



Minutes of the  
MEETING OF THE FACULTY SENATE  
March 18, 2013

APPROVED

PRESENT: Richard Albistegui-Dubois, Glyn Bongolan, Melinda Carrillo, Haydn Davis, Ken Dodson, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Linda Morrow, Susan Snow, Perry Snyder, Diane Studinka, Fari Towfiq

ABSENT: Christina Moore, Patrick O'Brien, Lillian Payn

GUESTS: Michelle Barton, Richard Borden, Gary Sosa

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Bongolan, Snyder: Faculty Senate approval of the minutes of March 11, 2013, as presented. The motion carried.

Public Comments: Teresa Laughlin commented that at Tuesday's Governing Board meeting the Associated Student Government (ASG) for the first time ever officially censured a professor, and in doing so the ASG presented two different charges. Laughlin noted that the ASG recently developed a by-law to its constitution specifically granting itself powers to issue censures.

Senate members expressed concern with the lack of due process for the faculty member. Although the censure carries no formal consequences, the announcement was made at a public meeting and could place the faculty member's reputation into question.

There was agreement that because Academic and Professional Matters fall under the purview of the Senate, this issue should be placed on the agenda for Action at the next Faculty Senate meeting.

Announcements: There were no announcements.

Committee  
Appointments:

Motion 2 MSC Towfiq, Laughlin: Faculty Senate approval of the following committee appointments:

Curriculum Committee  
*(12-15) Social and Behavioral Sciences*  
Deborah S. W. Dozier/American Indian Studies

Facilities Review Committee

(12-14) Ken Swift/Design and Consumer Education

The motion carried.

Curriculum: Copies of the Curriculum items dated March 6, 2013, were provided last week.

Motion 3 MSC Laughlin, Towfiq: Faculty Senate ratification of the Curriculum Committee Meeting Action Items dated March 6, 2013. The motion carried.

Nomination of Part-Time Faculty Member For Scholarship to Spring Plenary:

At last week's meeting, Senate members expressed their support in bringing forward Perry Snyder's name for consideration of a scholarship that is being offered for a part-time faculty member to attend the Spring Plenary Session. Each academic senate may nominate one part-time faculty for consideration of the scholarship award, which will cover the cost of registration and a hotel stay for two nights. The recipient is chosen in a lottery-type format.

Motion 4 MSC Laughlin, Towfiq: The Faculty Senate of Palomar College supports part-time faculty member Perry Snyder for consideration of a scholarship to attend the Spring Plenary Session in April, 2013. The motion carried.

PFF Resolution Opposing Privatization of Education:

Over the past few weeks, there has been discussion on a Resolution supported by the Palomar Faculty Federation (PFF) that opposes the privatization of public education. Senators discussed passing a resolution that more clearly addresses the problems the PFF resolution was concerned about, such as the offering of courses that are developed through companies and then packaged and sold to colleges to offer for credit.

Barb Kelber distributed an updated draft copy of the Resolution, and Senators shared suggestions for amendments.

This item will be brought back on April 1 for further discussion and/or Action.

CCCECE:

Motion 5 MSC Studinka, Laughlin: **WHEREAS**, the State Academic Senate will vote to create (or not) a new discipline: Teacher Education; and

**WHEREAS**, the minimum qualifications to teach in this discipline were designed to specifically EXCLUDE a Master's Degree in Child Development or Early Childhood Education; and

**WHEREAS**, the current proposal, by excluding a Master's in ECE or Child Development, degrades the discipline of ECE since even with a valid teaching credential, individuals would not meet the minimum qualifications, but someone with a Master's in Physics, Psych, or History would; and

**WHEREAS**, ECE is a discipline that specifically addresses learning and teaching, while many others included in the list do not; and

**WHEREAS**, possession of content knowledge required for early childhood teacher preparation is not dependent on possession of a K-12 teaching credential. By requiring that individuals hold a K-12 teaching credential (OR the equivalent) in addition to the Master's Degree, this proposal generates confusion between the Master's and the Non-Master's Disciplines Lists. (Disciplines that have an experience requirement are on the Non-Master's List.); and

**WHEREAS**, discipline qualifications are usually written to be more inclusive not exclusive when options are given, thus a Master's Degree in ECE or Child Development must be included in the minimum qualifications in order to make this new discipline relevant; and

**WHEREAS**, Child Development is a discipline that is considered a behavioral science, and courses are taught that are developmental and theoretical, the discipline is not exclusively oriented to teacher training, and should be respected as an academic discipline as such;

**RESOLVED**, that the Faculty Senate supports the Child Development department in opposing the new Teacher Education discipline being proposed by the State Academic Senate.

The motion carried.

