

At the time of the application (or reapplication) for admission, a student's residency status will be determined based on the answers provided on the application for admission. The residency status determines whether students will be charged non-resident tuition in addition to enrollment fees.

The burden is on the student to demonstrate clearly both physical presence in California and intent to establish California residence (T5 54026). Palomar College has the right to request additional documentation.

Please see the following page for further information: <https://www.palomar.edu/enrollmentservices/residency/>

STEPS TO UPDATE RESIDENCY:

Step 1: Complete the Request for Review of Residence Status Form.

- **IMPORTANT:** Signature on the form is required.
 - You may use Adobe's Fill and Sign feature to complete our forms. Click [here](#) to download the free Adobe Signature application if necessary. To sign in eSignature, you must download and save your form to your computer first.
 - Additionally, wet signatures are still acceptable.

Step 2: Submit copies of supporting documentation

United States Citizens:

Palomar College prioritizes the following documentation when assessing residency status:

- ☐ California driver's license,
- ☐ California vehicle registration,
- ☐ California Resident Income tax return (form CA 540) for the prior year*,
- ☐ Proof of physical presence in the State of California dated one year and one day prior to semester of reclassification.

Non United States Citizens:

- ☐ Valid immigration documentation that can establish domicile (**i.e. [Permanent Residence, DACA](#)**) dated one year and one day prior to the start of the semester of the request for reclassification,

Additionally, Palomar College prioritizes the following documentation when assessing residency status:

- ☐ California driver's license,
- ☐ California vehicle registration,
- ☐ California Resident Income tax return (form CA 540) for the prior year*,
- ☐ Proof of physical presence in the State of California dated one year and one day prior to semester of reclassification.

**If you are claimed as an exemption for income tax purposes, also submit the California Resident Income tax return for the prior year of the parent or parents that claim you.*

Step 3: Submit documentation: (select preferred method below)

- Email: send documentation in **ONE** email to: admissions@palomar.edu
- Mail: 1140 W. Mission Rd. San Marcos, CA 92069 Attn: Admissions
- In Person: Admissions Office at the SSC building (San Marcos Campus) 1140 W. Mission Rd. San Marcos, CA 92069
Or at any of our education centers ([Escondido, Fallbrook, Rancho Bernardo, Camp Pendleton](#))

Step 4: Please contact the Admissions Office in 2-4 business days to confirm your items were received and processed.

Special Exemptions:

- If you are: military, military dependent or a veteran, please visit the [military exceptions](#) page.
- If you do not meet the above listed residency requirements, please visit: [Assembly Bill 540](#)
- [Special Immigrant Visa holders, Refugees, T and U visa holders](#) who have resided in California less than one year please visit this page.

Request for Review of Residence Status Form

Palomar Student ID Number

Status Change Requested For: Semester/Year: ☐ Summer (Year) ☐ Fall (Year) ☐ Spring (Year)

A. Student's Name - Last, First, MI	B. Age	C. Date of Birth
D. City, State, and Country of Birth	E. Current Physical Address: City, State, Country	

Section 1: Citizenship Status Check one that applies: *(Non US Citizens, if using printed version of the form see instructions page attached)*

☐ U.S. Citizen **(Skip to Section 2)**

☐ Other Type of Status: _____
(Proof of Visa/Status selected must be submitted)

Issued Date (MM/DD/YYYY) | Expiration Date (MM/DD/YYYY)

Please note: If the above listed status or visa was **not** issued one year and one day prior the start of the semester for which you are applying for (366 days prior), what visa or status did you enter the United States with? OR if your visa/immigration status was not listed above, please select your visa/immigration status from below:

☐ Other Type of Status: _____
(Proof of Visa/Status selected must be submitted)

Issued Date (MM/DD/YYYY) | Expiration Date (MM/DD/YYYY)

☐ I do not have any of the above listed visas/statuses, but have applied for the following visa or immigration status:

_____ on _____
(Proof of Visa/Status selected must be submitted) Date Applied (MM/DD/YYYY)

☐ I do not have any of the above listed visas/statuses and have not applied for any visa or immigration status

Section 2: Physical Presence and Intent: *Physical presence is proved by being physically and continuously present in California for one year and one day prior to the start of the semester.*

