



Minutes of the
MEETING OF THE FACULTY SENATE
March 11, 2013

APPROVED

PRESENT: Richard Albistegui-Dubois, Glyn Bongolan, Melinda Carrillo, Haydn Davis, Ken Dodson, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Christina Moore, Patrick O'Brien, Lillian Payn, Susan Snow, Perry Snyder, Fari Towfiq

ABSENT: Linda Morrow, Diane Studinka

GUESTS: P.J. DeMaris, Shannon Lienhart, Wendy Nelson, Elvia Nunez

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Towfiq, Laughlin: Faculty Senate approval of the minutes of March 4, 2013, as amended. The motion carried.

Public Comments: There were no public comments.

Announcements: Perry Snyder announced that the Statewide Academic Senate is offering a scholarship for a part-time faculty member to attend the Spring Plenary Session and asked for the Senate's support in bringing his name forward. The scholarship awarded to the selected part-time faculty member will cover the cost of registration and a hotel stay for two nights. Each academic senate may nominate one part-time faculty for consideration for the scholarship award. There was unanimous support for forwarding Snyder's name, and Greg Larson indicated that it would be brought back next week for Faculty Senate Action.

Committee Appointments:

Motion 2 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointments:

Selection Committee for the position of Assistant Superintendent/Vice President, Student Services

Four (4) Faculty members to include 2 from Student Services and 2 at-large

Student Services

P.J. DeMaris/Counseling

Theresa Hogan-Egkan/Counseling

At-Large

Steve White/Athletics

John Valdez/Multicultural Studies

The motion carried.

Curriculum: Copies of the following Curriculum items were provided electronically:

PALOMAR COLLEGE CURRICULUM COMMITTEE MEETING ACTION ITEMS

Wednesday, March 6, 2013

I. ACTION ITEMS

Details of all program and course proposals can be viewed at: <http://www.curricUNET.com/palomar>

- Select "track,"
- From the list of pending proposals, select the Check Status button for the program or course you wish to view.
- Select the Pencil icon in order to navigate through the various pages of the proposal, or
- Select the "COR" or "WR" icon to view the Course Outline of Record or Program Report, or
- Select the "CC" icon to view a report that displays proposed changes for the course outline of record or program
- Select the "CR" icon to view a report that displays ALL proposed changes for the course

To View Packages

- Select Packages under Create/Edit Proposals, select the Pencil icon to see individual proposals included in the Package. Various icons will be accessible for creating Reports or viewing the pages of each proposal.

II. CONSENT CALENDAR

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curricular changes, pending appropriate approvals, will be effective FALL 2013:

A. Credit Course/Program Packages

1. There are no Credit Course/Program Packages for this agenda.

B. Non-Credit Course/Program Packages

1. There are no Non-Credit Course/Program Packages for this agenda.

C. Non-Credit Course/Program Packages

1. There are no Non-Credit Course/Program Packages for this agenda.

D. New Programs

1. Program Title: Acting
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement
Total Units: 30
Michael A. Mufson

E. New Vocational Programs

1. Program Title: Journalism
Discipline: Journalism (JOUR)
Award Type: AS-T Transfer Major
Total Units: 18.00 - 19.00
Transfer Model Curriculum
Erin Hiro
2. Program Title: Theatre Arts
Discipline: Theatre Arts (TA)
Award Type: AA-T Transfer Major
Total Units: 18.00 - 20.00
Transfer Model Curriculum
Michael A. Mufson
3. Program Title: Nondestructive Testing
Discipline: Welding (WELD)
Award Type: A.S. Degree Major

Total Units: 23.00 - 28.00
Jay Miller

4. Program Title: Magnetic Particle Testing
Discipline: Welding (WELD)
Award Type: Certificate of Achievement
Total Units: 18 – 21
Jay Miller

5. Program Title: Penetrant Testing
Discipline: Welding (WELD)
Award Type: Certificate of Achievement
Total Units: 18 – 21
Jay Miller

F. Program Reactivations

1. There are no Program Reactivations for this agenda.

G. Program Changes

1. There are no Program Changes for this agenda.

H. Program Deactivations

1. There are no Program Deactivations for this agenda

I. Vocational Program Changes

1. Program Title: Early Childhood Administration
Discipline: Child Development (CHDV)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 40.00

Converted A.A. to A.S., updated catalog description, added CHDV 99 and CHDV 5201 reflected title changes to CHDV 105, CHDV 105C, CHDV 150, CHDV 185, removed CHDV 108, CHDV 110, CHDV 145, CHDV 152, CHDV 172, CHDV 200A, CHDV 200B, CHDV 200C from program requirements, added elective category containing CHDV 101, CHDV 103, CHDV 108, CHDV 110, CHDV/COMM 144, CHDV 145, CHDV 152A/CHDV 152B /CHDV 152C/CHDV 152D option, and CHDV 172, removed recommended electives, replaced CHDV 121 with CHDV with CHDV 195 in footnote, updated total units to 40.