Additional Permission  
For Blackboard beyond  
the existing Instructor  
and Student Access:

Over the past few weeks, Senate members have been discussing the two access levels of Blackboard currently approved by the Instruction office: student level and instructor level. An issue has come up this semester regarding an interpreter who could not get into the Blackboard program to interpret for a student. Members of the Academic Technology and Information Services are asking that another category be created for interpreter access, and the Academic Technology Resource Center will work with faculty to designate those areas appropriate for that individual to assist the student.

Senators have also been discussing incidents at two institutions where Accreditation team members have enrolled (as faculty) in online classes for monitoring purposes. Although no such request has been made here, there is a possibility that members of the Accreditation team will request access to Blackboard and it is unclear what level of access may be requested. Academic Technology Resource Center Technicians indicate that truly "unlimited" access is not functionally possible. In addition to the concerns regarding access, there is also a widespread concern about the district denying the request and being sanctioned or placed on warning.

Members of the Academic Technology Committee have met and are recommending that there be two new levels of Blackboard access: Interpreter Access, and Visitor (Guest) Access (e.g., Accreditation visitors). Access for interpreters is a technical issue that can be quickly resolved with an official level of access. In the event that Accreditors request access to online courses, those instructors "opting in" for an Accreditation visit can request that PeopleSoft staff enroll the visitor through Visitors Access for a limited time

period during the visit, and Academic Technology Resource Center will limit access in compliance with FERPA guidelines. Members of the Academic Technology Committee (ATC) are bringing forward this recommendation and asking for the Senate's support.

Copies of the recommendation from the ATC were provided, discussion followed on the document, and some minor changes to the wording were recommended. This item will be brought back for Action at the April 1 meeting.

Tutoring Workgroup  
Relationship to  
Senate:

Greg Larson indicated that members of the Faculty Council have been discussing the work of the Tutoring Workgroup and are asking for the Faculty Senate's input on making it a Faculty Senate Committee. Gary Sosa added that the group has been meeting informally once per month for the last several years and working with Tutoring Coordinators to standardize the way tutors are hired and trained to maintain quality and to ensure that faculty and students are aware of tutoring services available to them.

Senators expressed their support for the formalization of a committee and agreed to bring this item back for Faculty Senate Action on April 1.

Distribution of  
Senate Assigned Time:

Greg Larson shared the Faculty Senate's customary Assigned Time distribution:  
80% Faculty Senate President  
20% Faculty Senate Vice President  
20% Faculty Senate Secretary  
20% Committee on Committee Chair

The total amount available to the Faculty Senate is currently 140%. While 80% of that amount is usually assigned to the Faculty Senate President, this year the president used only 60% because of the reassigned time he was also receiving as Curriculum Committee Co-Chair. Because of this particular situation, the Faculty Senate had an extra 20% this year which it shared with the Service Learning Coordinator, who received 20%. Because there will be a new Curriculum Co-Chair beginning next semester, another solution for assigned time for the Service Learning Coordinator is needed.

After brief discussion, Senate members agreed that the position should receive the 20% assigned time from the district rather than the Faculty Senate, and there was a recommendation that the matter be brought to the Vice President of Instruction by the current Service Learning Coordinator.

This item will be brought back for Action on April 1.

Policies & Procedures:

Barb Kelber indicated that she, Greg Larson, and Perry Snyder met with Berta Cuaron earlier in the day to discuss AP 4231, Grade Changes, and that there was agreement that changes are needed to clarify the time frame for possible changes or modifications to a student's record. In addition, there was agreement that the wording will need to be changed to clarify the following: "persons authorized to change grades (pursuant to District Policy) shall be designated by the Director of Enrollment Services." Ultimately that language needs to clearly state that the individual in that position is authorized to complete only the clerical task of changing the grade at the direction of the Director of Enrollment Services once the permission has been given by the faculty member. The Senate will seek clear language regarding the rare circumstances in which another faculty

member may be asked to substitute for the original instructor in the matter of a grade change. District policy currently refers to the Palomar College Student Grade Dispute Policy and Procedure, which can be found at the Faculty Senate's web page.

Kelber added that the Student Grade Dispute Policy and Procedure will be brought to the Senate for discussion soon.

Greg Larson stated that there have been a significant change to Course Repeatability (that is repeating a class for credit that the student has already passed): students can no longer repeat a course. A new board policy will be created to reflect these changes, and those in the Student Services area are working on the document, which will be brought to the Senate in early April.

Accreditation: Michelle Barton and Richard Borden shared the annual ACCJC 2013 Annual Accreditation Report with Senators. Borden placed the document on the overhead, and he and Barton outlined the standards Palomar was being asked to identify and the ways in which Palomar arrived at certain numbers. Senators made several comments about the document, and there were some minor suggestions made regarding some of the figures cited in the Student Achievement Data.

ADJOURNMENT: The meeting was adjourned at 3:34 p.m.

Respectfully submitted,

Pam McDonough, Secretary