Questionnaire	State	Date
1. List the date your present stay in California began:	California	
2. List the state that issued your driver's license and the date issued:		
3. List the state in which your vehicle is registered and the date issued:		
4. Are you registered to Vote in California?.....	<input type="checkbox"/> YES <input type="checkbox"/> NO	
5. Do you have a current license or certifications issued by the State of California? (i.e. Real Estate, EME, CPR, Notary, etc)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
6. Did you indicate a California address when registering for Selective Service?.....	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	
7. Do you have active bank accounts in California?.....	<input type="checkbox"/> YES <input type="checkbox"/> NO	
8. Are you a Financial Aid student?.....	<input type="checkbox"/> YES <input type="checkbox"/> NO	
9. Did you attend a college or university outside of California during the last two years?.....	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>If "Yes", list the previous colleges you attended outside of California</i>		
(a) State: _____ From: _____ To: _____	<input type="checkbox"/> Private <u>or</u> <input type="checkbox"/> Public <input type="checkbox"/> In-State Tuition <u>or</u> <input type="checkbox"/> Out-of-State Tuition	
(b) State: _____ From: _____ To: _____	<input type="checkbox"/> Private <u>or</u> <input type="checkbox"/> Public <input type="checkbox"/> In-State Tuition <u>or</u> <input type="checkbox"/> Out-of-State Tuition	
10. List the state(s) in which you resided during the last two years:		
(a) State: _____ From: _____ To: _____		
(b) State: _____ From: _____ To: _____		
(c) State: _____ From: _____ To: _____		
11. List the state(s) in which you filed a personal tax return for the last two years:		
(a) State: _____ Tax Year: _____	(b) State: _____ Tax Year: _____	

Section 3: Military/Military Dependents *For purposes of this section, "Armed Forces of the United States" means the Air Force, Army, Coast Guard, Marine Corps, Navy, and the reserve components of each of those forces, the California National Guard, the California State Guard, and the California Naval Militia.*

I am Military, Military Dependent or separated member of the military:

- ☐ NO (Skip to Section 4)
- ☐ YES (place a checkmark next to any of the following statements that apply to you:)

Members of the Armed forces of the United States

- ☐ I am on active duty and stationed in California.
- ☐ I am stationed in California.
- ☐ I am a member who has been on active duty for a period of more than 30 days and whose domicile or permanent duty station is in California.

Military Dependents: Dependents of members of the Armed Forces of the United States

- ☐ I am a dependent of an active duty service member stationed in California.
- ☐ I am the spouse or dependent child of a member of the Armed Forces of the United States who has been on active duty for a period of more than 30 days and whose domicile or permanent duty station is in California.

I am currently in attendance at Palomar College and meet at least one of the following requirements or at the time of admission to Palomar College I met at least one of the following requirements:

- ☐ I am a dependent of an active duty service member who was stationed in California, but was transferred on military orders to a place outside of California where the member continues to serve in the Armed Forces of the United States .
- ☐ I am a dependent of an active duty service member who was stationed in California, but was thereafter retired as an active member of the Armed Forces of the United States.

Discharged members of the U.S Armed Forces and Dependents: (Veterans Access, Choice and Accountability Act)

- ☐ I am a veteran eligible for educational assistance under either the Montgomery GI Bill-Active Duty (MGIB-AD) or Post 9/11 GI Bill (Ch. 30 or Ch. 33) education benefit programs who resides (lives) in California and is enrolling in the community college from a period of active duty service of 90 days or more and I qualify to use the Montgomery GI Bill-Active Duty or Post-9/11 GI Bill education benefits (Ch. 30 or 33).
- ☐ I am an individual eligible for transferred education benefits under either the Montgomery GI Bill-Active Duty (MGIB-AD) or Post-9/11 GI Bill (Ch. 30 or Ch. 33) education benefit programs who resides (lives) in California and is enrolling in the community college from the transferor's period of active duty service of 90 days or more and I qualify to use the Montgomery GI Bill-Active Duty or Post-9/11 GI Bill education benefits (Ch. 30 or 33).
- ☐ I am an individual who resides in California that is eligible for transferred Post-9/11 G.I. Bill benefits (Ch. 33) while the transferor is on active duty and I qualify to use Post-9/11 GI Bill education benefits (Ch. 33).
- ☐ I am a spouse or child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship.
- ☐ I am an Individual eligible for rehabilitation under 38 U.S. Code § 3102 pursuing a course of education with education assistance from the Training and Rehabilitation for Veterans with Service-Connected Disabilities (Chapter 31) education benefits program.
- ☐ I am an individual who is entitled to assistance under Ch. 35 (Dependent Education Assistance Program (Chapter 35)).

Recently Discharged Members Who Were Stationed in California

- ☐ I was a member of the Armed Forces of the United States stationed in California on active duty for more than one year prior to being discharged and am currently living in California within two years of being discharged and intend to establish residency in California as soon as possible.