Jenny Ferrero

2. Program Title: Early Inclusion Teacher
Discipline: Child Development (CHDV)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 40.00

Changed program title from “Early Intervention Teacher” to “Early Inclusion Teacher,” reflected conversion of A.A. degree to A.S. degree, updated catalog description, added CHDV 99, CHDV 152A/CHDV 152B option, CHDV 185, CHDV 201 and CHDV 204 to program requirements, removed CHDV 106 and CHDV 108 to program requirements, reflected title updates to CHDV 105 and CHDV 120, added 3 unit elective category , added CHDV 101, CHDV 102, CHDV 106, and CHDV 108 to elective category, reflected title change to CHDV 145, removed CHDV 200 and CHDV 200C from program, decreased total units from 43.5 to 40 units, replaced CHDV 200C and CHDV 200 with CHDV 204 in both program footnotes.

Jenny Ferrero

3. Program Title: Entertainment Technology
Discipline: Theatre Arts (TA)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 33.00

Added A.S. degree option, renamed Required Courses category Program Requirements, removed ENTT 100, ENTT/RTV 130, TA 197D and RTV/ENTT 294B from Program Requirements, added DBA 100, DBA/ENTT 103, TA/DNCE/ENTT 124, and TA 192A to Program Requirements, reflected removal of RTV and replacement with DBA to DBA/ENTT 103, reflected updated course title for ENTT/TA 107, reflected addition of MUS cross-listing to ENTT/TA/MUS 112, removed TA 297 and RTV 100 from elective category, reflected change from RTV to DBA for DBA 120, and DBA 230, reflected number change from RTV/ENTT 294B to DBA/ENTT 298C, added TA/ENTT/MUS 114, TA/ENTT 170, TA/ENTT 171, TA 192B, TA 192C, TA 192D, DBA/ENTT 298C to elective category, decreased required elective units from 11 to 10, updated total units to 33.

Chris Simmott

4. Program Title: Infant/Toddler Teacher

Discipline: Child Development (CHDV)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 40.00

Converted A.A. to A.S., updated catalog description, added CHDV 99, CHDV 142, CHDV 152B, CHDV 201, CHDV 203 to program requirements, removed CHDV 110, CHDV 145, CHDV 152, CHDV 200 from program requirements, reflected course title changes to CHDV 105, CHDV 152B in program requirements, decreased elective category requirement from 6 to 5.5 units, added CHDV 110, CHDV 125, CHDV 130, CHDV 135, CHDV 140, and CHDV 145 to elective category, removed CHDV 102, CHDV 142, CHDV 172 and CHDV 174 from elective category, decreased total units to from 43.50 to 40, added CHDV 105B and 203 to placement footnote, replaced CHDV 200 with CHDV 203 and reflected A.A. to A.S. conversion in "order of courses footnote."

Jenny Fererro

5. Item removed for Separate Approval.

6. Program Title: Preschool Teacher

Discipline: Child Development (CHDV)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 40.00

Converted A.A. to A.S., updated catalog description, added CHDV 99, CHDV 152, CHDV 152A, CHDV 200, CHDV 201, and CHDV 202 to program requirements, reflected course title changes to CHDV 101, CHDV 105 and CHDV 185 to program requirements, added CHDV 108, CHDV 110, CHDV 142 and CHDV/COMM 144 to elective category, replaced CHDV 200A and CHDV 200 with CHDV 202 in footers, updated elective language from "Choose 9 units from the following" to "Select 9 units."

Jenny Fererro

J. Vocational Program Deactivations

1. There are no Vocational Program Deactivations for this agenda.

K. Credit Courses – New

1. Course Number and Title: CHDV 99 Preparation for Child Development Majors

Short Title: Prep for Child Dev Majors

Discipline: Child Development (CHDV)

Course Included in the following programs:

- A. Assistant Teacher, Certificate of Proficiency
- B. Child and Family Services, A.S. Degree Major/Cert. Achievement 18 units/more
- C. Early Childhood Administration, A.S. Degree Major/Cert. Achievement 18 units/more
- D. Early Inclusion Teacher, A.S. Degree Major/Cert. Achievement 18 units/more
- E. Infant/Toddler Teacher, A.S. Degree Major/Cert. Achievement 18 units/more
- F. Preschool Teacher, A.S. Degree Major/Cert. Achievement 18 units/more
- G. School Age Assistant, Certificate of Proficiency

Increasing need to provide streamlined guidance for common issues and skills that exist throughout many CHDV courses. Course will increase student success.

Requires new course control number from Chancellor's Office.

Jenny Fererro

2. Course Number and Title: ENG 138 Advanced Literary Magazine: History & Production

Short Title: Adv Literary Magazine:Hist/Prd

Discipline: English (ENG)

Prerequisites: ENG 137

Transfer Acceptability: CSU

Proposed for English A.A. Degree Major

The current course, English 137, emphasizes basic aspects of literary magazine production. This course will provide advanced work in more specialized areas not covered in 137.

Requires new course control number from Chancellor's Office.

Rocco L. Versaci

L. Credit Courses – Change

1. Course Number and Title: DMT 201 Diesel Engine Rebuilding II

Discipline: Diesel Mechanics Technology (DMT)

Prerequisites: DMT 200

Course Included in the following programs:

- A. Diesel Technology, A.S. Degree Major/Cert. Achievement 18 units/more

Changed course number from DMT 62 to DMT 201, added DMT 200 as prerequisite, removed DMT 61 as recommended preparation, updated methods of instruction, textbook and transfer status to transferable. XB09 changed to include work based learning.

Sergio Hernandez

2. Course Number and Title: ECON 295 Directed Study in Economics

Discipline: Economics (ECON)

CSU GE Area D: Social Sciences - D2: Economics

Transfer Acceptability: UC, CSU

Removed lab hours, added 1, 2 and 3 variable hours of lecture, removed prerequisite, updated methods of instruction, added critical thinking, added methods of assessment, removed repeatability. No code changes.

Teresa L. Laughlin

3. Course Number and Title: JOUR 101 Multimedia Writing and Reporting

Short Title: Multimedia Writing/Reporting

Discipline: Journalism (JOUR)

Course Included in the following programs:

A. Journalism, A.S. Degree Major/Cert. Achievement

B. Journalism, AS-T Transfer Major

C. Public Relations, Certificate of Proficiency

D. University Studies-Emphasis in Media and Communication, AA Degree Major

E. Broadcast Journalism, Certificate of Proficiency

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Updated title, catalog description, objectives, added methods of instruction, updated outline, textbooks, assignments and methods of assessment. No code changes.

Erin Hiro

4. Course Number and Title: JOUR 105 Multimedia News Writing and Production

Short Title: Multimedia News Writing/Prod

Discipline: Journalism (JOUR)

Course Included in the following programs:

A. Journalism, A.S. Degree Major/Cert. Achievement 18 units/more

B. Journalism, AS-T Transfer Major

C. Public Relations, Certificate of Proficiency

D. University Studies-Emphasis in Media and Communication, A.S. Degree Major

E. Graphic Communications Emphasis in Electronic Publishing, A.A. Degree Major, Certificate of Achievement

F. Graphic Communications Emphasis in Production, A.A. Degree Major, Certificate of Achievement

G. Broadcast Journalism, Certificate of Proficiency

CSU GE Area D: Social Sciences - D6: History

Transfer Acceptability: CSU

Updated title, decreased lecture hours from 3 to 1.5, added 4.5 lab hours, removed JOUR 101 as prerequisite, removed JOUR 110L as corequisite, updated catalog description, added objectives and methods of instruction, updated outline, textbooks, assignments, and methods of assessment. No code changes.

Erin Hiro

5. Course Number and Title: JOUR 110L Multimedia Journalism Laboratory

Short Title: Multimedia Journalism Lab

Discipline: Journalism (JOUR)

Course Included in the following programs:

A. Journalism, A.S. Degree Major/Cert. Achievement 18 units/more

Transfer Acceptability: CSU

Updated title, deleted 2 unit value, deleted 6 hours of lab, updated catalog description, objectives, outline, textbook, and methods of assessment, removed repeatability. No code changes.

Requires new course control number from Chancellor's Office.

Erin Hiro

6. Course Number and Title: JOUR 205 Intermediate Multimedia News Writing and Production

Short Title: Adv Multimedia News Wrt/Prod

Discipline: Journalism (JOUR)

Course Included in the following programs:

A. Journalism, A.S. Degree Major/Cert. Achievement 18 units/more

B. Journalism, AS-T Transfer Major

C. Graphic Communications-Emphasis in Production, , A.A. Degree Major, Certificate of Achievement

Transfer Acceptability: CSU

Updated title, decreased lab hours from 3 to 1.5, added 4.5 lab hours, removed JOUR 105 as prerequisite, removed JOUR 110L as corequisite, updated catalog description, objectives, methods of instruction, outline, assignments and methods of assessment. No code changes.

Erin Hiro

7. Course Number and Title: JOUR 210 Advanced Multimedia News Production

Short Title: Adv Multimedia News Production

Discipline: Journalism (JOUR)

Course Included in the following programs:

A. Journalism, A.S. Degree Major/Cert. Achievement 18 units/more

B. Journalism, AS-T Transfer Major

Transfer Acceptability: CSU

Updated title, reduced lecture hours from 3 to 1.5, added 4.5 lab hours, removed JOUR 205 as prerequisite, removed JOUR 110L as corequisite, updated objectives, methods of instruction, outline, assignments and methods of assessment. No code changes.

Erin Hiro

8. Course Number and Title: JOUR 215 Advanced Multimedia News Editing

Short Title: Adv Multimedia News Editing

Discipline: Journalism (JOUR)

Course Included in the following programs:

A. Journalism, A.S. Degree Major/Cert. Achievement 18 units/more

B. Journalism, AS-T Transfer Major

Transfer Acceptability: CSU

Updated title, reduced lecture hours from 3 to 1.5, added 4.5 lab hours, removed JOUR 210 as prerequisite, removed JOUR 110L as corequisite, updated catalog description, objectives, methods of instruction, outline, assignments and methods of assessment. No code changes.

Erin Hiro

9. Course Number and Title: TA 115 Acting I

Discipline: Theatre Arts (TA)

Course Included in the following programs:

A. Acting, Certificate of Achievement

B. University Studies-Emphasis in Fine and Performing Arts, AA Degree Major

C. Technical Theatre, A.A. Degree Major or Certificate of Achievement

D. Theatre Arts, AA-T Transfer Major

E. Theatre Arts-Emphasis in Acting, A.A. Degree Major

Transfer Acceptability: UC, CSU

Updated title and textbook, removed repeatability. No code changes.

Michael A. Mufson

10. Course Number and Title: TA 150 Dramatic Literature & Script Analysis

Short Title: Dramatic Literature

Discipline: Theatre Arts (TA)

Course Included in the following programs:

A. Acting, Certificate of Achievement

B. Theatre Arts, AA-T Transfer Major

C. Theatre Arts, A.A. Degree Major

D. General Studies-Emphasis in Arts and Humanities, A.A. Degree major

E. University Studies-Emphasis in Fine and Performing Arts, A.A. Degree Major

F. Technical Theatre, A.A. Degree Major

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C1: Arts

IGETC Area 3: Arts and Humanities - 3A: Arts

Transfer Acceptability: UC, CSU

Updated title, catalog description, objectives and textbook. Removed distance education. No code changes.

Michael A. Mufson

11. Course Number and Title: WELD 183 Ultrasonic Phased Array Inspection Level I

Short Title: Ultrasonic Phased Array Insp

Discipline: Welding (WELD)

Course Included in the following programs:

A. Phased Array Inspection, A.A. Degree Major

Transfer Acceptability: CSU
Updated title and textbook, removed repeatability. No code changes.
Jay Miller

M. Credit Courses – Reactivations

1. There are no Credit Course Reactivations for this agenda.

N. Credit Courses - Deactivations

1. There are no new Credit Course Deactivations for this agenda.

O. Non Credit Course – New

1. There are no New Noncredit Courses for this agenda.

P. Non Credit Course - Change

1. There are no Non Credit Course Changes for this agenda.

Q. Non Credit Course - Deactivation

1. There are no new Non Credit Course Deactivations for this agenda.

R. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200- 55210, effective Fall 2013.

Catalog/Subject Number	Learning Offerings (s)
JOUR 101	Online
TA 150	Television, Online

**underline indicates new, strikethrough indicates deletion, plain text indicates no change*

S. Requisites and Advisories*

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2013.

Catalog Number	Type	Description	Proposal Type
ENG 138	Prerequisite	<u>ENG 137</u>	New
DMT 201	Prerequisite	<u>DMT 200</u>	Change
DMT 201	Recommended Prep.	DMT 61	Change
ECON 295	Prerequisite	Approval of project or research by department chairperson	Change
JOUR 105	Prerequisite	JOUR 101	Change
JOUR 105	Corequisite	JOUR 110L	Change
JOUR 205	Prerequisite	JOUR 105	Change
JOUR 205	Corequisite	JOUR 110L	Change
JOUR 210	Prerequisite	JOUR 205	Change
JOUR 210	Corequisite	JOUR 110L	Change
JOUR 215	Prerequisite	JOUR 210	Change
JOUR 215	Corequisite	JOUR 110L	Change

**underline indicates new, strikethrough indicates deletion, plain text indicates no change*

VII. RESUMPTION OF REGULAR AGENDA

A. Items Removed from the Consent Calendar

1. Program Title: Journalism Multimedia Journalism
Discipline: Journalism (JOUR)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 31
Converted A.A. to A.S. updated catalog description, added JOUR 101, 110L, 205, JOUR/PHOT 140, COMM 100, and 104, removed JOUR 205, 120, 110L, COMM 100, GCIP 149, ENG 100, POSC 102, PSYC 100 and SOC 100, reflected name changes to JOUR 105, 210, and 215, updated units. Removed PHOT/JOUR 140 and COMM 104 from recommended electives.
Wendy Nelson

B. Technical Corrections

1. The Assistant Teacher Certificate of Proficiency and the Child and Family Services A.S. Degree/Certificate of Achievement were approved at the February 20 Curriculum Committee meeting without the addition of CHDV 99. CHDV 99 should have been included in these programs.

2. The PHOTO 124 course description was changed as follows:
Introduces digital photographers to analog film and darkroom methods. Includes film camera mechanics and operations, chemistry, film development, darkroom principles and practices of elementary black and white film photography. Contemporary and historical photographic imagery will be viewed and discussed. Encourages the development of personal artistic expression and visual perception through various photographic assignments. The aesthetics of photography and the conceptualization of photographic imagery will also be addressed. Many types of film cameras will be acceptable for this class. A film camera is required and your instructor will describe appropriate cameras the first day of class.

3. **TA 114** was approved at the December 5 Curriculum Committee meeting as a 2 unit course. The department has requested that it be approved as a **1.5 to 2 unit** course with **minimum lab hours of 4.5 and maximum lab hours of 6**. This course is a part of the Entertainment Technology A.S. Degree Major/Certificate of Achievement, the Technical Theatre A.A. Degree Major/Certificate of Achievement and is proposed for the Theatre Arts A.A. Degree. These programs may be impacted.

C. Technical Updates

1. Conversion of A.A. Degrees to A.S. Degrees

D. Discussion

1. Prerequisites, Corequisites and Limitations on Enrollment/Content Review

§ 55003. Policies for Prerequisites, Corequisites and Advisories on Recommended Preparation. (a) *The governing board of a community college district may establish prerequisites, corequisites, and advisories on recommended preparation, but must do so in accordance with the provisions of this article. Nothing in this subchapter shall be construed to require a district to establish prerequisites, corequisites, or advisories on recommended preparation; provided however, that a prerequisite or corequisite shall be required if the course is to be offered for associate degree credit and the curriculum committee finds that the prerequisite or corequisite is necessary pursuant to sections 55002(a)(2)(D) or 55002(a)(2)(E). Unless otherwise specified in this section, the level of scrutiny required to establish prerequisites, corequisites, and advisories on recommended preparation shall be based on content review as defined in subdivision (c) of section 55000 or content review with statistical validation as defined in subdivision (f) of this section. Determinations about prerequisites and corequisites shall be made on a course-by-course or program-by-program basis.*

- 2. Presentation of Families in 2013-2014 Catalog
- 3. Differing Degrees of the Same name
- 4. Curriculum Planning and Technical Review
- 5. Other

