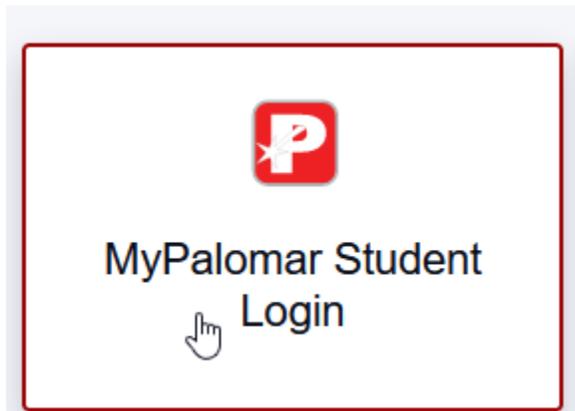


# How to submit a Major Plan Change request

1. Log into your myPalomar account





2. Click on the Major Plan Change Request

The image shows a screenshot of the MyPALOMAR Home dashboard. On the left is a dark red navigation sidebar with a white header containing the MyPALOMAR Home logo and a 'Back to' button. Below the header are several menu items: 'Dashboard', 'Class Searches', 'Course Information', 'Schedule Builder', 'My Schedule', and 'Manage My Schedule'. The 'Academic' menu item is highlighted in a lighter red color and is expanded to show a list of options: 'Course History', 'Degree Progress', 'Grades', 'Honors and Awards', 'Major Plan Change Request' (which is enclosed in a red rectangular box), 'My Education Plan', 'Programs', 'Request Official Transcript', and 'Test Scores / Placement'. On the right side of the dashboard, the main content area is titled 'Dashboard' and includes a 'Hello' greeting with a blacked-out name, a 'Message of the Day' section with a link to 'Contact Information', a 'Class Schedule 2023' section with a table header showing 'Mon', 'Tue', and 'Wed', a 'Shopping Cart 2023' section with a 'You' label, and a 'Wait List 2023 Fall' section.

3. The form will show the current major for the student. Students click the magnifying glass to see the different pathways to find their major. **\*Please note, we advise students to meet with a counselor before choosing a Major.**

Palomar Acad Plan Change Request

Eva Lauchmen

Term 2237 2023 Fall Career Credit Career Nbr 0

Current Plan ACCT.C Accounting CA Plan Seq Num 10

\*Select Pathway

Changing your major may impact your Financial Aid or Veteran Benefits eligibility. Major changes will be processed within 7-10 business days. Major Changes are limited per term. Please be sure to submit the correct Major Change request. You may schedule an appointment with Counseling if you need assistance in selecting a major.

Submit Counseling website

4. Students will see the different pathways. Majors are grouped under the pathways based on area of interest.

Palomar Acad Plan Change Request

Term 2235 2023 Summer Career Credit Career Nbr 2

Current Plan BIOL-GEN.S Biology: General AS Plan Seq Num 10

\*Select Pathway

Changing your major may impact your Financial Aid or Veteran Benefits eligibility. Major changes will be processed within 7-10 business days. Major Changes are limited per term. Please be sure to submit the correct Major Change request. You may schedule an appointment with Counseling if you need assistance in selecting a major.

Submit Counseling website

Look Up

Cancel

Search Results

View 100 First 1-9 of 9

- PALMR SS Pathway
- ARTS, MEDIA & DESIGN
- BUSINESS
- HEALTH & PUBLIC SERV
- HUMANITIES & LANGUAG
- NONCREDIT
- SOCIAL & BEHAVIORAL
- STEM
- TRADE & INDUSTRY
- TRANSFER CERT

If a student is unsure what pathway to pick the student can visit the Palomar Pathways website for additional information.

**PALOMAR COLLEGE**  
Learning for Success

### Palomar Acad Plan Change Request

Term 2235 2023 Summer Career Credit Career Nbr 2  
Current Plan BIOL-GEN.S Biology: General AS Plan Seq Num 10

\*Select Pathway

**Pathway**

Academic plans grouped by area of interest. Example: STEM, Public Safety, etc.

Please visit Palomar Pathways for more information:  
<https://www.palomar.edu/pathways/>

Submit [Counseling website](#)

5. Students select the pathway for the major, then select the degree or certificate.

**PALOMAR COLLEGE**  
Learning for Success

### Palomar Acad Plan Change Request

Term 2235 2023 Summer  
Current Plan BIOL-GEN.S Biology: General AS

\*Select Pathway

\*Select Degree or Certificate

**Look Up**

Search by: PAL SS Plan Type begins with

Look Up Cancel Advanced Lookup

**Search Results**

PAL SS Plan Type	Description
ADT	Associate Degree for Transfer
CERTIFICATE	Certificate
LOCAL AA/AS DEGREE	Local Associate Degree

Submit

6. Next students select the Gen Ed pattern for the major. The form will show available general education patterns based on the major.

