



Minutes of the
MEETING OF THE FACULTY SENATE
October 7, 2013

APPROVED

PRESENT: Sandra Andre, Glyn Bongolan, Melinda Carrillo, Jenny Fererro, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Christina Moore, Linda Morrow, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq

ABSENT: Patrick O'Brien, Rocco Versaci

GUESTS: Berta Cuaron, Genesis Gilroy, Frances Kermeen, Shannon Lienhart

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Approval of Minutes:

Motion 1 MSC Laughlin, Morrow: Faculty Senate approval of the minutes of September 30, 2013, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: Greg Larson announced that Diane Studinka would be bringing forward some proposals from the Workforce and Community Development Advisory Board to next week's meeting. Due to previous scheduling issues, the Agenda may be suspended to address these items first.

Committee

Appointments: Barb Kelber reported that the Evaluation Appeals Committee has been formed with the following membership:

Appointed by President Deegan: Wilma Owens and Norma Miyamoto (Dan Sourbeer, Alternate)

Appointed by the Palomar Faculty Federation: Bill Jahnel (Martin Japtok, Alternate)

Appointed by the Tenure & Evaluations Review Board: Sandra Andre (Tamara Weintraub, Alternate)

Appointed by the Senate: Jenny Fererro, Carol Lowther, and Linda Morrow (Bruce Bishop and Marilee Nebelsick-Tagg, Alternates).

Motion 2 MSC Laughlin, Morrow: Faculty Senate approval of the following committee appointments:

Sabbatical Leave Committee

(12-15) Library (at-large)

Susan Miller/Behavioral Sciences

Student Services Planning Council
(12-14) One faculty member from Instructional Divisions
Lisa Cecere/Media Studies

The motion carried.

Curriculum: Copies of the following Curriculum Committee items were distributed electronically:

Palomar College Curriculum Committee Actions
Wednesday, October 2, 2013

I. SECOND READING – CONSENT CALENDAR

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curriculum changes, pending appropriate approvals, will be effective Fall 2014.

A. Program Deactivations

1) Program Title: Pictorial Arts-Printmaking
Discipline: Art (ART)
Award Type: A.A. Degree Major
Total Units: 33.00
Reason for Deactivation: Program no longer relevant.
Lily Glass

II. SECOND READING - ACTION

The following groups of courses with related content in Kinesiology, pending appropriate approvals, have been established effective Fall 2013:

A. Football

- 1) KINE 170E Team Sports – Football Strategies
- 2) KINE 170F team Sports – Football Biomechanics
- 3) KINE 210L Professional Prep for Football Lab – Biomechanic Application

B. Baseball

- 1) KINE 170A – Team Sports – Baseball Strategies
- 2) KINE 170B – Team Sports - Baseball Biomechanics
- 3) KINE 212L – Professional Prep for Baseball Lab – Biomechanic Application

C. Wrestling

- 1) KINE 215L – Professional Prep Wrestling Lab – Biomechanic Application
- 2) KINE 170O – Team Sports – Wrestling Strategies
- 3) KINE 170P – Team Sports – Wrestling Biomechanics

III. Course Outline Reviews

The following courses have completed the course outline review process between September 14, 2013 and September 27, 2013 and are effective Fall 2014.

AJ	101	Criminal Evidence
WTE	50	Waterworks Mathematics

IV. 2013-2014 Curriculum Activity Summary

Proposal Type	Current Agenda	2013-2014 Cumulative
New Courses	0	0
Course Changes	0	0
Course Reactivations	0	0
Course Deactivations	0	0
Course Reviews	2	7

(9/14 – 9/27/2013)		
New Programs	0	0
Program Changes	0	0
Program Deactivations	1	1
Total Activity	3	8

Details of all program and course proposals may be viewed at www.curricunet.com/palomar. Select "track" and "check status" to view programs and courses. Select the Pencil icon in order to navigate through the various pages of the proposal. Reports include "COR," "PR" or "WR," Course Outline of Record or Program Report. "CC" displays proposed changes for the course outline of record or program.

