

Minutes of the
MEETING OF THE FACULTY SENATE
November 7, 2011

APPROVED

PRESENT: Bruce Bishop, Monika Brannick, Melinda Carrillo, Haydn Davis, Jenny Fererro, Katy French, Marty Furch, Lori Graham, Barb Kelber, Greg Larson, Teresa Laughlin, Christina Moore, Linda Morrow, Wendy Nelson, Patrick O'Brien, Lillian Payn, Perry Snyder, Diane Studinka, Fari Towfiq

ABSENT: Jackie Martin-Klement, Pam McDonough

GUESTS:

CALL TO ORDER: The meeting was called to order by the President, Monika Brannick, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Morrow, Larson: Faculty Senate approval of the minutes of October 31, 2011, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: There were no announcements.

Committee
Appointments:

Motion 2 MSC O'Brien, Towfiq: Faculty Senate approval of the following committee appointments:

Basic Skills Committee

Perri Brock/Mathematics and the Natural and Health Sciences

NCHEA (North County Higher Education Alliance)

Christina Moore/History & Multicultural Studies

The motion carried.

Motion MSC Laughlin, Nelson: Faculty Senate approval of the following Title V HSI STEM Transfer Grant Coordinator positions:

Tracy Johnston (Math), Title V HSI STEM Transfer Grant STEM Curriculum and Program Improvement (CPI) Coordinator.

Wing Cheung (Geography & GIS), Title V HSI STEM Transfer Grant STEM Center Coordinator.

The motion carried.

Curriculum: Copies of the following Curriculum items were distributed via email:

PALOMAR COLLEGE CURRICULUM COMMITTEE MEETING
ACTION ITEMS Wednesday, November 2, 2011

I. ACTION ITEMS

Details of all program and course proposals can be viewed at: <http://www.curricunet.com/palomar>

- Select "track,"
- From the list of pending proposals, select the Check Status button for the program or course you wish to view.
- Select the Pencil icon in order to navigate through the various pages of the proposal, or
- Select the "COR" or "WR" icon to view the Course Outline of Record or Program Report, or
- Select the "CC" icon to view a report that displays proposed changes for the course outline of record or program
- Select the "CR" icon to view a report that displays ALL proposed changes for the course

To View Packages

- Select Packages under Create/edit Proposals, select the Pencil icon to see individual proposals included in the Package. Various icons will be accessible for creating Reports or viewing the pages of each proposal.

II. CONSENT CALENDAR

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curricular changes, pending appropriate approvals, will be effective FALL 2012:

A. Credit Course/Program Packages

1. Package Title: 2012 Fall; CI Program
Discipline: Construction Inspection (CI)
Description: CI 125 Name Change; CI 120 Deactivation; CI 130 New Course; Program Change.
Mollie R. Smith

A. Construction Inspection Course Deactivations

a. Course Number and Title: CI 120 Structural Plan Review
Discipline: Construction Inspection (CI)
Course Included in the following programs:
 A. Construction Inspection, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Reason for Deactivation: Curriculum no longer valid. Program being updated.
Mollie R. Smith

B. Construction Inspection Course Changes

a. Course Number and Title: CI 125 Plan Reading Technologies
Discipline: Construction Inspection (CI)
Course Included in the following programs:
 A. Construction Inspection, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU
Changes: Changed course title, updated catalog description, objectives, methods of instruction, outline, textbooks, assignments and methods of assessment.
Mollie R. Smith

C. Construction Inspection New Course

a. Course Number and Title: CI 130 CalGreen Codes
Discipline: Construction Inspection (CI)
Course Included in the following programs:
 A. Construction Inspection, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times.
Mollie R. Smith

D. Construction Inspection Program Change

a. Program Title: Construction Inspection
Discipline: Construction Inspection (CI)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 26

Changes: Changed from A.A. Degree major to A.S. degree major, removed CI 120 added CI 125; updated program description.

Mollie R. Smith

2. Package Title: Fall 2012-Acoustical Program

Discipline: AP Acoustical Installer (AP AC)

Description: Program change and courses: 7 changes, 1 review.

Mollie R. Smith

A. Acoustical Credit Course Changes

a. Course Number and Title: AP AC 205 Acoustical Ceilings

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times.

Changes: Updated objectives, assignments, and methods of assessment.

Mollie R. Smith

b. Course Number and Title: AP AC 208 Soffits

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times

Changes: Updated description, objectives, assignments and methods of assessment.

