



Minutes of the  
MEETING OF THE FACULTY SENATE  
March 30, 2015

APPROVED

**PRESENT:** Richard Albistegui-Dubois, Sandra Andre, Melinda Carrillo, Jenny Fererro, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Christina Moore, Patrick O'Brien, Lillian Payn, Travis Ritt, Diane Studinka, Fari Towfiq, Rocco Versaci

**ABSENT:** April Cunningham, Joel Glassman

**GUESTS:** Michelle Barton, Patty Deen, Lily Glass, Fern Menezes (Telescope), Linda Morrow

**CALL TO ORDER:** The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

**Motion 1** MSC Laughlin, Lienhart: Faculty Senate approval of the minutes of March 23, 2015, as amended. The motion carried. 1 Abstention: Versaci

**Public Comments:** There were no public comments.

**Announcements:** Fari Towfiq announced that the Palomar College Bahá'í Club will spotlight the critically acclaimed documentary, "To Light a Candle" by Maziar Bahari, on Thursday, April 9<sup>th</sup> at 4:00 p.m. A panel consisting of North County residents and Palomar students, former Bahá'í Institute for Higher Education (BIHE), who are directly involved with this "underground" education system will be discussing their experiences. "To Light a Candle" is a hopeful story of the BIHE and Iran. In 2015 the film sparked the global Education Is Not A Crime campaign for universal access to higher education. Please contact [palomarbahaiclub@gmail.com](mailto:palomarbahaiclub@gmail.com), and <http://www.educationisnotacrime.me> for more information.

**Agenda Changes:** Greg Larson indicated that the order of the Agenda may be changed to accommodate guests.

**Institution-Set Standards and Targets:** Michelle Barton shared information on Institution-set Standards for Palomar's ACCJC Annual Report, which is due on March 31:

1. Required to have them.
  - \* Identified level of performance determined by the institution to be acceptable.
  - \* Used to assess both institutional and programmatic performance.
  - \* Assessed for "reasonableness" and "effectiveness" by peer external evaluators.

- \* Not a goal (target) but they have to be reasonable. We cannot set standards based on the “minimum” value over time unless we have some logic to support.
- 2. For this year, we are recommending three.
  - \* Course success rates
  - \* Degree and Certificates
  - \* Transfer
- 3. In the past we have discussed adding a couple based on scorecard metrics.
  - \* Progress and Achievement Rate
  - \* Basic Skills ImprovementRecommend holding off until we set Institutional Effectiveness targets on these.

#### **Institutional Effectiveness Targets for the State**

1. Institutional Effectiveness Partnership Initiative
  - \* Established per legislation and budget
  - \* Three components
    - Institutional Effectiveness (IE) Metric system that addresses student outcomes, accreditation, fiscal, and federal and state programmatic compliance
    - Professional Development
    - Resource support (Technical Assistance)
  - \* Provide support to colleges through a network of colleagues
  - \* College of Canyons, State Academic Senate, Foothill College, and CCCCCO
2. IE Metrics
  - \* A set of 17-18 measures were identified
  - \* Legislation requires colleges to set targets by June 30<sup>th</sup>
  - \* Too many measures to ask colleges to set targets by that time
3. For year one, we need to set four aspirational targets. One for each area identified in the legislation.
  - \* Student Outcomes: Course Success Rate
  - \* Accreditation
  - \* Fiscal: Fund Balance
  - \* Programmatic Compliance: Audit Findings/Report
4. Two out of four pretty much set: Accreditation and Audit Findings
5. SPC will be tackling the Fund Balance Target
6. We are using a method similar to what we do for institution set-standards for course success rate.
  - a. Small group from SPC got together and reviewed ten years of data
  - b. Provided a recommendation for the target
  - c. Bringing the recommendation to senate
  - d. Then bringing the recommendation to SPC
7. Small workgroup recommendation for the target: 71%

Barton provided an overview of the information and a brief question and answer period followed. Senate members expressed unanimous support of the 71.0% target recommendation.

