



Minutes of the
MEETING OF THE FACULTY SENATE
November 25, 2013

APPROVED

PRESENT: Rebecca Alvarez, Sandra Andre, Glyn Bongolan, Melinda Carrillo, Jenny Fererro, Joel Glassman, Barb Kelber, Teresa Laughlin, Greg Larson, Jackie Martin, Pam McDonough, Linda Morrow, Patrick O'Brien, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq, Rocco Versaci

ABSENT: Christina Moore

GUESTS:

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Approval of Minutes:

Motion 1 MSC Laughlin, Fererro: Faculty Senate approval of the minutes of November 18, 2013, as amended. The motion carried.

Public Comments: There were no public comments.

Announcements: There were no announcements.

Committee
Appointments: There were no committee appointments.

Patrick O'Brien announced that a Senator is needed to replace him as the alternate on the Faculty Advisory Board on Student Success Task Force Recommendations.

Curriculum:

Motion 2 MSC Versaci, Fererro: Faculty Senate ratification of the Curriculum Committee Meeting Actions dated November 6, 2013. The motion carried.

Senate members also received electronic copies of the following Curriculum items dated November 20, 2013:

Palomar College Curriculum Actions
Wednesday, November 20, 2013

I. CONSENT CALENDAR

SECOND READING – ACTION

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately.

All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curriculum changes, pending appropriate approvals, will be effective Fall 2014.

A. Program Changes

1) Program Title: Graphic Design
Discipline: Art-Design (ARTD)
Award Type: A.S. Degree Major
Total Units: 36.00 - 37.00

Reflected title change to ART 200, added ARTI 100 to program requirements, removed ARTD 250, ARTI 100, ARTI 247, BUS 150, PHOT 100 from program requirements, removed ART 120, ART 296, GCIP 140, GCIP 152, DBA 275, MUS 180, MUS 181, MUS 184 to electives, added ARTI 247, ARTI 248, ART 120 and PHOT 100, updated total units.

Jay T. Schultz

2) Program Title: Illustration
Discipline: Art-Illustration (ARTI)
Award Type: A.S. Degree Major
Total Units: 36.00

Added ARTI 100 and ARTD 220 to the program requirements area, removed ARTI 125, ART 220, ART 225, ARTI 200, ARTI 230 and ARTI 247 from program requirements, reflected title change to ART 120, ART 200, and ARTI 210 in program requirements, added ARTD 100, ART 125, ART 220, ARTI 247, and ARTI 248 to elective category, removed ART 197B, ART 197F, ART 296, ARTD 220, ARTD 250, BUS 150, PHOT 100, and CE 100 from elective category, reflect title change to ART 121, updated total units.

Lily Glass

3) Program Title: Pictorial Arts-Painting
Discipline: Art (ART)
Award Type: A.A. Degree Major
Total Units: 36.00

Updated description, added ART 102, ART 106, ART 120, ART 200, ART 220 and ART 235 to program requirements, removed ART 121, ART 221, AART 225, ART 226, ART 197F, ARTI200 and ARTI 210 from program requirements, added ART 125, ART 103, ART 121, ART 221, ART 236, ARTD 150, and ARTI 210 to elective category, removed ART 225, ART 226, ART 230, ART 231, and ART 235 from elective category, updated total units.

Lily Glass

B. Program Deactivations

1) Program Title: Data Entry
Discipline: Office Information Systems (OIS)
Award Type: Certificate of Proficiency
Total Units: 7

Reason for deactivation: Decline in job market.

Judith L. Dolan

2) Program Title: Java Software Development
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Award Type: Certificate of Proficiency
Total Units: 14.5

Reason for deactivation: Program no longer needed.

Richard L. Stegman

3) Program Title: Web Server Administrator with Emphasis in Linux
Discipline: Computer Science and Information Systems - Web Technology (CSWB)
Award Type: Certificate of Proficiency
Total Units: 17.00

Reason for deactivation: Program material better covered by the degree programs in CSNT.