The screenshot shows the 'Palomar Acad Plan Change Request' form for student Katelan Lewis. The form includes fields for Term (2235, 2023 Summer), Current Plan (BIOL-GEN.S, Biology: General AS), Pathway (SOCIAL & BEHAVIORAL), Degree or Certificate (ADT), and GenEd Pattern. A 'Look Up' modal window is open, displaying search results for 'PAL General Ed Pattern' with options CSUGE and IGETC.

7. Students will see all available plans in the pathway based on selection choices.

The screenshot shows the 'Palomar Acad Plan Change Request' form with the 'Look Up' modal window displaying a list of available Academic Plans. The form fields for Pathway (SOCIAL & BEHAVIORAL), Degree or Certificate (ADT), and GenEd Pattern (CSUGE) are visible. The modal window shows search results for 'Academic Plan begins with' and a list of 11 plans.

Academic Plan	Description
AIS-AIAS.F	SJS: Am Indian/Am Std AA-T CSU
ANTH.F	Anthropology AA-T CSU
CHDV-CAD.F	Child/Adolescent Dev AA-T CSU
CHDV-ECE.F	Early Childhood Educ AS-T CSU
CS-CCS.F	SJS: Chicana/o Study AA-T CSU
ECON.UF	Economics AA-T CSU
HIST.F	History AA-T CSU
POSC.F	Political Science AA-T CSU
PSYC.F	Psychology AA-T CSU
SOC-WGSS.F	SJS: Wmn/Gndr/Sxualty AA-T CSU
SOC.F	Sociology AA-T CSU

**8. Students are notified of possible impacts with changing their major or if the major is not financial aid eligible.**

Palomar Acad Plan Change Request

Term 2235 2023 Summer Career Credit Career Nbr 2  
Current Plan BIOL-GEN.S Biology: General AS Plan Seq Num 10  
\*Select Pathway SOCIAL & BEHAVIORAL  
\*Select Degree or Certificate ADT  
\*Select GenEd Pattern CSUGE  
Select New Acad Plan and click Submit button  
\*Select Acad Plan PSYC.F Psychology AA-T CSU  
Changing your major may impact your Financial Aid or Veteran Benefits eligibility. Major changes will be processed within 7-10 business days. Major Changes are limited per term. Please be sure to submit the correct Major Change request. You may receive a warning message if you are selecting a major change that is not Financial Aid eligible.

Message

**\*\*Attention: Financial Aid and/or Veteran Eligibility Warning\*\* (21000,14)**

You are selecting a Major Change that may impact your Financial Aid and/or Veteran benefits eligibility. Please consider this information carefully before submitting your request.

OK

Sample Student

Term 2235 2023 Summer Career Credit Career Nbr 0  
Current Plan MATH.S Mathematics AS Plan Seq Num 10  
\*Select Pathway BUSINESS  
\*Select Degree or Certificate CERTIFICATE  
Select New Acad Plan and click Submit button  
\*Select Acad Plan ACCT-BC.P Bookkeeping/Account Clerk CP  
Changing your major may impact your Financial Aid or Veteran Benefits eligibility. Major changes will be processed within 7-10 business days. Major Changes are limited per term. Please be sure to submit the correct Major Change request. You may receive a warning message if you are selecting a major change that is not Financial Aid eligible.

Message

**\*\*Attention: Financial Aid Warning\*\* (21000,13)**

You are selecting a Major Change that is not Financial Aid eligible. Please consider this information carefully before submitting your request.

OK

**9. After clicking submit students are given the notification that the major change request has been submitted and notified of processing times.**

Term 2235      2023 Summer      Career Credit      Career Nbr 2

Current Plan BIOL-GEN.S      Biology: General AS      Plan Seq Num 10

\*Select Pathway SOCIAL & BEHAVIORAL

\*Select Degree or Certificate ADT

\*Select GenEd Pattern CSUGE

Select New Acad Plan and click Submit button

\*Select Acad Plan PSYC.F      Psychology AA-T CSU

Thank you for submitting your Major Change Request form. Your updated Major will be reflected in your myPalomar Student Center upon approval.

     **Request for Acad Plan change has been submitted**      Counseling website

---

Message

**\*\*Major Change Request Submitted\*\* (21000,15)**

Thank you for submitting your Major Change Request form. Your request is currently under review. Please allow 7-10 business days for processing. Your updated major will be reflected in your MyPalomar Student Center upon approval.