Barton also distributed copies of the California Community Colleges Chancellor’s Office Institutional Effective College Indicator Rates for Palomar College:

<https://misweb.cccco.edu/ie/CollegeRates.aspx>.

Sabbatical Leave  
Committee:

Lily Glass shared with the Senate some concerns with the recent process of reviewing Sabbatical Leave applications. Sabbatical Leave Committee members Patty Deen and Linda Morrow shared the process used by the committee to review applications, and how revisions are submitted.

Morrow provided additional details on the timeline process, noting that the committee provides as many opportunities as possible for revisions within the timeline allotted to provide faculty members with as much time as possible to complete the process. Patty Deen added that some revisions are minor while some are major; making each and every instance unique. Submissions are reviewed in alphabetical order and by a priority level determined by the Instruction office. Glass noted her concern that opportunities for revision don't appear to be consistent with each applicant. Some Senators also noted that faculty need to strive for accuracy and concise information when submitting their documents so there isn't a need to ask for several revisions. After lengthy discussion on the process, there was agreement that it would be useful if the Sabbatical Leave Committee could create a clear policy that creates a detailed, consistent process.

- Committee Appointments: Greg Larson indicated that two of the appointed faculty members have resigned from the Search Committee for the Vice President for Instruction.
- Motion 2 MSW Albistegui-Dubois, O'Brien: Faculty Senate approval of the appointment of Mark Bealo (Arts, Media, Business and Computer Science Division) to the Interim Vice President for Instruction Search Committee. The motion was withdrawn.
- Motion 3 MSC Albistegui-Dubois, Laughlin: To withdraw Motion 2. The motion carried.
- Motion 4 MSC Laughlin, Andre: Faculty Senate acceptance of the results of the ballot for the following committee appointment:
- Interim Vice President for Instruction Search Committee  
Wendy Nelson/Arts, Media, Business, and Computer Science Division
- The motion carried.
- Motion 5 MSC Laughlin, Towfiq: Faculty Senate approval of Mark Bealo to serve as an alternate for the Arts, Media, Business, and Computer Services Division on the Interim Vice President for Instruction Search Committee in the event Wendy Nelson is unable to serve. The motion carried.
- Motion 6 MSC Laughlin, Towfiq: Faculty Senate approval of the appointment of Travis Ritt to the position of Committee on Committees Chair, effective Fall, 2015. The motion carried.
- Motion 7 MSC Laughlin, Albistegui-Dubois: Faculty Senate approval of the results of the ballot for the following committee appointment:
- Director of Information Services Selection Committee  
Marlene Forney/Library
- The motion carried.
- Elections: Greg Larson announced that nominations will be accepted for Faculty Senate positions until Tuesday, March 31.
- Curriculum: There were no Curriculum items.

Faculty Hiring Process: Barb Kelber reported that she will meet with some members of the Human Resources department on Thursday, April 2, to review the Faculty Hiring Process. John Tortarolo has asked that a timeline be formulated to move the document through the process, which will include recommendations from the Faculty Senate and the Academic Standards & Practices Committee. Those recommendations will then go to the district for discussion and approval before going to the Policies & Procedures Task Force, the Strategic Planning Council, and ultimately the Governing Board. Senators reiterated that the Faculty Hiring Procedure is a procedure generated by the Faculty Senate and does not go through the shared governance procedure in the same way. The Senate is happy to work with Human Resources but will continue to operate under the current process until the next hiring cycle when it is hoped the amended policy can be used.

Area D Meeting: Greg Larson indicated that he attended the Area D meeting on Saturday, March 28, and would be forwarding those Resolutions to Senators. He noted that one item being brought forward is support for an Alternate Intermediate Algebra course for those who do not intend to transfer. After brief discussion, Senators agreed to support the Math department's recommendation on whether Larson should support the Resolution when it's brought forward at the Spring Session in April.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Jenny Ferrero, Secretary