



AGENDA

**STATEWIDE ASSOCIATION OF COMMUNITY COLLEGES
(SWACC)**

**UNDERWRITING/MEMBER SERVICES COMMITTEE MEETING
DECEMBER 6, 2024
10:00 A.M.**

This meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Members of the public may address the Committee from any teleconference location.

Use the information below to access the meeting:

<https://zoom.us/j/91059285128>

(669) 444-9171; Meeting ID: 910 5928 5128

CONFERENCE CALL LOCATIONS

CITRUS CCD

1000 West Foothill Blvd.
Glendora, CA 91741
Shawn Jones (626) 914-8885

COMPTON CCD

1111 E. Artesia Blvd.
Compton, CA 90221
Pamela Wilkerson (310) 900-1600

GAVILAN JT. CCD

5055 Santa Teresa Blvd.
Gilroy, CA 95020
Marilyn Morikang (408) 848-4715

LOS RIOS CCD

1919 Spanos Ct.
Sacramento, CA 95825
Debbie Turner (916) 568-3054
Julia Coleman (916) 568-3189

LONG BEACH CCD

4901 East Carson Street
Long Beach, CA 90808
Bob Rapoza (562) 938-4698

NCCC SIA

3536 Butte Campus Dr.
Oroville, CA 95965
Kristie Nash (530) 895-2341

PALOMAR CCD

1140 West Mission Road
San Marcos, CA 92069
Derrick Johnson (760) 744-1150

SAN DIEGO CCD

3375 Camino Del Rio South #310
San Diego, CA 92108
Joel Peterson (619) 388-6546

SAN JOAQUIN DELTA CCD

5151 Pacific Ave.
Stockton, CA 95207
Dana Kosaka (209) 954-5711

SOUTH ORANGE COUNTY CCD

28000 Marguerite Parkway
Mission Viejo, CA 92692
Ann-Marie Gabel (949) 582-4664

17228 Ralphs Ranch Road,
San Diego, CA 92127
Priya Jerome (949) 582-4405

I. CALL TO ORDER

II. ROLL CALL

CHAIRPERSON(S):

Los Rios Community College District
South Orange County Community College District

Debbie Turner, Chair
Priya Jerome, Vice Chair

MEMBERS:

Compton Community College District
Citrus Community College District
Gavilan Jt. Community College District
Long Beach Community College District
Los Rios Community College District
Northern California Community Colleges SIA
Palomar Community College District
San Diego Community College District
San Joaquin Delta Community College District

Pamela Wilkerson
Shawn Jones
Marilyn Morikang
Bob Rapoza
Julia Coleman
Kristie Nash
Derrick Johnson
Joel Peterson
Dana Kosaka

EX OFFICIO:

South Orange County Community College District

Ann-Marie Gabel

MANAGER:

Keenan & Associates

Colleen Bjerknæs
Tim Hall/Eric Preston
Jeff Ostrom

III. APPROVAL OF AGENDA

ACTION

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The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Authority, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

COMMITTEE CONSIDERATION

IV. PUBLIC COMMENTS

INFORMATION

Page 6

Members of the community wishing to address the Committee about items on the agenda or items not on the agenda may do so. Speakers are requested to limit comments to three (3) minutes; individual speakers may not give their time away to another spokesperson.

COMMITTEE CONSIDERATION

V. APPROVAL OF MINUTES

ACTION

Pages 7-13

The Committee will review the minutes from the September 27, 2024 meeting for any adjustments and approval.

COMMITTEE CONSIDERATION

VI. CORRESPONDENCE **INFORMATION**
Page 14

Correspondence will be presented and reviewed by the Authority. No action may be taken in response; only referred for action on a subsequent agenda.
COMMITTEE CONSIDERATION

VII. LOSS CONTROL RENEWAL PROPOSAL **ACTION**
Pages 15-28

The Loss Control Consultant will provide a presentation on SWACC Loss Control Services for Committee discussion.
COMMITTEE CONSIDERATION

VIII. LOSS DRIVER REDUCTION PROGRAM **INFORMATION**
Pages 29-43

Update on the Loss Driver Reduction Program by member.
COMMITTEE CONSIDERATION

IX. PROSPECTIVE NEW MEMBERS **ACTION**
Pages 44-47

Review SWACC's non-member listing and review Peralta CCD request to join the authority.
COMMITTEE CONSIDERATION

X. NOSE COVERAGE POLICY **ACTION**
Pages 48-50

Review and take action on the proposed Nose Coverage Policy.
COMMITTEE CONSIDERATION

XI. BRIEFINGS/BEST PRACTICES **INFORMATION**
Pages 51-68

Discuss recent briefings for Committee review.
COMMITTEE CONSIDERATION

XII. STRATEGIC PLANNING INITIATIVES **ACTION AS NECESSARY**
Pages 69-89

The Manager will provide 2024 draft report for review and approval.
COMMITTEE CONSIDERATION

XIII. EXECUTIVE SUMMARY **INFORMATION**
Pages 90-92

Provide content for the quarterly executive summary report.
COMMITTEE CONSIDERATION

XIV. CLOSED SESSION **INFORMATION**
Pages 93-101

As authorized by Government Code Sections 54954.5 and 54956.9, the Committee will discuss the following:

- a) Safety Inspection Report
 - A report on the completion status of the required safety inspections/audits as well as a report on those districts that have not addressed the high priority exposures will be provided for Committee action.

- b) Cyber Management Incident Report
COMMITTEE CONSIDERATION

XV. OPEN SESSION

INFORMATION

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In accordance with Government Code Section §54957.1, any action taken while in closed session will be reported out.

COMMITTEE CONSIDERATION

XVI. INFORMATION REPORTS

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

MANAGER COMMENTS

The Manager will report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

OTHER COMMENTS

The public may address the Authority on any matter pertaining to the Agency that is not on the agenda. The President reserves the right to limit the time of presentations by individual or topic.

XVII. AGENDA ITEMS NEXT MEETING

Members and others may suggest items for consideration at the next Underwriting/Member Services Committee meeting scheduled for 10:00 a.m. on March 28, 2025, in Millbrae.

XVIII. ADJOURNMENT

Americans with Disabilities Act:

SWACC JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the SWACC JPA, shall be made to: Jeff Ostrom, SWACC Account Manager, Keenan & Associates, 2355 Crenshaw Boulevard, Suite 200, Torrance, CA 90501, 949.940.1760.