



Minutes of the
MEETING OF THE FACULTY SENATE
February 13, 2012

APPROVED

PRESENT: Bruce Bishop, Monika Brannick, Melinda Carrillo, Haydn Davis, Jenny Fererro, Katy French, Lori Graham, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin-Klement, Christina Moore, Linda Morrow, Pam McDonough, Patrick O'Brien, Wendy Nelson, Lillian Payn, Perry Snyder, Diane Studinka, Fari Towfiq

ABSENT:

GUESTS:

CALL TO ORDER: The meeting was called to order by the President, Monika Brannick, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Snyder, Morrow: Faculty Senate approval of the minutes of February 6, 2012, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: Haydn Davis announced that in line with the Occupy Wall Street movement, an "Income and Equality" event will be held on Tuesday, February 28, from 2:00 – 4:00 p.m. in room MD-157. More information on this will be distributed campus-wide soon.

Committee
Appointments:

Motion 2 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointment:

International Education Advisory Committee
(10-12) ESL (at-large)
Veronica Aguilera/EOP&S

The motion carried.

Curriculum: Senators were provided with copies of the Curriculum items dated February 1, 2012, last week.

Motion 3 Larson, Morrow: Faculty Senate ratification of the Curriculum Committee items dated February 1, 2012. The motion carried.

Greg Larson indicated that the Curriculum Committee would be meeting on Wednesday, February 15, at 2:30 p.m. rather than 3:00 p.m. so those interested in attending the All College Forum at 3:00 p.m. can do so.

GE/ILO Assessment
Plans Resolution:

Monika Brannick indicated that the formal resolution discussed at last week's Senate meeting on the GE/ILO Assessment Plans is not completed yet and will be brought back on February 27.

Brannick did share the ACCJC Report of Institutional Actions from the January 10-12, 2012, Commission Meeting. The data showed the following updated information on the Accreditation status for several learning institutions:

**ACCJC REPORT OF INSTITUTIONAL ACTIONS FROM THE JANUARY 10-12, 2012
COMMISSION MEETING**

At its meeting, January 10-12, 2012, the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, took the following institutional actions:

Reaffirmed Accreditation on the Basis of a Comprehensive Evaluation

DeAnza College
Foothill College
Lake Tahoe Community College
Mt. San Jacinto College

Placed on Warning on the Basis of a Comprehensive Education

Columbia College
Fresno City College
Reedley College
Solano Community College

Placed on Probation on the Basis of a Comprehensive Evaluation

Modesto Junior College
Shasta College

Placed on Show Cause on the Basis of a Comprehensive Evaluation

College of the Redwoods

Initial Candidacy Deferred

Willow International Center

Eligibility Denied

Community Christian College

Placed on Show Cause on the Basis of a Follow-Up Report with Visit

Cuesta College

Placed on Probation on the Basis of a Follow-Up Report with Visit

Moorpark College

Removed from Warning and Placed on Probation on the Basis of a Follow-Up Report with Visit

Oxnard College
Ventura College

Continued on Probation on the Basis of a Follow-Up Report with Visit

Northern Marianas College
San Jose City College

Placed on Warning on the Basis of a Follow-Up Report with Visit

College of Marin

Continued on Warning on the Basis of a Follow-Up Report with Visit

Evergreen Valley College
San Diego Miramar College

Removed from Warning and Reaffirmed Accreditation on the Basis of a Follow-Up Report with Visit

Irvine Valley College
Saddleback College
Taft College

The Commission required institutions to resubmit the following reports:

Resubmit Focused Midterm Report

Diablo Valley College

Resubmit Midterm Report

American Samoa Community College

The Commission received the following reports:

Focused Midterm Report

Contra Costa College
Los Medanos College

Midterm Report

College of the Canyons
Crafton Hills College
El Camino College
Long Beach City College
Rio Hondo College
San Bernardino Valley College
Santa Ana College
Santiago Canyon College

Follow-Up Report

Citrus College
Monterey Peninsula College
San Joaquin Valley College
Sierra College

Special Report on Fiscal Condition

Palo Verde College

Special Report

MiraCosta College

Closure Report

National Polytechnic College of Science

Actions taken by the Substantive Change Committee between June 2011 and January 2012 to Approve the Following:

American Samoa: to offer a Bachelor of Arts in Education/400 level courses.

Antelope Valley College: for 1. The expanded Antelope Valley College Center in Palmdale, CA, and 2. Eight certificates and twelve associate degrees offered at 50% or more via a mode of distance education or electronic delivery.

Bakersfield College: offering 75 associate degrees and 16 certificate programs at 50% or more via a mode of distance education or electronic delivery.

