



Minutes of the
MEETING OF THE FACULTY SENATE
August 17, 2015

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, Jenny Ferrero, Joel Glassman, Sergio Hernandez, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Chris Sinnott, Fari Towfiq

ABSENT: Christina Moore

GUESTS: Marty Furch

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30. Larson welcomed new and returning Senators.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Laughlin, Towfiq: Faculty Senate approval of the minutes of May 11, 2015, as presented. The motion carried. Abstentions: Glassman, Hernandez, McDonough, San Juan, Sinnott.

Motion 2 MSC Towfiq, Sinnott: Faculty Senate approval of the minutes of June 8, 2015, as presented. The motion carried. Abstentions: Glassman, Laughlin, Lawson, Lienhart, Martin.

Motion 3 MSC Towfiq, Cunningham: Faculty Senate approval of the minutes of July 7, 2015, as presented. The motion carried. Abstentions: Albistegui-Dubois, Carrillo, Kelber, Lawson, Martin, McDonough, Sinnott, Towfiq.

Motion 4 MSC Sinnott, Towfiq: Faculty Senate approval of the minutes of July 16, 2015, as amended. The motion carried. Abstentions: Glassman, Hernandez, Kelber, Lawson, Martin, McDonough, Payn.

Public Comments: There were no public comments.

Announcements: Greg Larson announced the Faculty Senate resignation of Rocco Versaci due to scheduling issues.

Larson shared that the campus will be participating in the California Great Shake-Out earthquake drill on October 15, 2015. Derrick Johnson, Environmental Safety Manager, will be overseeing the event. Senators expressed their support for campus participation in the drill.

Strategic Planning
Council:

Greg Larson reported that members of the Strategic Planning Council held their orientation meeting on August 11.

Governing Board:

Greg Larson referred to discussion at the July 16 Senate meeting where he informed Senators of Governing Board action of pulling a faculty step placement item from the consent calendar due to questions about the faculty member's equivalency for the position. The faculty member had already been hired by the district in June. The Board revisited the issue at their July meeting and the issue has been resolved with the faculty member continuing with their employment. Larson noted that he did address Board President Halcòn to state that faculty hiring and equivalency are Academic and Professional Matters and under the purview of the Faculty Senate. Larson added that at the June 28th Governing Board meeting there was discussion about diversity and faculty hiring and trustee McNamara mentioned that it is commonly said that the Superintendent/President is the Governing Board's only employee, but that the Board could refuse those hires should they feel they do not meet diversity standards.

These two incidents are examples of why it is so important for Faculty and the Faculty Senate to be on the forefront of issues relating to hiring and curriculum. Faculty hiring is part of the 10 + 1 +1 of Academic and Professional Matters. The Governing Board elects to rely primarily on the advice and judgment of the Faculty Senate on Academic and Professional Matters, and should be held to that expectation.

Barb Kelber stated that she and Greg Larson met with John Tortarolo and Lisa Hornsby at the beginning of the summer to discuss the ongoing review of the Faculty Hiring Policy. The policy will now be reviewed by the new Human Resources Vice President and then brought back to Policies and Procedures before it is ultimately brought before the Governing Board.

Interim Vice
President Sourbeer:

Greg Larson indicated that his recent meeting with Interim Vice President Sourbeer relates to Information Item C, MOUs with Outside Colleges. He reminded Senators of an issue brought forward several months ago when the district developed an agreement with Point Loma Nazarene to offer some of their Nursing courses at the Palomar campus. Larson informed Sourbeer of the Senate's discussion that these items should come to the Faculty Senate for Information, and Sourbeer was amenable to that.

Palomar Faculty
Federation (PFF):

Shannon Lienhart announced that Travis Ritt has been appointed as the new chair of the Committee on Political Education (COPE), and Joel Glassman has been appointed as PFF Treasurer. She stated that the PFF will be working diligently on their support of the "Make it Fair" Initiative. More information can be found at: <http://www.makeitfairca.com/>.

Lienhart also reported that the ACCJC recently met and reaffirmed their decision that City College of San Francisco should not be accredited. In relation to Accreditation, there has been somewhat of a move away from SLOs and their new focus seems to be on enhanced financial monitoring, particularly for no salary enhancements beyond COLA. They are also recommending that colleges spend no more than 86% of their budgets on salaries and benefits.

Teresa Laughlin presented the following update on final contract negotiations with the district, which will go before the Governing Board on 8/18/15, and then need to be voted on by PFF members for approval:

Salary increases:

.85% for last year (retroactive to July 1, 2014)
1.02% COLA (retroactive to July 1, 2015),
and an additional 1.13% for a total of 3% over two years.

Laughlin added that to assist with declining enrollment, an agreement was made to increase the on-line CAP to match the face-to-face CAP effective January 1, 2016.

Office hours for part-time faculty have been increased from 1 office hour for a 1-3 unit class, to 3 per semester. For a 4-6 unit class it has been raised from 4 hours to 6 per semester. This has been approved for a one-year pilot program, effective January 1, 2016.

Some improvements to benefits are also being made in the Family Leave Act and the district's PPO insurance carrier.

Laughlin indicated that she would be sending out a more detailed outline of these changes to all faculty soon.

Senators expressed their appreciation to Laughlin and the PFF Board for all of their work on behalf of faculty.

Faculty Service
Area Committee:

Greg Larson indicated that the Faculty Service Area's (FSAs) approved by the Faculty Senate will be forwarded to the Superintendent/President and the PFF before being forwarded to the Governing Board for approval.

Learning Outcomes
Council:

Marty Furch reported that she and Wendy Nelson are splitting the position of Student Learning Outcomes Coordinator, due to the retirement of Susan Miller. Furch will have 70% release time, and Nelson will have 50% release time in their roles. She stated that the website has been updated, along with TracDat, which has been upgraded. Although the website is visually different, it is still user-friendly and there is information available on the site on how to use the program. The requirements call for every course to have at least one SLO and every program to have two SLOs. An Assessment Method for each SLO must be included, including results.

This semester the GEILO on Digital Literacy will be assessed utilizing Northstar. All faculty, including part-timers, will be compensated for participating.

Student Success and
Equity Council:

Greg Larson reported that members of the Student Success and Equity Council did meet over the summer. Members of the Technology Work Group of that council are leaning towards purchasing Starfish, which is a course management system which provides faculty with an additional opportunity to have close contact with their students. Utilization of the system by faculty is optional.

Academic Technology
Committee:

Lillian Payn reported that members of the Academic Technology Committee will hold their first meeting of the semester on August 27 to set their goals. Payn shared copies of the Academic Technology Training schedule for the fall semester. Payn noted that if

there is something a faculty member wishes to add to the schedule, that request can be made by contacting Academic Technology.

Emeritus:

Motion 5

MSC Laughlin, Towfiq: Faculty Senate approval of granting Emeritus Status to the following retirees with more than 20 years of service to Palomar College:

George Durrant, Professor, Art Department, effective May 19, 2015. He has served Palomar College for 44 years from September 7, 1971 to May 18, 2015.

John Valdez, Professor, Multicultural Studies Department, effective May 19, 2015. He has served Palomar College for 42 years from January 29, 1973 to May 18, 2015.

Bruce Bishop, Professor, Speech Communications/Forensics/ASL Department, effective May 19, 2015. He has served Palomar College for 38 years from September 1, 1977 to May 18, 2015.

Carol Mitton, Site Supervisor, Early Childhood Education Lab School, effective May 19, 2015. She has served Palomar College for 37 years from March 7, 1978 to May 18, 2015.

Loretta Graham, Professor, Design and Consumer Education Department, effective May 19, 2015. She has served Palomar College for 36 years from September 17, 1979 to May 18, 2015.

Robert Vetter, Professor, Health, Kinesiology, and Recreation Management, effective May 19, 2015. He has served Palomar College for 35 years from August 11, 1980 to May 18, 2015.

Mark Eldridge, Professor, Health, Kinesiology, and Recreation Management, effective May 19, 2015. He has served Palomar College for 34 years from September 8, 1981 to May 18, 2015.

Kenneth Swift, Professor, Design and Consumer Education Department, effective May 19, 2015. He has served Palomar College for 30 years from September 3, 1985 to May 18, 2015.

Marilee Nebelsick-Tagg, Professor, Nursing Education Department, effective May 19, 2015. She has served Palomar College for 29 years from February 3, 1986 to May 18, 2015.

Gloria Kerkhoff, Professor/Articulation Officer, Counseling Department, effective July 1, 2015. She has served Palomar College for 28 years from August 10, 1987 to June 30, 2015.

James Duvall, Professor, Design and Consumer Education Department, effective May 19, 2015. He has served Palomar College for 27 years from February 10, 1988 to May 18, 2015.

Douglas B. Key, Professor, Earth, Space, and Aviation Sciences Department, effective May 19, 2015. He has served Palomar College for 26 years from January 21, 1989 to May 18, 2015.

Robert Barry, Professor, Media Studies Department, effective May 19, 2015. He has served Palomar College for 26 years from August 25, 1989 to May 18, 2015.

Colleen Bixler, Professor, English as a Second Language Department, effective May 19, 2015. She has served Palomar College for 26 years from August 25, 1989 to May 18, 2015.

Deborah Workman, Professor, Emergency Medical Education Department, effective July 1, 2015. She has served Palomar College for 26 years from August 25, 1989 to June 30, 2015.

Gary Zacharias, Professor, English Department, effective May 19, 2015. He has served Palomar College for 25 years from January 20, 1990 to August 15, 2015.

