



Minutes of the
MEETING OF THE FACULTY SENATE
November 14, 2011

APPROVED

PRESENT: Bruce Bishop, Monika Brannick, Melinda Carrillo, Haydn Davis, Jenny Fererro, Katy French, Marty Furch, Lori Graham, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin-Klement, Pam McDonough, Christina Moore, Linda Morrow, Wendy Nelson, Patrick O'Brien, Lillian Payn, Perry Snyder, Fari Towfiq

ABSENT: Diane Studinka

GUESTS: Kathleen Grove, Armando Telles (ASG)

CALL TO ORDER: The meeting was called to order by the President, Monika Brannick, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Moore, Morrow: Faculty Senate approval of the minutes of November 7, 2011, as presented. The motion carried.

Public Comments: Kathleen Grove, the former Service Learning Coordinator, informed Senate members that Dillon Emerick, who was recently appointed to the position, would be resigning at the end of the fall semester. She stated her interest in applying for the position and asked if she could be appointed to the position immediately following Emerick's resignation so there would be no gap in service. Monika Brannick informed Grove of the Senate's policy concerning filling vacancies, indicating that an announcement would be distributed to full time faculty to allow everyone the opportunity to apply. She suggested Emerick send a letter of resignation to the Senate prior to the end of the fall semester which would allow ample time to send out an announcement and fill the position prior to it being vacant.

Announcements: ASG Representative Armando Telles announced that Phi Theta Kappa, in conjunction with Grossmont and Cuyamaca Colleges, is collaborating with Mira Costa College and Cal State San Marcos in an effort to seek donations of white and black socks for veterans residing at the Veterans Hospital as part of the Wounded Warriors project. There are drop-off boxes in the Veterans Lounge, Admissions, and the Natural Science building. The last day to provide a donation is November 18, as these donations will be delivered to the Veterans Hospital on November 26.

Palomar's Performing Hearts Project invites faculty and students to participate and vote on the theater program's final four choices for an LGBTQ (Lesbian, Gay, Bi-sexual, Transgender, Queer) production to be presented next semester. Michael Mufson, the play's director requests that faculty encourage students to comment and vote no later than November 30, at <http://performinghearts.wordpress.com/vote/> or

www.palomarperforms.com and follow the Vote link. In spring semester 2012, the Performing Hearts project will facilitate discussions between participating classrooms across many allied disciplines. The springboard for the discussion will be the text and theatre production of a play, chosen with input from the community. Those interested in participating should email Michael Mufson at mmufson@palomar.edu or performingheartsproject@gmail.com.

Committee Appointments:

Motion 2 MSC Towfiq, Moore: Faculty Senate approval of the following Peer Review Committee appointment:

Marty Furch, Peer Review Committee Chair for Carol Lowther.

The motion carried.

Motion 3 MSC Furch, O'Brien: Faculty Senate approval of the appointment of Glyn Bongolan to the position of Title V HSI STEM Transfer Grant STEM Guaranteed Transfer Agreement and Support Program (GTASP) Coordinator. The motion carried.

Emeritus Status:

Motion 4 MSC Towfiq, Larson: Faculty Senate ratification of granting Emeritus Status to the following faculty members:

Christine Barkley, Professor, English Department, effective December 17, 2011. She has served Palomar College for 23 years from August 26, 1988, to December 17, 2011.

David Boyajian, Professor, Chemistry, effective December 17, 2011. He has served Palomar College for 30 years from September 8, 1981, to December 17, 2011.

The motion carried.

Curriculum: Senators were provided copies of the Curriculum Committee Meeting Action items dated November 2, 2011, last week.

Motion 5 MSC Larson, Fererro: Faculty Senate ratification of the Curriculum Committee Meeting Action items dated November 2, 2011. The motion carried.

Senators discussed the time period when Curricunet was being brought forward for implementation for Occupational and Noncredit Courses. Director Molly Smith, as the only full time employee in that department, was chosen to oversee the process. Monika Brannick indicated that faculty members teaching in those areas are writing their own curriculum and SLOs, but Smith enters them into Curricunet because of access issues for part-time faculty members in that area. It was suggested that, because curriculum and SLOs are under the purview of the faculty, there could be a co-contact person who is a faculty member listed with Smith.

Faculty Senate
Logo:

Over the past couple of weeks, Senators have reviewed several new logo choices for the Faculty Senate. Brannick noted the changes made since last week's meeting and a vote was taken to choose a preference.

Faculty Senate

Goals: Copies of the most recent version of the Faculty Senate Goals were viewed on the overhead. Senate members discussed the document and additional minor changes were recommended to the wording.

FACULTY SENATE GOALS FOR 2011-12

GOAL		IN PROGRESS	ON HOLD	ACCOMPLISHED
1	Develop a process for administrative retreat rights.			
2	Influence the college's review, discussion, and implementation of proposed changes in a. system-wide policies for The California Community Colleges b. State legislation.			
3	Define, guide, and participate in the implementation of Title 5 changes regarding repetition and the proposed changes to repeatability of courses and content review.			
4	Guide and approve the development of Transfer AA/AS Degrees.			
5	Encourage faculty to continue to actively participate in the SLOAC.			
6	Actively participate in the revision of Palomar College Governing Board Policies and Procedures.			
7	Begin work toward a formal document delineating roles and jurisdictions of the Faculty Senate and the Palomar Faculty Federation.			
8	Actively participate in the process of maintaining accreditation status.			