Stephen R. Perry

4) Program Title: Web Server Administrator with Emphasis in Windows
Discipline: Computer Science and Information Systems - Web Technology (CSWB)
Award Type: Certificate of Proficiency
Total Units: 13

Reason for deactivation: Program material better covered by the degree programs in CSNT.
Stephen R. Perry

C. Credit Courses – New

1) Course Number and Title: ANTH 206 Historical Archaeological Excavation
Short Title: Historical Arch Excavation
Discipline: Anthropology (ANTH)
Standalone Course
Justification: ANTH 205 was created to focus on prehistoric archaeological sites to the neglect of historical archaeological sites. We are thus creating ANTH 206 to remedy this situation.
Philip L. De Barros

2) Course Number and Title: PHIL 111 Introduction to Philosophy
Discipline: Philosophy (PHIL)
Recommended Prep: Eligibility for ENG 100
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities (*proposed*)
IGETC Area 3: Arts and Humanities - 3B: Humanities (*proposed*)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Standalone Course
Justification: This is a core course for the transfer model curriculum (AA-T) in Philosophy.
Ryan Emerick

3) Course Number and Title: PHIL 121 Introduction to Ethics
Discipline: Philosophy (PHIL)
Recommended Prep: Eligibility for ENG 100
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities (*proposed*)
IGETC Area 3: Arts and Humanities - 3B: Humanities (*proposed*)
Transfer Acceptability: UC, CSU
Standalone Course
Justification: This course is part of the model curriculum for the AA-T degree in Philosophy.
Ryan Emerick

D. Credit Courses – Change

1) Course Number and Title: ANTH 205 Prehistoric Archaeological Excavation
Short Title: Prehistoric Arch Excavation
Discipline: Anthropology (ANTH)
Recommended Prep: ANTH 120
Course impacts the following programs:
 A. Archaeological Excavator Certificate of Achievement
 B. Archaeological Surveyor and Lab Assistant Certificate of Achievement
 C. Archaeology A.A. Degree Major
Transfer Acceptability: CSU
Updated title, description, objectives, outline, textbooks, and critical thinking.
Philip L. De Barros

2) Course Number and Title: ART 102 Foundations of Drawing
Discipline: Art (ART)
Course impacts the following programs:
 A. Pictorial Arts-Painting, A.A. Degree Major
 B. Art History A.A. Degree Major
 C. Pictorial Arts-Printmaking A.A. Degree Major
 D. Three-Dimensional Arts - Jewelry and Metalsmithing A.A. Degree Major
 E. Three-Dimensional Arts-Ceramics A.A. Degree Major
 F. Three-Dimensional Arts-Crafts A.A. Degree Major
 G. Three-Dimensional Arts-Sculpture A.A. Degree Major
 H. General Studies-Emphasis in Arts and Humanities A.A. Degree Major
 I. University Studies - Emphasis in Fine and Performing Arts A.A. Degree Major
 J. Interior Design A.S. Degree Major *Program Change* Active
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
Transfer Acceptability: UC, CSU
Updated title, description, objectives, outline, textbooks, required reading and methods of assessment.

Lily Glass

3) Course Number and Title: ART 106 Life Painting

Discipline: Art (ART)

Course impacts the following programs:

A. Pictorial Arts-Painting, A.A. Degree Major

Transfer Acceptability: UC, CSU

Updated title, objectives, outline, textbook, suggested reading and methods of assessment, change to CB 24 (now program applicable).

Lily Glass

4) Course Number and Title: ART 160 Glassblowing/Glassforming I

Discipline: Art (ART)

Course impacts the following programs:

A. Three-Dimensional Arts-Ceramics A.A. Degree Major

B. Three-Dimensional Arts-Glass A.A. Degree Major

C. Three-Dimensional Arts-Sculpture A.A. Degree Major

Transfer Acceptability: CSU

Updated title, removed ART 104 or ART 105 as prerequisite options, updated description, objectives, outline, textbooks, and assignments.

Michael Hernandez

5) Course Number and Title: ART 200 Color Theory

Discipline: Art (ART)

Course impacts the following programs:

A. Graphic Design, A.S. Degree Major

B. Illustration, A.S. Degree Major

C. Pictorial Arts-Painting, A.A. Degree Major

Transfer Acceptability: UC, CSU

Updated title, textbook and methods of assessment.

Lily Glass

6) Course Number and Title: CSCI 210 Data Structures

Discipline: Computer Science and Information Systems - Computer Science (CSCI)

Prerequisites: CSCI 114

Course impacts the following programs:

A. Computer Science, A.S. Degree Major/Cert. Achievement

B. Computer Science with Emphasis in Video Gaming, A.S. Degree Major/Cert. Achievement

C. Mobile Application Development, Certificate of Achievement

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Decreased units to 4, decreased lecture hours to 3 and increased lab hours to 3, replaced CSCI 110 with CSCI 114 as a prerequisite, updated outline, textbook and required reading.