List Separation Date: _____

Request for Review of Residence Status Form

Palomar Student ID Number

Section 4: Exemptions *Please place a checkmark next to any of the following statements that apply to you:*

- ☐ I am currently a dependent or ward of the state through California's child welfare system that presently resides in California and is under the age of 19.
- ☐ I am currently a California high school student who is not a nonimmigrant that has been admitted as a special part-time or College and Career Access Pathways Partnership (CCAP) participant.
- ☐ I attended a California high school for at least three years and graduated from a California high school or attained the equivalent in California
- ☐ I attended a combination of California high school, adult school, and California Community College for the equivalent of three years or more, **and**:
 - ☐ graduated from a California high school or attained the equivalent prior to the start of the term, or
 - ☐ completed an associate degree from a California Community College, or
 - ☐ completed the minimum requirements at a California Community College for transfer to the California State University or the University of California.
- ☐ I attended Elementary and/or Secondary Schools in California for at least three years and:
 - ☐ attained credits in California from a California high school equivalent to three or more years of full time high school coursework
 - ☐ graduated or attained the equivalent of such graduation.
- ☐ I am a refugee or the holder of a SIV, T, or U visa who upon entering the United States, settled in California and I have resided in the state less than one year.
- ☐ I am a Native American attending a school administered by the Bureau of Indian affairs located within the Palomar Community College District.
- ☐ I am a graduate of a school located in California that is operated by the United States Bureau of Indian Affairs.
- ☐ I am a full-time employee (or spouse or child of a full-time employee) of a California Community College, California State University or Colleges, the University of California, or the California Maritime Academy who has resided in California for less than one year.
- ☐ I am a qualifying surviving spouse or child of a licensed physician, licensed nurse, or first responder, who died of COVID-19 during the COVID-19 state of emergency in California and was a California resident.

Section 5: Parent Information (Do not include guardian information) *If you are unmarried and under the age of 25 or a dependent of your parent or parents for income tax purposes, please fill out the following information: (Skip if you are in the military, a veteran or married. Proceed to signature section)*

Parent 1: Name: _____

1. Relationship to student (ex: father, mother) _____

2. State and Country of Residence: _____

3. State that issued parent's driver's license: _____

4. State in which parent vehicle is registered: _____

5. State to which parent filed a personal tax return for the past two years:

State: _____ Year: _____

State: _____ Year: _____

6. Did **Parent 1** claim the student as an exemption for income taxes during the last two years? ☐ YES ☐ NO

7. Is **Parent 1** physically present in California? ☐ YES ☐ NO

If yes, list date when present stay in California began: _____

8. Is **Parent 1** a US Citizen? ☐ YES ☐ NO

If no, does **Parent 1** have any of the following visas:

H1B1, H-2A, H-2B, H-3, O-2?

☐ YES Visa _____ Date issued: _____

☐ NO

Parent 2: Name: _____

1. Relationship to student (ex: father, mother) _____

2. State and Country of Residence: _____

3. State that issued parent's driver's license: _____

4. State in which parent vehicle is registered: _____

5. State to which parent filed a personal tax return for the past two years:

State: _____ Year: _____

State: _____ Year: _____

6. Did **Parent 2** claim the student as an exemption for income taxes during the last two years? ☐ YES ☐ NO

7. Is **Parent 2** physically present in California? ☐ YES ☐ NO

If yes, list date when present stay in California began: _____

8. Is **Parent 2** a US Citizen? ☐ YES ☐ NO

If no, does **Parent 2** have any of the following visas:

H1B1, H-2A, H-2B, H-3, O-2?

☐ YES Visa _____ Date issued: _____

☐ NO

Declaration: I certify that the statements on this form are true and correct. I understand that falsification, withholding pertinent data, or failure to report changes in residence, may result in my dismissal. I will notify the college of any changes of facts. If you submitted a FAFSA, all residency information must be consistent.

***STUDENT SIGNATURE (Required):** _____

Date : _____

***Only physical or Adobe Fill and Sign signatures are acceptable. NO TYPED SIGNATURES!**

****FOR OFFICE ONLY**:** Approved: ☐ YES ☐ NO Updated by: _____ Date: _____ Effective: SUMMER _____ FALL _____ SPRING _____

INSTRUCTIONS PAGE FOR NON UNITED STATES CITIZENS (IF USING PRINTED VERSION OF THE FORM)

Section 1: Citizenship Status

The following are the options to select from on Section 1. For the printed version of the "Request for Review of Residence Status" form, please write in (on Page 1, Section 1) the appropriate visa/immigration status as it applies to your situation as well as the required issue/expiration/application dates. This page is for reference purposes only, do not indicate your answer (s) on this page.