Angelo Corpora, Professor, Business Education Department, effective May 19, 2015. He has served Palomar College for 25 years from August 24, 1990 to May 18, 2015.

Bettina Heinz, Professor, Chemistry Department effective May 19, 2015. She has served Palomar College for 25 years from August 24, 1990 to May 18, 2015.

Byung Kang, Librarian/Professor, Library, effective May 19, 2015. She has served Palomar College for 25 years from August 24, 1990 to May 18, 2015.

Bruce Orton, Professor, English Department, effective May 19, 2015. He has served Palomar College for 25 years from August 24, 1990 to May 18, 2015.

Michael Steirnagle, Professor, Art Department, effective May 19, 2015. He has served Palomar College for 25 years from August 24, 1990 to May 18, 2015.

Charles Ingham, Professor, English Department, effective May 19, 2015. He has served Palomar College for 24 years from August 23, 1991 to May 18, 2015.

Walter Pistone, Professor, Computer Science/Information Systems Department, effective May 19, 2015. He has served Palomar College for 24 years from August 23, 1991 to May 18, 2015.

Dave Thomsen, Professor, Trade and Industry Department effective May 19, 2015. He has served Palomar College for 24 years from August 23, 1991 to May 18, 2015.

Katherine Townsend-Merino, Assistant Professor, Behavioral Sciences Department effective May 19, 2015. She has served Palomar College for 18 years from August 26, 1988 through May 21, 2006 and 4 years from August 19, 2011 to May 18, 2015.

The motion carried.

Committee Appointments:

Motion 6 MSC Ritt, Laughlin: Faculty Senate approval of the results of the ballot for the following committee appointments:

Academic Standards & Practices Committee
(14-16) Anne-Marie Mobilia (FT) Anthropology

Distinguished Faculty Award Committee (Part-time)
(15-18) Matthew Pizzorno (PT) ESL

Distinguished Faculty Award Committee (Full-time)
(14-16) Kristen Marjanovic (FT) History

Strategic Planning Council
(15-17) Marty Furch (FT) Languages and Literature

The motion carried.

Motion 7 MSC Ritt, Laughlin: Faculty Senate approval of the following committee appointments:

Academic Technology
(15-17) Krystal Rypien (FT) Life Sciences

Campus Police Committee
(15-17) Craig Chamberlin (FT) Mathematics

Curriculum Committee
(13-16) Kevin Powers (FT) Welding
(13-16) Sara Yerushalmian (PT) Psychology
(14-17) Craig Forney (FT) Religious Studies

Professional Procedures Committee
(15-17) Elizabeth Light (FT) Nursing

Title V, HSI STEM II Basic Skills Steering Committee
(15-17) Wendy Gideon (FT) Biology/Life Sciences

Website Revamp Taskforce
(15-16) Anjeanette Oberg (PT) Psychology

The motion carried.

Motion 8 MSC Ritt, Laughlin: Faculty Senate approval of the following committee appointments:

Student Success and Equity Council
(14-16) Katy French (FT) Library – (Representing Reading) (PT)

Distinguished Faculty Award Committee
(15-18) Leslie Blankenship-Williams (FT) Biology

The motion carried.

Travis Ritt stated that Senators are needed to serve on the following committees:

Professional Procedures
Academic Standards & Practices
Student Services Planning Council
Finance & Administrative Services Planning Council
Human Resources Planning Council

Motion 9 MSC Laughlin, Towfiq: Faculty Senate approval of the appointment of Chris Sinnott to the Human Resources Planning Council. The motion carried.

Curriculum: Jenny Fererro reminded all that the deadline to pre-launch any Curriculum to be effective Fall 2016 is Friday, September 11, 2015.

Grade Dispute Policy & Procedure: Copies of the Palomar College Student Grade Dispute Policy and Procedures were distributed for discussion. Pam McDonough referred to amendments made, and as Senators reviewed the document, some additional changes were recommended. This item will be brought back for Faculty Senate Action at next week's meeting.

MOUs with Outside Colleges: Greg Larson shared with Senators an item in the Governing Board Exhibits from the August 11, 2015 meeting referring to a contract between the district and UT Austin to offer STEM classes and provide deliverables. Palomar would receive \$7,500 for the service, which would have Palomar instructors teaching UT Austin's material. Senators questioned if it was in the class schedule, how those instructors were chosen, and why it was not negotiated or sent through the Curriculum process. Senators, including Math faculty, were unaware of this proposal.

Larson indicated that he would bring the issue to the department chair first and then follow up with Dan Sourbeer and Adrian Gonzales. More information will be provided on this at next week's meeting.

ADJOURNMENT: The meeting was adjourned at 3:32 p.m.

Respectfully submitted,

Jenny Fererro, Secretary