Richard L. Stegman

7) Course Number and Title: EME 106 Emergency Medical Technician (Lecture)

Short Title: EMT (Lecture)

Discipline: Emergency Medical Education (EME)

Prerequisites: Current American Heart Association CPR for Health Care Providers and Emergency Medical Response cards or equivalent, and must be age 18 by the first day of class.

Co-requisites: EME 106L

Transfer Acceptability: CSU

Grading Basis: Grade Only

Updated prerequisite wording (see above) and textbooks, change to CB05 (now CSU transferable).

Debi Workman

8) Course Number and Title: EME 106L Emergency Medical Technician Skills (Laboratory)

Short Title: EMT Basic (Laboratory)

Discipline: Emergency Medical Education (EME)

Prerequisites: Current American Heart Association CPR for Health Care Providers CPR and Emergency Medical Response cards or equivalent, and must be age 18 on the first day of EME 106.

Co-requisites: EME 106

Transfer Acceptability: CSU

Grading Basis: Pass/No Pass Only

Updated prerequisite wording (see above), description textbook and suggested reading, change to CB05 (now CSU transferable).

Debi Workman

9) Course Number and Title: GCIP 249 Page Layout and Design II
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Prerequisites: GCIP 140, and GCIP 149
Course impacts the following programs:
A. Graphic Communications Emphasis in Digital Distribution, A.S. Degree Major/Cert. Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated description, objectives, outline, textbooks, suggested reading and methods of assessment, change to CB05 (now CSU transfer able).

Mark J. Bealo

10) Course Number and Title: GCMW 205 Digital Video for Multimedia
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Removed prerequisites, updated description, objectives, methods of instruction, outline, textbook, required and suggested reading, outside assignments, required writing and methods of assessment, removed "other" distance learning modality.

Mark J. Bealo

11) Course Number and Title: ID 105 Materials and Resources
Discipline: Interior Design (ID)
Course impacts the following programs:
A. Eco-Building Professional, Certificate of Achievement
B. Interior Design, A.A. Degree Major
C. Interior Design, Certificate of Achievement
D. Interior Design, Certificate of Achievement
E. Interior Design, A.S. Degree Major
F. Interior Design, Certificate of Achievement
Associate Degree General Education - E: Lifelong Learning and Self-Development
Transfer Acceptability: CSU
Updated title, description, objectives, methods of instruction, textbooks, required and suggested reading, critical thinking, required writing and methods of assessment, change to XB09 (now includes work based learning activities).

Lori G. Graham

12) Course Number and Title: KINE 100 Introduction to Kinesiology
Discipline: Kinesiology (KINE)
Course impacts the following programs:
A. Kinesiology, AA-T Transfer Major
B. Adult Fitness and Health Certificate of Achievement
C. Adult Fitness/Health Management Certificate of Achievement
Transfer Acceptability: UC, CSU
Updated title, description, objectives, methods of instruction, outline, textbook, required reading, outside assignments, required writing and methods of assessment.

Robert C. Vetter

13) Course Number and Title: KINE 140A Beginning Tennis: Techniques and Analysis
Short Title: Beginning Tennis
Discipline: Kinesiology (KINE)
Course impacts the following programs:
A. Kinesiology, AA-T Transfer Major
B. Adult Fitness and Health Certificate of Achievement
C. Adult Fitness/Health Management Certificate of Achievement
Transfer Acceptability: UC, CSU
Changed course number, minimal title update, updated description, objectives, methods of instruction, outline, textbook, required and suggested reading, outside assignments, critical thinking and required writing.

Robert C. Vetter

14) Course Number and Title: KINE 140B Intermediate Tennis: Techniques and Analysis
Short Title: Intermediate Tennis
Discipline: Kinesiology (KINE)
Course impacts the following programs:
A. Kinesiology, AA-T Transfer Major

B. Adult Fitness and Health Certificate of Achievement

C. Adult Fitness/Health Management Certificate of Achievement

Transfer Acceptability: UC, CSU

Changed course number, minimal title update, updated textbooks, required and suggested reading, outside assignments, critical thinking and required writing.

Robert C. Vetter

15) Course Number and Title: KINE 140C Advanced Tennis: Techniques and Analysis

Short Title: Advanced Tennis

Discipline: Kinesiology (KINE)

Course impacts the following programs:

A. Kinesiology, AA-T Transfer Major

B. Adult Fitness and Health Certificate of Achievement

C. Adult Fitness/Health Management Certificate of Achievement

Transfer Acceptability: UC, CSU

Changed course number, minimal title update, updated description, objectives, outline, textbook, required and suggested reading, outside assignments, critical thinking and required writing.