☐ **US citizen (skip to section 2)**

☐ **"Other Type of Status" (FIRST selection only) write in your visa/status type from the following:**

- Permanent Resident, Refugee/Asylee, Deferred Action Childhood Arrivals (DACA), Temporary Protected Status (TPS), Violence Against Women Act (VAWA), IRCA, Family Unity Program, LIFE Act, LIFE Act Family Unity Provisions, Withholding of Removal (INA 241(b) (3) or Convention Against Torture (CAT)), Jay Treaty
- **VISAS:** A-1, A-2, A-3, E-1, E-2, E-2C, E-3, G-1, G-2, G-3, G-4, G-5, H-1B, H-1C, H-4 (if spouse or child of H-1B or H-1C), I, K-1, K-2, K-3, K-4, L-1A, L-1B, L-2, NATO 1-7, N-8, N-9, O-1, O-3 (if spouse or child of O-1), R-1, R-2, SIV (Special Immigrant Visa), T-1, T-2, T-3, T-4, T-5, T-6, U-1, U-2, U-3, U-4, U-5, V-1, V-2, V-3.

Please note: If the above listed status or visa was not issued one year and one day prior the start of the semester for which you are applying for (366 days prior), what visa or status did you enter the United States with? OR if your visa/immigration status was not listed above, please select your visa/immigration status from below

☐ **"Other Type of Status" (SECOND selection only) write in your visa/status type from the following:**

- Permanent Resident, Refugee/Asylee, Deferred Action Childhood Arrivals (DACA), Temporary Protected Status (TPS), Violence Against Women Act (VAWA), IRCA, Family Unity Program, LIFE Act, LIFE Act Family Unity Provisions, Withholding of Removal (INA 241(b) (3) or Convention Against Torture (CAT)), Jay Treaty
- **VISAS:** A-1, A-2, A-3, BE (Bering Straits Agreement Entrants), B-1, B-2, BCC (Border Crossing Card), C-1, C-1D, C-2, C-3, C-4, D-1, D-2 E-1, E-2, E-2C, E-3, F-1, F-2, F-3, G-1, G-2, G-3, G-4, G-5, H-1B, H-1B1 (Citizens of Singapore and Chile), H-1C, H-2A, H-2B, H-3, H-4 Spouse or Child of: H-1B, H-1B1, H-1C, H-2A, H-2B, H-3, I, J-1, J-2, K-1, K-2, K-3, K-4, L-1A, L-1B, L-2, M-1, M-2, M-3, NATO 1-7, N-8, N-9, O-1, O-2, O-3 Spouse or Child of: __O-1, __O-2, Order of Supervision, Parole, P-1, P-2, P-3, P-4, Q-1, Q-2, Q-3, R-1, R-2, SIV (Special Immigrant Visa), S-5, S-6, S-7, T-1, T-2, T-3, T-4, T-5, T-6, TN (NAFTA), TD (NAFTA), TWOV (Transit Without Visa), U-1, U-2, U-3, U-4 U-5, VWP (Visa Waiver Program) under: ____ WB ____ WT, V-1, V-2, V-3.

☐ **"I do not have any type of the above listed visas/statuses, but have applied for the following visa or immigration status" (THIRD selection, write in your visa/status type from the following):**

- Permanent Resident, Refugee/Asylee, Deferred Action Childhood Arrivals (DACA), Temporary Protected Status (TPS), Violence Against Women Act (VAWA), IRCA, Family Unity Program, LIFE Act, LIFE Act Family Unity Provisions, Withholding of Removal (INA 241(b) (3) or Convention Against Torture (CAT)), Jay Treaty
- **VISAS:** A-1, A-2, A-3, E-1, E-2, E-2C, E-3, G-1, G-2, G-3, G-4, G-5, H-1B, H-1C, H-4 (if spouse or child of H-1B or H-1C), I, K-1, K-2, K-3, K-4, L-1A, L-1B, L-2, NATO 1-7, N-8, N-9, O-1, O-3 (if spouse or child of O-1), R-1, R-2, SIV (Special Immigrant Visa), T-1, T-2, T-3, T-4, T-5, T-6, U-1, U-2, U-3, U-4, U-5, V-1, V-2, V-3.

☐ **"I do not have any of the above listed visa/statuses and have not applied for any visa or immigration status"**