Canada College: to offer the "San Mateo Program" at Tianhua College, Shanghai, China

Cerro Coso Community College: to offer 27 associate degrees and 22 certificate programs at 50% or more via a mode of distance education or electronic delivery.

Citrus College: for the Public Works Program at worksite locations.

College of the Marshall Islands: for the Carpentry Program at the new Arrak Facility which underwent a site visit in March 2011 as requested by the Committee at its November 2010 meeting.

College of the Sequoias: for a new Physical Therapy Assistant Associate degree program.

College of the Sequoias: for 16 associate degrees and seven certificate programs to be offered at 50% or more via a mode of distance education or electronic delivery.

Columbia College: to offer 19 associate degrees and seven certificate programs at 50% or more via distance education or electronic delivery.

Cypress College: for 14 new programs, four of which consist of 50% or more new courses.

Diablo Valley College: to offer 24 associate degrees and 49 certificates at 50% or more via a mode of distance education or electronic delivery.

East Los Angeles College: to offer three associate degrees and seven certificates at 50% or more via a mode of distance education or electronic delivery.

Feather River College: to offer an Associate of Arts degree program at 50% or more via correspondence education to incarcerated students.

Golden West College: to offer seven associate degrees and 16 certificate programs at 50% or more via distance education or electronic delivery.

Hale College: to offer programs at Kaneohe Marine Corps Base in Kaneohe, HI.

Kapi'olani Community College: to offer four associate degrees and seven certificates at 50% or more via a mode of distance education or electronic delivery.

Mendocino College: to offer 24 associate degrees and seven certificates 50% or more at the Lake Center.

Mission College: to offer 20 associate degrees and 38 certificate programs at 50% or more via a mode of distance education or electronic delivery.

Moreno Valley College: to proposals approved 1. To offer two certificate programs at 50% or more via a mode of distance education or electronic delivery, and 2. To change the location of the dental programs from an off-site location to the main campus.

MTI College: to add a new Associate of Applied Science in Salon Management degree.

Ohlone Community College: to add 12 associate degrees and 16 certificate programs at 50% or more via distance education or electronic delivery.

Orange Coast College: to offer nine associate degrees and six certificate programs at 50% or more via a mode of distance education or electronic delivery. The Committee acted to approve the proposal.

Porterville College: to offer 18 associate degrees and five certificate programs at 50% or more via a mode of distance education or electronic delivery.

Sacramento City College: for a change in location of the SCC Davis Educational Center to a new location in the "West Village" development on the UC Davis Campus.

San Diego City College: to offer the Black Studies Program at 50% more via a mode of distance education or electronic delivery.

San Joaquin Valley College: for the migration of three programs currently offered as degrees to different locations to be offered as certificates.

San Joaquin Valley College: for a new location called the Akers Campus.

Solano Community College: to offer 22 associate degrees and five certificate programs at 50% or more via a mode of distance education or electronic delivery.

Taft College: to offer 18 associate degrees and 11 certificate programs at 50% or more via a mode of distance education or electronic delivery.

Victor Valley College: for an Associate of Science in Aeronautical and Aviation Technology, a certificate in Aviation Airframe Mechanics and a certificate in Aviation Powerplant Mechanics.

West Los Angeles College: for eight associate degrees, 19 certificate programs and six skills certificates to be offered at 50% or more via a mode of distance education or electronic delivery.

Katy French added that she met with Michelle Barton to follow-up on the Senate's discussion at last week's meeting regarding privacy and access issues for faculty and students involved with the GE/ILO Assessment Project. Barton will look into that issue, and is also considering the best way to move forward in the process. More information will be forthcoming from Barton in the near future.

French also shared two recommendations made to Mt. San Jacinto College as part of their re-affirmation process: *Complete all SLOs for all courses and programs, document improvements and distribute to constituents. Identify and address gaps in student outcomes by disaggregating the data by demographics, modality of instruction, time of day, and location.* French reminded the Senate that the Learning Outcomes Council intends to analyze the Spring 2012 GE assessment results based on specific variables, for example, units completed, age, gender, etc. This spring, Learning Outcomes Council will prepare a list of possible variables to use for analysis and will send the list forward to Senate for approval.

Brief discussion followed.

Faculty Senate Student
Success Task Force:

Members of the Faculty Senate Student Success Task Force will begin meeting after today's meeting. Monika Brannick invited Senators to a Webinar on Tuesday, February 14, from 12:00 – 1:00 p.m. in SU-30. Faculty will be given an opportunity to review and discuss the Student Success Task Force recommendations and the draft bill language.

