

Minutes of the  
MEETING OF THE FACULTY SENATE  
January 26, 2009

APPROVED

- PRESENT: Monika Brannick, Valerie Chau, Katy French, Marty Furch, Brent Gowen, Richard Hishmeh, Stan Levy, Jackie Martin-Klement, Linda Morrow, Sue Norton, Patrick O'Brien, Kathleen Sheahan, Diane Studinka, Judy Wilson
- ABSENT: Bruce Bishop, Ralph Ferges, Lawrence Hahn, Fari Towfiq
- GUESTS: Claudia Duran, Fergal O'Doherty, Perry Snyder
- CALL TO ORDER: The meeting was called to order by the president, Monika Brannick, at 2:00 p.m., in Room SU-30.
- Approval of Minutes:
- Motion 1 MSC Gowen, Levy: Faculty Senate approval of the minutes of December 8, 2008, as amended. The motion carried.
- Public Comments: None
- Announcements: Monika Brannick announced that faculty who are experiencing issues with excessive noise due to the construction on campus should contact the Instruction office to make arrangements for the possible relocation of their classes.
- Motion 2 MSC Gowen, Levy: To suspend the agenda to discuss agenda item K, under Reports: Learning Outcomes Council/Basic Skills. The motion carried.
- Learning Outcomes Council/Basic Skills: Fergal O'Doherty updated Senate members on the progress of the Teaching/Learning Center at the Escondido Center. Construction will begin in February with a targeted completion date in the first week in May. The working group continues to meet each Thursday and is currently working on the creation of a Tutoring Committee. The committee will consider all of the resources of the Tutoring Centers at Palomar in an attempt to create a standardized method for training tutors, as well as standardized compensation rates. Currently, tutors who work at the various labs on campus receive different levels of compensation. Senators briefly discussed the proposed membership of the committee.
- A question and answer period followed. O'Doherty noted that Martin Japtok, the current Professional Development Coordinator, continues to schedule Learning Communities Workshops for faculty members teaching at the Escondido Center, and he will be scheduling workshops here at the San Marcos campus in the fall semester.
- Motion 3 MSC Gowen, O'Brien: To resume the agenda. The motion carried.
- Committee Appointments:
- Motion 4 MSC O'Brien, Gowen: Faculty Senate approval of the following committee appointments:

Academic Technology

(08-10) Career, Technical, and Extended Education

*Lori Graham – Family and Consumer Science*

Curriculum Committee

(07-09) Mathematics and the Natural & Health Sciences

*Justine Cunningham – Life Sciences*

Sabbatical Leave Committee

(08-11) Arts, Media, Business and Computing Systems

*Pat Hahn – Communications*

(07-10) Mathematics and the Natural & Health Sciences

*Denise Rudy – Dental Assisting*

Safety and Security Committee

(08-10) *Cynthia Torgison – Math*

Student Equity Committee

(07-09) Teaching Faculty Member

*Leanne Maunu – English*

The motion carried.

Motion 5

MSC O'Brien, Gowen: Faculty senate approval of the following committee appointments:

Basic Skills Committee

(08-10) Michael Arguello – Economics, History, Political Science, and Behavioral Sciences.

(08-11) Gabriel Sanchez - Counseling

The motion carried.

Motion 6

MSC O'Brien, Gowen: Faculty Senate approval of the ballot for the following committee appointment:

Interim Director, Communications, Marketing, and Public Affairs Selection Committee

Marlene Forney - Library

The motion carried.

Curriculum:

Faculty Senators were provided copies of Curriculum items at the December 8, 2008, meeting.

Motion 7

MSC Chau, Morrow: Faculty Senate ratification of the Curriculum items dated December 3, 2008. The motion carried.

Academic Standards &  
Practices Committee:

This item will be discussed at the February 2, 2009, Faculty Senate meeting, due to Bruce Bishop's absence.

- Emeritus Status:** Senators discussed granting Emeritus status to retired faculty member, Joseph H. Hydock.
- Motion 8** MSC Levy, Chau: The Faculty Senate grants Emeritus status to retired faculty member Joseph H. Hydock, a faculty member in the Earth Sciences department from 1960 – 1988. The motion carried.
- Policies & Procedures Task Force:** Brent Gowen indicated that the workgroup of the Policies & Procedures Task Force will bring several items from Chapter 4, Instruction, to the Senate in a few weeks.
- Cultural Change Statement:** Monika Brannick stated that a rough draft has been created of a document emphasizing the Senate's dedication to encouraging and promoting cultural diversity at Palomar. It will be distributed for review and/or approval at next week's meeting.
- Brannick noted that a group has been formed to discuss ways of bringing positive cultural changes to Palomar's campus. The first meeting is scheduled for Wednesday, February 4, at 3:00 p.m. in SU-30. All are invited to attend.
- Bill Bedford Memorial:** Senators acknowledged the recent passing of former Senator and Emeritus faculty member, Bill Bedford. They acknowledged his many contributions to Palomar College, including his strong influence in the creation of a Faculty Senate here at Palomar. Perry Snyder noted that members of the Physics & Engineering Department are currently putting together memorial material, including a tribute plaque, which will be displayed in the new Science building.
- A formal memorial will be held on February 7 at 3:00 p.m. at Palomar Unitarian University Fellowship in Vista.
- Various ways to honor Senator Bedford were suggested, including an informal memorial service on campus, and Monika Brannick indicated that this item will be brought forward for action at next week's meeting.
- ASG:** Senate members welcomed back ASG representative Claudia Duran.
- Claudia Duran provided the following ASG report:
- The ASG held their first meeting of the semester on Wednesday, January 21.
  - The ASG has created a committee that will provide student perspectives on implementing positive cultural changes at Palomar.
  - A region meeting has been scheduled for Friday, January 30, at Mesa College.
- President Deegan:** Monika Brannick noted that she would be attending weekly meetings with President Deegan this semester, currently scheduled on Wednesdays.
- Strategic Planning Council:** The next meeting of the Strategic Planning Council is scheduled for February 3.
- Student Services Planning Council:** The next meeting of the Student Services Planning Council is scheduled for January 28.

Finance, Administrative  
Services Planning  
Council:

A Senator is needed to serve on the Finance, Administrative Services Planning Council.

Palomar Faculty  
Federation:

Jackie Martin-Klement reported that the Palomar Faculty Federation has changed its weekly meetings from Friday afternoons to Thursday afternoons, from 4:00 – 6:00 p.m. The PFF hopes that the change will provide an opportunity for more faculty to attend these important meetings.

Learning Outcomes  
Council:

Marty Furch reported that the next meeting of the Learning Outcomes Council is scheduled for February 5. She added that she and Judy Wilson will attend a seminar retreat on assessment this week.

Other:

Senators were provided with a draft copy of a memorandum from the members of the Equal Employment Opportunity Advisory (EEOA) Committee. The committee has announced the theme for its 2009 Diversity Event: *Gender Equity*. The event is scheduled to take place on Thursday, April 30, from 5:00 – 8:00 p.m. in the Student Union.

The EEOA sought Senate support in encouraging faculty members to offer extra credit for students who attend the Diversity Event, or for faculty to provide time for students to attend if their classes meet during the event.

One Senator noted that the Senate cannot suggest how faculty members offer extra credit or schedule their classes, but it can, and should, offer support for the event. This item will remain on the agenda for further discussion and/or action at next week's meeting.

Equivalency Committee: Stan Levy reported that as a member of the Equivalency Committee, he independently reviewed 5 requests for Equivalency over the semester break.

ADJOURNMENT: The meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Richard Hishmeh, Secretary