



Minutes of the
MEETING OF THE FACULTY SENATE
October 27, 2014

APPROVED

PRESENT: Richard Albistegui-Dubois, Sandra Andre, Melinda Carrillo, April Cunningham, Jenny Fererro, Marty Furch, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Christina Moore, Patrick O'Brien, Lillian Payn, Travis Ritt, Diane Studinka, Fari Towfig, Rocco Versaci

ABSENT: Judy Wilson

GUESTS: Berta Cuaron

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Glassman, Andre: Faculty Senate approval of the minutes of October 20, 2014, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: Greg Larson announced that Judy Wilson has resigned due to health reasons. Senate members wish her a healthy recovery.

Strategic Planning Council: Greg Larson stated that the revised Student Equity Plan reflecting changes proposed by the Senate was approved at the recent Strategic Planning Council meeting. The group also passed the AP on Faculty Recruitment and Hiring, and in passing heard that a proposed timeline for the hiring process of the new Superintendent/President would be presented to the Governing Board on October 28, although the timeline was not shared with SPC.

Governing Board: The Governing Board will be holding a special meeting on Tuesday, October 28.

Palomar Faculty Federation (PFF): Shannon Lienhart reported that the ACCJC trial began today. Those on Twitter can follow it on #ACCJC or #CCSF.

She shared a resolution that the PFF passed on Thursday, October 23, to Improve Student Success and Retention by virtue of Securing Adequate Funding for Pay Equity and Paid Office Hours for Temporary Faculty, and the Conversion of Existing Temporary Faculty to Full-Time Permanent Status. She stated that the resolution is being supported by the CFT at the State level and asks for \$30 million for paid office hours, and \$50 million for

parity/equity compensation; and requests that the Governor and the State Legislature allocate \$100 million for the conversion of existing part-time temporary faculty to full-time status. She asked that this item be placed on the Senate agenda next week for information.

Lienhart reminded faculty that Tom Torlakson, Candidate for California State Superintendent of Public Instruction, will be on campus on Tuesday, October 28 at 4:00 p.m. in MD-157 for a presentation on educational issues.

Student Services Planning Council:

Diane Studinka indicated that members of the Student Services Planning Council (SSPC) heard a presentation from Monika Brannick from the Palomar Pride Center, and received a request that a member of PC3H (Palomar College Committee to Combat Hate) be included in the SSPC membership structure.

The group also heard a presentation from Kendyl Magnuson on the proposed change to the Registration schedule, and discussed the Staffing Plan Priority Process that SSPC goes through for the hiring of classified staff in the Student Service areas.

Instructional Planning Council:

Jackie Martin stated that members of the Instructional Planning Council discussed the revised version of the Program Review and Planning (PRP) document, which includes a narrative. Berta Cuaron will attend next week's Senate meeting to share it with the Senate.

Learning Outcomes Council:

Marty Furch reported that members of the Learning Outcomes Council met on Thursday, October 23. The group approved two requests for SPFF funding which will move forward in the process.

Academic Technology Committee:

Lillian Payn shared information on the Palomar Online Teaching Site Award, "Best of the Best," which allows faculty to enter their online course site in the Palomar Online Teaching Site Showcase. This provides an opportunity to share the utilization of the internet as a teaching tool, and for faculty to share their use of the Web for course delivery. Sites should be submitted January 26 – April 1, 2015. More information can be found at: <http://www2.palomar.edu/pages/onlineshowcase/>.

Scholarship Committee:

Travis Ritt stated that members of the Scholarship Committee were recently informed that the roles and responsibility of the committee will soon change, including the possible outsourcing of some of the duties to a third-party. A meeting will be held on November 6 to hear more information. He will report the outcome of that meeting to the Senate on November 10.

Committee Appointments:

Motion 2

MSC O'Brien, Andre: Faculty Senate approval of the following committee appointments:

Committee on Serving Learning

(14-16) Career, Technical and Extended Education (at-large)

Delores Loedel (PT)/Business Education

Finance & Administrative Services Planning Council

(13-15) Rosie Antonecchia (FT)/Counseling

Staff Development and Training Committee

(14-16) one faculty member

Rosie Antonecchia (FT)/Counseling

The motion carried.

Motion 3

MSC O'Brien, Laughlin: Faculty Senate acceptance of the results of the ballot for the following committee appointment:

Professional Development Advisory Board

(13-15 Career, Technical, and Extended Education (at-large)

April Woods (FT)/Counseling

The motion carried.

Curriculum:

The next meeting of the Curriculum Committee will be held on Wednesday, October 29.

