PALOMAR COLLEGE
Learning for Success

Loss of Enrollment Priority and/or CCPG Fee Waiver Appeal

This form is to appeal your loss of enrollment priority and/or of CCPG fee waiver

Deadline to submit an appeal for Enrollment Priority is 10 business days prior to issuance of priority registration appointments. Deadline to submit for CCPG fee waiver is 10 business days prior to the last day of the semester in which you are appealing for CCPG fee waiver reinstatement.

Foster Youth and Former Foster Youth (up to age 24) are exempt from loss of both priority registration and CCPG fee waiver per regulation. If you are an eligible foster youth please submit documentation confirming your foster youth status to the Admissions Office.

Last Name:_____ First Name: _____ Student ID#_____

Palomar Email: _____ Phone: ( )_____-_____

Attach a typed narrative describing your situation, supporting documentation and an Educational Plan to this form.

Enrollment Priority and/or CCPG Fee Waiver Appeal Reasons: (check one)

All other CCPG Fee Waiver eligibility criteria including residency must be met for awarding.

☐ Academic/Progress Probation Extenuating Circumstances: documented illness, accident or circumstance beyond your control. (Examples of documentation are doctor's notes, accident report, etc.)

☐ I have been making significant academic improvement by completing my last semester with a term GPA of 2.0 or greater, and completed more than 50% of my semester coursework. (**Note**: Federal financial aid SAP requires 67% pace)

☐ I am a student with a verified disability who applied before the deadline for but did not receive an accommodation in a timely manner (Attach verification of disability document from DRC).

Loss of CCPG Fee Waiver Only Appeal Reasons: (check one)

All other CCPG Fee Waiver eligibility criteria including residency must be met for awarding.

☐ Changes in economic situation such as loss or reduction in employment for you, your spouse or your parents *(dependent students only)*. Examples of documentation include employer layoff notice, unemployment benefits, etc.)

☐ I am a student with a verified disability who applied before the deadline for but did not receive an accommodation in a timely manner. (Attach verification of disability document from DRC).

☐ I was unable to obtain essential support services. (Please provide a written statement of support from the appropriate support service from which you were unable to obtain services.)

☐ I would like to be granted special consideration as I am a student in one of these programs (check all that apply) (Written verification from each program and Education Plan must be attached to your Appeal form):
____ CalWorks _____ EOPS _____ DRC _____ Veterans

I declare under penalty of perjury that all information on this form is true and correct.

Student Signature:_____ Date:_____

OFFICE USE ONLY **Received:**_____ Review Date: _____

Semester GPA _____ Cumulative GPA _____ Recommendation: Approve _____

Semester Pace _____ Cumulative Pace_____ Denied _____

Recommendation by (circle one):

Committee Director, Enrl Svcs Recommending Official Signature: _____

Loss of Enrollment Priority and/or CCPG Fee Waiver Appeal Instructions

LOSS OF PRIORITY ENROLLMENT:

Per Title 5, Section 58108 Regulations of the California Community College System, your calculated academic standing will impact your assigned registration date for future semesters. A second consecutive term (fall/spring semesters only) on academic or progress probation will result in the loss of continuing student priority registration. This will also apply to any student who has completed more than 90 degree-applicable units *(classes 50 and above)* at Palomar College. Losing priority registration means you would register after all continuing and new students thereby possibly losing your opportunity to enroll in the courses you need to complete your educational goal.

LOSS OF CALIFORNIA COLLEGE PROMISE GRANT FEE WAIVER:

Additionally, a student that continues on a second consecutive term (fall/spring semesters only) on academic or progress probation will result in the loss of the CCPG fee waiver. Please note, all other CCPG fee waiver eligibility criteria such as residency, income, or financial need must be met for awarding regardless of appeal decision.

Current and former Foster Youth (up to age 24 years old) are exempt from the loss of priority enrollment and CCPG fee waiver. If you are an eligible foster youth, please submit documentation confirming your foster youth status to the Admission Office.

Students that have experienced extenuating circumstances beyond their control may appeal the loss of priority enrollment and CCPG fee waiver by submitting this form along with a typed narrative describing the circumstance, supporting documentation from the appropriate office, agency, or persons & and educational plan from a Palomar College academic counselor.

1. Complete the student information part of this appeal form and meet with an academic counselor. Call (760) 744-1150 ext. 2179 to schedule an appointment. When making an appointment, let the scheduler know you will need a comprehensive education plan or will be updating your current education plan because you are submitting a loss of priority enrollment and/ or CCPG fee waiver appeal.

2. Take this form along with your typed narrative and supporting documentation to your appointment. If you are a CalWorks, EOPS, DRC, or Veteran student you **must** meet with the appropriate program Counselor and obtain an updated education plan.

3. If you are requesting an appeal for Academic/Progress probation due to Extenuating Circumstances such as documented illness, accident or circumstances beyond your control, or documented changes in your economic situation, you must have supporting documentation included with your appeal. (Supporting documentation includes but is not limited to: doctor's notes, accident report, layoff notice, etc.)

4. Submit the completed Appeal form to the Admissions Office with all supporting documentation that is indicated on the form based on your appeal reason. Any missing information will result in your Enrollment Priority/CCPG Fee Waiver Appeal being denied.

All Appeal forms and documentation must be received in the Admissions Office by the established deadline. Late appeals will not be accepted. Plan ahead!

Semester	Priority Registration Deadline	CCPG Fee Waiver Deadline
Summer 2026	N/A	December 19, 2026
Fall 2026	N/A	December 19, 2026
Spring 2027	10/26/2026	May 29, 2027