E. Information

1. Student Success Taskforce

2. The following **courses** from previous agendas require a **new course control number from the Chancellor's Office**:

Course	Date Approved	Course	Date Approved	Course	Date Approved
ENGR 101	2/20/2013	CHDV 201	2/20/2013	JOUR 120	2/6/2013
ENGR 102	2/20/2013	CHDV 202	2/20/2013	TA 184	2/6/2013
ENGR 103	2/20/2013	CHDV 203	2/20/2013	WELD 136	2/6/2013
ENGR 104	2/20/2013	CHDV 204	2/20/2013	BIOL 102	12/5/2012
ENGR 110	2/20/2013	DBA 240B	2/6/2013	DMT 50	12/5/2012
ENGR 111	2/20/2013	DBA 294	2/6/2013	DMT 81	12/5/2012
ENGR 117	2/20/2013	DBA 298C	2/6/2013	READ 49	12/5/2012
ENGR 151	2/20/2013	DBA 298A	2/6/2013	ENTT 170	12/5/2012
ARCH 150	2/20/2013	CSBT 111	2/6/2013	MUS 112	11/7/2012
CHDV 152A	2/20/2013	DT 182	2/6/2013	ACCT 10110/17/2012	
CHDV 152B	2/20/2013	FASH 115	2/6/2013	DNCE 165	9/19/2012
CHDV 152C	2/20/2013	FASH 126	2/6/2013		
CHDV 152D	2/20/2013	JOUR 103	2/6/2013		

3. **Reminder** - March 20, 2013 Curriculum Committee Meeting – **3:30** pm to 5:00 pm, AA-140, immediately following IPC.

4. 2012-2013 Curriculum Activity Summary

	Current Agenda	2012-13 Cumulative
New Courses	2	29
Course Revisions	11	183
Course Reactivations	0	2
Course Deactivations	0	42
Course Reviews (2/14/2013– 3/1/2013)	0	23
New Programs	6	12
Program Revisions	6	41
Program Deactivations	0	4
Total Activity	25	336

These items will be brought back for Faculty Senate ratification at next week’s meeting.

**PFF Resolution
Opposing Privatization
Of Education:**

At last week’s meeting, Senate members discussed a Resolution supported by the Palomar Faculty Federation (PFF) that opposes the privatization of public education. Senators discussed passing a resolution that more clearly addresses the problems the PFF resolution was concerned about, such as the offering of courses that are developed through companies and then packaged and sold to colleges to offer for credit. Barb Kelber shared a draft copy of a new Resolution, and Senators discussed the document at length, offering preliminary amendments to the wording. Kelber also asked Senate members to forward to her any further recommended changes prior to next week’s meeting.

This item will be brought back next week for further discussion and/or Action.

CCCECE:

This item is being postponed until next week’s meeting.

**Additional Permission
For Blackboard Beyond
the Existing Instructor
and Student Access:**

Lillian Payn reminded Senate members of the two access levels of Blackboard currently approved by the Instruction office: student level and instructor level. An issue has come up this semester regarding an interpreter who could not get into the Blackboard program to interpret for a student. Members of Academic Technology and Information Services are asking that another category be created for interpreter access, and the Academic Technology Resource Center will work with faculty to designate those areas appropriate for that individual to assist the student.

Payn also referred to discussion at the March 4 meeting, during which Senators were informed of incidents at two institutions where Accreditation team members have enrolled (as faculty) in online classes for monitoring purposes. Although no such request has been made here, there is a possibility that members of the Accreditation team will request unlimited access to Blackboard both at the student and instructor levels. Academic Technology Resource Center Technicians indicate that unlimited access is not functionally possible due to all of the class information in the system and the amount of time it would take for all of that data to be downloaded. Payne noted that in addition to the challenges of obtaining the data, there is a widespread concern about denying the request and being sanctioned or placed on warning.

Discussion followed on these two separate issues, and there was agreement that there is a need for further research on creating access for interpreters. Relating to access by members of the Accreditation team, it was noted that faculty members are legally obligated to follow the Family Educational Rights and Privacy Act (FERPA) guidelines,

and any and all access must have the express permission of the faculty member. When Accreditation Team members are on campus, an established procedure could be utilized that would ask instructors if they wish to “opt in” to participate, meaning that they would be giving permission for accreditation visitors to view their classes for a specified period of time. It was noted that at its March 4 meeting the Faculty Senate passed a resolution stating that faculty must give permission before a visitor enters any class, including an on-line class, with the exception of visitations connected to contractual evaluations.

This item will be brought back for further discussion at next week’s meeting.