Robert C. Vetter

16) Course Number and Title: KINE 155A Beginning Volleyball: Techniques and Analysis

Short Title: Beginning Volleyball

Discipline: Kinesiology (KINE)

Course impacts the following programs:

A. Kinesiology, AA-T Transfer Major

Transfer Acceptability: UC, CSU

Changed course number, minimal title update, updated description, objectives, outline, textbooks, required and suggested reading, outside assignments, critical thinking, required writing and methods of assessment.

Robert C. Vetter

17) Course Number and Title: KINE 155B Intermediate Volleyball: Techniques and Analysis

Short Title: Intermediate Volleyball

Discipline: Kinesiology (KINE)

Course impacts the following programs:

A. Kinesiology, AA-T Transfer Major

Transfer Acceptability: UC, CSU

Changed course number, minimal title update, updated description, objectives, methods of instruction, outline, textbooks, required and suggested reading, outside assignments, critical thinking and required writing.

Robert C. Vetter

18) Course Number and Title: PSYC 120 Social Psychology

Discipline: Psychology (PSYC)

Course impacts the following programs:

a. Psychology AA-T, AA-T Transfer Major

b. Child and Family Services A.S. Degree Major/Cert. Achievement

c. General Studies-Emphasis in Social and Behavioral Sciences A.A. Degree Major

d. University Studies - Emphasis in Health and Fitness A.S. Degree Major

e. University Studies - Emphasis in Social Sciences A.A. Degree Major

f. Psychological and Social Services A.A. Degree Major or Certificate of Achievement

Associate Degree General Education - D: Social and Behavioral Sciences

CSU GE Area D: Social Sciences - D9: Psychology

CSU GE Area D: Social Sciences - D10: Sociology and Criminology

IGETC Area 4: Social and Behavioral Sciences - 4I: Psychology

IGETC Area 4: Social and Behavioral Sciences - 4J: Sociology and Criminology

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Removed SOC cross-listing, updated objectives, methods of instruction, outline, textbook, outside assignments and critical thinking.

Judy Wilson

E. Credit Courses – Deactivations

1) Course Number and Title: CSCI 108 Survey of Computer Science

Discipline: Computer Science and Information Systems - Computer Science (CSCI)

Course impacts the following programs:

A. University Studies - Emphasis in Mathematics and Science A.S. Degree Major

B. Computer Science A.S. Degree Major/Cert. Achievement

C. Computer Network Administration with Emphasis: Cisco A.S. Degree Major/Cert. Achievement
D. Computer Network Administration with Emphasis: Linux Management A.S. Degree Major/Cert. Achievement
E. Computer Network Administration with Emphasis: Microsoft A.S. Degree Major/Cert. Achievement
F. CSNT Computer Network Administration with Emphasis: Network Technician Technologies A.S. Degree Major/Cert. Achievement
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Reason for deactivation: No longer relevant
Richard L. Stegman

2) Course Number and Title: CSCI 170 BSD Unix for Mac
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Course impacts the following programs:
A. Mac Programming Certificate of Proficiency
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Reason for deactivation: No longer relevant
Richard L. Stegman

3) Course Number and Title: CSCI 171 Mac OS AppleScripting
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Reason for deactivation: No longer relevant
Richard L. Stegman

4) Course Number and Title: CSCI 232 Java Mobile Programming
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 230
Course impacts the following programs:
A. Java Software Development Certificate of Proficiency
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Reason for deactivation: No longer relevant
Richard L. Stegman

5) Course Number and Title: CSCI 240 Windows API Programming
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 220
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Reason for deactivation: No longer relevant
Richard L. Stegman

6) Course Number and Title: CSCI 270 Mac OS Cocoa Programming
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 110, or CSCI 220
Course impacts the following programs:
A. Mac Programming Certificate of Proficiency
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Reason for deactivation: No longer relevant
Richard L. Stegman

7) Course Number and Title: CSCI 271 OpenGL for Mac OS
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 270
Course impacts the following programs:
A. Mac Programming Certificate of Proficiency
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Reason for deactivation: No longer relevant
Richard L. Stegman

8) Course Number and Title: OIS 109 Data Entry Skills II
 Discipline: Office Information Systems (OIS)
 Recommended Prep: OIS 108
 Course impacts the following programs:
 A.Data Entry Certificate of Proficiency
 Distance Learning Offering(s): Online
 Reason for deactivation: Course no longer needed in the OIS transition effective Fall 2014.
Judith L. Dolan

F. Non Credit Course – New

1) Course Number and Title: N BASC 204 Supervised Tutoring for Math
 Discipline: Basic Education (N BASC)
 Justification: Creates a supervised tutoring class that reflects the activities in the math.
Wendy R. Metzger

G. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2014.

