



Minutes of the  
MEETING OF THE FACULTY SENATE  
March 24, 2014

APPROVED

PRESENT: Sandra Andre, Melinda Carrillo, Jenny Ferrero, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Patrick O'Brien, Lillian Payn, Susan Snow, Diane Studinka, Travis Ritt, Fari Towfiq

ABSENT: Linda Morrow, Rocco Versaci

GUESTS: Michelle Barton, Genesis Gilroy

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Approval of Minutes:

Motion 1 MSC Laughlin, Towfiq: Faculty Senate approval of the minutes of March 10, 2014, as amended. The motion carried.

Public Comments: There were no public comments.

Announcements: Fari Towfiq invited all to attend the Unity in Diversity event on Thursday, April 4, 2014, from 5:00 – 8:00 p.m. in the Student Union. This year's keynote speaker is Dr. Sam Delshad. More information is available on the Human Resources website.

Greg Larson asked for input on choosing the recipient of this year's Gift of Time award. He asked Senate members to forward any suggestions to members of the Faculty Council.

Committee

Appointments: There were no committee appointments.

Patrick O'Brien announced that nominations for upcoming Faculty Senate vacancies close today, March 24. The ballot recently distributed to fill a Faculty Senate vacancy will be counted later in the week. The newly-elected Senator from that ballot is expected to be seated at the April 7 meeting. Newly elected Senators as a result of the recent nominations will be officially seated at the second meeting in May.

Greg Larson also reminded Senate members that the election for the Faculty Senate President position will occur at the April 7, 2014, meeting.

Curriculum: Senate members were provided with electronic copies of the Curriculum Committee actions last week.

Motion 2 MSC Laughlin, Towfiq: Faculty Senate ratification of the Curriculum Committee Actions dated March 5, 2014. The motion carried.

- Grant Oversight Committee: Teresa Laughlin distributed copies of a draft from the Grant Oversight Committee that outlined a process for all grants that need Faculty Senate approval.
- Motion 3 MSP Laughlin, McDonough: Faculty Senate approval of the Grant Oversight Committee Process for all Grants that need Faculty Senate approval. The motion was postponed.
- Teresa Laughlin indicated that members of the committee created the process to provide a structure for grant approval. Often grants are brought before the Faculty Senate with minimal time for review and discussion. Senate members discussed the document and proposed some amendments. Because several changes will be made as a result of today's discussion, Senators agreed to postpone approval until they can review an updated document. This item will be brought back for Faculty Senate Action on April 14.
- Motion 4 MSC Laughlin, Towfiq: To postpone Motion 3 until April 14, 2014. The motion carried.
- Service Learning Coordinator: Senators viewed a letter of consideration and accompanying information for the position of Service Learning Coordinator.
- Motion 5 MSC Ferrero, Studinka: Faculty Senate ratification of the appointment of Laurel Anderson to the position of Service Learning Coordinator, beginning in the Fall 2014 semester and finishing at the end of the Spring 2015 semester. The motion carried.
- Area D Meeting: Greg Larson reported that over the weekend he attended the Area D meeting, during which the Resolutions that will be presented and voted on at the upcoming Statewide Academic Senate meeting were discussed. He noted Resolution 2.0, Accreditation. The wording, in part, asks that the Academic Senate for California Community Colleges work with the appropriate bodies to remove references to one specific accrediting agency in Title 5 and to replace the language with a neutral statement requiring only that colleges be accredited by a federally recognized agency.
- Larson also referenced SB 850, regarding Bachelor's degrees. This bill would have allowed community colleges to offer Bachelor degrees if certain criteria were met. One criterion was that the CSUs could not meet the demand, and the other was that industry standards required a Bachelor's degree but that degree was not offered at a CSU. The revision to the bill is that the second criterion is the one that would have to be met. He added that there could be additional revisions to the bill before it is voted on at the April 12 session.
- All the resolutions will be available for review on the Statewide Academic Senate's website soon.
- ACCJC Annual Report: At the March 10, 2014 Senate meeting, Michelle Barton shared information about the ACCJC Annual Report of Institution-set Standards. This week, Barton distributed an amended version of the data and shared additional data on transfers, noting current institution-set standards as well as the actual results for various transfer options. A summary was also shared on Suggested Standards. The proposed institution set-standard for Course Success Rate is 70%, while our actual success rate is currently 71%. The suggested standard for Degrees is 1,100 while Palomar's actual is 1,170. The standard for Certificates is 1,200 while Palomar's actual is 1,402.

A question and answer period followed, and Barton provided clarification on the figures used in the data.

TERB: Revision of  
Forms:

Barb Kelber distributed copies of the Faculty Peer Evaluation Report forms for full-time Counseling, Library, and Teaching faculty. She also provided copies of the Self-Evaluation Form (formerly the Professional Improvement Plan). She reminded the Senate of a recent revision to the part-time evaluation form, including the Department Chair's Supplemental Form, which contains a question about Student Learning Outcomes. This new form started being used in fall 2013. TERB is working to refine how this supplemental form is used due to issues relating to clarity during the process, particularly with multi-disciplinary departments. Kelber noted that the revised peer evaluation forms for both the full-time Counseling and Library faculty now also include the same question on SLOs that is part of the part-time evaluation forms. She discussed the possibility of adding the same question to the Teaching Faculty evaluation forms in light of ACCJC requirements that individual faculty evaluations be connected to "effectiveness" in relation to Student Learning Outcomes.

Kelber shared the college's Mission Statement on the overhead, noting the language relating to learning outcomes, and raised the possibility of including that language on the Self-Evaluation Form to encourage faculty to reflect on the college's mission and student learning outcomes during their self-evaluation. Discussion followed on the forms. This item will remain on the agenda for further discussion at next week's meeting.

Curriculum Committee  
Composition:

Greg Larson indicated that members of the Committee on Committees have met to discuss the current composition of the Curriculum Committee. Of the 31 total members, 20 come from the five instructional divisions, and four from each division. It does not state in the Governance Structure that those members need to be full-time faculty members. The Senate discussed recommending that of the four representatives from each division, no more than one can be a part-time faculty member. This item will be brought back for further discussion and/or Action soon.

Senate Bill 751:

Greg Larson indicated that no additional information has been received on SB 751, the bill that would require that the results of all votes be published in meeting minutes. He noted that there is a record of the Senate votes in the Faculty Senate office that is available for public view upon request.

ADJOURNMENT:

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Pam McDonough, Secretary