Accreditation:

Senate members were provided with an electronic copy of the Accrediting Commission for Community and Junior Colleges (ACCJC) document provided to assist with the completion of the ACCJC 2013 Annual report. Wendy Nelson provided information on this at last week’s meeting, and there was lengthy discussion on two new pieces of information being asked for in the report:

Percent of all college programs with SLO assessment results available to prospective students, and URL(s) from the college website where prospective students can find SLO assessment results for programs.

The Institutional Evaluation workshop is scheduled for March 15, 2013, at Irvine Valley College, and attendees include individuals with expertise in each standard and representatives of constituent groups.

Nelson added that the Proficiency Report is also due on March 15, 2013. She announced that Palomar’s courses are at 96% with Student Learning Outcomes and at 94% with Ongoing Outcomes. She added that we are currently at 98% of programs with Student Learning Outcomes and 94% with ongoing assessments.

Discussion will continue on this item at next week’s meeting.

Policies & Procedures:

Barb Kelber reported that members of the Policies and Procedures Committee are currently working with Vice President Cuaron on the policy relating to Grade Changes, and with Sherry Titus on the policy relating to Student Rights and Grievances.

Members of the Policies & Procedures Task Force are scheduled to meet again on April 5, and April 26, and are expected to discuss the draft of the Recruitment and Hiring Policy.

Relationship of LOC
to the Faculty Senate:

Greg Larson opened discussion on the overlapping relationship of the Faculty Senate to Accreditation and Student Learning Outcomes and asked for input from Senators on making the Learning Outcomes Council (LOC) more closely related to the Senate, particularly due to its close relationship with Curriculum programs. Senators discussed the possibility of making the LOC a Senate committee with a similar ratification process to that of the Faculty Senate/Curriculum Committee. Brief discussion followed on the current reporting relationship of LOC to the Faculty Senate and the question of whether or not it would be appropriate for the LOC Coordinator to be a Senator.

This item will remain on the agenda for additional discussion at next week’s meeting.

Position Statement
Regarding MOOCS:

Lillian Payn reported that members of the Academic Technology will meet on Thursday, March 14, and will discuss Massive Open Online Courses (MOOCS).

Article 17,
Evaluations:

Barb Kelber distributed copies of the final draft of Article 17, Student Ratings of Instructor. She noted that it is in its 9th draft form and will now be forwarded to the PFF and district for negotiations. She noted the most recent changes previously discussed by Senate members.

Kelber noted her thanks to the members of the Negotiations Advisory Council, ASG, and Senate for their input on the document.

Kelber stated that members of the Tenure & Evaluations Review Board (TERB) are now considering revisions to all faculty forms for the Review Report. Currently, there are four categories: High Professional Performance, Standard Professional Performance, Substandard Professional Performance, and Unsatisfactory Professional Performance. TERB will be bringing forward a recommendation to change "Substandard" to "Needs Improvement." Currently, if a probationary faculty member receives a "Substandard" in any category or in any element of their evaluation, that "Substandard" triggers a Remediation Plan. TERB may recommend that a "Needs Improvement" in any element trigger an "Improvement" Plan, which will allow for an improved process for both faculty and TERB.

Changes to Academic
Calendar:

Greg Larson stated that a task force has been appointed to develop the Academic Calendar beyond the 2013-14 school year.

Changes to College
Mission Statement:

Copies of the summary of the Strategic Planning Council (SPC) discussion on the college's Mission Statement were distributed. Greg Larson indicated that members of SPC discussed this issue at their meeting last week and are proposing an updated version.

CURRENT MISSION

Our mission is to provide an engaging teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals. As a comprehensive college, we support and encourage students who are pursuing transfer-readiness, general education, basic skills, career and technical training, aesthetic and cultural enrichment, and lifelong education. We are committed to promoting the learning outcomes necessary for our students to contribute as individuals and global citizens living responsibly, effectively, and creatively in an interdependent and changing world.

REVISED MISSION – IDEA #1

Our mission is to provide effective academic programs and support services to students pursuing transfer readiness, basic skills, career and technical training, and aesthetic, cultural, and intellectual enrichment. Our diverse student body comes to the college with various experiences, needs, abilities, and goals. We are committed to promoting all students' achievement of the learning outcomes necessary to contribute as individuals and global citizens living responsibly, purposefully, and creatively in an interdependent and changing world.

Senators discussed the proposed revision, expressing concern that there was no mention of teachers and students in the statement, in contrast to the current mission statement.

ADJOURNMENT:

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Pam McDonough, Secretary