Mollie R. Smith

c. Course Number and Title: AP AC 209 Prefab/Sound Panels

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times.

Changes: Updated description, objectives, assignments and methods of assessment.

Mollie R. Smith

d. Course Number and Title: AP AC 210 Concealed/Glue-Up/Staple- Up System

Short Title: Conceal/Glue-Up/Staple-Up Sys

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times.

Changes: Updated description, objectives, assignments and methods of assessment.

Mollie R. Smith

e. Course Number and Title: AP AC 211 Designer & Specialty Trims

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times

Changes: Updated title, description, objectives, outline, textbooks, assignments, and methods of assessment.

Mollie R. Smith

f. Course Number and Title: AP AC 212 Metal Pan and Security Systems

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times.

Changes: Updated description, assignments, and methods of assessment.

Mollie R. Smith

g. Course Number and Title: AP AC 213 Advanced Acoustical Installation

Short Title: Adv Acoustical Installation

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times.

Changes: Updated description, objectives, textbook, assignments and methods of assessment.

Mollie R. Smith

h. Course Number and Title: AP AC 214 Advanced Acoustical Layout

Discipline: AP Acoustical Installer (AP AC)

Course Included in the following programs:

A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times.

Changes: Updated description, objectives, assignments, and methods of assessment.

Mollie R. Smith

B. Acoustical Installer Program Changes

a. Program Title: Apprenticeship-Acoustical Installer

Discipline: AP Acoustical Installer (AP AC)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 38.5

Changes: Changed from A.A. Degree major to A.S. degree major. Reflected title change to AP AC 211.

Mollie R. Smith

3. Package Title: Fall 2012-Carpentry Program Changes

Discipline: AP Carpentry (AP C)

Description: Carpentry Program Change-courses 2 deactivate & 3 new

Mollie R. Smith

A. Apprenticeship-Carpentry Credit Course Deactivations

a. Course Number and Title: AP C 206 Flatworks

Discipline: AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Carpentry A.A. Degree Major or Certificate of Achievement

Repeatability: May be taken 2 times.

Reason for Deactivation: Course not offered since 2004.

Mollie R. Smith

b. Course Number and Title: AP C 211 Architectural Concrete

Discipline: AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Carpentry A.A. Degree Major or Certificate of Achievement

Repeatability: May be taken 2 times.

Reason for Deactivation: Course not offered since 2002.

Mollie R. Smith

B. New Apprenticeship-Carpentry Courses

a. Course Number and Title: AP C 270 Green Building & Weatherization

Short Title: Green Building/Weatherization

Discipline: AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times.

Mollie R. Smith

b. Course Number and Title: AP C 271 Intermediate Commercial Framing

Short Title: Inter Commercial Framing

Discipline: AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times.

Mollie R. Smith

c. Course Number and Title: AP C 272 Solar Installer Level 1

Discipline: AP Carpentry (AP C)

Course Included in the following programs:

A. Apprenticeship-Carpentry, A.S. Degree Major/Cert. Achievement 18 units/more

Repeatability: May be taken 2 times.

Mollie R. Smith

C. Apprenticeship-Carpentry Program Changes

a. Program Title: Apprenticeship-Carpentry

Discipline: AP Carpentry (AP C)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 33.00 26
Changes: Changed from A.A. Degree major to A.S. degree major, deleted AP C 206 and 211, added AP C 270, 271 and 272, updated unit value.
Mollie R. Smith

4. Package Title: Fall 2012-Drywall/Lather Program
Discipline: AP Drywall/Lather (AP DL)
Description: Program change and courses 6 changes & 1 review
Mollie R. Smith

A. Drywall/Lather Credit Course Changes

a. Course Number and Title: AP DL 201 / AP AC 201 / AP PL 201 Orientation
Discipline: AP Drywall/Lather (AP DL) / AP Acoustical Installer (AP AC) / AP Plasterer (AP PL)
Prerequisites: Indentured apprentice to a designated Joint Apprenticeship and Training Committee
Course Included in the following programs:
A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more
B. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more
C. Apprenticeship-Plasterer, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times.
Changes: Updated description, objectives, assignments and methods of assessment.
Mollie R. Smith