This will be brought back for Faculty Senate ratification at next week's meeting.

Resolution/Complaint
Letter Regarding
ACCJC:

A first draft of a resolution regarding ACCJC was brought forward at last week's meeting for Information and discussion. Teresa Laughlin brought forward the following (amended) Resolution for Faculty Senate discussion/Action:

Motion 3

MSP Laughlin, Ferrero: Whereas, The U.S. system of regional accreditation has been well-established and has provided essential guarantees of quality education in America's post-secondary institutions since the 1950's; and

Whereas, Keys to the overall success of this unique system are a spirit of collaboration and mutual respect between the regional commissions and their member institutions as well as a shared focus on the needs and interests of the students who attend these institutions; and

Whereas, For the last decade, the relationship in the Western region between the Accrediting Commission for Community and Junior Colleges (ACCJC) and many of California's 113 public community colleges has been contentious; and

Whereas, The ACCJC has sanctioned California Community Colleges with a higher frequency and severity compared to other regions and four-year institutions accredited by Western Association Schools and Colleges (WASC);

Therefore, Be It Resolved, That the Faculty Senate of Palomar College hereby expresses deep concern over the combative nature of the relationships between ACCJC and many of California's community colleges as well as the future of public education in California; and be it

Further Resolved, That this Faculty Senate urges the U.S. Dept. of Education (USDOE) to carefully scrutinize ACCJC's work as a regional accreditor during the upcoming review of ACCJC for federal recognition; and be it

Finally Resolved, That this Faculty Senate joins the Academic Senate for the California Community Colleges in recognizing that the ACCJC's contentious relationship with the California Community Colleges as well as the severity of the commission's sanctions threaten to undermine the original mission of the California community colleges which is to provide quality public education to all.

The motion was postponed.

Senators discussed the resolution at length, and the above wording reflects minor changes made during the meeting.

Copies of documents from the Statewide Academic Senate were also shared with Senators; these documents included several items of correspondence relating to the need for adequate faculty representation on visiting teams and other evaluation, policy, and decision-making bodies of the ACCJC. Copies of several resolutions from the Statewide Academic Senate citing those same concerns were also shared. These resolutions show that action to address concerns about the ACCJC is already being taken at the Statewide level.

Because some Senate members wished to take the resolution back to their departments to allow broader discussion campus-wide, a motion was made to postpone approval until the October 14 meeting.

Motion 4 MSC Payn, Towfiq: To postpone Motion 3 until October 14, 2013. The motion carried.

Oversight Committee/
Grant Funded
Projects:

In late August and early September, Senators discussed Resolutions recently passed by the Statewide Academic Senate regarding the need for formal procedures in relation to grant-funded projects. There is concern about the current practice of institutionalizing some of these projects with funding from the general fund without first having district-wide discussion, input, and approval. At previous meetings, Senate members passed a motion to create a Sub-committee to determine policies and procedures regarding Senate-approved allocations and grant-funded projects.

Teresa Laughlin agreed to oversee a task force to determine the committee's composition, roles, duties, and responsibilities.

Motion 5 MSW Laughlin, Towfiq: The Faculty Senate supports the formation of a small task force to determine the composition, roles, duties, and responsibilities of the Oversight Committee for Grant Funded Projects. The motion was withdrawn.

Because no Senate members were available to meet, Laughlin agreed to create a proposal for the committee structure and bring it back for further discussion and/or Action at next week's meeting.

2013-14 Faculty
Senate Goals:

Copies of the Faculty Senate's goals from 2012-13 were distributed at last week's meeting. Some suggestions were made for the addition of a goal relating to the formation of the committee overseeing grant-funded projects, as well as a goal to update the Faculty Constitution.

Senate members discussed the creation of the Constitutional Review Committee several years ago, and membership includes a Senator and three other faculty members. Greg Larson indicated that he would ask the Committee on Committees chair to send out a call to fill those vacancies. Senator Travis Ritt agreed to serve as chair.

