



**AGENDA  
STATEWIDE ASSOCIATION OF COMMUNITY COLLEGES  
(SWACC)**

**UNDERWRITING/MEMBER SERVICES COMMITTEE MEETING  
JUNE 27, 2024  
10:00 A.M.**

This meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Members of the public may address the Committee from any teleconference location.

Use the information below to access the meeting:

<https://zoom.us/j/91798053829>

(669) 444-9171; Meeting ID: 917 9805 3829

**CONFERENCE CALL LOCATIONS**

**CITRUS CCD**

1000 West Foothill Blvd.  
Glendora, CA 91741  
**Shawn Jones (626) 914-8885**

**COMPTON CCD**

1111 E. Artesia Blvd.  
Compton, CA 90221  
**Pamela Wilkerson (310) 900-1600**

**GAVILAN JT. CCD**

5055 Santa Teresa Blvd.  
Gilroy, CA 95020  
**Marilyn Morikang (408) 848-4715**

**LOS RIOS CCD**

1919 Spanos Ct.  
Sacramento, CA 95825  
**Debbie Turner (916) 568-3054**  
**Julia Coleman (916) 568-3189**

**LONG BEACH CCD**

4901 East Carson Street  
Long Beach, CA 90808  
**Bob Rapoza (562) 938-4698**

**NCCC SIA**

3536 Butte Campus Dr.  
Oroville, CA 95965  
**Kristie Nash (530) 895-2341**

**PALOMAR CCD**

1140 West Mission Road  
San Marcos, CA 92069  
**Derrick Johnson (760) 744-1150**

**SAN JOAQUIN DELTA CCD**

5151 Pacific Ave.  
Stockton, CA 95207  
**Dana Kosaka (209) 954-5711**

**SOUTH ORANGE COUNTY CCD**

28000 Marguerite Parkway  
Mission Viejo, CA 92692  
**Ann-Marie Gabel (949) 582-4664**  
**Priya Jerome (949) 582-4405**

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**I. CALL TO ORDER**

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**II. ROLL CALL**

**CHAIRPERSON(S):**

Los Rios Community College District  
South Orange County Community College District

Debbie Turner, Chair  
Priya Jerome, Vice Chair

**MEMBERS:**

Citrus Community College District  
Compton Community College District  
Gavilan Joint Community College District  
Long Beach Community College District  
Los Rios Community College District  
Northern California Community Colleges SIA  
Palomar California Community College District  
San Joaquin Delta Community College District

Shawn Jones  
Pamela Wilkerson  
Marilyn Morikang  
Bob Rapoza  
Julia Coleman  
Kristie Nash  
Derrick Johnson  
Dana Kosaka

**EX OFFICIO:**

South Orange County Community College District

Ann-Marie Gabel

**MANAGER:**

Keenan & Associates

Colleen Bjercknes  
Tim Hall  
Jeff Ostrom

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**III. APPROVAL OF AGENDA**

**ACTION**

**Page 5**

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Authority, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

COMMITTEE CONSIDERATION

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**IV. PUBLIC COMMENTS**

**INFORMATION**

**Page 6**

Members of the community wishing to address the Committee about items on the agenda or items not on the agenda may do so. Speakers are requested to limit comments to three (3) minutes; individual speakers may not give their time away to another spokesperson.

COMMITTEE CONSIDERATION

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**V. APPROVAL OF MINUTES- March 21, 2024**

**ACTION**

**Pages 7-18**

The Committee will review the minutes from the March 21, 2024 meetings for any adjustments and approval.

COMMITTEE CONSIDERATION

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**VI. CORRESPONDENCE**

**INFORMATION**

**Page 19-23**

Correspondence will be presented and reviewed by the Authority. No action may be taken in response; only referred for action on a subsequent agenda.

COMMITTEE CONSIDERATION

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**VII. MEMORANDUM OF COVERAGE (MOC)**

**ACTION**

**Pages 24-82**

MOC review and take action to approve.

COMMITTEE CONSIDERATION

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**VIII. LOSS DRIVER REDUCTION PROGRAM** **INFORMATION**  
**Pages 83-96**

Update on the Loss Driver Reduction Program by member.  
COMMITTEE CONSIDERATION

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**IX. ACTIVE ASSAILANT RESPONSE PROGRAM** **INFORMATION**  
**Pages 97-101**

Report on the SAFER approved Active Assailant Response Program available to the members July 1, 2024.  
COMMITTEE CONSIDERATION

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**X. CYBER RESOURCES – FIRESTORM GLOBAL** **INFORMATION**  
**Pages 102-105**

Information regarding the SAFER approved Cyber Resources provided by Firestorm Global effective July 1, 2024 will be provided.  
COMMITTEE CONSIDERATION

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**XI. PROSPECTIVE NEW MEMBERS** **INFORMATION**  
**Pages 106-107**

Review the Non-SWACC District listing and make any necessary changes.  
COMMITTEE CONSIDERATION

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**XII. BRIEFINGS/ BEST PRACTICES** **INFORMATION**  
**Pages 108-136**

Discuss recent briefings for Committee review.  
COMMITTEE CONSIDERATION

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**XIII. STRATEGIC PLANNING SESSION 2024** **ACTION AS NECESSARY**  
**Pages 137-150**

The Manager will provide an update of the 2021 SWACC strategic initiatives and provide an update on the 2024 session.  
COMMITTEE CONSIDERATION

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**XIV. CLOSED SESSION** **ACTION AS NECESSARY**  
**Pages 151-154**

As authorized by Government Code Sections 54954.5 and 54956.9, the Committee will discuss the following:

- a) Safety Inspection Report
  - A report on the completion status of the required safety inspections/audits as well as a report on those districts that have not addressed the high priority exposures will be provided for Committee action.
- b) Cyber Management Incident Report

COMMITTEE CONSIDERATION

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**XV. OPEN SESSION** **INFORMATION**  
**Page 155**

In accordance with Government Code Section §54957.1, any action taken while in closed session will be reported out.  
COMMITTEE CONSIDERATION

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**XVI. WORKPLACE VIOLENCE ROUNDTABLE DISCUSSION**

**INFORMATION**

**Page 156-214**

Provide any recent updates and conduct Committee discussion.

COMMITTEE CONSIDERATION

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**XVII. INFORMATION REPORTS**

**MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**MANAGER COMMENTS**

The Manager will report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**OTHER COMMENTS**

The public may address the Authority on any matter pertaining to the Agency that is not on the agenda. The President reserves the right to limit the time of presentations by individual or topic.

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**XVIII. AGENDA ITEMS NEXT MEETING**

Members and others may suggest items for consideration at the next Underwriting/Member Services Committee meeting scheduled for 10:00 a.m. on September 27, 2024.

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**XIX. ADJOURNMENT**

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**Americans with Disabilities Act:**

SWACC JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the SWACC JPA, shall be made to: Jeff Ostrom, SWACC Account Manager, Keenan & Associates, 2355 Crenshaw Boulevard, Suite 200, Torrance, CA 90501, 949.940.1760.