



Minutes of the
MEETING OF THE FACULTY SENATE
February 3, 2014

APPROVED

PRESENT: Rebecca Alvarez, Sandra Andre, Melinda Carrillo, Jenny Fererro, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Christine Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq, Rocco Versaci

ABSENT:

GUESTS: Genesis Gilroy

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Approval of Minutes:

Motion 1 MSC Laughlin, Fererro: Faculty Senate approval of the minutes of January 27, 2014, as amended. The motion carried.

Public Comments: Teresa Laughlin stated that the Accreditation Forum held on Tuesday, January 28, was well attended by faculty, staff, and students. Senators expressed their gratitude to the Palomar Faculty Federation (PFF) for organizing the event.

Announcements: Teresa Laughlin announced that the PFF/CCE is hosting an Open House on Thursday, February 6, from 4:00 – 6:00 p.m. at their new facility located at 370 Mulberry, Suite E, San Marcos.

Rebecca Alvarez stated that she would be resigning from the Senate effective immediately due to scheduling issues. Senators thanked her for her service and expressed their hope that she would serve again when her schedule permits.

Jenny Fererro announced that she now has a position as one of the PFF Elections Co-Chairs. She noted a new procedure that will allow faculty to make nominations via email. Ballots will still be distributed and returned using the current format of mailing in hard copies.

Committee
Appointments:

Motion 2 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointments:

Behavioral Health and Campus Wellness Committee
(13-15) Instructional

Sean Figg/Earth, Space and Aviation Sciences

Learning Outcomes Council

(13-15) Career and Technical (at-large)

John Harland/Mathematics

(13-15) Part-time Career and Technical (at-large)

Rebecca Álvarez/Social and Behavioral Sciences

Student Success and Support Program (3SP) Task Force

(13-15) Instructional

Ellen Weller/Performing Arts

(13-15) Non-Instructional

P.J. DeMaris/Counseling

Jose Fernandez/Counseling

Title V, HSI STEM II Basic Skills Steering Committee

Curriculum Coordinators

(13-15) Counseling/Rosie Antonecchia

(13-15) Reading/Melinda Carrillo

(13-15) ESL/Lawrence Lawson

(13-15) A Science/Beth Pearson

Faculty Representatives

(13-15) Math/Cindy Anfinson

The motion carried.

Motion 3

MSC Moore, Morrow: Faculty Senate approval of the results of the ballot for the following committee appointment:

Selection Committee/Dean, Languages and Literature

Speech Communication/Forensics/ASL

Dewi Hokett/Speech

The motion carried.

Curriculum:

Motion 4

MSC Versaci, Laughlin: Faculty Senate ratification of the Palomar College Curriculum Actions dated January 15, 2014. The motion carried.

The next meeting of the Curriculum Committee will be held on February 5, 2014.

Academic Calendar
Workgroup:

Greg Larson indicated that he met with PFF Co-President Shannon Lienhart, Berta Cuaron, and Teresa Laughlin last week to discuss creating some examples of compressed calendars for the group tasked with exploring the pros and cons of this kind of schedule for Palomar.

TERB: Revision of
Forms:

Barb Kelber reported that members of the Tenure & Evaluations Review Board (TERB) are discussing creating an invitation for Directors or Program Coordinators to offer a free-form letter or some sort of form on the model of the Chair's Supplemental Form for part-timers. Kelber is beginning to gather feedback regarding an issue relating to the Occupational & Non-Credit Programs in which several part-time faculty teaching have not been evaluated in several years because there was not a procedure in place to address their unique situation. Kelber discussed the idea of establishing a pool of full-time faculty at the beginning of each academic year to evaluate those faculty members, perhaps with a small stipend being offered, and/or Professional Development and Service Credit.

Senators suggested that there may be a need to formally create an Occupational & Non-Credit Department and appoint a department chair who can oversee it. The program currently does not include any full-time faculty members because those teaching the classes are also actively working off-campus in their field of expertise.

Kelber noted that this issue will be on the TERB's agenda, and she will bring it back to the Senate at an upcoming meeting.

