is Barb Kelber.

Curriculum: The following Curriculum Committee items were distributed to Senate members electronically:

Palomar College Curriculum Actions
Wednesday, April 16, 2014

I. CONSENT CALENDAR

SECOND READING – ACTION

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curriculum changes, pending appropriate approvals, will be effective Fall 2014:

A. New Programs

1. Program Title: Phased Array Inspection

Discipline: Welding (WELD)

Award Type: A.S. Degree Major/Cert. Achievement

Total Units: 18 – 21

Percent Distance Education: 83% of major courses approved for Distance Education

Justification: We teach welding, the joining of metals. We would also like to teach the inspection of welds.

Jay Miller

2. Program Title: Administration of Justice

Discipline: Administration of Justice (AJ)

Award Type: AS-T Transfer Major

Total Units: 18

Percent Distance Education: 33% of major courses approved for Distance Education

Justification: The Associate in Science for Transfer in Administration of Justice is intended to provide a pathway to a Bachelor's degree in Criminal Justice or a related major at the California State University System.

Kevin Barrett

B. Program Changes

1. Program Title: Medical Office Specialist

Discipline: Business Education (BUS)

Award Type: A.S. Degree Major/Cert. Achievement

Total Units: 21 – 22

Percent Distance Education: 90% of major courses approved for Distance Education

Reflected discipline conversion from OIS to BUS for BUS 80, 82, 84, 86, 88 and 120, added BUS 166, updated total units from 23-24 to 21-22.

L. Jackie Martin

C. New Credit Courses

1. Course Number and Title: AIS 167A Elementary Cahuilla IIA

Discipline: American Indian Studies (AIS)

Prerequisites: AIS 166B

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities

Transfer Acceptability: UC, CSU (*proposed*)

Distance Learning Offering(s): Video Two Way, Online
Standalone Course (Proposed elective for American Indian Studies CA)
Justification: The first half of elementary Cahuilla already exists and the completion of this IIA course and its companion IIB will complete the elementary level.
Patricia A. Dixon

2. Course Number and Title: AIS 167B Elementary Cahuilla IIB
Discipline: American Indian Studies (AIS)
Prerequisites: AIS 167A
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU (*proposed*)
Distance Learning Offering(s): Video Two Way, Online
Standalone Course (Proposed elective for American Indian Studies CA)
Justification: To complete the cycle of learning Cahuilla from 166A through 167B.
Patricia A. Dixon

3. Course Number and Title: CSIT 125 Computer Information Systems
Discipline: Computer Science and Information Systems - Information Technology (CSIT)
Prerequisites: CSIT 105
Course Included in the following programs:
 A. Information Systems, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU (*proposed*)
Distance Learning Offering(s): Online
Justification: This will be in the IS TMC degree when it is developed and is already an accepted TMC course.
N. Rand Green

4. Course Number and Title: CSNT 124 Implementing a Microsoft Desktop Application Environment
Short Title: Microsoft Desktop App Environmt
Discipline: Computer Science and Information Systems - Networking (CSNT)
Prerequisites: CSNT 121
Course Included in the following programs:
 A. Computer Network Administration with Emphasis: Microsoft, A.S. Degree Major/Cert. Achievement
Transfer Acceptability: CSU (*proposed*)
Distance Learning Offering(s): Online
Justification: Updating Curriculum to meet industry standards and industry certification exams.
N. Rand Green

5. Course Number and Title: PHOT 145 Advanced Photojournalism
Discipline: Photography (PHOT)
Prerequisites: PHOT 140 / JOUR 140
Transfer Acceptability: CSU
Standalone Course (Proposed elective for Photography AA/CA)
Justification: Transfer course to give students advanced skills in web publishing of slideshows, DSLR video and multimedia production.
Donna Cosentino

6. Course Number and Title: PHOT 171 Landscape and Culture
Discipline: Photography (PHOT)
Prerequisites: PHOT 120
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
Transfer Acceptability: CSU
Standalone Course (Proposed elective for Photography AA/CA)
Justification: Transfer course to give students advanced photography skills in fine art and landscape photography.
Donna Cosentino

D. Credit Course Changes

1. Course Number and Title: ART 280 Glassblowing/Glassforming II
Discipline: Art (ART)
Prerequisites: ART 160

Course Included in the following programs:

A. Three-Dimensional Arts-Glass, A.A. Degree Major

Transfer Acceptability: CSU

Changed title, description, objectives, content, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.

Michael Hernandez

2. Course Number and Title: CHEM 115 General Chemistry

Discipline: Chemistry (CHEM)

Prerequisites: CHEM 110, and CHEM 110L,

Recommended Prep: Concurrent enrollment in CHEM 115L

Associate Degree General Education - B: Natural Sciences

CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B1: Physical Science

IGETC Area 5: Physical and Biological Sciences - 5A: Physical Science

Transfer Acceptability: UC, CSU

Updated description, content, textbooks and outside assignments.

Natarajan Geetha

3. Course Number and Title: COUN 120 Quest for Identity and Life Skills

Short Title: Quest for Identity/Life Skills

Discipline: Counseling (COUN)

Associate Degree General Education - E: Lifelong Learning and Self-Development

Associate Degree Multicultural Requirement - Yes

CSU GE Area E: Lifelong Learning and Self-Development - E: Lifelong Learning and Self- Development

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Telecourse, Online

Updated methods of instruction and required reading, added online.

Thomas V. Ventimiglia

4. Course Number and Title: CINE 125 / DBA 125 Beginning Film and Video Field Production

Short Title: Beg Film/Video Field Production

Discipline: Cinema (CINE) / Digital Broadcast Arts (DBA)

Recommended Prep: CINE 100, or DBA 100L

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Added CINE 100 and DBA 100L as recommended prep, updated description (removed "analog or"), updated textbooks, outside assignments and required writing.

Lisa Cecere

5. Course Number and Title: CINE 225 / DBA 225 Intermediate Film and Video Field Production

Short Title: Inter Film/Video Field Production

Discipline: Cinema (CINE) / Digital Broadcast Arts (DBA)

Prerequisites: CINE 125 / DBA 125

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Removed DBA 110 as prerequisite completion of or concurrent enrollment, updated content, textbooks, required reading, critical thinking, required writing and methods of assessment.

Lisa Cecere

6. Course Number and Title: DNCE 183 / AMS 183 / TA 183 / MUS 183 / ART 183 Internship in Arts Management

Discipline: Dance (DNCE) / American Studies (AMS) / Theatre Arts (TA) / Music (MUS) / Art (ART)

Transfer Acceptability: CSU

Standalone Course

Removed AMS/ART/DNCE/MUS/TA 182 as prerequisite, updated methods of instruction, textbooks, required reading, critical thinking and methods of assessment, changed SAM Priority code from 'B' to 'E.'

Patriceann J. Mead

7. Course Number and Title: MUS 176 Intermediate Guitar

Discipline: Music (MUS)

Prerequisites: MUS 175

Course Included in the following programs:

A. Basic Music Skills, Certificate of Proficiency

B. Music, A.A. Degree Major

Transfer Acceptability: UC, CSU

Decreased units from 2 to 0.5, removed lecture hours, added 2 hours lab, updated methods of instruction, content, textbooks critical thinking and required writing, removed repeatability.
Ellen Weller

8. Course Number and Title: ZOO 200 Anatomy

Discipline: Zoology (ZOO)

Recommended Prep: BIOL 100, or BIOL 101, and BIOL 101L, or BIOL 102, or BIOL 200, or BIOL 105

Course Included in the following programs:

A. AA-T Transfer Degree in Anthropology, AA-T Transfer Major

B. Kinesiology, AA-T Transfer Major

Associate Degree General Education - B: Natural Sciences

CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B2: Life Science

CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B3: Laboratory Activity

IGETC Area 5: Physical and Biological Sciences - 5B: Biological Science

IGETC Area 5: Physical and Biological Sciences - 5C: Laboratory Activity

Transfer Acceptability: UC, CSU

Updated objectives.

Elizabeth A. Pearson

9. Course Number and Title: ZOO 203 Physiology

Discipline: Zoology (ZOO)

Prerequisites: BIOL 102, or BIOL 200, and CHEM 104, or CHEM 100, or BIOL 100, and CHEM 104, or CHEM 100, or BIOL 105, and CHEM 104, or CHEM 100, or ZOO 200

Course Included in the following programs:

A. Kinesiology, AA-T Transfer Major

Associate Degree General Education - B: Natural Sciences

CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B2: Life Science

CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B3: Laboratory Activity

IGETC Area 5: Physical and Biological Sciences - 5B: Biological Science

IGETC Area 5: Physical and Biological Sciences - 5C: Laboratory Activity

Transfer Acceptability: UC, CSU

Updated prerequisite validations.

Elizabeth A. Pearson

C. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2014.

Catalog/Subject Number	Learning Offerings
AIS 167A	Video Two Way, Online
AIS 167B	Video Two Way, Online
CINE/DBA 125	Online
CINE/DBA 225	Online
COUN 120	Online
CSIT 125	Online
CSNT 124	Online

D. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2014.

