

Repetition of Special Classes for Students with Disabilities

May be repeated any number of times based on an individualized determination that such repetition is required as a disability-related accommodation for that particular student for one of the following reasons:

1. The student's continuing success in other classes (general or special) is dependent on additional repetitions of the special class,
2. The student's need to enroll again in the special class is to be prepared for enrollment in regular or special classes, or
3. The student's educational contract specifies a goal in which additional enrollments in the special class will help further that goal.

The grade and credit will be included each time for the purpose of calculating the GPA.

Repetition Due to Extenuating Circumstances (Excludes Repeatable Courses)

May be repeated one time only based on a finding that the student's previous grade was due, at least in part, to extenuating circumstances. The previous enrollment can be substandard (D, F, FW, NP, NC) or passing (A, B, C, P, CR) and may not be non-evaluative (I, IP, RD, W).

Extenuating circumstances are documented cases of accidents, illness, or other life-changing events beyond the control of the student that necessitated an extended absence for a course.

Appropriate supporting documentation of the circumstances must be submitted.

The previous grade and credit will be disregarded in computing the GPA. Course repetition based on extenuating circumstances may only occur once.

Repetition to Meet a Legally Mandated Training Requirement

May be repeated any number of times based on the determination that the course is legally mandated by statute or regulation as a condition of paid or voluntary employment. This requirement is two-fold:

- The course is required by a statute or regulation as a condition of employment, **AND**
- The student is employed or seeking to be employed for a paid or volunteer job for which the course is required.

Appropriate certification or documentation of the mandated training must be submitted.

The grade and credit will be included each time for the purpose of calculating the GPA.

Repeatable Courses

Only the following types of courses are repeatable:

1. Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a bachelor's degree.
2. Intercollegiate athletics; and
3. Intercollegiate academic or vocational competition.

Appropriate supporting documentation must be on file with the district.

A student may alleviate up to two substandard grades within designated repeatable courses. A subsequent passing grade may alleviate an immediately preceding substandard grade.

Repetition Due to a Significant Change in Industry or Licensure Standards

May be repeated any number of times as a result of a significant change in industry or licensure standards such that repetition of the course is necessary for employment or licensure. This requirement is two-fold:

- There has been a **significant** change in the industry or licensure standards since the student previously took the course, **AND**
- The student must take the course again for employment or licensure.

Appropriate certification or documentation of evidence of a significant change in industry or licensure standards necessitating course repetition must be submitted.

The grade and credit will be included each time for the purpose of calculating the GPA.

Repetition Due to Significant Lapse of Time

May be repeated one time only when a satisfactory grade was received and there has been a significant lapse of time of no less than 3 years since the grade was obtained. The following circumstances apply:

1. A recency prerequisite exists for a course or program; or
2. Another institution of higher education to which the student seeks to transfer has established a recency requirement which the student will not be able to satisfy without repeating the course in question.

Appropriate supporting documentation of the circumstances must be submitted.

The previous grade and credit will be disregarded in computing the GPA. Course repetition based on significant lapse of time may only occur once.