b. Course Number and Title: AP DL 202 / AP PL 202 / AP AC 202 Safety and Health Certifications
Short Title: Safety & Health Certifications
Discipline: AP Drywall/Lather (AP DL) / AP Plasterer (AP PL) / AP Acoustical Installer (AP AC)
Course Included in the following programs:
A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more
B. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more
C. Apprenticeship-Plasterer, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times
Changes: Updated description, objectives, assignments, and methods of assessment.
Mollie R. Smith

c. Course Number and Title: AP DL 203 / AP PL 203 / AP AC 203 Printreading
Discipline: AP Drywall/Lather (AP DL) / AP Plasterer (AP PL) / AP Acoustical Installer (AP AC)
Course Included in the following programs:
A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more
B. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more
C. Apprenticeship-Plasterer, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times.
Changes: Updated description, objectives, outline, assignments, and methods of assessment.
Mollie R. Smith

d. Course Number and Title: AP DL 204 / AP AC 204 Advanced Printreading
Discipline: AP Drywall/Lather (AP DL) / AP Acoustical Installer (AP AC)
Prerequisites: A minimum grade of C in AP DL 203 / AP PL 203 / AP AC 203
Course Included in the following programs:
A. Apprenticeship-Acoustical Installer, A.S. Degree Major/Cert. Achievement 18 units/more
B. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times.
Changes: Updated description, objectives, assignments, and methods of assessment.
Mollie R. Smith

e. Course Number and Title: AP DL 228 Drywall Applications
Discipline: AP Drywall/Lather (AP DL)
Course Included in the following programs:
A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times.
Changes: Updated description, assignments and methods of assessment.
Mollie R. Smith

f. Course Number and Title: AP DL 229 Advanced Metal Framing
Discipline: AP Drywall/Lather (AP DL)
Course Included in the following programs:

A. Apprenticeship-Drywall/Lather, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times.
Changes: Updated description, textbooks, assignments and methods of assessment.
Mollie R. Smith

B. Drywall/Lather Program Change

a. Program Title: Apprenticeship-Drywall/Lather
Discipline: AP Drywall/Lather (AP DL)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 34.00
Changes: Changed from A.A. Degree major to A.S. degree major.
Mollie R. Smith

5. Package Title: Fall 2012-Inside Wireman Program
Discipline: AP Inside Wireman (AP IW)
Description: Program change and 3 deactivated courses
Mollie R. Smith

A. Inside Wireman Credit Course Deactivations

a. Course Number and Title: AP IW 107 Advanced Electronics I
Discipline: AP Inside Wireman (AP IW)
Prerequisites: AP IW 106
Course Included in the following program:
A. Apprenticeship – Inside Wireman A.A. Degree or Certificate of Achievement
Repeatability: May be taken 2 times.
Reason for Deactivation: Course has never been offered.
Mollie R. Smith

b. Course Number and Title: AP IW 108 Advanced Electronics II
Discipline: AP Inside Wireman (AP IW)
Prerequisites: AP IW 106
Course Included in the following program:
A. Apprenticeship – Inside Wireman A.A. Degree or Certificate of Achievement
Repeatability: May be taken 2 times.
Reason for Deactivation: Course has never been offered.
Mollie R. Smith

c. Course Number and Title: AP IW 111 Electric Motor Drives
Discipline: AP Inside Wireman (AP IW)
Prerequisites: AP IW 106, and AP IW 109
Course Included in the following programs:
A. Apprenticeship – Inside Wireman A.A. Degree or Certificate of Achievement
Distance Learning Offering(s): Computer Assisted, Online
Repeatability: May be taken 2 times.
Reason for Deactivation: Course has never been offered.
Mollie R. Smith

B. Inside Wireman Program Change

a. Program Title: Apprenticeship-Inside Wireman
Discipline: AP Inside Wireman (AP IW)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 56.00
Changes: Changed from A.A. Degree major to A.S. degree major, removed AP IW 107, AP IW 108 and AP IW 111 from program (electives).
Mollie R. Smith

6. Package Title: Fall 2012-Plasterer Program
Discipline: AP Plasterer (AP PL)
Description: Program change and 1 course change
Mollie R. Smith

A. Plasterer Credit Course Change

a. Course Number and Title: AP PL 217 Plastering Equipment Application
Short Title: Plastering Equipment Appl
Discipline: AP Plasterer (AP PL)
Course Included in the following programs:

A. Apprenticeship-Plasterer, A.S. Degree Major/Cert. Achievement 18 units/more
Repeatability: May be taken 2 times.
Changes: Updated description, objectives and methods of assessment.
Mollie R. Smith