Catalog Number	Type	Description	Proposal Type
AIS 167A	Prerequisite	AIS 166B	New
AIS 167B	Prerequisite	AIS 167A	New
ART 275	Prerequisite	ART 155	Change
CSIT 125	Prerequisite	CSIT 105	New
CSNT 124	Prerequisite	CSNT 121	New
PHOT 145	Prerequisite	PHOT/JOUR 140	New
PHOT 171	Prerequisite	PHOT 120	New
ART 280	Prerequisite	ART 160	Change
CHEM 115	Prerequisite	CHEM 110 and CHEM 110L	Change
	Recom. Prep.	Concurrent enrollment in CHEM 115L	
CINE /DBA 125	Recom. Prep.	CINE 100 or DBA 100L	Change
CINE/DBA 225	Prerequisite	CINE/DBA 125	Change
	Compl/Concurrent	DBA 110	
MUS 176	Prerequisite	MUS 175	Change
ZOO 200	Recom. Prep.	BIOL 100, or BIOL 101, and BIOL 101L,	

ZOO 203	Prerequisite	or BIOL 102, or BIOL 200, or BIOL 105 BIOL 102, or BIOL 200, and CHEM 104, or CHEM 100, or BIOL 100, and CHEM 104, or CHEM 100, or BIOL 105, and CHEM 104, or CHEM 100, or ZOO 200	Change Change
---------	--------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------

VIII. Action – Technical Updates

The following updates to programs and courses are necessary to reflect course changes that were approved by the Curriculum Committee and Faculty Senate. These updates will be entered into Curricunet by Instructional Services and reflected in the 2014-15 College Catalog.

Program Name	Technical Update
American Indians Studies CA	add under "Arts": AIS 146 American Indian Theatre, Dance and Music, 3 units
Music	MUS 176 change units from 2 to 0.5
Photography AA/CA	add under "Electives": PHOT 145 Advanced Photojournalism
Three-Dimensional Arts-Glass	add under "Electives": PHOT 171 Landscape and Culture ART 280 Glassblowing-Offhand/Glassforming II

INFORMATION

A. The **Computer Science and Information Systems (CSIS)** Department is changing its name to **Computer Science and Information Technology (CSIT)**. The following disciplines will change:

- Computer Science and Information Systems Technology – Computer Science
- Computer Science and Information Systems Technology – Information Technology
- Computer Science and Information Systems Technology – Networking
- Computer Science and Information Systems Technology – Web Technology

B. Course Outline Reviews

The following courses have completed the course outline review process between March 29, 2014 and April 11, 2014 and are effective Fall 2014.

BUS 125 Business English

C. 2013-2014 Curriculum Activity Summary

Proposal Type	Current Agenda	2013-2014 Cumulative
New Courses	6	59
Course Changes	9	170
Course Reactivations	0	2
Course Deactivations	0	36
Course Reviews (3/29/2014 – 4/11/2014)	1	50
New Programs 2 12		
Program Changes	1	39
Program Deactivations	0	19
Total Activity	19	387

Details of all program and course proposals may be viewed at www.curricunet.com/palomar

Select "track" and "check status" to view programs and courses. Select the Pencil icon in order to navigate through the various pages of the proposal. Reports include "COR," "PR" or "WR," Course Outline of Record or Program Report. "CC" displays proposed changes for the course outline of record or program.

These items will be brought back for Faculty Senate ratification at next week's meeting.

Rocco Versaci indicated that the Faculty Senate is the appropriate body to first discuss and make a recommendation about limiting part-time faculty representation on the Curriculum Committee to one per division, and the Faculty Senate recommendation would then be brought to the Curriculum Committee. This item will be placed on the agenda for Action at next week's meeting.

Title 5 HSI Steering
Committee:

Some weeks ago, Senate members were provided with copies of a revised Governance Structure Group Request form for the Basic Skills Committee/Title V HSI Steering Committee. O'Brien placed the document on the overhead and noted the proposed changes in the document.

Motion 4

MSC Faulkner, O'Brien: Faculty Senate approval of the revised Governance Structure of the Basic Skills Committee. The motion was postponed.

After some discussion on the membership structure, there was agreement that rather than having the Learning Outcomes Council Co-Chair included in the membership, another faculty member at-large should be added. There was also a recommendation to possibly include an additional part-time faculty member, as well as suggestions for changes in wording in other sections of the document. O'Brien indicated that he would share the Senate's discussion with the members of the committee and bring this item back next week.

Motion 5

MSC Laughlin, Faulkner: To postpone Motion 4. The motion carried.