ONGOING RESPONSIBILITIES

1	Maintain oversight and reporting relationships in the following areas: a. Basic Skills/Title V HSI Committee b. Academic Technology Committee c. Workforce and Community Development Advisory Group d. Academic Technology Resources Center e. STEM Grants 1 & 2 Committees f. Learning Outcomes Council g. Tenure & Evaluations Review Board h. Curriculum Committee
2	Increase faculty service on committees and councils by a. Ensuring that membership calls are sent out regularly b. Reminding faculty of the importance of service on councils and committees.
3	Review proposed guidelines related to the academic and professional elements of online courses and instruction.
4	Monitor and evaluate the implementation of the Palomar Outcomes Database/TracDat data-collection system in Student Learning Outcomes Assessment.

Motion 6

MSC Laughlin, Fererro: Faculty Senate approval of the 2011-12 Faculty Senate Goals. The motion carried.

SLO Summary
Reports:

Marty Furch provided an update on the Student Learning Outcomes (SLO) reports, including information from the database on how many courses have SLOs entered into the database with results, as well as those that still have no SLOs entered.

Report	Count	Percentage Missing Data	Report Name in POD
Courses with no SLOs	145	9%	<i>Courses without SLOs</i>
Course SLOs with no assessment methods (i.e. no assessment plan)	198	12%	<i>Course SLOs without Assessment Methods</i>
Course SLOs with no assessment results	1189	73%	<i>Course SLOs without Results</i>
Programs with no SLOs	90	43%	<i>Programs without SLOs</i>
Programs with no assessment results	136	66%	<i>Programs without Assessment Results</i>

Senators discussed the progress being made to date as well as the need to continue moving forward in the process.

Furch added that a workshop will be held on Friday, November 18, from 12:30 - 2:00 p.m. in the Library (LL109) on Program Review and SLOs. From 9:00 a.m. – 2:00 p.m., a drop-in workshop will be held at the same location.

Statewide Academic
Senate Plenary
Session:

Monika Brannick and Greg Larson attended the fall session of the Statewide Academic Senate meeting held in San Diego November 3 – 5. Brannick indicated that members of the Student Success Task Force (SSTF) met last week to discuss the feedback they have received from stakeholders throughout the state. At this time members of the task force are considering modifications to the draft report. The SSTF, in its first meeting, addressed concerns regarding the consolidation of categorical funds and decided to take that recommendation off the table. Brannick added that all resolutions passed at the recent statewide session regarding recommendation 8.1 are now moot. She added that some of the main issues discussed were funding variations, fee waivers, and statewide assessments. She noted that a resolution to exclude ESL students from the SSTF recommendations was approved. Two resolutions including one regarding an increase in the number of full time faculty and one to uphold local control of Professional Development were passed. Brannick encouraged all to review the final resolutions at the Statewide Academic Senate’s website: <http://www.asccc.org/>.

Senators discussed the possibility of forming a local task force to review all of the SSTF recommendations, agreeing to focus on issues affecting faculty first and then bring them to a larger group later. There was also discussion on how to encourage faculty to participate, including the possibility of polling the faculty on key issues and soliciting input. It was stated that communicating with

faculty is essential, although the best method of communication has yet to be found. Senators Brannick, Kelber, Moore, and Nelson will meet to discuss how to proceed. Additional volunteers can be sought, if necessary, after a meeting schedule has been developed.

One Senate member suggested that it may be premature to begin meeting before SSTF recommendations are finalized and brought to the Board of Governors. Faculty must make a plan to react to the change. It was stated that there is a need to keep these issues on the forefront, and convening a task force now can provide an opportunity to plan productive ways to communicate with faculty as the process moves forward.

Brannick stated that a Special Meeting of the Board of Governors is being held on Thursday, December 1, at the Holiday Inn on the Bay in San Diego.

In reporting on curriculum issues, Greg Larson said that the Statewide Academic Senate brought forward a Resolution on Repeatability, specifically allowing repeatability for performing arts courses, and is looking at curricular options for other courses to achieve the same results. He added that one of the Draft Resolutions was to incentivize the development of alternative pedagogy for teaching basic skills classes by reallocating BSI funds, if needed. The Statewide Academic Senate voted to oppose that recommendation in an effort to retain academic freedom. Another recommendation brought forward was implementing the use of technology to develop Educational Plans, which was opposed by counselors who stated that their input is needed on what technology is used. There was some speculation that MyEdu.com would be chosen without input, and a resolution to discourage the use of MyEdu.com by local colleges and ASGs was passed.

Other: Following up on discussion held at last week's meeting regarding the importance of informing students of Title 5 changes in regard to repetition of credit courses, Monika Brannick indicated that she spoke with President Deegan and Vice President Berta Cuaron about the Senate's concern that the district act soon to notify students of these upcoming changes. She was told that Director of Admissions Herman Lee would be responsible for contacting students. Brannick indicated that she would follow up by contacting Lee.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Melinda Carrillo, Secretary