B. Plasterer Program Change

a. Program Title: Apprenticeship-Plasterer
Discipline: AP Plasterer (AP PL)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 38.5
Changes: Changed from A.A. Degree major to A.S. degree major.
Mollie R. Smith

7. Package Title: changing course numbers in acct
Discipline: Accounting (ACCT)
Description: changing course numbers for Bus 105 Acct 103 and Acct 108
Carol Bruton

A. Accounting Credit Course Changes

a. Course Number and Title: ACCT 101 Bookkeeping
Discipline: Accounting (ACCT)
Co-requisites: ACCT 101L

Course Included in the following programs:

- A. Advertising, Marketing, and Merchandising, A.A. Degree Major or Certificate of Achievement
- B. Administrative Assistant, A.A. Degree Major or Certificate of Achievement
- C. Bookkeeping/Accounting Clerk, Certificate of Proficiency
- D. Business-General, A.A. Degree Major
- E. E-Marketing, A.A. Degree Major or Certificate of Achievement
- F. Graphic Communications Emphasis in Management, A.A. Degree Major or Certificate of Achievement
- G. Virtual Assistant, Certificate of Proficiency

Transfer Acceptability: CSU

Changes: Changed BUS 105 to ACCT 101, updated course title, removed BUS 105L as corequisite, added ACCT 101L as corequisite.

Carol Bruton

b. Course Number and Title: ACCT 201 Financial Accounting

Discipline: Accounting (ACCT)

Course Included in the following programs:

- A. Accounting, A.A. Degree Major or Certificate of Achievement
- B. Advertising, Marketing, and Merchandising, A.A. Degree Major or Certificate of Achievement
- C. Aviation Operations and Management, A.A. Degree Major or Certificate of Achievement
- D. Bookkeeping/Accounting Clerk, Certificate of Proficiency
- E. Business Administration, A.A. Degree Major
- F. Business Management, A.A. Degree Major or Certificate of Achievement
- G. Business-General, A.A. Degree Major
- H. Commercial and Personal Insurance Services, A.A. Degree Major or Certificate of Achievement
- I. Escrow, A.A. Degree Major or Certificate of Achievement
- J. International Business, A.A. Degree Major or Certificate of Achievement
- K. Medical Office Management, A.A. Degree Major or Certificate of Achievement
- L. Public Administration, A.A. Degree Major or Certificate of Achievement
- M. Real Estate Broker License Preparation, A.A. Degree Major or Certificate of Achievement
- N. Real Estate Salesperson License Preparation, Certificate of Proficiency
- O. Retail Management, Certificate of Achievement
- P. University Studies, Emphasis in Business A.A. Degree Major

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Telecourse, Online

Changes: Changed ACCT 103 to ACCT 201, removed ACCT 104 as corequisite.

Carol Bruton

c. Course Number and Title: ACCT 202 Managerial Accounting

Discipline: Accounting (ACCT)

Prerequisites: ACCT 201

Course Included in the following programs:

- A. Accounting, A.A. Degree Major or Certificate of Achievement
- B. Business Administration, A.A. Degree Major

- C. Business Management, A.A. Degree Major or Certificate of Achievement
- D. Business-General, A.A. Degree Major
- E. Medical Office Management, A. A. Degree Major or Certificate of Achievement
- F. University Studies – Emphasis in Business A.A. Degree Major

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Telecourse

Changes: Changed ACCT 108 to ACCT 202, removed ACCT 103, added ACCT 201 as a prerequisite.

Carol Bruton

8. Package Title: 2012 Fall; ELTR Courses Deactivation

Discipline: Electrician Trainee (ELTR)

Description: Deactivation of ELTR courses

Mollie R. Smith

A. ELTR Credit Course Deactivations

a. Course Number and Title: ELTR 101 Introduction to the Electrical Trade and Industry and Construction Safety

Short Title: Electric Trade/Industry/Safety

Discipline: Electrician Trainee (ELTR)

Repeatability: May be taken 4 times.

Reason for Deactivation: Program enrollment not sustainable.

Mollie R. Smith

b. Course Number and Title: ELTR 102 Introduction to Electrical Theory, Basic Algebra Concepts, and the National Electric Code

Short Title: Electrical Theory/Algebra/NEC

Discipline: Electrician Trainee (ELTR)

Repeatability: May be taken 4 times.

Reason for Deactivation: Program enrollment not sustainable.