Governance Structure
Change: Academic
Technology Committee:

Lillian Payn indicated that members of the Academic Technology Committee are proposing a change in the membership as follows:

Current membership: At least one but no more than three full-time faculty members representing each Division.

Proposed membership: At least one but no more than two full-time faculty members representing each Division.

The committee also asserted that they do not want to change the current membership that includes three adjuncts, as is currently approved.

Payn stated that the change is being proposed due to the committee being just too large. The committee approved this new structure at their April 10, meeting.

Motion 6

MSC McDonough, Martin: Faculty Senate acceptance of the change in the membership structure of the Academic Technology from three full-time faculty members representing each division, to two full-time faculty members representing each division. There will be no change to part-time faculty membership, which will remain at three at-large members. The motion carried.

Faculty Service Area
Form:

Greg Larson provided copies of the Faculty Service Area (FSA) form, which the Faculty Service Area committee created to revise or establish a new FSA. The form will be sent to department chairs soon. Brief discussion occurred, and some minor changes in wording were recommended. Larson noted that updated FSAs are to be in effect by the end of the calendar year, or the end of the fall semester.

Hiring Process and
Human Resources:

Senators viewed an email received from a faculty member regarding concerns with the hiring process and Human Resources, including issues with the online application process. It outlined several concerns with recent applications and irregularities in the process used to screen them. It noted that up to 65% of applications received are not forwarded to hiring committees because they are incomplete, and candidates whose applications were incomplete were sent a letter indicating that they had not been granted an interview, so they would not realize that their applications had not been forwarded to the hiring committees. Some hiring committees feel that Human Resources may be over-screening applications, and chairs and hiring committees are told that the information is confidential when they attempt to obtain information about candidates.

Motion 7

MSC Versaci, Laughlin: To move agenda item "Hiring Process and Human Resources" to Action. The motion carried.

Motion 8

MSC Versaci, Laughlin: That the Faculty Senate grant the chairs of faculty hiring committees the authority to access all files – complete or incomplete – of job applicants to their department, including information about which files were not forwarded and why. The motion carried.

Discussion followed on Human Resources and its role in assisting faculty in the hiring process rather than essentially taking over the process. The number of applications received versus the number forwarded to hiring committees is a concern to many, as some departments desire to have a broader application pool.

This item will remain on the agenda for further discussion and clarification of several issues, such as how to handle instances when the department chair wishes to forward an application on to the committee that Human Resources would deny for failure to follow a specific protocol. It was also recommended that there could be a clause written that states if a committee is not satisfied with the current applicant pool, it could review all of the applications submitted to broaden the choice of candidates.

2014 Title V
Competition:

Adrian Gonzales and Michelle Barton provided information about the 2014 Title V Competition Grant that Palomar is considering applying for by the May 9 deadline.

Funding and Grant Term

Up to \$20 million

32 Grants

5 years

Individual Grant: \$525,000; Cooperative \$650,000

Palomar's proposal would be to strengthen technology to guide our students. Additional information was provided on the concept of the grant, the challenges and considerations, staffing considerations, as well as the timeline for proposal development. A question and answer period followed, including the Senate's ongoing concerns with institutional costs at the conclusion of the grant. There was also discussion on the positive aspect of the district being able to overhaul the Student Services website and strengthen technology to guide students.

Although no final decision has been made on whether the district will apply for the grant and formal Faculty Senate support is not needed, Gonzales and Barton expressed their

goal of open communication and urged Senate members to contact them with their opinions/concerns.

LOC Timeline
Template:

Marty Furch distributed a SLO 3-Year SLO Assessment Schedule that featured a sample college discipline to demonstrate how every course in a discipline could be assessed during Program Review Cycles in 2014-15, 2015-16, and 2016-17. The assessment schedule is being provided to faculty and departments as a planning tool for assessing all courses in a program or discipline. It is designed to allow flexibility for assessment as deemed appropriate by faculty.

Academic Technology
Committee:

Lillian Payn provided the following written report of the Academic Technology Committee:

ATC Report to Senate – April 21, 2014

1. POET: 13 completed certificates this academic year to date.
2. POET: 65 validated instructors since we started validating January 12.
3. POET: 132 are currently enrolled. They have been reminded to finish the series.
4. ATC is moving forward with the Managed Hosting migration, and so far everyone who has begun to move courses to summer session has found it to be a smooth and seamless transition.

One-on-one assistance is also available by visiting the Academic Technology Resources Center. Fall shells will be opened 90 days before fall semester begins, as always.

ADJOURNMENT:

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Pam McDonough, Secretary