

Student Name: _____

Student ID: _____

Palomar College EOPS/CARE Director's Appeal

The Palomar College EOPS/CARE Director's Appeal should be completed by any student who has been notified of a second disqualification (or beyond) from EOPS or CARE for violating their commitment to the Mutual Responsibility Contract or by those students who's EOPS/CARE petition has been denied. In order for your appeal to be considered, you must complete the following steps:

1. Complete the Director's Appeal (this form) in its entirety.
2. Include any and all supporting documentation of extenuating circumstances with your appeal.
3. Identify what has changed in the time since your disqualification that will allow you to adhere to your Mutual Responsibility Contract.
4. Develop a plan to ensure academic success and affirm your dedication to your own success.
5. Submit your completed appeal to the EOPS/CARE office for review.
6. **If your appeal is approved, you will need to meet with the Director of EOPS/CARE/CalWORKs to discuss future expectations for continued program participation, prior to reinstatement.**
7. Services will be available 48 hours after reinstatement.
8. Once you've met with the director, you will need to meet with an EOPS/CARE Counselor to review your plan for success and complete your first contact for the semester.

I have been disqualified from EOPS/CARE for the following reason:

- | | |
|---|---|
| <input type="checkbox"/> I did not meet with a counselor three times | <input type="checkbox"/> I did not complete the continuing student orientation |
| <input type="checkbox"/> I completed fewer than 9 units (12 units if a new student) without a director's waiver on file | <input type="checkbox"/> I failed to show up for a scheduled appointment without notifying EOPS |
| <input type="checkbox"/> My semester GPA was below a 2.0 | |

Please provide a detailed explanation of what prevented you from meeting the responsibilities outlined in your Mutual Responsibility Contract. Reasons may include both personal and academic challenges.

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Please provide a detailed plan for future success. Identify what has changed in the time since your disqualification, what strategies you plan to implement to remain on track, and what resources you will use to promote and support academic success. Include additional pages as needed.

Please Read:

By signing here, I acknowledge and understand the importance of maintaining my commitment to the Mutual Responsibility Contract. I am committed to meeting my educational goals and value the counseling support and resources provided by EOPS. Failure to adhere to the MRC will result in a disqualification from services for a period of one semester. If I wish to access EOPS services in the future, I will need to reapply for services and meet the eligibility requirements for the program at the time of application.

Student Signature: _____

Date: _____

For Internal Use Only:

Director Recommendation:

Yes No

Director's Initials _____

Additional Comments: