

Catalog Retention Request

Purpose: A Palomar College student generally fulfills graduation requirements utilizing the catalog in effect during the first semester of the student's latest enrollment period (fall and spring semesters only). If a student changes their major, the catalog in effect becomes the semester in which the student changed their current major. However, a student may submit Catalog Retention Request Form to request a change to any catalog year that was in effect during the student's enrollment. Catalog rights are defined as continuous enrollment, one primary semester per calendar year. Summer cannot establish catalog rights. Students with questions regarding catalog rights can make an appointment with an Academic Counselor prior to submitting this form. <https://www.palomar.edu/counseling/>

Instructions: Complete the Catalog Retention Request form and submit to the Evaluations Office for processing: evaluations@palomar.edu. Students will be notified via email if their form is approved or denied.

Section A: Student Information

Last Name First Name MI Palomar ID Number

Email

Section B: Graduation Status

High School Graduation Year: _____

Have you applied for graduation at Palomar College? Yes No

If yes, semester and year: _____ (*ex: Spring 2023*)

Section C: Catalog Year Information

I declare the following catalog year: _____ (*ex: 2022-2023*)

And

The following major: _____ (*ex: Sociology ADT*)

Section D: Certification

Student Signature

Date