Brannick shared the following list from the Academic Senate's Executive Committee who ranked recommendations:

1. (2.2) Incoming students to participate in Matriculation
2. (3.4) Requires students to begin remediation in their first year
3. (2.4) Requires students who need it to participate in a support resource
4. (6.1) Professional Development
5. (2.1) Common Assessment (Statewide)

Patrick O'Brien shared information on ongoing discussions regarding proposed bill language which includes possible changes in the language to remove "counseling" from the proposed Education Code, and replace it with "education planning services." It is expected, that Counselors would still work with those students who are underserved or need the most guidance. In reference to educational planning, selecting GE classes, or major prep, those tasks may fall under the purview of an advisor.

Senators discussed the impact on students and counselors. It was noted that this is still proposed language and no decisions will be made until input has been received from all areas.

Brannick also reminded Senators of the upcoming Student Success Task Force Recommendation Forums being held on Tuesday, February 14, and Thursday, February 16.

Accreditation:

Monika Brannick stated that the most recent copy of the Accreditation Report is available for review in the Senate office.

The Fall 2011 ACCJC Newsletter, which talks about the SLO Development and Assessment Summary, is also available in the Senate office. It lists those colleges that have courses with more than 80% defined SLOs, as well as the number of colleges with more than 80% assessed SLOs. It is generally believed that 80% is the number required to be at the proficiency level.

Policies & Procedures: Monika Brannick indicated that she will invite Vice President of Human Resources John Tortarolo to attend the February 27 Senate meeting to discuss the Hiring Policy. Several weeks ago Senators discussed one of their recommendations in the policy that ultimately was not supported by the Administration.

Brannick also shared another minor change in AP 4045, Tutorial Service Programs, which was brought forward last week. This item will be sent on to the Policies & Procedures Task Force.

Learning Outcomes Council:

Katy French shared the link for students from the Learning Outcomes Council on the district's main page: www.palomar.edu/SLO. The link will soon be available on the home page. It contains information that will help students and the public understand the learning outcome process.

President Deegan:

Monika Brannick reported that she and Fari Towfiq attended their bi-monthly meeting with President Deegan last week. Discussion focused on the budget and the Forum to be hosted by President Deegan on Wednesday, February 16, at 3:00 p.m. in the Governing Board room.

Palomar Faculty Federation:

Members of the Palomar Faculty Federation are discussing ways to increase faculty participation in the many activities of the union.

Instructional Planning Council:

Linda Morrow reported that members of the Instructional Planning Council are currently working on Staffing Requests with four priorities in mind: Safety, Accreditation, Direct Classroom Support, and Department Support.

Faculty Service Area Committee:

Lori Graham stated that members of the Faculty Service Area Committee are working on a Power Point presentation to department chairs and for Professional Development.

Governing Board:

The next meeting of the Governing Board will be held on February 14.

Strategic Planning Council:

Monika Brannick indicated that members of the Strategic Planning Council heard a report from Michelle Barton and Michael Large on the Community College Survey of Engagement of Students (CCSES).

Brannick added that she would be inviting Large to an upcoming Senate meeting to share the report.

Student Services
Planning Council:

Diane Studinka reported that the Student Services Planning Council discussed the Student Success Task Force information, as well as the new Staffing Plan. She added that new parking permit machines will be added to several areas on campus.

Academic Technology
Committee:

Lillian Payn provided the following report for the Academic Technology Committee:

- Two instructors (part-timers) have completed the entire POET series, which was launched on January 12. Over 30 faculty are currently enrolled.
- There is now a direct URL to POET with its own webpage: www.palomar.edu/POET
- Payn gave a presentation at the February 10 Chairs & Directors meeting to clarify issues with validation and the POET series.
- Update on Blackboard:
 - 2,544 Courses offered in the Spring. Of those, 1,205 are available in Blackboard (47.3%).
 - 27,178 students currently enrolled, with 18,186 are active in Blackboard (68.9%)
 - 74,876 total enrollments in Blackboard. Average time on site is 10 minutes 37 seconds.

Human Resources
Planning Council:

Christina Moore reported that members of the Human Resources Planning Council met last week. The group discussed the Hiring Process and approved the Academic Calendar. Moore added that the re-write of the Equal Opportunity Policy has been suspended due to lack of funding.

Tenure & Evaluations
Review Board:

Barb Kelber reported that the "Pop-Up Kit" for Online Evaluations has more than doubled the highest rate to 54%. The goal is to keep increasing those numbers to as close as the face-to-face participation rate as possible.

Kelber added that she would be bringing some revised forms for Fulltime Counselors and Librarians to the next meeting for information.

ADJOURNMENT:

The meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Melinda Carrillo, Secretary