



Minutes of the
MEETING OF THE FACULTY SENATE
October 26, 2015

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, Jenny Ferrero, Joel Glassman, Sergio Hernandez, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Chris Sinnott, Fari Towfiq

ABSENT:

GUESTS: Olga Diaz, Fern Menezes

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Ritt, Lawson: Faculty Senate approval of the minutes of October 5, 2015, as amended. Abstentions: Albistegui-Dubois, Ferrero, Larson, Laughlin, Lienhart, McDonough. The motion carried.

Motion 2 MSC Lawson, Sinnott: Faculty Senate approval of the minutes of October 19, 2015, as amended. Abstentions: Albistegui-Dubois, Carrillo, Sinnott. The motion carried.

Public Comment: Travis Ritt thanked those who contributed to the success of Political Economy Days by encouraging their students to attend. Gratitude was also expressed to the Performing Arts department for the use of the theatre for the one-man play, "From Wharf Rats to Lords of the Docks."

Announcements: Greg Larson announced that the Program Review & Planning (PRP) forms for this year have recently been posted. With the exception of some formatting changes the documents are essentially the same as last year.

Larson also announced that forums for the two finalists for the Superintendent/President position will be held on November 6, at 9:30 and 10:45 a.m. in the theatre. The finalists are Dr. Gregory Anderson, currently Vice President of Instruction at Cañada College; and Dr. Lynn Neault, currently the Vice Chancellor of Student Services for the San Diego Community College District.

Agenda Changes: Greg Larson indicated that the agenda order would be changed to accommodate guests.

Credit 3SP Plan: At last week's meeting, Senate members heard a presentation from Olga Diaz, Director of Student Support and Equity, on the [Credit Student Success and Support Program Plan 2015-16](#). Diaz shared updates to the document since last week's meeting, in particular the addition of funding and allocation. That data was received from the Chancellor's Office indicating that Palomar College's allotment will be approximately \$3.4 million. Diaz noted several sections in the document where those funding allocations are outlined as it relates to the counseling, student services areas, and infrastructure improvement. A brief question and answer period followed.

Motion 3 MSC Martin, Lawson: Faculty Senate support of the [Credit Student Success and Support Program Plan 2015-16](#). The motion carried.

Committee
Appointments:

Motion 4 MSC Ritt, Laughlin: Faculty Senate approval of the following committee appointment:

Enrollment Task Force
Mary Cassoni (Business)

The motion carried.

Curriculum: Jenny Fererro reminded faculty that substantive changes to existing courses, most commonly changes in units, cause the course to be viewed as a new course at the Chancellor's Office, meaning that new titles and new course numbers are technically needed. Although historically we have been able to make these changes without changing the title and number, going forward we will need to be more mindful and careful about substantive changes. Fererro added that the committee will also begin work soon on policies and processes relating to cross listing and de-cross listing courses.

Senate members were provided with electronic copies of the following Curriculum items:

Palomar College Curriculum Committee Meeting Actions
Wednesday, October 21, 2015

I. ACTION

A. 2015-2016 Goal Planning

II. ACTION - SECOND READING

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2016**:

A. Credit Course Deactivations

1. Course Number and Title: CSWB 140 Ruby on Rails Programming
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Recommended Prep: A minimum grade of B in CSWB 110
Course Included in the following programs:
 A. Information Technology, A.S. Degree Major/Cert. Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Reason for Deactivation: Course is not being offered.
Stephen R. Perry

III. INFORMATION

A. Course Outline Reviews

The following courses have completed the course outline review process between September 12, 2015 and October 16, 2015 and are effective Fall 2016.

ARTD	100	Graphic Design I
ARTI	220	Illustration II, Digital Techniques
CINE	115	Creative Writing for Television and Cinema
CSCI	220	C Programming
DA	60	Dental Materials
DA	65	Dental Practice Management
MATH	106	Concepts of Elementary Mathematics II
PSYC	230	Research Methods in Psychology

B. 2015-2016 Curriculum Activity Summary

Proposal Type	Current Agenda	2015-2016 Cumulative
New Courses	0	0
Course Changes	0	5
Course Reactivations	0	0
Course Deactivations	1	10
Course Reviews (8/12/2015– 10/16/2015)	8	14
New Programs	0	0
Program Changes	0	0
Program Deactivations	0	0
Total Activity	9	29

These items will be brought back for Faculty Senate ratification at next week's meeting.

Area D Meeting:

Greg Larson reported that he attended the Area D meeting on Saturday, October 24 at the College of the Desert. He asked Senators to review the Resolutions as they will be brought forward to the Fall Session early in November. They can be viewed at: <http://www.asccc.org/events/2015-11-05-153000-2015-11-08-000000/2015-fall-plenary-session>.

Constitutional Review:

Greg Larson stated that the Constitutional Review Committee could consider meeting to discuss the Faculty Senate meeting time, which is defined in the Constitution. With the upcoming implementation of the compressed calendar, meeting times may need to change to avoid overlap with class times and other meetings. This will be a campus wide issue for standing or regularly scheduled meetings.

**Contracts with
Outside Vendors:**

Seth San Juan attended the recent Food Services Advisory Committee meeting. He provided the following report:

- Aramark's contract is up for renewal next year.
- The high cost of Palomar's Food Services was mentioned, and Aramark explained that they are attempting to stay in-line with the increased cost in food and service. They noted that their profit margin has decreased.
- Two meetings of the Food Services Advisory Committee will be held each semester.
- There was discussion on allowing Food Trucks to provide services on campus.
- Several refrigerators had to be replaced due to the recent hot weather.

One Senator noted that because Aramark's contract is up for renewal, user groups should be polled for campus-wide input about satisfaction with this vendor.

Policies & Procedures: Barb Kelber stated that she, Jenny Fererro, and Greg Larson met with Michael Popielski, Lisa Hornsby, and Monique Dumbrique of Human Resource Services to discuss the Faculty Hiring Policy.

Kelber posted the document on the overhead and Senate members discussed at length the changes being proposed by HRS. Some additional recommendations to clarify the wording were also made.

Noncredit 3SP Plan: At last week's meeting, Shayla Sivert shared copies of the Noncredit Student Success and Support Program Plan 2015-16. Because Dean Sivert was not present to share any changes made since last week, Senate members asked for an opportunity to review it before taking any action to support it. After brief discussion, Greg Larson indicated that he would forward an electronic version to Senate members after it is received from Sivert. If there are no objections made by Senators after their review, Larson will sign-off on the document on behalf of the Faculty Senate.

Motion 5 MSC Laughlin, Albistegui-Dubois: The Faculty Senate will support the [Noncredit Student Success and Support Program Plan 2015-16](#) if after review of the document via email there are no objections made by Senators regarding the addition of any new data. The motion carried.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Jenny Fererro, Secretary