Catalog/Subject Number	Learning Offerings
PHIL 111	Online
CSCI 210	Online
GCIP 249	Online
GCMW 205	Computer Assisted, Online
PSYC 120	Online

H. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2014.

Catalog Number	Type	Description	Proposal Type
PHIL 111	Recmd. Prep.	<u>Eligibility for English 100 as determined through the English placement process.</u>	New
PHIL 121	Recmd. Prep.	<u>Eligibility for English 100 as determined through the English placement process.</u>	New
ANTH 205	Recmd. Prep.	<u>ANTH 120</u>	Change
CSCI 210	Prerequisite	<u>CSCI 140, CSCI 114</u>	Change
EME 106	Prerequisite	Current American Heart Association CPR for Health Care Providers and American Red Cross Emergency <u>Medical</u> Response cards or equivalent, and must be age 18 by the first day of class.	Change
EME 106L	Corequisite	<u>EME 106L</u>	Change
EME 106L	Prerequisite	Current American Heart Association CPR for Health Care Providers and American Red Cross Emergency <u>Medical</u> Response cards or equivalent, and must be age 18 by the first day of class.	Change
EME 106L	Corequisite	EME 106	Change
GCIP 249	Prerequisite	GCIP 140	Change
GCIP 249	Prerequisite	GCIP 149	Change

VII. COURSE OUTLINE REVIEWS - INFORMATION

The following courses have completed the course outline review process between November 2, 2013 and November 15, 2013 and are effective Fall 2014.

ANTH	120	Archaeological Excavation
GEOG	110	Meteorology: Weather and Climate
MATH	110	College Algebra
RS	105	Ritual/Symbol/Myth: Ways of Understanding Religion

IX. 2013-2014 Curriculum Activity Summary

Proposal Type	Current Agenda	2013-2014 Cumulative
New Courses	4	9
Course Changes	18	39
Course Reactivations	0	0
Course Deactivations	8	17
Course Reviews (11/2/2013 – 11/15/2013)	4	27
New Programs	0	0
Program Changes	3	5
Program Deactivations	4	9
Total Activity	41	106

Details of all program and course proposals may be viewed at www.curricunet.com/palomar. Select “track” and “check status” to view programs and courses. Select the Pencil icon in order to navigate through the various pages of the proposal. Reports include “COR,” “PR” or “WR,” Course Outline of Record or Program Report. “CC” displays proposed changes for the course outline of record or program.

These items will be brought back for Faculty Senate ratification at next week’s meeting.

Rocco Versaci read the following statement for inclusion in the minutes:

As part of my Curriculum report, I would like to address some comments that were made at the November 6, 2013 Curriculum Committee meeting. These comments focused on a Senate matter and should have rightly been made here, so I’m going to respond to them here. Specifically, Monika Brannick claimed that even though the Senate resolution regarding the ACCJC passed unanimously, “several senators” told her that they did not support it. Like everyone else, I have no way of knowing how accurate this claim might be because there’s no way to verify the content and tone of conversations that may or may not have taken place. Nevertheless, this claim was presented with certainty, so for the sake of argument, I’ll take it at its word.

We strive to help our students embrace critical thinking, not simply as an intellectual exercise but to empower them to develop and share their voice in the larger dialogues that matter to them. As faculty and as senators, we need to lead by example. Serving on the Faculty Senate is not a vanity job; when you take a seat at this table, you are obligated to deliberate carefully, to weigh evidence and argument, and to voice your concerns, questions, and opinions. The Senate only functions when all senators embrace this obligation. If people serving on this body do not share their views simply because those views may fall in the perceived minority, then they are performing a gross disservice to what the Senate stands for and to everyone that the Senate represents. If someone chooses to silence themselves in this manner, then I would suggest that that individual find another place and manner in which to serve Palomar College.

In addition – and again, for the sake of my comments, I’m assuming the accuracy of the claim made at the Curriculum meeting – silencing yourself is bad enough, but to then intimate to someone who was not present at the debate that you were somehow “silenced” is truly bad form. For one thing, it shifts accountability by replacing one’s lack of conviction with a conveniently “oppressive” majority. But also, it allows someone who disagrees with a democratic decision to claim authority in hearsay in an attempt to undermine the very important work that we do here on behalf of faculty, students, and our academic community.