Community College
League of California
Legislative Conference:

Greg Larson reminded Senators that he attended the Community College League of California Legislative Conference on Monday, January 27, during which SB 850 was discussed. SB 850 would give California Community Colleges a limited ability to grant Bachelor's Degrees, although very few in number and specific in type (<http://legiscan.com/CA/text/SB850/2013>). The disciplines motivating this bill are Nursing, Biotechnology, Fire Technology, and the types of disciplines that are Career and Technical Education driven but for which degrees are not offered at Cal States or UCs.

Discussion followed on the implications of offering baccalaureate degrees at community colleges and the need for conversation on issues such as fees for students taking upper division classes and minimum qualifications for faculty and/or departments as a whole, among others.

SSTF
Recommendations:

Greg Larson noted the appointments made earlier in the meeting of one Instructional faculty and two Non-Instructional faculty to the Student Success and Support Program (3SP) Task Force. The committee will hold its first meeting on Wednesday, February 5.

Patrick O'Brien added that some members of the Counseling department--the Chair of Counseling, the Career Center Director, and the Director of the Transfer Center--did request formal positions on the task force to represent that area of campus but were told that instead they could participate in one or more of the work groups that will be created. He also noted that the 3SP Task Force meetings conflict with the Counseling Department's weekly meetings. Greg Larson noted that there was some initial concern by those in the Counseling area that this task force would replace the Matriculation Committee, but he reiterated that it is a task force expected to meet only through the end of the semester. He added that the Tri-Chairs (Berta Cuaron, Greg Larson, and Adrian Gonzales) of the group are just beginning discussions on their roles and ways to ensure that the 3SP Plan would be driven by the appropriate group(s).

One Senator noted that it was troubling that the 3SP Task Force meetings were scheduled at the same time as the previously scheduled Counseling Department meetings. Some Senators felt that the members of the task force should consider changing their meeting days to defer to the Counseling department, which has a weekly meeting already established.

Senate members also discussed the Faculty Advisory Board (FAB), which the Faculty Senate created some time ago to discuss the Student Success Task Force Recommendations but which has not yet been convened. There was overall agreement that at this time there is too much overlap for the two groups to be meeting at the same time, and that it may be beneficial for the Senate to wait to discuss the future of the FAB until members of the 3SP Task Force have concluded their work.

Accreditation: Greg Larson reported that the ACCJC has posted draft Accreditation Standards that it plans to adopt in June. They can be reviewed at:
<http://tinyurl.com/ACCJCCompareStandards>.

Policies & Procedures: Members of the Policies & Procedures Task Force will meet on Friday, February 7. At last week's meeting, Senate members discussed AP 7120, Recruitment and Hiring, and made some recommendations regarding the first- and second-level selection committees, including recommendations about clarifying the role of the compliance officer and the observer at the President's interview and ensuring that the roles of both were consistent across committees. Some Senators voiced concern that the observer at the President's interview was barred from participating in deliberations, not even being allowed to bring up observations from the first-level interview. If observers are allowed to participate in discussions, it would be as a non-voting member. If they are not, some questioned whether the observers should even be at deliberations since they would have no role to play.

ASG: Genesis Gilroy provided the following report on the ASG:

- Students are being encouraged to participate in "March in March" in Sacramento on March 3. An email has been sent to department chairs asking them to spread the word.
- Election packets will be available in April.
- Gilroy was pleased to participate in the CCLC Conference and to learn more about advocating to legislators.
- The ASG recently welcomed new Vice President Sean Soghomonian.
- ACCJC and CCSF will be on the Agenda for discussion at the next ASG meeting on February 5.

Faculty Service Area Committee: Greg Larson reported that members of the Faculty Service Area Committee have been meeting regularly since October without a PFF Representative. The group will discuss the Board Policy regarding Faculty Service Areas at their next meeting on February 4.

Learning Outcomes Council: Rocco Versaci indicated that members of the Learning Outcomes Council are currently discussing determining minimum and maximum number of SLOs per course and program. The number of SLOs should and will likely be determined by departments.

Student Services
Planning Council:

Diane Studinka stated that members of the Student Services Planning Council are currently discussing the need for a policy on electronic cigarette use. There is currently nothing in place for either faculty, staff, or students. This item will be placed on the agenda for further discussion at next week's meeting.

Academic Technology
Committee:

Reporting on Academic Technology, Lillian Payn stated that 59 people are now validated to teach online, and 132 have self-enrolled in POET.

ADJOURNMENT:

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Pam McDonough, Secretary