Mollie R. Smith

c. Course Number and Title: ELTR 103 Advanced DC Circuit

Concepts, Introduction to 3Ø Circuits, and National Electric Code Applications

Short Title: Adv DC/Intro Circuits/NEC Appl

Discipline: Electrician Trainee (ELTR)

Recommended Prep: ELTR 102

Repeatability: May be taken 4 times.

Reason for Deactivation: Program enrollment not sustainable.

Mollie R. Smith

d. Course Number and Title: ELTR 104 AC Circuit Concepts, Applied Electronics, and National Electric Code Applications

Short Title: AC Circuits/Electronics/NEC

Discipline: Electrician Trainee (ELTR)

Recommended Prep: ELTR 103

Repeatability: May be taken 4 times.

Reason for Deactivation: Program enrollment not sustainable.

Mollie R. Smith

e. Course Number and Title: ELTR 105 Digital Logic Circuits, Conductor Characteristics and Applications, and National Electric Code

Short Title: Digital Circuit/Conductors/NEC

Discipline: Electrician Trainee (ELTR)

Recommended Prep: ELTR 104

Repeatability: May be taken 4 times.

Reason for Deactivation: Program enrollment not sustainable.

Mollie R. Smith

f. Course Number and Title: ELTR 106 Overcurrent Protection, Lighting Systems, Basic Blueprints and Specifications, and National Electric Code

Short Title: Overcurrent/Lighting/Blprnt/NEC

Discipline: Electrician Trainee (ELTR)

Recommended Prep: ELTR 105

Repeatability: May be taken 4 times.

Reason for Deactivation: Program enrollment not sustainable.

Mollie R. Smith

g. Course Number and Title: ELTR 107 Grounding Systems, Advanced Blueprints and Specifications, Motor Design and Installation, and National Electric Code
Short Title: Grndng/Blprnts/Specs/Motor/NEC
Discipline: Electrician Trainee (ELTR)
Recommended Prep: ELTR 106
Repeatability: May be taken 4 times.
Reason for Deactivation: Program enrollment not sustainable.
Mollie R. Smith

h. Course Number and Title: ELTR 108 Motor Control Principles, Generators and Power Supplies, and National Electric Code
Short Title: Motor Cntrl/Genrats/Power/NEC
Discipline: Electrician Trainee (ELTR)
Recommended Prep: ELTR 107
Repeatability: May be taken 4 times.
Reason for Deactivation: Program enrollment not sustainable.
Mollie R. Smith

i. Course Number and Title: ELTR 109 Transformer Theory, Leadership and Management, and Test Equipment
Short Title: Transformrs/Mgmt/Test Equipmnt
Discipline: Electrician Trainee (ELTR)
Recommended Prep: ELTR 108
Repeatability: May be taken 4 times.
Reason for Deactivation: Program enrollment not sustainable.
Mollie R. Smith

j. Course Number and Title: ELTR 110 Specialty Systems
Discipline: Electrician Trainee (ELTR)
Recommended Prep: ELTR 109
Repeatability: May be taken 4 times.
Reason for Deactivation: Program enrollment not sustainable.
Mollie R. Smith

9. Package Title: 2012 Fall; EMET Courses Deactivation
Discipline: Electro-Mechanical Equipment Technician (EMET)
Description: Deactivation of EMET 50, 51 courses
Mollie R. Smith

A. EMET Credit Course Deactivations

a. Course Number and Title: EMET 50 Basic Mechanics for Servicing Electro-Mechanical Equipment
Short Title: Servicing Electro-Mech Equip
Discipline: Electro-Mechanical Equipment Technician (EMET)
Recommended Prep: Knowledge of simple algebraic equations; different number systems; different types of gears; mechanical advantage; and fluid dynamics
Courses Included in the Following Programs:
 A. Mail Processing Equipment Mechanic Certificate of Achievement
 B. Maintenance Mechanic Certificate of Proficiency
Reason for Deactivation: Program Enrollment not Sustainable.
Mollie R. Smith

b. Course Number and Title: EMET 51 Mail Processing Equipment Mechanic Exam Preparation
Short Title: Mail Equip Mechanic Exam Prep
Discipline: Electro-Mechanical Equipment Technician (EMET)
Recommended Prep: Technical Mathematics Ability to perform simple algebraic equations; Electricity Understand DC and AC fundamentals; Electronics Understand basic electronic principles; Mechanics Understand basic mechanic fundamentals; Digital Electronics Understand basic digital electronic principles
Courses Included in the Following Programs:
 A. Mail Processing Equipment Mechanic Certificate of Achievement
 B. Maintenance Mechanic Certificate of Proficiency
Reason for Deactivation: Program Enrollment not Sustainable.
Mollie R. Smith

B. Non-Credit Course/Program Packages

1. There are no Non-Credit Course/Program Packages for this agenda.

C. New Programs

1. There are no New Programs for this agenda.

D. New Vocational Programs

1. There are no new Vocational Programs for this agenda.

E. Program Reactivations

1. There are no Program Reactivations for this agenda.

F. Vocational Program Reactivations

1. There are no Vocational Program Reactivations for this agenda.

G. Program Changes

1. Program Title: Business Management

Discipline: Business Management (BMGT)

Award Type: A.A. Degree Major or Certificate of Achievement

Total Units: 32.00 - 33.00

Changes: Reflected change of ACCT 103 to ACCT 201, removed BUS 170, BUS 180 and BUS 185 from program requirements, added BUS 170, BUS 180 and BUS 185 to electives, removed BMGT 295 from electives, reflected change of ACCT 108 to ACCT 202 in elective category, updated total units.

Carol Bruton

2. Program Title: Interactive Media Design--Emphasis in 3D Modeling and Animation

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Award Type: A.S. Degree Major or Certificate of Achievement

Total Units: 28.00 - 31.00

Changes: Changed A.A. Degree to A.S Degree; Added ARTI 248 to elective category.

Lillian S. Payn

H. Vocational Program Changes

1. There are no Vocational Program Changes for this agenda.

I. Program Deactivations

1. There are no Program Deactivations for this agenda.

J. Vocational Program Deactivations

1. There are no Vocational Program Deactivations for this agenda.

K. Credit Courses - New

1. There are no new Credit Courses for this agenda.

L. Credit Courses - Change

1. Course Number and Title: ACCT 101L Bookkeeping Electronic Spreadsheet Lab

Short Title: Bookkeeping Spreadsheet Lab

Discipline: Accounting (ACCT)

Co-requisites: ACCT 101

Course Included in the following programs:

A. Advertising, Marketing, and Merchandising, A.A. Degree Major or Certificate of Achievement

B. Administrative Assistant A.A. Degree Major or Certificate of Achievement

C. Bookkeeping/Accounting Clerk, Certificate of Proficiency

D. Business-General, A.A. Degree Major

E. Virtual Assistant, Certificate of Proficiency

F. E-Marketing A.A. Degree Major or Certificate of Achievement

G. Entrepreneurship Certificate of Proficiency

H. Graphic Communications Emphasis in Management A.A. Degree Major or Certificate of Achievement

Distance Learning Offering(s): Online

Changes: Changed BUS 105L to ACCT 101L, reflected change from BUS 105 to ACCT 101 as corequisite.

Carol Bruton

2. Course Number and Title: ACCT 104 Accounting Spreadsheet Concepts

Short Title: Accting Spreadsheet Concepts

Discipline: Accounting (ACCT)

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Changes: Removed ACCT 103 as corequisite.

Carol Bruton

3. Course Number and Title: CINE 100 Art of the Cinema
Discipline: Cinema (CINE)
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Changes: Added methods of instruction, updated textbooks and assignments.
Lisa Cecere

M. Credit Courses – Reactivations

1. There are no Credit Course Reactivations for this agenda.

N. Credit Courses - Deactivations

1. There are no Credit Course Deactivations for this agenda.

O. Non Credit Course – New

1. There are no New Noncredit Courses for this agenda.

P. Non Credit Course - Change

1. There are no Non Credit Course Changes for this agenda.

Q. Non Credit Course - Deactivation

1. There are no Non Credit Course Deactivations for this agenda.

R. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2012.

Catalog/Subject Number	Distance Learning Offerings (s)
ACCT 201	Telecourse, Online
ACCT 202	Telecourse
ACCT 101L	Online
ACCT 104	Online

*underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change

S. Requisites and Advisories*

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2012.