TERB: Revision of
Forms:

Barb Kelber provided an overview of her work on the writing team for Standard 3A (Resources) for the Accreditation Report, focusing on the evaluations component of the standard. She shared information from the ACCJC’s website on the overhead and noted that members of the Tenure & Evaluations Review Board (TERB) are carefully reviewing the information which the ACCJC recommends including in the Evaluation Review Report for full-time teaching faculty. Currently, the TERB website includes

documents for the Part-Time Review Report, with a supplement for the department chair to fill out. The supplement includes a question relating to the part-time faculty member's communication with the department, as well as a yes or no question asking if the faculty member participates appropriately in the development and assessment of student learning outcomes in accordance with department guidelines. This supplement was added as a way to foreground student learning outcomes while maintaining department autonomy in relation to student learning outcomes. After the part-time evaluation revision was completed, the full-time counseling faculty and the full-time librarian faculty revised their forms to include the same question about student learning outcomes. Members of TERB are now beginning work on reviewing the full-time teaching faculty Review Report Form, as it has not been revised since before the last Accreditation site visit in 2009. The question currently on the full-time teaching faculty form asks whether the instructor establishes appropriate learning outcomes for the course and assesses for students' learning of those outcomes. TERB is discussing amending the question on the Review Report Form to provide consistent wording for all three faculty groups.

Kelber shared additional information from the Accreditation web site on Standard 3AC, "Faculty and others directly responsible for student progress toward achieving stated student learning outcomes have, as a component of their evaluation, effectiveness in producing those learning outcomes." She stated that members of TERB are looking at what other schools which are in compliance are doing as they move forward in the process, as well as opening up the issue for discussion campus-wide. There is also discussion of possibly amending the Self Evaluation Form, which might ask faculty members to reflect on how they address Student Learning Outcomes. Kelber stated the need for a faculty-driven process through the Senate, TERB, and the Negotiations Advisory Council.

Senators discussed the impact on part-time faculty members, who may not be as familiar with the process. Barb Kelber noted that she would be offering some Professional Development Training for both full and part-time faculty members on the new forms as well as the evaluation process and hopes that these elements of evaluation are being addressed at the department-level as well. This item will remain on the agenda for further discussion at next week's meeting.

Student Success
Task Force

Recommendations:

Greg Larson reported that Vice Presidents Cuaron and Gonzalez will be attending next week's Senate meeting to discuss their plans to form a work group to oversee the implementation of certain Student Success Task Force recommendations that relate to student success. Senate members noted the revival of the Faculty Advisory Board and the need for the two groups to work collaboratively.

Policies & Procedures:

Barb Kelber provided copies of the Informal Grievance/Complaint Resolution Chart for AP 5530, Students Rights & Grievances. The chart, which shows the process for both first-level and second-level resolution of various grievances, is being revised. Kelber shared AP5530 on the overhead; this policy provides the process for a formal grievance if no resolution is found on the first two levels. Discussion followed on the procedure and the resolution chart.

Kelber also shared AP 2410, Authority & Administrative Procedures, on the overhead. Kelber referenced the proposed changes to the document, and Senators noted the addition of much more wording resulting in a narrower scope. Senators were concerned that the new wording does not allow individuals to bring forward resolutions or proposed

changes. It also omits the term “College Community,” thereby omitting PFF, CCE, and other groups.

Kelber also shared AP 7120, Recruitment & Hiring, on the overhead. She noted some of the changes in the document, and brief discussion followed. This item will be brought back for further discussion at next week’s meeting.

Learning Outcomes
Council:

Greg Larson stated that at next week’s meeting Wendy Nelson and Marty Furch will be bringing forward a GE/ILO Report, as well as discussing new rubrics proposed for assessing GE/ILOs.

Strategic Planning
Council:

Reporting on the recent Strategic Planning Council meeting, Teresa Laughlin indicated that the district is low on enrollment, but will meet the CAP.

Palomar Faculty
Federation:

Jackie Martin Clement stated that the Palomar Faculty Federation has a new Administrative Assistant, Amy Hlavaty, and also noted that the group now has an off-campus space to hold meetings and other events.

Academic Technology
Committee:

Lillian Payn reported that course shells for spring semester are now in Blackboard and instructors may begin posting content in them.

ADJOURNMENT:

The meeting was adjourned at 3:23 p.m.

Respectfully submitted,

Pam McDonough, Secretary