



Minutes of the
MEETING OF THE FACULTY SENATE
April 27, 2015

APPROVED

PRESENT: Richard Albistegui-Dubois, Sandra Andre, Melinda Carrillo, April Cunningham, Jenny Ferrero, Joel Glassman, Barb Kelber, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Christina Moore, Patrick O'Brien, Lillian Payn, Travis Ritt, Diane Studinka, Fari Towfiq, Rocco Versaci

ABSENT: Greg Larson, Teresa Laughlin, Christina Moore, Rocco Versaci

GUESTS: Fern Menezes (Telescope), Susan Miller

CALL TO ORDER: The meeting was called to order by the Vice President, Jackie Martin, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Lawson, Lienhart: Faculty Senate approval of the minutes of April 20, 2015, as amended. The motion carried.

Public Comments: There were no public comments.

Announcements: There were no announcements.

Strategic Planning Council: Shannon Lienhart reported that members of the Strategic Planning Council heard reports from various groups at their recent meeting.

Palomar Faculty Federation (PFF): Shannon Lienhart indicated that some members of the EBoard attended the Network for Public Education Conference in Chicago over the weekend. They were able to get interviews with Diane Ravitch and some of the most progressive individuals in terms of public education for the PFF's movie "Think Inc". It is anticipated that a one-to-three piece promo will be available for viewing by June or July.

Faculty Service Area (FSA) Committee: Several examples of recent FSAs were shared with Senate members that are at or near the final approval stage.

Instructional Planning Council: Jackie Martin reminded faculty that the Faculty Rationale Request forms are due to deans by April 30, 2015.

She also noted that the date is fast approaching for recipients of block grant monies to utilize those funds before the deadline.

Learning Outcomes
Council:

Susan Miller reported that members of the Learning Outcomes Council (LOC) met on April 4, and April 24 with the Student Learning Outcomes (SLO) Facilitators. They discussed the responsibilities of those facilitators in relation to the submission of reports, and members of LOC offered their support with the Trac Dat system.

She added that next year Program SLOs will be included in the course catalog. This is mandated by the ACCJC.

On April 9 and 23, members of the LOC workgroup met to discuss a process for developing a feedback system to support the facilitators. The group expects to meet once or twice per semester to assure the facilitators have opportunities to communicate with the LOC.

The LOC website has been updated for ease of use by faculty.

GE ILOs are continuing to be assessed, with a focus on the Intercultural Communication GE ILO. Wendy Nelson is overseeing this process with the selection of a rubric and approximately 40 classes to assess that ILO.

Senate members briefly discussed the challenging process of including Program SLOs in the college catalog and the need for them to be updated and written in a clear and concise manner. There was agreement that department chairs and directors and SLO facilitators should be contacted again with a reminder that this will occur in the fall semester.

Academic Technology
Committee:

Lillian Payn indicated that members of the Academic Technology Committee (ATC) are not meeting again this semester, although faculty are still working in POET and a continuation of that effort is expected.

She added that while the ATC is not directly responsible for the districts website revamp, the group is involved in the process. A meeting was held today to share comments and feedback on the revamp received from the recent survey.

Committee
Appointments:

Motion 2

MSC O'Brien, Albistegui-Dubois: Faculty Senate approval of the following committee appointments:

Basic Skills Committee (14-17)

Full-Time Faculty Members, at-large – Kevin Kearney (FT)/English

Curriculum Committee (15-18)

Career, Technical and Extended Education – Sarah DeSimone (FT)/Emergency Medical Education

Human Resources Planning Council (15-17)

Ken McMullen (PT)/Economics, History & Political Science

Learning Outcomes Council (15-17)
At-large – Kevin Kearney (FT) - English

Palomar College Committee to Combat Hate (PC3H) (15-17)
Monica Brannick (FT)/Mathematics

Tutoring Committee (15-17)
DRC – Leigh Ann Van Dyke /DRC

The motion carried.

Motion 3 MSC O'Brien, Lawson: Faculty Senate acceptance of the results of the ballot for the following committee appointments:

International Education Advisory Committee - (15-17) One faculty member from Counseling and Matriculation
Trong Nguyen (FT)/EOP&S

The motion carried.

Curriculum: There were no Curriculum Committee items.

Contracts with Outside Vendors: At last week's meeting, Senators discussed the need for faculty and staff to have an opportunity to provide input when the district selects vendors or renews existing contracts. Several Senate members volunteered to look into this issue and bring that information back to the Senate for information.

Jenny Fererro indicated that the group is currently working on gathering information. This item will remain on the agenda to provide an opportunity for further discussion.

Hiring Committee For Dean of Arts, Media, Business, and Computer Sci.: Jackie Martin indicated that members of the Faculty Council discussed the Hiring Committee for the Interim Dean of Arts, Media, Business, and Computer Sciences during the Faculty Council meeting. When the initial call went out to faculty for representation, no one from the Business department submitted their name for membership, so the vacancy, or position on the committee was then made an at-large member and the appointment was made at last week's meeting. This is the process consistently used to fill committee vacancies when departmental representation cannot be found. However, the Vice President for Instruction and members of Human Resources have indicated that an at-large position is not included in the membership. Martin stated that she is going to take this information back to faculty in the Business department in an effort to fill the vacancy on that committee.

Martin added that the dean for that division has indicated that if the Supplemental Retirement Plan (SRP) does not go through, she may not retire. The plan is going to the Governing Board for approval on April 28, so more information will be available soon.

Senators also discussed AP 7120, and the need for revised wording in the policy relating to faculty hiring and committee representation from departmental and at-large positions.

ADJOURNMENT: The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Jenny Fererro, Secretary