This item will be brought back for further discussion at next week's meeting.

Student Success
Task Force
Recommendations:

There were no reports.

- Accreditation: Greg Larson reported that members of the Accreditation Writing Teams are working towards meeting the late October or early November deadlines for completion of the first drafts of the reports.
- Policies & Procedures: Greg Larson indicated that the Policies & Procedures Task Force members are working with Academic Technology staff member Terry Gray on the Copyright Material and Intellectual Property Rights documents, including researching policies of other educational institutions.
- Barb Kelber reminded Senators of the lengthy discussions held last year on the Discrimination & Harassment Policy and its eventual approval. There was a late proposal which added language relating to bullying that had to be postponed until it was approved by the appropriate groups, and which will be brought to the Senate soon. She added that the Students Rights & Grievances Policy is also being reviewed, and some proposed revisions need further discussion. These policies/procedures are particularly important because of the emphasis placed on them by stringent Accreditation standards relating to how colleges manage students' complaints and grievance claims and assuring that students have convenient access to that information.
- Kelber added that further discussion needs to be held on the Recruitment & Hiring Policy as well. She referred to correspondence she received from Vice President Tortarolo requesting information that was presented, discussed, and agreed upon several months ago. Great strides were made during that process, and it would be disappointing to take a step back at this juncture.
- Academic Calendar Workgroup: Greg Larson reported that members of the Academic Calendar Workgroup are meeting on Thursday, October 10.
- ASG: Genesis Gilroy indicated that members of the ASG are currently redesigning the website, and completion is expected by the end of the fall semester to include the addition of all the ASG minutes to the website.
- Strategic Planning Council: Greg Larson stated that additional course sections have been added this fall and in the spring to assist the district in reaching CAP, and marketing efforts are underway to notify the public of all of the educational opportunities available at Palomar.
- Governing Board: Greg Larson reported that members of the Governing Board adopted the proposed budget at their last meeting. Trustee Chadwick reported on to two bills: SB97 and AB103, which would allow the Redevelopment Agency (RDA) monies to be backfilled, providing approximately 1.7 million dollars to this district.
- President Deegan: Greg Larson indicated that he and Jackie Martin continue to attend their bi-monthly meetings with President Deegan. At their recent meeting, Deegan discussed the efforts being made to move high school students successfully into the higher educational system. He has met with many of the district superintendents as part of this effort.

Palomar Faculty
Federation (PFF):

Teresa Laughlin indicated that PFF members have ratified the proposed contract almost unanimously. Faculty members should expect to see the 3.72% salary increase in their October paychecks. The increase is retroactive to July 1, 2013, and faculty members should receive the back pay in their December or January 2014 paychecks.

Senators expressed their gratitude to PFF board members for all of their hard work on behalf of faculty.

Christina Moore added that on Friday, October 4, members of the PFF board attended an event at Cal State San Marcos with labor leaders, during which a discussion was held on networking between all of the union groups. Moore added that on November 3 she will be attending the Faculty Association for California Community Colleges (FACCC) symposium, where a presentation will take place on benefits for part-time faculty members.

Faculty Service Area
Committee:

Greg Larson reported that members of the Faculty Service Area Committee will meet next week.

Student Services
Planning Council:

Diane Studinka indicated that members of the Student Services Planning Council will meet on Wednesday, October 10.

Instructional
Planning Council:

Linda Morrow stated that members of the Instructional Planning Council will begin training sessions for PRPs on October 25, 2013.

Academic Technology
Committee:

Lillian Payn reported that members of the Academic Technology Resources Center have scheduled a meeting with the Architects to discuss future plans for the Library.

Human Resources
Planning Council:

Christina Moore indicated that members of the Human Resources Planning Council are receiving training and information on the current Governance Structure.

ADJOURNMENT:

The meeting was adjourned at 3:24 p.m.

Respectfully submitted,

Pam McDonough, Secretary