Catalog Number	Type	Description	Proposal Type
AP DL/AP AC/AP PL 201	Prerequisite	Indentured apprentice to a designated Joint Apprenticeship and Training Committee	Change
AP DL/AP AC 204	Prerequisite	A minimum grade of C in AP DL 203 / AP PL 203 / AP AC 203	Change
ACCT 101	Corequisite	BUS 405L , <u>ACCT 101L</u>	Change
ACCT 201	Corequisite	ACCT 104	Change
ACCT 202	Prerequisites	ACCT 103 , <u>ACCT 201</u>	Change
ACCT 101L	Corequisite	BUS 405 , ACCT 101	Change

*underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change

VII. RESUMPTION OF REGULAR AGENDA

A. The following curricular changes, pending appropriate approvals, will be effective FALL 2011:

1. Course Number and Title: MATH 50 Beginning Algebra
Discipline: Mathematics (MATH)
Prerequisites: MATH 15, or eligibility determined through the math placement process
Distance Learning Offering(s): Computer Assisted, Online Added Computer Aided Instruction.
Jay R. Wiestling

2. Course Number and Title: MATH 60 Intermediate Algebra
Discipline: Mathematics (MATH)
Prerequisites: MATH 50, or MATH 50B, or eligibility determined through the math placement process

Associate Degree General Education - A2: Communication and Analytical Thinking
Distance Learning Offering(s): Computer Assisted, Online Added Computer Aided Instruction.
Jay R. Wiestling

C. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2011.

Catalog/Subject Number	Distance Learning Offerings (s)
MATH 50	Online, <u>Computer Assisted Instruction</u>
MATH 60	Online, <u>Computer Assisted Instruction</u>

**underline indicates new, strikethrough indicates deletion, plain text indicates no change*

D. Requisites and Advisories*

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2011.

Catalog Number	Type	Description	Proposal Type
MATH 50	Prerequisite	MATH 15 or eligibility determined through the math placement process	Change
MATH 60		MATH 50, or MATH 50B or eligibility determined through the math placement process	Change

**underline indicates new, strikethrough indicates deletion, plain text indicates no change*

E. INFORMATION

a. Status of Course Outline Reviews

The following courses have completed the course outline review process between October 14, 2011 and October 28, 2011 and are effective Fall 2012.

AP DL 216 Firestop/Fireproofing Procedures

b. 2011-2012 Curriculum Activity Summary

	Current Agenda	2011-12 Cumulative
New Courses	4	11
Course Revisions	24	30
Course Deactivations	18	27
Course Reviews (9/28/2011 – (10/14/2011)	1	3
New Programs	0	0
Program Revisions	8	10
Program Deactivations	0	2
Total Activity	55	83

These items will be brought back for Faculty Senate ratification next week.

Faculty Senate Logo: At last week’s meeting, Senators reviewed three potential new logos for the Faculty Senate and some minor changes were suggested after review.

Monika Brannick shared the most recent version of the logos on the overhead and Senators discussed the varying designs. Some additional changes were agreed upon. Brannick will bring this item back for further discussion and/or action next week.

Faculty Senate Goals: Last week, Senate members discussed the 2010-2011 Goals and which items have been accomplished, are in progress, or on hold. Copies of the draft of the 2011-12 Goals were distributed and several amendments were made as the document was discussed.

This week, Monika Brannick provided a recent version on the overhead and additional suggestions were agreed upon to provide clarity. An updated version will be provided at next week's meeting.

Statewide Academic
Senate Plenary Session:

Monika Brannick and Greg Larson attended the fall session of the Statewide Academic Senate meeting held in San Diego November 3 – 5. Brannick indicated that the two big issues were repeatability of courses and the Student Success Task Force draft recommendations.

Final Resolutions adopted at the session can be reviewed at the Statewide Academic Senate's website: <http://www.asccc.org/>.

Student Success Task
Force Draft
Recommendations:

At the recent Statewide Academic Senate meeting, members of the Student Success Task Force (SSTF), Chancellor Jack Scott, Vice Chancellor Barry Russell, Manuel Baca (Board of Governors member), Richard Hanson (Faculty Foothill College), Jane Patton (Past President of the Academic Senate), Melinda Nish (CCCIO Executive Board, Vice President, Instruction, Orange Coast College), and Constance Carroll (Chancellor San Diego Community College District) presented the draft recommendations and answered questions. This session was videotaped, and you may watch it using the following link: <http://www.youtube.com/watch?v=-LfDzAH82pw>. At its meeting, the Statewide Academic Senate assumed the position of taking the lead in how implementation of these recommendations should occur. Monika Brannick added that the Faculty Senate may want to consider the formation of a task force, whose members would look at the SSFT's recommendations and determine which Palomar already has in place and how to implement others should they be adopted by the Board of Governors. This item will be brought back for further discussion at next week's meeting.

