



Minutes of the
MEETING OF THE FACULTY SENATE
November 4, 2013

APPROVED

- PRESENT:** Rebecca Alvarez, Sandra Andre, Glyn Bongolan, Melinda Carrillo, Jenny Fererro, Joel Glassman, Barb Kelber, Teresa Laughlin, Greg Larson, Jackie Martin, Pam McDonough, Christina Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq, Rocco Versaci
- ABSENT:**
- GUESTS:** Genesis Gilroy
- CALL TO ORDER:** The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.
- Approval of Minutes:**
- Motion 1** MSC Andre, Fererro: Faculty Senate approval of the minutes of October 28, 2013, as presented. The motion carried.
- Public Comments:** There were no public comments.
- Announcements:** Patrick O'Brien distributed copies of the Spring 2014 Learning Communities. Learning communities are linked classes that allow students to take related subjects (such as math, English, reading, and counseling). The same students enroll in all classes within a learning community, fostering a sense of "community" among students and faculty. More information is available at www.palomar.edu/learningcommunities.
- Committee Appointments:**
- Motion 2** MSC O'Brien, Fererro: Faculty Senate approval of the following committee appointment:
- Committee on Service Learning
(13-15) Library (at-large)
Patricia Brewer/Mathematics and the Natural & Health Sciences/Life Sciences
- The motion carried.
- Curriculum:** The next meeting of the Curriculum Committee will be held on November 6, 2013.
- Workforce & Community Devel. Advisory Group Proposals:** Diane Studinka distributed an updated draft of the Proposal for Workforce and Community Development Instructor Model.

Studinka noted the changes made to the document reflecting discussion at last week's meeting, and additional questions were brought forward. This item will remain on the agenda for further discussion and/or Action at the November 18 meeting.

SSTF

Recommendations: Patrick O'Brien indicated that members of the Basic Skills Committee will provide a report to the Senate soon regarding their work, especially as it pertains to the Student Success Task Force Recommendations. The group is currently reviewing the Governance Structure for the Basic Skills Committee and will potentially combine those duties with those of the Matriculation & Transfer Committee.

It was noted that with all the changes coming forward relating to the Student Success Task Force Recommendations, faculty need to remain on the forefront to provide input and have a leadership role in that process.

Glyn Bongolan reported that members of the Registration Committee are currently reviewing priority registration as it relates to Athletics.

Fall 2013 Academic Senate Plenary:

Senators were provided copies of the Statewide Academic Senate Fall Session Resolutions. Discussion occurred on several of the Resolutions, all of which will be voted on during the November 7 – 9 session. Greg Larson encouraged Senate members to review the items carefully and send any additional input to him prior to Saturday's voting.

Faculty Service Areas:

At last week's meeting, Senate members discussed the current status of Faculty Service Areas and the need to update the district's policy. Members of the Faculty Service Area Committee have recently begun to meet, and it is anticipated that all departments will be asked to review and/or update their Faculty Service Areas (FSAs) using a simple form. Human Resources does not currently keep lists of FSAs, nor is there any current enforced process in place related to Administrative Retreat Rights. There is a need for additional discussion by the committee on issues such as an instructor having multiple FSAs and those relating to prioritization, i.e., seniority versus expertise.

Greg Larson noted that the FSA committee needs a Palomar Faculty Federation representative. The group meets the first and third Tuesday at 12:30 p.m.

Larson added that members of the Policies and Procedures Task Force are postponing discussion on the current Board Policy regarding Faculty Service Areas until these other items are addressed.

Accreditation:

Greg Larson reported that most of the Accreditation teams have submitted their first drafts, which are due November 8. Second drafts will be due beginning in December.

Policies & Procedures:

Greg Larson indicated that members of the Policies & Procedures Task Force are currently discussing the Prohibition of Harassment Policy. Proposed changes are being discussed to include the word "bullying" (Prohibition of Harassment/Bullying).

Teresa Laughlin asked for an update on the status of appointing faculty to the Oversight Committee/Grant Funded Projects. The Governance Structure was approved at the October 21, Senate meeting. Patrick O'Brien noted that he would be sending out an announcement to fill the faculty positions this week. Laughlin noted that the chair of the

committee is a Faculty Senator, and hopefully a volunteer will be appointed at the next meeting.

ASG: Genesis Gilroy provided the following report of the ASG:

- Members of the ASG represented Palomar students in Sacramento at the California Community College Student Affairs Association Conference. Those present received training on leadership and advocacy and attended several workshops. She noted that representatives from over 50 community colleges in California attended.
- Members of the ASG attended a conference in Monterey this past weekend to participate in voting for the Fall General Assembly for the SSSCC.
- A Resolution was recently passed by the ASG supporting the investigation of ACCJC's conduct relating to Accreditation.
- Work continues to update the ASG website.
- The group recently formed a task force to oversee the assimilation of GRAD with input from the Inter Club Council.

Strategic Planning
Council:

The next meeting of the Strategic Planning Council will be held on November 5.

Palomar Faculty
Federation:

Christina Moore reported that Krista Eliot, a member of the PFF Board, will be holding several Town Hall meetings to discuss benefit changes affecting part-time faculty and staff members due to the Affordable Care Act. The first meeting is scheduled for November 12. Additional meetings will also be scheduled on retirement.

Academic Technology
Committee:

Lillian Payn stated that the contract for Managed Hosting for Blackboard is currently being reviewed by the Contracts Office. It is hoped that it will be ready for approval at the November 12 Governing Board meeting. Academic Technology and Information Services are working to create a solution for the remainder of this semester until the changes are implemented.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Pam McDonough, Secretary