Policies & Procedures:

Greg Larson stated that based on discussion and suggestions from last week's Senate meeting on BP 5500, Standards of Conduct, he sent feedback to Director of Student Affairs Sherry Titus. It will be brought back for additional review soon.

He reminded Senators that they will hear from a member of PC3H next week regarding the Harassment and Discrimination Policy.

Hiring Procedures:
Administrative

Positions:

Greg Larson informed Senate members that the proposed timeline for hiring the replacement for the Superintendent/President will be presented for approval at the Special Meeting of the Governing Board October 28. The proposal indicates that the position has a start date of July 1, 2015.

Copies of the proposed timeline were shared and discussed, and Senate members felt that the process needs to be slowed down to allow campus-wide discussion and input. It would also provide the opportunity for a broader, more thorough search of candidates. Although the item is not on the Senate Agenda, Senators agreed that because it is being presented to the Board tomorrow, it should be brought forward for Action and a vote today.

Motion 4

MSC Laughlin, Rocco: To bring the Tentative Presidential Search Process Timeline forward for Faculty Senate Action. The motion carried.

Senators reviewed detailed information on the timeline process of the last Presidential search in 2003-04, in which the process took approximately fourteen months. After some discussion, Senate members agreed that with the upcoming Accreditation site visit the timeline proposed by President Deegan was not realistic, would not be beneficial to faculty, staff, or students, and could be a short-sighted solution with long-term consequences.

Motion 5

MSC Laughlin, Towfiq: Whereas Palomar College is in the midst of preparing for our Accreditation visit in March, meaning the faculty, staff, and administrative leadership is preoccupied with completing the work required for the accreditation visit and would not be able to devote the time and energy required to a presidential search; and

Whereas the Faculty wants to have a deliberative process and not be rushed into making a decision; and

Whereas the search procedure is more than simply recruitment, paper screening, and interviews, it requires time to reflect on the strengths and weaknesses of the current administration and the direction the remaining employees would like for the future of the College; and

Whereas the Faculty, Staff, and Administration who will be working with the new President for years to come should have significant influence over the selection process; and

Whereas in order to promote diversity, we need a comprehensive and deliberate process;

Be it resolved that:

- the Faculty request a search committee is formed in a timely manner and that the search committee then recommend the timeline for a Presidential search.
- the Faculty request the District to hire an outside Interim President effective 7/1/15.
- those faculty, staff, and administrators who are retiring in 2015 refrain from the participation in the search process.

The motion carried.

SLO Assessment:

Marty Furch provided an update on the current status of Student Learning Outcomes (SLOs) and what needs to occur as the final draft of the Self-Study nears completion.

There are 1,585 courses (courses that need to have SLOs associated with them)

86% of those courses have at least one SLO entered into TracDat

63% have SLO Assessment results entered into TracDat

There are 197 programs – 93% of those have at least one SLO entered into TracDat

44% have assessment results entered into TracDat

Faculty are being asked to go back and review results from prior assessments so that those results can be reported, and to include meaningful, informative data.

Lengthy discussion followed on the process, and some Senators expressed frustration with the need for improved faculty participation. It was noted that departments receive funding for SLO Facilitators, and that this sort of program assessment is used in yearly PRP requests. Faculty have an opportunity to bring their best work forward and assist the district in this process, which is a task now required of faculty. This work is vigorous but it is happening and must be maintained in hopes of keeping the faculty evaluation process separate from SLO assessment results. It is important for our upcoming Accreditation report that our SLO assessment numbers be more complete.

Berta Cuaron noted that finalization of the information for the report will occur on November 7, which will allow for a review period of approximately two weeks before it goes to print and then the Governing Board.

Area D Meeting: Greg Larson informed Senators that he attended the Area D meeting on Saturday, October 25 at Santa Ana College. The Resolutions coming to the Fall session were reviewed and discussed, including some relating to ACCJC and faculty evaluations. A complete list of the Resolutions is available for review at: <http://www.asccc.org/events/2014/11/2014-fall-plenary-session>.

TERB: Revision of Forms: Over the past several months, Barb Kelber has shared information of the proposed revisions of the Part-time Evaluation Review Report for three areas: EOPS, DRC, and Occupational Programs & Non-Credit Services. The revised form includes an area for the signature of each director of that program as these areas have no department chair. Kelber noted the changes to the document and a question and answer period followed. After some discussion, Senators expressed their support for the document moving forward to PFF and the district before implementation.

ADJOURNMENT: The meeting was adjourned at 3:26 p.m.

Respectfully Submitted,

Jenny Fererro, Secretary