Repetition and
Withdrawals from
Credit Courses:

Over the past few meetings, there has been discussion on new Title 5 regulations with regard to repetition of credit courses. The newly adopted regulations limit the number of times a community college district can receive apportionment for students who enroll in the same credit course multiple times. The district will receive apportionment for three attempts only, with certain limited exceptions. These changes have been in effect since October 12, 2011, and must be implemented by the 2012 summer session.

Discussion took place on the importance of informing students of these Title 5 changes. Although many faculty members have already announced the changes in their classes, Senators agreed that the district should formally notify students. Monika Brannick indicated that she would discuss this with President Deegan and Vice President Cuaron at their upcoming meeting.

SLO Summary
Reports:

This item will be discussed at next week's meeting.

Accreditation Report:

The following Accreditation update was recently distributed via email by Vice President Cuaron:

Our ACCJC Midterm Report is a work in progress. In our report, it is essential that we demonstrate to the Commission that we have fully satisfied the eleven (11) recommendations and have sustained successful implementation in this work. Your individual and collective efforts are very much appreciated, and we ask for your continued focus, participation, and contributions in your respective areas of responsibility through this Fall semester and into Spring.

Draft responses on the following recommendations and planning agendas have been posted on the accreditation website [Midterm Report 2012 Draft](#):

Recommendation #6 – Board of Trustee Policies

Recommendation #7 – Human Resources Practices

Recommendation #8 – Policies/procedures on Harassment, Discrimination and Disparaging comments

Recommendation #11 – Long-term health Fund Liability

Planning Agenda #8 - Code of Ethics

Planning Agenda #10 – Shared Governance

This Report is our report. Please take some time to review a section or two and send your comments to Glynda Knighten or to me no later than Thursday, November 10. Thank you for all your work to ensure our accreditation status remains solid.

Policies & Procedures: No Policies & Procedures were brought forward this week.

Faculty Service

Area Committee: Lori Graham indicated that she would be meeting with Vice President Cuaron later in the day to discuss the progress being made by the Faculty Service Area Committee.

Governing Board: The next meeting of the Governing Board will be held on Tuesday, November 8.

President Deegan/

Vice President Cuaron: Monika Brannick reported that she and Fari Towfiq will be meeting with President Deegan for their bi-monthly meeting on Wednesday, November 9. She will be meeting with Vice President Cuaron following that meeting.

Strategic Planning

Council/Budget

Meeting:

Discussion focused on the district's budget at the recent meeting of the Strategic Planning Council. Reporting on the Budget meeting, Teresa Laughlin added that no information is available yet on new faculty hires.

Student Services

Planning Council:

The next meeting of the Student Services Planning Council will be held on Wednesday, November 9.

Palomar Faculty

Federation (PFF):

Perry Snyder indicated that Palomar Faculty Federation will meet on Wednesday, November 9. Teresa Laughlin added that members of the Negotiations Advisory Council will meet on Wednesday as well. The group will discuss the benefits proposal being brought forward by the district.

Joint Senate/PFF: Monika Brannick stated that she and PFF Co-President Shayla Sivert are meeting each week. They are currently discussing the first agreement between the PFF and Senate, which will be sunshined to the PFF Board and the Senate when the draft is completed.

Academic Technology
Committee:

Lillian Payn indicated that members of the Academic Technology Committee will meet on Thursday, November 10. She also provided the following statistics on Blackboard:

- Blackboard courses are being offered at an all-time high: almost half of courses are now available in Blackboard. All courses are set up for its use but instructors need to make them available.
- 60% of fall students have logged in to the system.
- 185 Help Desk tickets have been issued.
- Over 309,000 individual visits occurred within the past month.

Payn informed Senators that she would be bringing forward Modules 3 & 4 for their review at next Monday's meeting.

Tenure & Evaluations
Review Board:

Providing an update on the on-line evaluation process, Barb Kelber reported that participation is up to 54%, more than twice that of prior evaluations.

Kelber stated that she would bring forward Part-time Evaluation Forms for Counseling and Library faculty to next week's meeting, as well as a review draft of the revision of the Student Evaluations Form.

Other:

Bruce Bishop indicated that members of the Vice President of Student Services Hiring Committee completed their interviews last week. Three finalists will be brought forward at upcoming College Forums.

ADJOURNMENT:

The meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Melinda Carrillo, Secretary